
HESA Student Record 2008/09

Table of Contents (alphabetical)

Fields are displayed here are sorted alphabetically by field description for ease of searching. Please note that C08051.xsd defines the order that entities and fields must be included within the xml file, which is different to this display order.

Access programmes.....	9
Additional support cost.....	10
Amount of tuition fees received/expected for the student.....	11
Articulation.....	12
Bilingual ITT marker.....	14
Campus identifier.....	15
Change of mode date.....	16
Classification.....	18
Closed course.....	20
Collaborating organisation.....	21
Completion of year of instance.....	23
Completion status.....	25
Cost centre.....	26
Course.....	28
Course identifier.....	29
Course identifier.....	31
Course subject.....	33
Course title.....	34
Credit transfer scheme.....	36
Credit value of module.....	38
Date of birth.....	39
Department of Health funding body.....	41
Dependants in reporting year.....	43
Dependents on entry.....	44
Destination.....	45
Destination of outward credit mobile students.....	46
Disability.....	52
Disabled Student Allowance.....	54
Disadvantage uplift factor.....	55
Domicile.....	56
Eligibility for disadvantage uplift.....	67
Eligibility for enhanced funding.....	68
Employer role.....	69
End date of instance.....	71
Entry profile.....	74
Ethnicity.....	76
Exchange programmes.....	78
Expected length of study.....	80
Family name.....	82

Family name on 16th birthday.....	84
FE general qualification aim.....	86
FE student marker.....	87
Fee eligibility.....	89
Forenames.....	91
Foundation degree to degree bridging course.....	93
Franchise partner.....	95
Franchised out arrangements.....	106
FTE in year A.....	108
FTE in year B.....	110
FTE method.....	112
Fundability code.....	114
Gender.....	117
General qualification aim of course.....	118
Good standing marker.....	129
Government initiatives.....	131
Guided learning hours.....	133
HESA unique student identifier.....	134
Highest qualification on entry.....	137
Implied rate of council partial funding.....	140
Indicator for HEFCE funding approximations.....	141
Instance.....	143
Institution.....	145
Institutions own campus identifier.....	146
Institution's own identifier for student.....	147
ITT phase/scope.....	149
ITT schemes.....	152
Last institution attended.....	154
Learning difficulty.....	156
Length of current year of instance.....	158
Level applicable to funding council HESES.....	160
Level of credit points.....	162
Location of study.....	164
Major source of funding.....	166
Major source of tuition fees.....	170
Marital status.....	174
Mode of study.....	175
Module.....	180
Module Countable.....	181
Module FTE.....	183
Module identifier.....	185
Module identifier.....	187

Module outcome.....	189
Module status.....	191
Module subject.....	192
Module taught in a Celtic language.....	193
Module title.....	194
Module year.....	196
National identity.....	198
Nationality.....	200
New entrant to higher education.....	210
NHS employer.....	212
Number of units completed.....	225
Number of units to achieve full qualification.....	226
Occupation code.....	227
Other institution providing teaching.....	234
Outcome of ITT instance.....	250
Parental education.....	252
Percentage not taught by this institution.....	254
Percentage of module taught in Celtic language.....	256
PGCE class of undergraduate degree.....	257
PGCE subject of undergraduate degree.....	258
PhD submission date.....	280
Postcode.....	282
Qualification awarded.....	284
Qualification grade.....	289
Qualification sitting.....	295
Qualification subject.....	296
Qualification type.....	308
Qualification year.....	311
Qualifications awarded.....	313
Qualifications on entry.....	314
Qualified Teacher Status.....	316
RAE Data.....	317
RAE unit of assessment.....	318
Reason for ending instance.....	321
Reason for partial or full non-payment of tuition fees.....	323
Record type indicator.....	325
Reduced course return indicator.....	326
Reduced instance return indicator.....	327
Regulatory body for health and social care students.....	329
Regulatory body reference number.....	330
Religion.....	331
Research council student.....	332

Research council student identifier.....	334
Scottish Candidate Number.....	335
SLDD-discrete provision.....	337
Socio-economic classification.....	338
Special fee indicator.....	340
Start date of instance.....	342
Student.....	345
Student instance FTE.....	346
Student instance identifier.....	348
Student on module.....	350
Subject / cost centre percentage.....	351
Subject of course.....	352
Subject of ITT Specialism indicator.....	379
Subject of module.....	380
Subject percentage.....	402
Suspension of active studies.....	404
Teacher Reference Number.....	406
Teacher training course.....	408
Teaching qualification gained sector.....	410
Teaching qualification gained subject.....	411
Teaching qualification sought sector.....	413
Teaching qualification sought subject.....	414
Term-time accommodation.....	416
Term-time postcode.....	418
Type of instance year.....	420
UCAS Application Number.....	423
UCAS Personal Identifier.....	424
UK Provider Reference Number.....	425
Unique Learner Number.....	426
Unit of assessment percentage.....	428
Units of length.....	429
Welsh Baccalaureate Advanced Diploma.....	431
Welsh speaker indicator.....	433
Year left last institution.....	434
Year of course.....	435
Year of student on this instance.....	437

Table of Contents (by entity)

Course.....	28
Bilingual ITT marker.....	14
Closed course.....	20
Collaborating organisation.....	21
Course identifier.....	29
Course title.....	34
FE general qualification aim.....	86
General qualification aim of course.....	118
Major source of funding.....	166
Reduced course return indicator.....	326
Regulatory body for health and social care students.....	329
Teacher training course.....	408
Teaching qualification sought sector.....	413
Teaching qualification sought subject.....	414
Course subject.....	33
Subject of course.....	352
Subject of ITT Specialism indicator.....	379
Subject percentage.....	402
Entry profile.....	74
Access programmes.....	9
Articulation.....	12
Dependents on entry.....	44
Domicile.....	56
Highest qualification on entry.....	137
Last institution attended.....	154
Marital status.....	174
New entrant to higher education.....	210
Occupation code.....	227
Parental education.....	252
PGCE class of undergraduate degree.....	257
PGCE subject of undergraduate degree.....	258
Postcode.....	282
Religion.....	331
Socio-economic classification.....	338
UCAS Application Number.....	423
Welsh Baccalaureate Advanced Diploma.....	431
Year left last institution.....	434
Instance.....	143
Additional support cost.....	10
Amount of tuition fees received/expected for the student.....	11

Campus identifier.....	15
Change of mode date.....	16
Completion of year of instance.....	23
Completion status.....	25
Course identifier.....	31
Department of Health funding body.....	41
Destination.....	45
Destination of outward credit mobile students.....	46
Disabled Student Allowance.....	54
Disadvantage uplift factor.....	55
Eligibility for disadvantage uplift.....	67
Eligibility for enhanced funding.....	68
Employer role.....	69
End date of instance.....	71
Exchange programmes.....	78
Expected length of study.....	80
FE student marker.....	87
Fee eligibility.....	89
Foundation degree to degree bridging course.....	93
Franchise partner.....	95
Franchised out arrangements.....	106
FTE in year A.....	108
FTE in year B.....	110
FTE method.....	112
Fundability code.....	114
Good standing marker.....	129
Government initiatives.....	131
Guided learning hours.....	133
Implied rate of council partial funding.....	140
Institutions own campus identifier.....	146
ITT phase/scope.....	149
ITT schemes.....	152
Learning difficulty.....	156
Length of current year of instance.....	158
Level applicable to funding council HESES.....	160
Location of study.....	164
Major source of tuition fees.....	170
Mode of study.....	175
NHS employer.....	212
Number of units completed.....	225
Number of units to achieve full qualification.....	226
PhD submission date.....	280

Qualified Teacher Status.....	316
Reason for ending instance.....	321
Reason for partial or full non-payment of tuition fees.....	323
Reduced instance return indicator.....	327
Regulatory body reference number.....	330
Research council student.....	332
Research council student identifier.....	334
SLDD-discrete provision.....	337
Special fee indicator.....	340
Start date of instance.....	342
Student instance FTE.....	346
Student instance identifier.....	348
Suspension of active studies.....	404
Teacher Reference Number.....	406
Type of instance year.....	420
Units of length.....	429
Year of course.....	435
Year of student on this instance.....	437
Institution.....	145
Indicator for HEFCE funding approximations.....	141
Record type indicator.....	325
UK Provider Reference Number.....	425
Module.....	180
Credit transfer scheme.....	36
Credit value of module.....	38
Level of credit points.....	162
Module FTE.....	183
Module identifier.....	185
Module taught in a Celtic language.....	193
Module title.....	194
Other institution providing teaching.....	234
Percentage not taught by this institution.....	254
Percentage of module taught in Celtic language.....	256
Module subject.....	192
Cost centre.....	26
Subject / cost centre percentage.....	351
Subject of module.....	380
Qualifications awarded.....	313
Classification.....	18
Outcome of ITT instance.....	250
Qualification awarded.....	284
Teaching qualification gained sector.....	410

Teaching qualification gained subject.....	411
Qualifications on entry.....	314
Qualification grade.....	289
Qualification sitting.....	295
Qualification subject.....	296
Qualification type.....	308
Qualification year.....	311
RAE Data.....	317
RAE unit of assessment.....	318
Unit of assessment percentage.....	428
Student.....	345
Date of birth.....	39
Dependants in reporting year.....	43
Disability.....	52
Ethnicity.....	76
Family name.....	82
Family name on 16th birthday.....	84
Forenames.....	91
Gender.....	117
HESA unique student identifier.....	134
Institution's own identifier for student.....	147
National identity.....	198
Nationality.....	200
Scottish Candidate Number.....	335
Term-time accommodation.....	416
Term-time postcode.....	418
UCAS Personal Identifier.....	424
Unique Learner Number.....	426
Welsh speaker indicator.....	433
Student on module.....	350
Module Countable.....	181
Module identifier.....	187
Module outcome.....	189
Module status.....	191
Module year.....	196

Access programmes

Short Name	ACCESS
Type	field
Description	This field records whether entrants have entered HE via SWAP courses.
Applicable to	Scotland
Coverage	All entrants to institutions in Scotland where EntryProfile.QUALENT2 = 44 or 45
Base Data Type	ACCESSCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	QUALENT2
Reason Required	To monitor the success of SWAP.
Notes	Access to HE programmes have played an important role in widening access to higher education in Scotland. The majority of Scottish Access Programmes are run under the auspices of the Scottish Wider Access Programme (SWAP) and Continuing Education Departments in Scottish HEIs.
Owner	HESA
Version	1.0
Business rules	<p>1 Error EntryProfile.ACCESS must exist for institutions in Scotland where EntryProfile.QUALENT2 = 44 or 45</p> <p>2 Error EntryProfile.ACCESS must not exist for institutions in England, Northern Ireland or Wales</p>
Valid Entries and Labels	<p>1 Entered HE via the SWAP</p> <p>2 Entered HE via other access programme excluding SWAP</p>

Additional support cost

Short Name	ADDSUPCT
Type	field
Description	This field indicates the level of additional support the provider is claiming for the learner.
Applicable to	England
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00
Base Data Type	xs:nonNegativeInteger
Field Length	6
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	For the management of additional financial support for students with learning difficulties and/or disabilities.
Notes	<p>Where no additional support costs have been incurred zero should be returned.</p> <p>The additional support costs correspond to the amount of extra resource identified by the institution as required to meet the needs of learners such as those with learning difficulties and/or disabilities per year.</p> <p>Additional funding may be claimed where an institution provides additional support to a learner and the extra costs of doing so are above a threshold level.</p> <p>Where a learner for whom additional support costs are incurred withdraws, the actual - not projected - support cost should be recorded.</p> <p>Additional support is defined as any activity which provides direct support for learning to individual learners, which is over and above that which is normally provided in a standard learning programme which leads to their primary learning goal. The additional support is required to help learners gain access to, progress towards and successfully achieve their learning goals. The need for additional support may arise from a learning difficulty or disability or from literacy, numeracy or language support requirements.</p>
Owner	LSC
Version	1.0
Business rules	<p>1 Error Instance.ADDSUPCT must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.ADDSUPCT must not exist for institutions not in England</p> <p>3 Error Instance.ADDSUPCT must not exist for institutions in England where Instance.FESTUMK = 2</p>

