

GTCE/HESA/TDA circular letter

To: HE institutions in England with Initial Teacher Training

**Data collection arrangements for 2008/09 GTCE Provisional Registration
and 2008/09 TDA Annual Census**

Dear colleagues

In May 2007, the General Teaching Council for England (GTCE) wrote to ITT providers in England to inform them about the new Provisional Registration requirements that result from Schedule 12 of the Education Act 2002, enacted by Statutory Instrument SI 2006 No. 2895. These requirements involve the Provisional Registration of all students on ITT courses that commence from September 2008. The Provisional Registration must be undertaken within 28 days of the commencement of the course.

The GTCE have been working closely with colleagues at the Training and Development Agency for Schools (TDA) and the Higher Education Statistics Agency (HESA) to define a process that minimises the burden placed on institutions by combining the capture of data for Provisional Registration with the existing in-year collection of information about ITT enrolments by the TDA. The new process will mean that institutions will no longer be required to complete a separate TTR1 submission for the GTCE, or TDA census. This letter sets out the plans for the collection of data to support both requirements through a single data collection exercise run by HESA. The GTCE recently wrote to ITT providers clarifying the latest position on the introduction of Provisional Registration. If you have not seen this letter and would like a copy please contact the GTCE at the email address provided at the end of this letter.

HESA is developing a new individualised record for students on ITT courses at institutions in England to meet the needs of both the TDA and the GTCE. This record will be collected through the Agency's "Aardvark" data collection system from September 2008. Where the same information is captured in both the HESA Student Record and the new HESA ITT Record, the field specifications will be identical. The full record specification will be published on the HESA web site in October 2007.

The data collection process will be similar to that used for the other streams of data collected by HESA, but will involve confirmation at an individual level for the purposes of Provisional Registration. The collection process will also involve checking institution-level reports generated by the TDA. Further details of the data collection process will be published later in 2007 and will also be presented at a seminar early in 2008.

The GTCE, TDA and HESA are working together to minimise the impact of these new legislative requirements and, as far as is possible, to simplify and standardise the reporting requirements of different statutory bodies. This is consistent with the principles set out in the Higher Education Regulation Review Group (HERRG) Concordat.

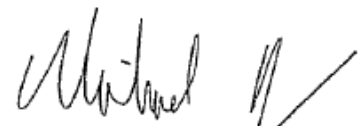
If you have any queries about the new collection, please contact the HESA Institution Liaison team (email liaison@hesa.ac.uk or phone 01242 211144) in the first instance. If you have any specific questions about Provisional Registration, please contact the GTCE Teachers' Qualifications team (email provreg@gtce.org.uk or phone 0121 345 0140).



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