Amount of tuition fees received/expected for the student

Short Name	RECFEE
Type	field
Description	This field records the actual amount of tuition fees the institution expects to receive (or has received) for the student.
Applicable to	England
Coverage	All instances in England where Instance.FESTUMK = 1, 3 or 4 and where Instance.REDUCEDI = 00
Base Data Type	RECFEEType
Field Length	5
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To determine the extent of remission of fees in the sector.
Examples	Where a learning aim has tuition fees of £780 this would appear as 780.
Notes	Not applicable to economic cost recovery fees. The length of this field is 5 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 00780 or 780
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Institutions in Wales removed from coverage
Business rules	<p>1 Error Instance.RECFEE must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.RECFEE must not exist for institutions in Northern Ireland or Scotland</p> <p>3 Error Instance.RECFEE must not exist for institutions in England and Wales where Instance.FESTUMK = 2</p>

Articulation

Short Name	ARTICLN
Type	field
Description	This field identifies whether a student has been admitted to the current instance with advanced standing; the advanced standing having been awarded on the basis of an HND/HNC qualification and the student has not previously studied at degree or post-graduate level
Applicable to	Scotland
Coverage	All entrants to institutions in Scotland where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE, IM and on courses where Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, H24, I00, I11, I16 and Instance.REDUCED = 00 and Instance.COMDATE is after 2007-07-31
Base Data Type	ARTICLNCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	YRLLINST
Reason Required	To assess the effectiveness of measures to improve access to degree level study through recruitment to HNC/HND programmes in colleges; the student has to demonstrate that they are moving up, not sideways, i.e. no previous degree level study has taken place.
Notes	<p>The information for this field should come from the institutions' admissions office and reflect the reasons why a student has been granted advanced standing i.e. is allowed to start part-way through the course. Usually this will be under formal articulation arrangements for the course, but any entry with advanced standing where the advanced standing was granted because of an HND/HNC qualification (including partial completion) and the student has never studied at degree level should be included.</p> <p>Where previous qualifications/HE experience is not known some students may have to be asked a direct question along the lines of: "Have you ever started a degree level course before?" those answering yes would not be regarded as articulating for this field. The outcome of any previous study is not relevant to this particular field nor is whether the degree level study was before or after obtaining the HND/HNC.</p> <p>All first degree students should have one of the codes 1 to 8.</p> <p>Code 7 'First degree level student who is/was not articulating in this programme' covers both students coming in with qualifications other than HND/HNC and also those who are coming in with those qualifications but who are excluded on the grounds of having previously started a course at degree level.</p>
Owner	HESA
Version	1.0
Business rules	1 Error EntryProfile.ARTICLN must exist for institutions in Scotland where

	2	Error	EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, H24, I00, I11 or I16 and Instance.COMDATE is after 2007-07-31 and corresponding Instance.REDUCEDI = 00 EntryProfile.ARTICLN must not exist for institutions in England, Northern Ireland or Wales
Valid Entries and Labels	1		Articulating student: Previous HNC obtained at an FEC
	2		Articulating student: Previous HNC obtained at an HEI (including UHI)
	3		Articulating student: Previous HND obtained at an FEC
	4		Articulating student: Previous HND obtained at an HEI (including UHI)
	7		First degree level student who is/was not articulating in this programme
	8		Information sought but not known

Bilingual ITT marker

Short Name	BITTM	
Type	field	
Description	This field is a one digit field giving details about whether the ITT course is bilingual.	
Applicable to	NI Scotland Wales	
Coverage	All courses at institutions in Wales, Scotland and Northern Ireland where Course.TTCID = 1 or 2 and Course.REDUCEDC = 00, 01 or 04	
Base Data Type	BITTMCodeType	
Field Length	1	
Part Of	Course	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To indicate whether ITT is bilingual.	
Notes	<p>In this context:</p> <ul style="list-style-type: none"> • Bilingual means English/Welsh for institutions in Wales. • Bilingual means English/Gaedhlig for institutions in Scotland. • Bilingual means English/Irish for institutions in Northern Ireland. <p>For further guidance on the completion of this field please refer to HEFCW/SEETLLD/DEL.</p>	
Owner	HESA	
Version	1.0	
Business rules	1 Error	Course.BITTM must exist for institutions in Wales, Northern Ireland or Scotland where Course.TTCID = 1 or 2 and Course.REDUCEDC = 00, 01 or 04
	2 Error	Course.BITTM must not exist for institutions in Wales, Northern Ireland or Scotland where Course.TTCID does not equal 1 or 2
	3 Error	Course.BITTM must not exist for institutions in England
Valid Entries and Labels	0	Course does not lead to a formal certificate of bilingual education nor is it designed to enable students to teach bilingually
	1	Course does not lead to a formal certificate in bilingual education but is designed to enable students to teach bilingually
	2	Course leads to a formal certificate of bilingual education

Campus identifier

Short Name	CAMPID
Type	field
Description	This field identifies the campus with which a student instance is associated
Applicable to	England NI Scotland Wales
Coverage	All instances
Base Data Type	xs:string
Field Length	1
Part Of	Instance
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To allow breakdown by campus, and hence geographical location of study, for multi-campus institutions.
Notes	<p>The criteria for assessing whether a campus identifier is appropriate are as follows:</p> <ul style="list-style-type: none"> • A separate campus identifier should be used if a substantial number of students are studying on a campus at a substantial distance from where the main institution is based, such that it would be regarded as not being in the same city/town. Greater London can be treated as a single location. This is to facilitate analysis of geographic patterns of study. • A separate campus identifier should be used when a merger takes place, to identify any merged institutions as separate campuses if they fit the criteria specified. • Campus identifiers can only be used where a student can be associated with a single site. It is recognised that because of the flexibility of study patterns adopted by some institutions, it will be impossible to say categorically that some students are assigned to a particular campus. • Although this field is compulsory, in the majority of cases, it will default to the generic value A indicating the entire institution or main campus. • HEFCE expect separate campus identifiers for any part of the institution funded separately e.g. within 0151 London University (Institutes and activities) <p>An institution that wishes separately to identify campuses may do so by using any alphanumeric character except for A in this field. Only those CAMPID codes submitted to HESA as part of the Campus Information System can be returned in this field.</p>
Owner	HESA
Version	1.0

Change of mode date

Short Name	MCDATE
Type	field
Description	This field records the date when a postgraduate student formally moves from an active study mode to 'writing-up' (Instance.MODE=43 or 44), 'changed to dormant' (Instance.MODE=73 or 74) or 'sabbatical' (Instance.MODE=51) or the date when such a student returns to an active study mode.
Applicable to	England NI
Coverage	All instances at institutions in England and Northern Ireland where Course.COURSEAIM begins D, E, L or M (excluding M22) and Instance.REDUCED = 00 and Instance.MODE is not equal to 63 or 64
Base Data Type	DateWithNullStructure9
Field Length	10
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	MODE
Reason Required	As dormant and writing-up students are not funded it is necessary to identify the point at which they move to these modes.
Notes	<p>This is only applicable to postgraduate students in institutions in England and Northern Ireland.</p> <p>All date fields in the Student Record must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field follows the data policies set out in the MIAP Common Data Definitions project.</p> <p>If the mode has not changed, an empty element should be returned with the ReasonForNull attribute set to 9 (not applicable), i.e:</p> <pre><MCDATE ReasonForNull="9"></MCDATE></pre> <p>Only mode changes within the reporting year need be recorded.</p> <p>Where a student starts and finishes the reporting year with an active mode, this field is not required regardless of any mode changes during the year.</p> <p>Where a student finishes the year with a non-active mode but has had an active mode at some point in the year then the last change from active to non-active mode should be returned, changes between different non-active modes should be ignored.</p> <p>Where a student finishes the year with an active mode the last date they moved from a non-active to active mode should be recorded.</p>

	<p>Non-active modes for the purpose of this field are defined as dormant, writing up and sabbatical.</p> <p>Further guidance is available on the completion of this field.</p>
Owner	HESA
Version	1.2
Date modified	2009-08-21
Change management notes	Business rule 4 amended to restrict date range and business rule 6 restricted so rule does not error for dormant instances
Business rules	<p>1 Error Instance.MCDATE must exist for institutions in England or Northern Ireland and Course.COURSEAIM begins D, E, L or M (excluding M22) and Instance.REDUCEDI = 00 and Instance.MODE is not equal to 63 or 64</p> <p>2 Error Instance.MCDATE must not be null except when ReasonForNull = 9</p> <p>3 Error Instance.MCDATE must be null when ReasonForNull = 9</p> <p>4 Error Where Instance.MCDATE is not null, it must be < Y1-08-01 for institutions in England and Northern Ireland and Course.COURSEAIM begins D, E, L or M (excluding M22) and Instance.MODE = 63 or 64</p> <p>5 Error Instance.MCDATE must not exist for institutions in Scotland or Wales</p> <p>6 Error Where exists and is not null Instance.MCDATE must be later than Y1-07-31 unless Instance.MODE = 63 or 64</p>

Classification

Short Name	CLASS
Type	field
Description	This field is used to indicate the qualification class that the student obtained.
Applicable to	England NI Scotland Wales
Coverage	Compulsory for all qualifications awarded records where (QualificationsAwarded.QUAL = M22, H00, H11, H16, H18, H22, H23, H24, H50, I00, I11, I16). Also compulsory for those students who have achieved a relevant FE qualification (i.e. where a grade is meaningful) at institutions in England and Wales, that is with QUAL codes beginning, P, Q, R, S and X
Base Data Type	CLASSCodeType
Field Length	2
Part Of	Qualifications awarded
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To monitor achievement.
Notes	<p>Only codes 01-11 should be used for students who have achieved an undergraduate degree qualification.</p> <p>Enhanced degrees should be coded 07 'Unclassified honours', if not classified.</p> <p>HESA aggregates codes 07, 08, 10 and 11 as "unclassified".</p> <p>Medical degrees which are not honours programmes should be coded 10 or 11.</p> <p>Codes 51-90 are the codes to be used for FE level students at institutions in England and Wales. A grade should be returned for all qualifications where the grade is meaningful. Other codes should not be used for FE level students.</p>
Owner	HESA
Version	1.2
Date modified	2009-10-08
Change management notes	Business rule 6 downgraded to warning
Business rules	<p>1 Error QualificationsAwarded.CLASS must exist where QualificationsAwarded.QUAL = M22, H00, H11, H16, H18, H22, H23, H24, H50, I00, I11, I16</p> <p>2 Error QualificationsAwarded.CLASS code 04 must have Institution.UKPRN = 10007788</p> <p>3 Error QualificationsAwarded.CLASS must be coded 01 - 11 where QualificationsAwarded.QUAL = M22, H00, H11, H16, H18, H22, H23, H24, H50, I00, I11, I16</p> <p>4 Error For institutions in England or Wales QualificationsAwarded.CLASS codes</p>

		51 - 90 must have QualificationsAwarded.QUAL beginning with P, Q, R, S or X
	5 Error	QualificationsAwarded.CLASS must be coded 07 - 11 where QualificationsAwarded.QUAL = I00, I11 or I16
	6 Warning	QualificationsAwarded.CLASS must exist where QualificationsAwarded.QUAL begins C, P, Q, R, S or X and Instance.FESTUMK is coded 1 or 3
Valid Entries and Labels	01	First class honours
	02	Upper second class honours
	03	Lower second class honours
	04	Undivided second class honours
	05	Third class honours
	06	Fourth class honours
	07	Unclassified honours
	08	Aegrotat (whether to honours or pass)
	09	Pass - degree awarded without honours following an honours course
	10	Ordinary (to include divisions of ordinary, if any) - degree awarded after following a non-honours course
	11	General degree - degree awarded after following a non-honours course/degree that was not available to be classified
	51	A FE
	52	B FE
	53	C FE
	54	D FE
	55	E FE
	56	F FE
	57	G FE
	61	N FE
	62	U FE
	63	X FE
	64	A* FE
	65	Y FE
	71	Pass FE
	72	Merit FE
	73	Distinction FE
	74	Fail FE
	81	1 FE
	82	2 FE
	83	3 FE
	84	4 FE
	85	5 FE
	86	6 FE
	87	7 FE
	88	8 FE
	89	9 FE
	90	10 FE

Closed course

Short Name	CLSDCRS
Type	field
Description	This field identifies courses that are restricted to certain groups of people and are not available to any suitably qualified candidate.
Applicable to	England
Coverage	All courses at institutions in England where Course.REDUCEDC = 00
Base Data Type	CLSDCRSCodeType
Field Length	1
Part Of	Course
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow monitoring of provision that is provided for specific groups
Notes	<p>Closed courses are those courses that are not open to any suitably qualified candidate, for example where a course is only available to employees of particular companies that course is closed.</p> <p>A course is defined as closed where the syllabus (and/or examinations) is specifically designed for a certain group of people and the course is not also available to other suitably qualified candidates. A course may be designed for a particular company (with examples and/or timings altered to suit the company). However if the same course is also run for other suitably qualified candidates, not employed by the company, then the course is not closed and should be coded 0 'Not a closed course'.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Course.CLSDCRS must exist for institutions in England where Course.REDUCEDC = 00</p> <p>2 Error Course.CLSDCRS must not exist for institutions not in England</p>
Valid Entries and Labels	<p>0 Not a closed course</p> <p>1 Closed course</p>

Collaborating organisation

Short Name	COLLORG	
Type	field	
Description	This field identifies a collaborating organisation providing significant input to a course.	
Applicable to	England	
Coverage	All courses at institutions in England where Course.REDUCEDC = 00 except where Course.COURSEAIM = D00, D90, L00, L80, L90, L91	
Base Data Type	COLLORGCCodeType	
Field Length	4	
Part Of	Course	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To identify partner organisations in collaborative provision.	
Notes	<p>HEFCE will be developing new funding routes for collaborative provision and consequently needs information about the types of organisations institutions collaborate with. In future it may be necessary to expand this coding frame to collect detailed information about individual named organisations.</p> <p>Collaboration with external organisations should only be included where the external organisation has made a significant input to the course that affects the course for all, or nearly all, students on the course. This could include:</p> <ul style="list-style-type: none"> • Input to course content/curriculum or assessment • Contribution to the startup or ongoing costs of the course, this may include sponsoring a number of places on the course but would exclude paying the fees for individual students on the course • Provision of work based or project work opportunities • A significant and ongoing contribution of staff time and/or resources to support course delivery <p>Collaboration does not cover the following activities:</p> <ul style="list-style-type: none"> • Franchised provision • Input to course and curriculum design by professional bodies • Language years abroad and exchange programmes. 	
Owner	HESA	
Version	1.0	
Business rules	1 Error	Course.COLLORG must exist for institutions in England where Course.REDUCEDC = 00 except where CourseCOURSEAIM = D00, D90, L00, L80, L90, L91
	2 Error	Course.COLLORG must not exist for institutions not in England
Valid Entries and Labels	0000	No collaborating organisation
	1000	Large private company

2000	Small or medium enterprise (SME)
3000	Overseas education provider
4000	Other UK education provider - private
5000	Other UK education provider - public sector
6000	NHS
7000	Other public sector organisation
8000	Charity
9000	Other
9900	Multiple collaborators of different types

Completion of year of instance

Short Name	FUNDCOMP
Type	field
Description	This field refers to the year of instance being funded. The field records the student's completion status with respect to that year.
Applicable to	England NI Wales
Coverage	All instances at institutions in England, Northern Ireland and Wales where Instance.REDUCED = 00 or 01
Base Data Type	FUNDCOMPCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	For alignment with funding definitions.
Notes	<p>Coding should be consistent with funding council early statistics. Refer to relevant funding council for full definitions.</p> <p>Normally when code 2 is returned, then either Instance.RSNEND and Instance.ENDDATE will be completed to end the student instance, or Instance.NOTACT will be completed to show the study is suspended. It has become more common for students to fail to complete the current year of instance but continue to study with the institution, this is particularly true of part-time students who drop a module.</p> <p>Code 4 'is as defined in HEFCW HESES, and should be used for students studying full-time on taught courses only.</p> <p>Code 9 can be used if the HESA reporting year does not contain, in part or in whole, a year of instance which has previously, is, or will be, returned to HESES. However, use of code 9 is an option. Institutions can, if they so wish, use the other codes for all records.</p> <p>Where a student undertakes a foundation degree and bridging course in the same HESA reporting year Instance.FUNDCOMP, should reflect whether the student completed the foundation degree and will therefore usually be returned with a value of 1. Similarly where the student progresses to a degree after completion of the bridging course this field should reflect the completion status of the degree.</p> <p>Any queries on this field should be addressed to HEFCE. Some additional guidance can be found in HESES.</p>
Owner	HESA
Version	1.3
Date modified	2009-07-30
Change management	Wording of business rule 4 amended for clarity, with no change to meaning

notes	
Business rules	<p>1 Error Instance.FUNDCOMP must exist for institutions in England, Wales and Northern Ireland where Instance.REDUCEDI = 00 or 01</p> <p>2 Error Instance.FUNDCOMP must not exist for institutions in Scotland</p> <p>3 Error Instance.FUNDCOMP cannot be coded 3 where Instance.RSNEND is coded 01 - 11, 98 or 99</p> <p>4 Error Where Instance.FUNDCOMP is 4, the institution must be in Wales and Instance.MODE must be 01, 02, 23, 24, 25, 52 or 53 and Course.COURSEAIM must not begin with D, L, P, Q, R, S or X</p>
Valid Entries and Labels	<p>1 Completed the current year of programme of study</p> <p>2 Did not complete the current year of programme of study</p> <p>3 Year of programme of study not yet completed, but has not failed to complete</p> <p>4 Partially completed the year of study (HEFCW HESES rules)</p> <p>9 Not in HESES Population</p>

Completion status

Short Name	CSTAT
Type	field
Description	This field provides an indication of the degree of completion of the learning activities leading to the qualification aim.
Applicable to	England Wales
Coverage	All instances where Instance.FESTUMK = 1, 3 or 4 and where Instance.REDUCEDI = 00, 01 or 02
Base Data Type	CSTATCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To monitor completion.
Notes	
Owner	HESA
Version	1.1
Date modified	2009-05-30
Change management notes	New business rule 4 added
Business rules	<p>1 Error Instance.CSTAT must exist for institutions in England or Wales where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00, 01 or 02</p> <p>2 Error Instance.CSTAT must not exist for institutions in Northern Ireland or Scotland</p> <p>3 Error Instance.CSTAT must not exist for institutions in England or Wales where Instance.FESTUMK = 2</p> <p>4 Error Instance.CSTAT must be coded 1 where Instance.PROGRESS is coded 9</p>
Valid Entries and Labels	<p>1 The student is continuing or intending to continue, the learning activities leading to the qualification aim</p> <p>2 The student has completed all the learning activities leading to the qualification aim</p> <p>3 The student has withdrawn from the learning activities leading to the qualification aim</p> <p>4 The student has transferred to a new qualification aim. That is the student has withdrawn from this qualification aim & as a direct result has at the same time started studying for another qualification aim</p>

Cost centre

Short Name	COSTCN
Type	field
Description	This field describes the academic cost centre in which the module is being taught. It is up to institutions to decide whether or not to return details of cost centres which are contributing teaching/learning amounting to less than 5% of the proportion of the module.
Applicable to	England NI Scotland Wales
Coverage	All module subject records
Base Data Type	COSTCNCodeType
Field Length	2
Part Of	Module subject
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To calculate the student load split out across the academic cost centres, and split across JACS2 codes.
Notes	<p>This field forms one third of a triplet of fields with ModuleSubject.MODSBJ and ModuleSubject.MODSBJP</p> <p>Where two different subjects are taught in the same cost centre, there should be separate occurrences of Module.ModuleSubject for each.</p> <p>These cost centres should have been agreed with the funding councils as outlined in the Circular Letter 32/2005 http://www.hefce.ac.uk/pubs/circlets/2005/cl32_05.</p> <p>The cost centre should relate to where resources deployed to teach the student are located. Effectively the cost centre follows the money and will be reconcilable with the institutions finance statistics return. For example, if a member of staff based in the General Engineering cost centre takes a group of engineering students for a mathematics lecture, the cost centre should be General Engineering (16). However, if a member of staff based in the mathematics cost centre takes a group of engineering students for a mathematics lecture, the cost centre should be Mathematics (24).</p> <p>Where a department buys in the services of a member of staff based in a department in a non-academic cost centre, the cost centre to be returned would be that of the buying in department. For example, a member of staff based in the computing service takes a group of engineering students for a lecture and is paid for under a servicing agreement by the engineering department, then the cost centre returned should be General Engineering (16).</p> <p>The most important consideration in taking decisions about the attribution of students to cost centres should be the correspondence with the HESA Finance record.</p> <p>Where a part of the module is taught by another reporting institution, expenditure related to this provision must be included against academic cost centres under Head 1</p>

	<p>of Table 6 of the Finance Record. It has been agreed that the cost centre on the Student Record should match this allocation, i.e. institutions should code cost centre according to the organising department at their institution. Cost centre 99 is 'not assignable' and should only be used in cases where it is not possible to allocate the activity to an academic cost centre, e.g. where the appropriate cost centre is a non-academic cost centre. For institutions in England, HEFCE make use of cost centres in their funding allocations. HEFCE have stated that provision returned under cost centre 99 will be allocated to the lowest price group for funding.</p>	
Owner	HESA	
Version	1.0	
Valid Entries and Labels	01	Clinical medicine
	02	Clinical dentistry
	03	Veterinary science
	04	Anatomy & physiology
	05	Nursing & paramedical studies
	06	Health & community studies
	07	Psychology & behavioural sciences
	08	Pharmacy & pharmacology
	10	Biosciences
	11	Chemistry
	12	Physics
	13	Agriculture & forestry
	14	Earth, marine & environmental sciences
	16	General engineering
	17	Chemical engineering
	18	Mineral, metallurgy & materials engineering
	19	Civil engineering
	20	Electrical, electronic & computer engineering
	21	Mechanical, aero & production engineering
	23	Architecture, built environment & planning
	24	Mathematics
	25	IT & systems sciences, computer software engineering
	26	Catering & hospitality management
	27	Business & management studies
	28	Geography
	29	Social studies
	30	Media studies
	31	Humanities & language based studies
	33	Design & creative arts
	34	Education
	35	Modern languages
	37	Archaeology
	38	Sports science & leisure studies
	41	Continuing education
	99	Cost centre not assignable

Course

Short Name	Course
Type	entity
Description	A combination of subject and qualification that defines what a student is aiming for.
Applicable to	England NI Scotland Wales
Coverage	Compulsory for all returns
Part Of	Institution
Minimum Occurrences	1
Maximum Occurrences	unbounded
Has Parts	<p>Course identifier (COURSEID) Reduced course return indicator (REDUCEDC) General qualification aim of course (COURSEAIM) Course title (CTITLE) Teacher training course (TTCID) Bilingual ITT marker (BITTM) Teaching qualification sought sector (TQSSEC) Teaching qualification sought subject (TQSSUB) Collaborating organisation (COLLORG) Closed course (CLSDCRS) FE general qualification aim (FEQAIMC) Major source of funding (MSFUND) Regulatory body for health and social care students (REGBODY) Course subject</p>
Reason Required	This entity exists to hold fields that describe courses without having to repeat the fields on individual instances.
Notes	<p>Every Instance must be linked to one (and only one) course. Course records can exist without links to any Instances if it is easier for an institution to return all courses rather than just those that are active in the reporting year.</p> <p>The Course.COURSEID field is the primary key for the course entity. It also exists on the Instance as a foreign key.</p> <p>Where provision within the institution allows multiple possible qualification outcomes, institutions must return separate course records for each. Even where groups of students aiming for different qualification outcomes are taught in the same classes, each group must be returned on a different course with a different course aim.</p> <p>Further detailed notes are available in the supporting documents</p>
Owner	HESA
Version	1.0

Course identifier

Short Name	COURSEID
Type	field
Description	This field records the institution's own unique internal identifier for the course. The Course identifier is the primary key for the Course entity and exists as a foreign key on Instance .
Applicable to	England NI Scotland Wales
Coverage	All courses
Base Data Type	COURSEIDType
Field Length	30
Part Of	Course
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To facilitate linkage with the Instance entity.
Notes	<p>Course identifiers will be allocated by the institution and should be unique for each course.</p> <p>The term 'course' in this context relates to the combination of subject and qualification that defines what a student is aiming for and which are described in fields Course.COURSEAIM and CourseSubject.SBJCA.</p> <p>The Course identifier links the course entity and the instance entity for the reporting period . There must be an entry in the course entity with a matching identifier in the instance entity to provide this link, and so give details about the student's study in the current year. Where a student changes course within an instance by changing either course aim (at the same level) or subject, the Course.COURSEID should be updated to reflect the course that is applicable at the end of the reporting period.</p> <p>Where the student continues on the same course, the same COURSEID should be kept for all years of the course. It is intended that in the future for some onward uses data from the student record should be aggregated to allow publication at a Course level. For the UNISTATS (TQI) site, for example, information about entrants, continuation, outcomes and destinations will be published together. If the COURSEID is not consistent throughout the course it will not be possible to compile a complete set of statistics as relating to a single course. Course.CTITLE will not allow for this aggregation: it is a text field and not suitable for the necessary validation. HESA has introduced a HIN validation warning when there is a HIN link but COURSEID changes.</p> <p>Year-on-year linking will continue by the HIN mechanism.</p> <p>Valid characters</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p>

	<ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	HESA
Version	1.0

Course identifier

Short Name	COURSEID
Type	field
Description	This field records the institution's own unique internal identifier for the course. The Course identifier is the primary key for the Course entity and exists as a foreign key on Instance .
Applicable to	England NI Scotland Wales
Coverage	All instances
Base Data Type	COURSEIDType
Field Length	30
Part Of	Instance
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	COURSEAIM CourseSubject
Reason Required	To facilitate linkage with the Instance entity.
Notes	<p>Course identifiers will be allocated by the institution and should be unique for each course.</p> <p>The term 'course' in this context relates to the combination of subject and qualification that defines what a student is aiming for and which are described in fields Course.COURSEAIM and CourseSubject.SBJCA.</p> <p>The Course identifier links the course entity and the instance entity for the reporting period . There must be an entry in the course entity with a matching identifier in the instance entity to provide this link, and so give details about the student's study in the current year. Where a student changes course within an instance by changing either course aim (at the same level) or subject, the Course.COURSEID should be updated to reflect the course that is applicable at the end of the reporting period.</p> <p>Where the student continues on the same course, the same COURSEID should be kept for all years of the course. It is intended that in the future for some onward uses data from the student record should be aggregated to allow publication at a Course level. For the UNISTATS (TQI) site, for example, information about entrants, continuation, outcomes and destinations will be published together. If the COURSEID is not consistent throughout the course it will not be possible to compile a complete set of statistics as relating to a single course. Course.CTITLE will not allow for this aggregation: it is a text field and not suitable for the necessary validation. HESA has introduced a HIN validation warning when there is a HIN link but COURSEID changes.</p> <p>Year-on-year linking will continue by the HIN mechanism.</p> <p>Valid characters</p> <p>The valid character set available for this field has been defined by a specific study</p>

	<p>undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <code><?xml version="1.0" encoding="UTF-8" ?></code>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	HESA
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding
Business rules	1 Error This entry must exist in Course.COURSEID

Course subject

Short Name	CourseSubject
Type	entity
Description	The subject descriptors for this course.
Applicable to	England NI Scotland Wales
Coverage	All courses at institutions in Scotland and Northern Ireland. All courses at institutions in England and Wales where (any Instance.FESTUMK = 2 or Course.FEQAIMC in generic code or = '66666666')
Part Of	Course
Minimum Occurrences	0
Maximum Occurrences	3
Has Parts	Subject of course (SBJCA) Subject percentage (SBJPCNT) Subject of ITT Specialism indicator (ITTSUBJECT)
Reason Required	This repeating element exists to allow a course to hold up to three sets of subject information.
Notes	
Owner	HESA
Version	1.0
Business rules	<p>1 Error CourseSubject entity must exist for all courses at institutions in Scotland or Northern Ireland.</p> <p>2 Error CourseSubject entity must exist for all courses at institutions in England or Wales where (any Instance.FESTUMK = 2 or 3 or Course.FEQAIMC = '66666666')</p>

Course title

Short Name	CTITLE
Type	field
Description	This field will be determined by the institution and in this context relates to the complete programme of study leading to the qualification aim referred to in fields Course.COURSEAIM and CourseSubject .
Applicable to	England NI Scotland Wales
Coverage	All courses
Base Data Type	TitleType
Field Length	255
Part Of	Course
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	COURSEAIM CourseSubject
Reason Required	To facilitate HESA cross-checking with institutions and to identify courses in onward analyses.
Notes	<p>Although a compulsory field, this field will not be subject to specific checks regarding its validity. The only validation checks will be that the field contains at least one character.</p> <p>Feedback from users of the TQI site has indicated that they would want to see information at the course level. With the introduction of the course entity it is likely that the funding councils will want to explore this option further. Should users of the HESA data choose to publish course level information it is likely that the course title will form a critical part of this. Therefore institutions need to ensure that the CTITLE field contains course titles that would be meaningful to a wide range of stakeholders including potential students</p> <p>It is intended that this field can be used by the institution as a cross-check to fields Course.COURSEAIM and CourseSubject.</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required.

	<p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <code><?xml version="1.0" encoding="UTF-8" ?></code>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	Managing Information Across Partners - Common Data Definitions
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding

Credit transfer scheme

Short Name	CRDTSCM
Type	field
Description	This field denotes the credit point transfer scheme that Module.CRDTPTS , and Module.LEVPTS , apply to.
Applicable to	England NI Scotland Wales
Coverage	All modules
Base Data Type	CRDTSCMCodeType
Field Length	1
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To identify and monitor the use of credit transfer schemes and to monitor the actual flow of credits.
Notes	<p>Credit accumulation and transfer schemes allow students to collect credit for work already completed, if they decide to terminate their study before achieving a complete award. If and when they resume their studies, not necessarily at the previous institution, they may be able to carry forward the credits from their previous study.</p> <p>HESA may seek extra information about schemes coded 7 or 8.</p> <p>Modules which do not have a credit transfer scheme should be coded 9.</p> <p>Institutions in Wales cannot use code 9 No scheme unless this module links (via StudentOnModule and Instance) to a course where Course.COURSEAIM begins with P, Q, R, S or X.</p> <p>For institutions in Scotland this field must be coded 2 Scotland (SCOTCAT). The only exception to this rule is students for whom Course.COURSEAIM begins D or L, who can be coded 9 in this field.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-30
Change management notes	Notes updated to indicate that this can be coded 9 for institutions in Wales where module links (via StudentOnModule and Instance) to a course where Course.COURSEAIM begins with P, Q, R, S or X
Business rules	<p>1 Error Module.CRDTSCM cannot be coded 9 for institutions in Wales unless this module links (via StudentOnModule and Instance) to a course where Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Error Module.CRDTSCM cannot be coded 2 for institutions in England, Wales or Northern Ireland</p> <p>3 Error Module.CRDTSCM must be coded 2 where Scottish institution unless this module links (via StudentOnModule and Instance) to a course where</p>

		Course.COURSEAIM begins with D or L, in which case Module.CRDTSCM can be coded 9 or 2
Valid Entries and Labels	1 2 3 6 7 8 9 A	England & Northern Ireland (CATS) Scotland (SCOTCAT) CQFW credit framework LSDA credit framework Other scheme Own scheme No scheme GNVQ units/OCN credits

Credit value of module

Short Name	CRDTPTS
Type	field
Description	This field indicates the number of credit points a student gains on successful completion of the module.
Applicable to	England NI Scotland Wales
Coverage	All modules
Base Data Type	xs:nonNegativeInteger
Field Length	3
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	LEVLPTS
Reason Required	To identify and monitor the use of credit transfer schemes and to monitor the actual flow of credits.
Notes	<p>Institutions in England and Northern Ireland may use code 999 as a default for all programmes of study, and it is suggested that this default is used for schemes coded 7 or 8 in Module.CRDTSCM.</p> <p>Institutions in Wales cannot use code 999, unless module is linked only to FE instances in which case 999 is an acceptable default.</p> <p>Fractional credit points should be rounded to the nearest whole number.</p> <p>The length of this field is 3 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 003 or 3.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-30
Change management notes	Notes amended to indicate that institutions in Wales can use code 999, where module is linked only to FE instances.
Business rules	<ol style="list-style-type: none"> 1 Error Module.CRDTPTS must be coded 999 where Module.CRDTSCM = 9 2 Error Module.CRDTPTS cannot be coded 999 where Welsh institution unless Course.COURSEAIM begins with P, Q, R, S or X 3 Warning Module.CRDTPTS should be coded 999 where English or Northern Irish institution and Module.CRDTSCM = 7 or 8 4 Warning Module.CRDTPTS should contain a value greater than 0

Date of birth

Short Name	BIRTHDTE
Type	field
Description	This field records the date of birth of the student.
Applicable to	England NI Scotland Wales
Coverage	All students
Base Data Type	DateWithNullStructure1
Field Length	10
Part Of	Student
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	The date of birth is required to generate the student's age and to provide an additional item of information for record linkage. To permit age-based analysis and also facilitate record linkage across collections.
Notes	<p>All date fields in the Student Record must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field falls within the scope of the MIAP Common Data Definitions project.</p> <p>If the date of birth is not known, an empty element should be returned with the ReasonForNull attribute set to 1 (not known), i.e:</p> <pre><BIRTHDTE ReasonForNull="1"></BIRTHDTE></pre> <p>HESA monitors the number of unknown birth dates submitted by each institution.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>Where Y0/Y1/Y2 appear in business rules, these refer to the reporting period Y1-Y2 (e.g. for the 2007-08 reporting period, Y0 is 2006, Y1 is 2007 and Y2 is 2008).</p>
Owner	Managing Information Across Partners - Common Data Definitions
Version	1.1
Date modified	2009-04-30
Change management notes	Business rule 6 amended from 'less than (Y1-14)-07-31' to 'less than (Y1-14)-08-01'
Business rules	<p>1 Error Where exists, Student.BIRTHDTE cannot be before 1906-11-01</p> <p>3 Warning Where exists, Student.BIRTHDTE should be less than (Y1-20)-08-01 where Course.COURSEAIM = M71 or H71</p> <p>4 Warning Where exists, Student.BIRTHDTE should be less than (Y1-17)-08-01 where Course.COURSEAIM = H11 or I11</p> <p>5 Warning Where exists, Student.BIRTHDTE should be greater than (Y1-70)-07-31</p> <p>6 Error Where exists Student.BIRTHDTE must be less than (Y1-14)-08-01</p>

	8	Error	Student.BIRTHDTE must not be null except when ReasonForNull = 1
	9	Error	Student.BIRTHDTE must be null when ReasonForNull = 1

Department of Health funding body

Short Name	DHFUND	
Type	field	
Description	This field describes the Strategic Health Authority (SHA).	
Applicable to	England	
Coverage	All instances where Course.MSFUND = 31 and Instance.REDUCEDI = 00 or 01	
Base Data Type	DHFUNDCodeType	
Field Length	5	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To track funding streams.	
Notes	This field will provide additional detail about the actual source of DH funding.	
Owner	Department of Health	
Version	1.0	
Business rules	<p>1 Error Instance.DHFUND must exist for institutions in England where Course.MSFUND = 31 and Instance.REDUCEDI = 00 or 01</p> <p>3 Warning Instance.DHFUND should be coded 998 for institutions in England where CourseSubject.SBJCA = A300 or A400 and Course.MSFUND = 31 and Course.COURSEAIM = H16 or I16</p> <p>7 Warning Instance.DHFUND should not be coded 998 for institutions in England where Course.MSFUND = 31 unless CourseSubject.SBJCA begins 'L5'</p> <p>8 Error Instance.DHFUND must not exist for institutions not in England</p> <p>9 Error Instance.DHFUND must not exist for institutions in England where Course.MSFUND not = 31</p> <p>10 Error Instance.DHFUND codes LWF01 - LWF27 must have an Instance.COMDATE before 2006-08-01</p>	
Valid Entries and Labels	<p>LWF01 Northern England</p> <p>LWF02 Cumbria and Lancashire</p> <p>LWF03 County Durham and Tees Valley</p> <p>LWF04 North and East Yorkshire and North Lincolnshire</p> <p>LWF05 West Yorkshire</p> <p>LWF06 South Yorkshire</p> <p>LWF07 Greater Manchester</p> <p>LWF08 Cheshire and Merseyside</p> <p>LWF09 Norfolk, Suffolk and Cambridgeshire</p> <p>LWF10 Trent</p> <p>LWF11 Leicestershire, Northamptonshire and Rutland</p> <p>LWF12 Birmingham and the Black Country</p> <p>LWF13 Staffordshire and Shropshire</p> <p>LWF14 West Midlands South</p> <p>LWF15 Bedfordshire and Hertfordshire</p> <p>LWF16 Devon and Cornwall</p> <p>LWF17 Avon Gloucestershire and Wiltshire</p> <p>LWF18 Somerset and Dorset</p> <p>LWF19 Thames Valley</p>	

LWF20	Hampshire and Isle of Wight
LWF21	Essex
LWF22	Kent Surrey and Sussex
LWF23	North East London
LWF24	North Central London
LWF25	North West London
LWF26	South East London
LWF27	South West London
Q00	Other NHS organisation
Q01	Funded centrally by the Department of Health
Q30	North East Strategic Health Authority
Q31	North West Strategic Health Authority
Q32	Yorkshire & The Humber Strategic Health Authority
Q33	East Midlands Strategic Health Authority
Q34	West Midlands Strategic Health Authority
Q35	East of England Strategic Health Authority
Q36	London Strategic Health Authority
Q37	South East Coast Strategic Health Authority
Q38	South Central Strategic Health Authority
Q39	South West Strategic Health Authority
998	Not Applicable

Dependants in reporting year

Short Name	SDEPEND	
Type	field	
Description	This field will record whether the student has any dependents.	
Applicable to	Scotland	
Coverage	All students at institutions in Scotland where any Instance.REDUCEDI = 00	
Base Data Type	SDEPENDCodeType	
Field Length	2	
Part Of	Student	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To monitor and develop student support policies in Scotland.	
Notes	<p>This field should be updated for each reporting period.</p> <p>In codes 01 and 04, 'Young people/children' refers to young people aged 17 and under financially or otherwise dependant on the student.</p>	
Owner	HESA	
Version	1.0	
Business rules	1 Error	Student.SDEPEND must exist for all students at institutions in Scotland where any Instance.REDUCEDI = 00
	2 Error	Student.SDEPEND must not exist for institutions in England, Northern Ireland or Wales
Valid Entries and Labels	01	Young people/children
	02	Other relatives/friends
	03	No dependents
	04	Both young people/children & other relatives/friends
	99	Not known

Dependents on entry

Short Name	NIDEPEND	
Type	field	
Description	This field will record whether the student has any dependents.	
Applicable to	NI	
Coverage	All entrants to institutions in Northern Ireland where EntryProfile.DOMICILE = XG and Instance.REDUCEDI = 00	
Base Data Type	NIDEPENDCodeType	
Field Length	2	
Part Of	Entry profile	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To comply with Northern Ireland statutory Equal Opportunities monitoring	
Notes	In codes 01 and 04, 'Young people/children' refers to young people aged 17 and under financially or otherwise dependant on the student.	
Owner	HESA	
Version	1.0	
Business rules	1 Error	EntryProfile.NIDEPEND must exist for institutions in Northern Ireland where EntryProfile.DOMICILE = XG and the corresponding Instance.REDUCEDI = 00
	2 Error	EntryProfile.NIDEPEND must not exist for institutions in England, Scotland or Wales
Valid Entries and Labels	01	Young people/children
	02	Other relatives/friends
	03	No dependents
	04	Both young people/children & other relatives/friends

Destination

Short Name	DESTIN	
Type	field	
Description	This field describes the destination of students at institutions in Wales who follow a course at FE level or are funded by WAG-DCELLS.	
Applicable to	Wales	
Coverage	Optional for FE students (where Course.COURSEAIM begins with P, Q, R, S, X) at institutions in Wales	
Base Data Type	DESTINCodeType	
Field Length	2	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	FESTUMK	
Reason Required	For Welsh Assembly Government DCELLS to monitor the destinations of non-adult FE students at Welsh institutions.	
Notes		
Owner	HESA	
Version	1.1	
Date modified	2009-03-12	
Change management notes	Coverage optional for FE at institutions in Wales	
Business rules	2 Error	Instance.DESTIN must not exist for institutions in England, Northern Ireland or Scotland
	3 Error	Instance.DESTIN must not exist for institutions in Wales where Instance.FESTUMK = 2
Valid Entries and Labels	55	FE student - higher education, at another provider
	56	FE student - entering new employment or changing employment
	57	FE student - continuing current employment
	58	FE student - other
	59	FE student - unknown
	60	Continuing existing programme of learning with same provider
	61	Continuing existing programme of learning with another provider
	62	New programme of learning at same provider (not HE)
	63	New programme of learning (not HE) with another provider
	64	Higher education at same provider
	65	Education or training - type not known
	66	Seeking work/unemployed
	67	Self-employment own business
	68	Self-employment other
	69	Voluntary work

Destination of outward credit mobile students

Short Name	DESTOCM
Type	field
Description	This field identifies the country or countries where an outwards credit mobile student is undertaking a credit-bearing part of their course at one or more institutions overseas.
Applicable to	England NI Wales
Coverage	All instances at institutions in England, Wales and Northern Ireland where Instance.EXCHANGE = 5 or 7 or Instance.LOCSDY = F or G and Instance.REDUCEDI = 00
Base Data Type	DESTOCMCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	3
Related Fields	EXCHANGE LOCSDY
Reason Required	This information is required by BIS to identify details of student migration patterns.
Notes	<p>This coding frame is determined by the National Statistics Country Classification 2006 (NSCC), which is based on ISO 3166-1 Codes for the Representation of Names of Countries and their Subdivisions, and the United Nations' Standard Country or Area Codes for Statistical Use. In a small number of cases, the NSCC usage differs from the usage in ISO 3166 on which the NSCC is based. Where that happens, the ISO 3166 usage is given in brackets after the preferred UK usage, to facilitate cross-reference to the international standard. For example for code KP the description is Korea (South). The text in brackets, [Korea, Republic of], is the ISO 3166 description.</p> <p>Information in braces is provided by HESA to clarify usage, and is not derived either from NSCC or ISO 3166 lists of short country names, for example Spain {includes Ceuta, Melilla}.</p> <p>Up to three occurrences of this field can be included in the data for a reporting period where the student has spent parts of the year in different countries.</p> <p>EU, XP-XX, ZZ: Obsolete Countries, Regions, Stateless, and Unknown</p> <p>The regional codes EU and XP to XX may be used if information is known only to this level of accuracy, in preference to using ZZ which should be a last resort. EU should be used in preference to XP if appropriate.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Descriptions for Codes TW (Taiwan) and PS (Occupied Palestinian Territories) amended, and two new codes added for French collectivities BL (St Barthélemy) and

	MF (St Martin (French Part)) to reflect changes in the National Statistics Country Classification. Paragraph included in notes to clarify that ISO 3166 usage is included in brackets after the preferred UK usage in code descriptions, to facilitate cross-reference to the international standard.	
Business rules	1 Error	Instance.DESTOCM must exist for institutions in England, Wales and Northern Ireland where Instance.REDUCEDI = 00 and (Instance.EXCHANGE = 5 or 7 or Instance.LOCSDY = F or G)
	2 Error	Instance.DESTOCM must not exist for institutions in Scotland
Valid Entries and Labels	AF	Afghanistan
	XQ	Africa not otherwise specified
	AX	Åland Islands {Ahvenamaa}
	AL	Albania
	DZ	Algeria
	AS	American Samoa
	AD	Andorra
	AO	Angola
	AI	Anguilla
	XX	Antarctica and Oceania not otherwise specified
	AG	Antigua and Barbuda
	AR	Argentina
	AM	Armenia
	AW	Aruba
	XS	Asia (Except Middle East) not otherwise specified
	AU	Australia
	AT	Austria
	AZ	Azerbaijan
	BS	Bahamas, The
	BH	Bahrain
	BD	Bangladesh
	BB	Barbados
	BY	Belarus
	BE	Belgium
	BZ	Belize
	BJ	Benin
	BM	Bermuda
	BT	Bhutan
	BO	Bolivia
	BA	Bosnia and Herzegovina
	BW	Botswana
	BR	Brazil
	VG	British Virgin Islands [Virgin Islands, British]
	BN	Brunei [Brunei Darussalam]
	BG	Bulgaria
	BF	Burkina [Burkina Faso]
	MM	Burma [Myanmar]
	BI	Burundi
	KH	Cambodia
	CM	Cameroon
	CA	Canada
	IC	Canary Islands
	CV	Cape Verde
	XW	Caribbean not otherwise specified
	KY	Cayman Islands
	CF	Central African Republic
	XU	Central America not otherwise specified
	TD	Chad
	CL	Chile
	CN	China
	CX	Christmas Island
	CC	Cocos (Keeling) Islands
	CO	Colombia
	KM	Comoros
	CG	Congo

CD	Congo (Democratic Republic) [Congo (The Democratic Republic of the)] {formerly Zaire}
CK	Cook Islands
CR	Costa Rica
HR	Croatia
CU	Cuba
XA	Cyprus (European Union)
XB	Cyprus (Non-European Union)
CZ	Czech Republic
DK	Denmark
DJ	Djibouti
DM	Dominica
DO	Dominican Republic
TL	East Timor [Timor Leste]
EC	Ecuador
EG	Egypt
SV	El Salvador
GQ	Equatorial Guinea
ER	Eritrea
EE	Estonia
ET	Ethiopia
XP	Europe not otherwise specified
EU	European Union not otherwise specified
FK	Falkland Islands [Falkland Islands (Malvinas)]
FO	Faroe Islands
FJ	Fiji
FI	Finland
FR	France {includes Corsica}
GF	French Guiana
PF	French Polynesia
GA	Gabon
GM	Gambia, The
GE	Georgia
DE	Germany
GH	Ghana
GI	Gibraltar
GR	Greece
GL	Greenland
GD	Grenada
GP	Guadeloupe
GU	Guam
GT	Guatemala
GG	Guernsey
GN	Guinea
GW	Guinea-Bissau
GY	Guyana
HT	Haiti
HN	Honduras
HK	Hong Kong (Special Administrative Region of China) [Hong Kong]
HU	Hungary
IS	Iceland
IN	India
ID	Indonesia
IR	Iran [Iran, Islamic Republic of]
IQ	Iraq
IE	Ireland
IM	Isle of Man
IL	Israel
IT	Italy {Includes Sardinia, Sicily}
CI	Ivory Coast [Côte D'ivoire]
JM	Jamaica
JP	Japan
JE	Jersey
JO	Jordan

KZ	Kazakhstan
KE	Kenya
KI	Kiribati
KP	Korea (North) [Korea, Democratic People's Republic of]
KR	Korea (South) [Korea, Republic of]
QO	Kosovo
KW	Kuwait
KG	Kyrgyzstan
LA	Laos [Lao People's Democratic Republic]
LV	Latvia
LB	Lebanon
LS	Lesotho
LR	Liberia
LY	Libya [Libyan Arab Jamahiriya]
LI	Liechtenstein
LT	Lithuania
LU	Luxembourg
MO	Macao (Special Administrative Region of China) [Macao]
MK	Macedonia [Macedonia, The Former Yugoslav Republic of]
MG	Madagascar
MW	Malawi
MY	Malaysia
MV	Maldives
ML	Mali
MT	Malta
MH	Marshall Islands
MQ	Martinique
MR	Mauritania
MU	Mauritius
YT	Mayotte
MX	Mexico
FM	Micronesia [Micronesia, Federated States of]
XR	Middle East not otherwise specified
MD	Moldova [Moldova, Republic of]
MC	Monaco
MN	Mongolia
ME	Montenegro
MS	Montserrat
MA	Morocco
MZ	Mozambique
NA	Namibia
NR	Nauru
NP	Nepal
NL	Netherlands
AN	Netherlands Antilles {Comprises Curacao, Bonaire, Saba, St Eustatius, St Martin (South)}
NC	New Caledonia
NZ	New Zealand
NI	Nicaragua
NE	Niger
NG	Nigeria
NU	Niue
NF	Norfolk Island
XT	North America not otherwise specified
MP	Northern Mariana Islands
NO	Norway
ZZ	Not Known
PS	Occupied Palestinian Territories [Palestinian Territory, Occupied] {formerly West Bank (including East Jerusalem) and Gaza Strip}
OM	Oman
PK	Pakistan
PW	Palau
PA	Panama
PG	Papua New Guinea

PY	Paraguay
PE	Peru
PH	Philippines
PN	Pitcairn, Henderson, Ducie and Oeno Islands [Pitcairn]
PL	Poland
PT	Portugal {includes Madeira, Azores}
PR	Puerto Rico
QA	Qatar
RE	Réunion
RO	Romania
RU	Russia [Russian Federation]
RW	Rwanda
WS	Samoa
SM	San Marino
ST	Sao Tome and Principe
SA	Saudi Arabia
SN	Senegal
RS	Serbia
SC	Seychelles
SL	Sierra Leone
SG	Singapore
SK	Slovakia
SI	Slovenia
SB	Solomon Islands
SO	Somalia
ZA	South Africa
XV	South America not otherwise specified
GS	South Georgia and The South Sandwich Islands
ES	Spain {includes Ceuta, Melilla}
LK	Sri Lanka
BL	St Barthélemy
SH	St Helena
KN	St Kitts and Nevis
LC	St Lucia
MF	St Martin (French Part) [St Martin]
PM	St Pierre and Miquelon
VC	St Vincent and The Grenadines
SD	Sudan
SR	Surinam [Suriname]
SJ	Svalbard and Jan Mayen
SZ	Swaziland
SE	Sweden
CH	Switzerland
SY	Syria [Syrian Arab Republic]
TW	Taiwan [Taiwan, Province of China]
TJ	Tajikistan
TZ	Tanzania [Tanzania, United Republic of]
TH	Thailand
TG	Togo
TK	Tokelau
TO	Tonga
TT	Trinidad and Tobago
TN	Tunisia
TR	Turkey
TM	Turkmenistan
TC	Turks and Caicos Islands
TV	Tuvalu
UG	Uganda
UA	Ukraine
AE	United Arab Emirates
US	United States
VI	United States Virgin Islands [Virgin Islands, U. S.]
UY	Uruguay
UZ	Uzbekistan

VU	Vanuatu
VA	Vatican City [Holy See (Vatican City State)]
VE	Venezuela
VN	Vietnam [Viet Nam]
WF	Wallis and Futuna
EH	Western Sahara
YE	Yemen
ZM	Zambia
ZW	Zimbabwe

Disability

Short Name	DISABLE
Type	field
Description	This field records the type of disability that a student has, on the basis of the student's own self-assessment.
Applicable to	England NI Scotland Wales
Coverage	All students where any Instance.REDUCEDI = 00 or 01
Base Data Type	DISABLECodeType
Field Length	2
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To permit disability-based analysis; for monitoring levels and trends in participation by particular groups of people; to monitor take-up of Disabled Students' Allowance as Disabled Students' Allowance is now not means tested; to permit analysis based on type of disability.
Notes	<p>Code 00 'No known disability' should be returned when the student indicates that they do not have a disability.</p> <p>Code 10 'Autistic Spectrum Disorder' is to include Asperger Syndrome, as an example of an ASD.</p> <p>Code 96 'A disability not listed above' may be used where it is known that the student has a disability, but what type is not known.</p> <p>Code 97 'Information refused' should be used in all cases where the student has explicitly refused to provide disability information.</p> <p>Code 98 'Information not sought' may be used for continuing students in cases where the institution does not already hold the information.</p> <p>Code 99 'Not known' includes all cases where the information has been sought but is missing.</p> <p>If this field is coded 02-96 indicating that the student has a disability, then Instance.DISALL should be coded 4, 5 or 9.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p>
Owner	HESA
Version	1.0
Business rules	1 Error Student.DISABLE must exist where any Instance.REDUCEDI = 00 or 01

Valid Entries and Labels	00	No known disability
	02	Blind/partially sighted
	03	Deaf/hearing impairment
	04	Wheelchair user/mobility difficulties
	05	Personal care support
	06	Mental health difficulties
	07	An unseen disability, e.g. diabetes, epilepsy, asthma
	08	Multiple disabilities
	10	Autistic Spectrum Disorder
	11	A specific learning difficulty e.g. dyslexia
	96	A disability not listed above
	97	Information refused
	98	Information not sought
	99	Not known

Disabled Student Allowance

Short Name	DISALL
Type	field
Description	This field identifies whether the student with a disability is in receipt of Disabled Students' Allowance (DSA) or not.
Applicable to	England NI Scotland Wales
Coverage	All Instances where Student.DISABLE is between 02 and 96 inclusive and where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.
Base Data Type	DISALLCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To permit disability-based analysis; for monitoring levels and trends in participation by particular groups of people; to monitor take-up of Disabled Students' Allowance as Disabled Students' Allowance is now not means tested; to support the allocation for disability premium by HEFCW; to permit analysis based on type of disability.
Notes	<p>If Student.DISABLE is coded 02-96 indicating that the student has a disability, then this field should be coded 4, 5 or 9.</p> <p>Code 9 should be used for all cases where it is known that the student has a disability, but it is not known whether or not they are in receipt of Disabled Students' Allowance.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage amended so not required for FE at institutions in Wales
Business rules	<p>1 Error Instance.DISALL must exist where Student.DISABLE = 02 - 96 and Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Error Instance.DISALL code 4 must have a Course.COURSEAIM beginning with D, E, L, M, H, I, J or C</p> <p>3 Error Instance.DISALL must not exist where Student.DISABLE = 00, 97, 98 or 99</p> <p>4 Error Instance.DISALL can not be coded 4 where (EntryProfile.DOMICILE exists and is not coded GG, JE, XL, XK, IM, XF, XI, XH, XG)</p>
Valid Entries and Labels	<p>4 In receipt of Disabled Students' Allowance</p> <p>5 Not in receipt of Disabled Students' Allowance</p> <p>9 Information about Disabled Students' Allowance is not known/not sought</p>

Disadvantage uplift factor

Short Name	DISUPFAC
Type	field
Description	This field records the disadvantage uplift factor for a learner for whom a disadvantage uplift is being claimed.
Applicable to	England
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00
Base Data Type	DISUPFACType
Field Length	6
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To calculate LSC funding for the institution.
Notes	<p>For many learners eligible for widening participation funding, the factor can be entered automatically from the file of postcodes and factors available on the LSC website.</p> <p>Where a learner comes from a ward eligible for widening participation funding and the postcode is not on the LSC file of postcodes and widening participation factors, the factor can be entered manually from the file of wards and widening participation factors also available on the website. The revised index should be used for special cases and where the postcode is not on the LSC file. Institutions should keep evidence of the learner's eligibility for widening participation funding.</p> <p>Where a learner is not eligible for a disadvantage uplift, 0.0000 should be returned.</p>
Owner	LSC
Version	1.1
Date modified	2009-04-30
Change management notes	Upper limit of DISUPFAC has increased from 1.2500 to 1.9999
Business rules	<p>1 Error Instance.DISUPFAC must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.DISUPFAC must not exist for institutions not in England</p> <p>3 Error Instance.DISUPFAC must not exist for institutions in England where Instance.FESTUMK = 2</p>

Domicile

Short Name	DOMICILE
Type	field
Description	This field holds the country code of the student's permanent or home address prior to entry to the course. It is not necessarily the correspondence address of the student.
Applicable to	England NI Scotland Wales
Coverage	All entrants
Base Data Type	DOMICILECodeType
Field Length	2
Part Of	Entry profile
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	<p>To distinguish between home and overseas students and to disaggregate students by origin.</p> <p>To obtain the numbers of students domiciled in particular EC countries and elsewhere abroad, and hence calculate participation rates.</p> <p>To forecast the demand for student allowances and grants.</p> <p>To record cross-border flows.</p>
Examples	
Notes	<p>For students entering through UCAS this information will be available from UCAS via the *J transaction. UCAS will first use the complete new code list for entrants in 2009. Therefore in 2008/09 institutions can use the more limited codes as provided in the *J, however, institutions can recode if they choose. The details of the coding that will be provided by UCAS can be found in the *J specification.</p> <p>HESA Guidance</p> <p>This coding frame is determined by the National Statistics Country Classification 2006 (NSCC), which is based on ISO 3166-1 Codes for the Representation of Names of Countries and their Subdivisions, and the United Nations' Standard Country or Area Codes for Statistical Use. In a small number of cases, the NSCC usage differs from the usage in ISO 3166 on which the NSCC is based. Where that happens, the ISO 3166 usage is given in brackets after the preferred UK usage, to facilitate cross-reference to the international standard. For example for code KP the description is Korea (South). The text in brackets, [Korea, Republic of], is the ISO 3166 description. Information in braces is provided by HESA to clarify usage, and is not derived either from NSCC or ISO 3166 lists of short country names, for example Spain {includes Ceuta, Melilla}.</p> <p>Note: 'no settled inhabitants' means no inhabitants apart from military and scientific</p>

personnel, staff of contractors, and seasonal residents. Codes for countries with no settled inhabitants are referred to in the guidance but omitted from the valid entries list, for example, AQ Antarctica.

GB, XF, XG, XH, XI, XJ, XK: United Kingdom

For **domicile** the separate country codes XF, XG, XH, XI must be used, and if domicile is known to be United Kingdom but the individual country is not known, XK must be used. The code GB is invalid for domicile. For **nationality** the code GB must be used. The codes XF, XG, XH, XI, XK are invalid for nationality. The code XJ is invalid for both domicile and nationality. Note that the code UK is not in the NSCC list and is invalid for both domicile and nationality.

GG, JE, XL: Guernsey and Jersey (Channel Islands)

The Channel Islands are not part of the United Kingdom and not part of the European Union. United Kingdom codes must not be used for either domicile or nationality. The Bailiwicks of Guernsey (which includes the smaller islands of Alderney and Sark) and of Jersey must be treated separately, and the codes GG and JE must be used for both **domicile** and **nationality**. The code XL may be used for either domicile or nationality, but only for student instances from 2007/08 onwards that were already current in 2006/07, to avoid the need for re-coding.

IM: Isle of Man

The Isle of Man is not part of the United Kingdom and not part of the European Union. United Kingdom codes must not be used either for domicile or nationality. The code IM must be used for both **domicile** and **nationality**.

CY, XA, XB, XC: Cyprus

The following treatment does not imply any recognition that the *de facto* Turkish occupation and control of northern Cyprus is legitimate, but does deal with the practical need to record the source of students. The separate codes Cyprus (European Union) (XA) and Cyprus (non European Union) (XB) must be used for both **domicile** and **nationality**. The code XC may be used for either domicile or nationality, but only for student instances from 2007/08 that were already current in 2006/07, to avoid the need for re-coding, or for new entrants in 2007/08 who entered through UCAS. Note that an appropriate United Kingdom code should be used for both domicile and nationality for students from the British sovereign military areas on Cyprus. The code CY is invalid for both domicile and nationality unless and until there is any change in the political situation, in which case the coding arrangements will be reviewed.

FI, AX: Finland and the Åland Islands

The Åland Islands (Ahvenamaa) are an autonomous demilitarised region of Finland, and are part of the European Union subject to some derogations and special provisions. For **domicile** the code FI must be used only for Finland excluding the Åland Islands, and the code AX must be used for the Åland Islands. The passport held by Åland Islanders is an EU-style passport distinguished from the normal Finnish passport by the addition of the word 'Åland' below 'FINLAND', but this does not imply a separate nationality. Accordingly, for **nationality** only the code FI is to be used, and the code AX is invalid.

FO, GL: Faroe Islands and Greenland

The Faroe Islands and Greenland must be treated separately, and the codes FO and GL must be used for both **domicile** and **nationality**. Note that, despite their relationship with Denmark, neither Greenland nor the Faroe Islands are part of the European Union.

FR, GF, GP, MQ, RE, YT, PM, PF, WF, BL, MF, TF and NC: French Republic

The French Republic comprises Metropolitan France (France Métropolitain) [including Corsica], the four Overseas Departments (Départements d'Outre-Mer, or D.O.M.) of French Guiana (GF), Guadeloupe (GP), Martinique (MQ), and Réunion (RE), the six Overseas Collectivities (Collectivités d'Outre-Mer, or C.O.M.) of Mayotte (YT), St Pierre & Miquelon (PM), French Polynesia (PF) [also designated as a Pays d'Outre-Mer], and Wallis & Futuna (WF), St Barthélemy (BL), St Martin (French Part) (MF), the Overseas Territory (Territoire d'Outre-Mer, or T.O.M.) of the French Southern Territories (TF), and finally New Caledonia (NC) which has a special status similar to a T.O.M..

Metropolitan France and the four Overseas Departments are all part of the European Union. For **domicile**, the code FR must be used **only** for Metropolitan France, and other codes must be used with their natural meaning, except that there are no settled inhabitants in the French Southern Territories, so code TF is invalid. For **nationality** the code FR must be used throughout, and all the other codes in this group are invalid.

IT, VA: Italy and Vatican City (Holy See)

Italy and Vatican City must be treated separately, and the codes IT and VA must be used for both **domicile** and **nationality**.

NL, AW, AN: Kingdom of the Netherlands

The Kingdom of the Netherlands comprises the European country of The Netherlands and the Caribbean countries of Aruba (AW) and Netherlands Antilles (AN). For **domicile**, the code NL must be used only for The Netherlands in Europe, and the codes AW and AN must be used with their natural meaning. For **nationality** the code NL must be used throughout, and codes AW and AN are invalid. Netherlands Antilles is to be further subdivided on 1 July 2007, and this may require further codes to be allocated in ISO 3166, but this had not been done as at mid-2009.

ES, IC, XD, XE: Spain and the Canary Islands

The Canary Islands are part of Spain, and hence of the European Union, but with some special derogations and provisions particularly relating to customs and fiscal matters. For **domicile**, the code ES must be used for mainland Spain and the code IC must be used for the Canaries. For **nationality**, the code ES must be used for both mainland Spain and the Canaries. The codes XD and XE, although in the NSCC list, are invalid for both domicile and nationality. No separate codes are provided in the NSCC list for the exclaves of Ceuta and Melilla on the coast of north Africa, and for both domicile and nationality purposes they should be regarded as part of mainland Spain.

NO, SJ, BV: Norway and Svalbard and Jan Mayen

Svalbard (Spitzbergen) is an inhabited Norwegian territory in the Arctic Ocean. for **domicile** the code SJ must be used for Svalbard, and the code NO must be used only for Norway excluding Svalbard. For **nationality** the code NO must be used throughout, and SJ is invalid. Jan Mayen Island is included with Svalbard under code SJ, but has no settled inhabitants. Bouvet Island (BV) is a Norwegian island in the South Atlantic Ocean, but has no settled inhabitants, so code BV is invalid for both domicile and

nationality.

MA, EH; Morocco, Western Sahara

Western Sahara (EH) is a disputed territory occupied and administered by Morocco (MA). The code EH should be used where appropriate for both **domicile** and **nationality**.

PS: Occupied Palestinian Territories

This code description changed in 2008/09 to reflect the change in the National Statistics Country Classification. It must be used where appropriate for both **domicile** and **nationality**.

US, PR, VI, GU, MP, AS, UM, MH, FM, PW: United States, Puerto Rico, US Virgin Islands, Guam, Northern Mariana Islands, American Samoa, United States Minor Outlying Islands, Marshall Islands, Micronesia, Palau

The Commonwealth of Puerto Rico is an Unincorporated Organized Territory of the United States; its current Commonwealth status grants it a measure of internal self-government, and its longer-term status is the subject of active debate in 2006. Puerto Ricans are citizens of the United States. For **domicile** the code PR must be used. For **nationality** the code US must be used and the code PR is invalid.

The US Virgin Islands (the former Danish West Indies, purchased from Denmark by the United States in 1916) is an Unincorporated Organized Territory of the United States. US Virgin Islanders are citizens of the United States. For **domicile** the code VI must be used. For **nationality** the code US must be used and the code VI is invalid.

Guam (formerly part of the UN Trust Territory of the Pacific) is an Unincorporated Organized Territory of the United States. For **domicile** and **nationality** the code GU must be used.

The Commonwealth of the Northern Mariana Islands (formerly part of the UN Trust Territory of the Pacific) is an Unincorporated Organized Territory of the United States; its Commonwealth status grants it a measure of internal self-government. For **domicile** and **nationality** the code MP must be used.

American Samoa is an Unincorporated Unorganized Territory of the United States. For **domicile** and **nationality** the code AS must be used. The United States Minor Outlying Islands comprise Baker Island, Howland Island, Jarvis Island, Johnston Atoll, Kingman Reef, Midway Atoll, Palmyra Atoll and Wake Island in the Pacific, and Navassa Island in the Caribbean. They are Unincorporated (Incorporated in the case of Palmyra Atoll) Unorganized Territories of the United States. They have no settled inhabitants and the code UM is accordingly invalid for both **domicile** and **nationality**.

The Marshall Islands (formerly part of the UN Trust Territory of the Pacific) are a self-governing state in free association with the United States. For **domicile** and **nationality** the code MH must be used.

The Federated States of Micronesia (formerly part of the UN Trust Territory of the Pacific) are a self-governing state in free association with the United States. For **domicile** and **nationality** the code FM must be used.

Palau (formerly part of the UN Trust Territory of the Pacific) is a self-governing state in free association with the United States. For **domicile** and **nationality** the code PW must be used.

The use of the code US for **domicile** is accordingly limited to the United States only.

CN, TW, HK, MO: China, Taiwan, Hong Kong, Macao

China (CN) should be used for both **domicile** and **nationality** where relevant in cases not covered by the following guidance. Taiwan (TW) - The United Kingdom acknowledges the position of the Chinese Government that Taiwan is a province of China and recognises the Chinese Government as the sole legal government of China. The United Kingdom does not recognise Taiwan as a state and does not have diplomatic relations with Taiwan. However, because the United Kingdom accepts passports issued by the Taiwanese Authorities for immigration purposes, it is necessary to use a separate country code TW for Taiwan in both the **domicile** and **nationality** fields. This has no bearing on the United Kingdom's position on Taiwan's status.

Hong Kong (Special Administrative Region of China) (HK) appears separately for historical and immigration reasons as this Special Administrative Region issues different passports from those of the PRC. This code is not regarded as having any implications for issues of nationality, but should continue to be used in both the **domicile** and **nationality** fields.

Macao (Special Administrative Region of China) (MO) appears separately for historical and immigration reasons as this Special Administrative Region issues different passports from those of the PRC. This code is not regarded as having any implications for issues of nationality, but should continue to be used in both the **domicile** and **nationality** fields.

AU, CX, CC, NF, HM: Australia, Christmas Island, Cocos (Keeling) Islands, Norfolk Island, Heard Island and MacDonal Islands.

Christmas Island is a non-self-governing territory of Australia. For **domicile** the code CX must be used. For **nationality** the code AU must be used and the code CX is invalid.

Cocos (Keeling) Islands is a non-self-governing territory of Australia. For **domicile** the code CC must be used. For **nationality** the code AU must be used and the code CC is invalid.

Norfolk Island is a non-self-governing territory of Australia. For **domicile** the code NF must be used. For **nationality** the code AU must be used and the code NF is invalid.

Heard Island and MacDonal Islands are a territory of Australia with no settled inhabitants. The code HM is accordingly invalid for both **domicile** and **nationality**

The use of the code AU for **domicile** is accordingly limited to Australia only.

NZ, CK, NU, TK: New Zealand ,Cook Islands, Niue, and Tokelau

The Cook Islands are a self-governing state in free association with New Zealand; they form part of the Realm of New Zealand and Cook Islanders are New Zealand citizens. Accordingly, for **domicile** the code CK must be used for the Cook Islands, but for

nationality the code NZ must be used and the code CK is invalid.

Niue is a self-governing state in free association with New Zealand; it forms part of the Realm of New Zealand and Niueans are New Zealand citizens. Accordingly, for **domicile** the code NU must be used for Niue, but for **nationality** the code NZ must be used and the code NU is invalid.

Tokelau is a non-self-governing territory of New Zealand. A proposal for Tokelau to become a self-governing state in free association with New Zealand, on a basis similar to that of the Cook Islands and Niue, narrowly failed to achieve the required two-thirds majority at a second referendum on self-determination in 2007. Following that outcome, further consideration of any change in the status of the territory has been suspended sine die. Accordingly, for **domicile** the code TK must be used, but for **nationality** the code NZ must be used and the code TK is invalid.

The use of the code NZ for **domicile** is accordingly limited to New Zealand only.

IO: British Indian Ocean Territory (BIOT)

The Chagos Islands form the principal part of this territory, and these include the island of Diego Garcia which is a leased to the United States of America as a major military base. The indigenous inhabitants of BIOT have been displaced elsewhere, and the territory accordingly has no settled inhabitants at present (on the above definition). Accordingly the code IO is invalid for **domicile**, but may be used as a **nationality** code for displaced indigenous inhabitants. IO will be made valid for domicile if at some point return of the indigenous inhabitants is permitted.

AQ: Antarctica

Since there are no settled inhabitants in Antarctica, code AQ is invalid for both domicile and nationality and is omitted from the list. See also code XX. Although there are a number of national territorial claims to parts of Antarctica, these have been in abeyance since the coming into force of the Antarctic Treaty in 1961.

XM, XN, XO, EU, XP–XX, XY, XZ, AA, ZZ: Obsolete Countries, Regions, Stateless, and Unknown

Codes XM, XN, XO, AA may not be used for **domicile**, for which they are invalid. The regional codes EU and XP to XX may be used if domicile is known only to this level of accuracy, in preference to using ZZ which should be a last resort. EU should be used in preference to XP if appropriate. For **nationality**, codes XM, XN, XO may be used only for students who hold these obsolete nationalities and no other, presumably because they emigrated at a time when the nationalities were current and they have never acquired any other nationality. Codes EU and XP to XX may not be used for nationality, for which they are invalid. Code XX may be used only in relation to Oceania, not Antarctica. Code AA should be used only when a student is known to be stateless, and code ZZ should be used when nationality is not known or when it is impossible from the available documentation to assign a nationality from the above list. Codes XY and XZ although in the NSCC list, are invalid for both domicile and nationality. Note that codes AA, EU and ZZ do not appear on the NSCC list.

QO: Kosovo

A new code for Kosovo (QO) has been added to the classification in acknowledgement of the UK's recognition of Kosovo as an independent nation. This code is available for use for 2007/08, but institutions are not required to re-code existing students.

Owner	Managing Information Across Partners - Common Data Definitions	
Version	1.2	
Date modified	2009-08-21	
Change management notes	Update to notes regarding status of Tokelau	
Business rules	1 Error	EntryProfile.DOMICILE code XC must have an Instance.COMDATE before 2007-08-01 or EntryProfile.UCASAPPID must exist
	2 Error	EntryProfile.DOMICILE code XL must have an Instance.COMDATE before 2007-08-01
Valid Entries and Labels	AF	Afghanistan
	XQ	Africa not otherwise specified
	AX	Åland Islands {Ahvenamaa}
	AL	Albania
	DZ	Algeria
	AS	American Samoa
	AD	Andorra
	AO	Angola
	AI	Anguilla
	XX	Antarctica and Oceania not otherwise specified
	AG	Antigua and Barbuda
	AR	Argentina
	AM	Armenia
	AW	Aruba
	XS	Asia (Except Middle East) not otherwise specified
	AU	Australia
	AT	Austria
	AZ	Azerbaijan
	BS	Bahamas, The
	BH	Bahrain
	BD	Bangladesh
	BB	Barbados
	BY	Belarus
	BE	Belgium
	BZ	Belize
	BJ	Benin
	BM	Bermuda
	BT	Bhutan
	BO	Bolivia
	BA	Bosnia and Herzegovina
	BW	Botswana
	BR	Brazil
	VG	British Virgin Islands [Virgin Islands, British]
	BN	Brunei [Brunei Darussalam]
	BG	Bulgaria
	BF	Burkina [Burkina Faso]
	MM	Burma [Myanmar]
	BI	Burundi
	KH	Cambodia
	CM	Cameroon
	CA	Canada
	IC	Canary Islands
	CV	Cape Verde
	XW	Caribbean not otherwise specified
	KY	Cayman Islands
	CF	Central African Republic
	XU	Central America not otherwise specified
	TD	Chad
	XL	Channel Islands not otherwise specified
	CL	Chile

CN	China
CX	Christmas Island
CC	Cocos (Keeling) Islands
CO	Colombia
KM	Comoros
CG	Congo
CD	Congo (Democratic Republic) [Congo (The Democratic Republic of the)] {formerly Zaire}
CK	Cook Islands
CR	Costa Rica
HR	Croatia
CU	Cuba
XA	Cyprus (European Union)
XB	Cyprus (Non-European Union)
XC	Cyprus not otherwise specified
CZ	Czech Republic
DK	Denmark
DJ	Djibouti
DM	Dominica
DO	Dominican Republic
TL	East Timor [Timor Leste]
EC	Ecuador
EG	Egypt
SV	El Salvador
XF	England
GQ	Equatorial Guinea
ER	Eritrea
EE	Estonia
ET	Ethiopia
XP	Europe not otherwise specified
EU	European Union not otherwise specified
FK	Falkland Islands [Falkland Islands (Malvinas)]
FO	Faroe Islands
FJ	Fiji
FI	Finland
FR	France {includes Corsica}
GF	French Guiana
PF	French Polynesia
GA	Gabon
GM	Gambia, The
GE	Georgia
DE	Germany
GH	Ghana
GI	Gibraltar
GR	Greece
GL	Greenland
GD	Grenada
GP	Guadeloupe
GU	Guam
GT	Guatemala
GG	Guernsey
GN	Guinea
GW	Guinea-Bissau
GY	Guyana
HT	Haiti
HN	Honduras
HK	Hong Kong (Special Administrative Region of China) [Hong Kong]
HU	Hungary
IS	Iceland
IN	India
ID	Indonesia
IR	Iran [Iran, Islamic Republic of]
IQ	Iraq
IE	Ireland

IM	Isle of Man
IL	Israel
IT	Italy {Includes Sardinia, Sicily}
CI	Ivory Coast [Côte D'ivoire]
JM	Jamaica
JP	Japan
JE	Jersey
JO	Jordan
KZ	Kazakhstan
KE	Kenya
KI	Kiribati
KP	Korea (North) [Korea, Democratic People's Republic of]
KR	Korea (South) [Korea, Republic of]
QO	Kosovo
KW	Kuwait
KG	Kyrgyzstan
LA	Laos [Lao People's Democratic Republic]
LV	Latvia
LB	Lebanon
LS	Lesotho
LR	Liberia
LY	Libya [Libyan Arab Jamahiriya]
LI	Liechtenstein
LT	Lithuania
LU	Luxembourg
MO	Macao (Special Administrative Region of China) [Macao]
MK	Macedonia [Macedonia, The Former Yugoslav Republic of]
MG	Madagascar
MW	Malawi
MY	Malaysia
MV	Maldives
ML	Mali
MT	Malta
MH	Marshall Islands
MQ	Martinique
MR	Mauritania
MU	Mauritius
YT	Mayotte
MX	Mexico
FM	Micronesia [Micronesia, Federated States of]
XR	Middle East not otherwise specified
MD	Moldova [Moldova, Republic of]
MC	Monaco
MN	Mongolia
ME	Montenegro
MS	Montserrat
MA	Morocco
MZ	Mozambique
NA	Namibia
NR	Nauru
NP	Nepal
NL	Netherlands
AN	Netherlands Antilles {Comprises Curacao, Bonaire, Saba, St Eustatius, St Martin (South)}
NC	New Caledonia
NZ	New Zealand
NI	Nicaragua
NE	Niger
NG	Nigeria
NU	Niue
NF	Norfolk Island
XT	North America not otherwise specified
XG	Northern Ireland
MP	Northern Mariana Islands

NO	Norway
ZZ	Not Known
PS	Occupied Palestinian Territories [Palestinian Territory, Occupied] {formerly West Bank (including East Jerusalem) and Gaza Strip}
OM	Oman
PK	Pakistan
PW	Palau
PA	Panama
PG	Papua New Guinea
PY	Paraguay
PE	Peru
PH	Philippines
PN	Pitcairn, Henderson, Ducie and Oeno Islands [Pitcairn]
PL	Poland
PT	Portugal {includes Madeira, Azores}
PR	Puerto Rico
QA	Qatar
RE	Réunion
RO	Romania
RU	Russia [Russian Federation]
RW	Rwanda
WS	Samoa
SM	San Marino
ST	Sao Tome and Principe
SA	Saudi Arabia
XH	Scotland
SN	Senegal
RS	Serbia
SC	Seychelles
SL	Sierra Leone
SG	Singapore
SK	Slovakia
SI	Slovenia
SB	Solomon Islands
SO	Somalia
ZA	South Africa
XV	South America not otherwise specified
GS	South Georgia and The South Sandwich Islands
ES	Spain {includes Ceuta, Melilla}
LK	Sri Lanka
BL	St Barthélemy
SH	St Helena
KN	St Kitts and Nevis
LC	St Lucia
MF	St Martin (French Part) [St Martin]
PM	St Pierre and Miquelon
VC	St Vincent and The Grenadines
SD	Sudan
SR	Surinam [Suriname]
SJ	Svalbard and Jan Mayen
SZ	Swaziland
SE	Sweden
CH	Switzerland
SY	Syria [Syrian Arab Republic]
TW	Taiwan [Taiwan, Province of China]
TJ	Tajikistan
TZ	Tanzania [Tanzania, United Republic of]
TH	Thailand
TG	Togo
TK	Tokelau
TO	Tonga
TT	Trinidad and Tobago
TN	Tunisia
TR	Turkey

TM	Turkmenistan
TC	Turks and Caicos Islands
TV	Tuvalu
UG	Uganda
UA	Ukraine
AE	United Arab Emirates
XK	United Kingdom, not otherwise specified
US	United States
VI	United States Virgin Islands [Virgin Islands, U. S.]
UY	Uruguay
UZ	Uzbekistan
VU	Vanuatu
VA	Vatican City [Holy See (Vatican City State)]
VE	Venezuela
VN	Vietnam [Viet Nam]
XI	Wales
WF	Wallis and Futuna
EH	Western Sahara
YE	Yemen
ZM	Zambia
ZW	Zimbabwe

Eligibility for disadvantage uplift

Short Name	ELIDISUP
Type	field
Description	This field records whether the learner is eligible for disadvantage uplift
Applicable to	England
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00
Base Data Type	ELIDISUPCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To calculate LSC funding and to monitor disadvantage.
Notes	<p>Some learners will qualify for a disadvantage uplift for two or even three reasons. Nearly half of basic skills learners are already eligible for an uplift. In these circumstances, the provider may claim the highest uplift factor.</p> <p>Learners benefiting directly from single regeneration budget (SRB) funding will also be eligible for the disadvantage uplift. Where a provider intends to use this reason for claiming disadvantage uplift funds, it should first discuss the matter with its local LSC to establish which SRB project is being used to justify additional funds and how the learners affected are to be identified.</p>
Owner	LSC
Version	1.0
Business rules	<p>1 Error Instance.ELIDISUP must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.ELIDISUP must not exist for institutions not in England</p> <p>3 Error Instance.ELIDISUP must not exist for institutions in England where Instance.FESTUMK = 2</p>
Valid Entries and Labels	<p>01 From deprived area (ward based uplift) postcode on LSC's file</p> <p>02 From deprived area (ward based uplift) postcode not on LSC's file</p> <p>71 Studying Basic Skills programme</p> <p>73 Supported by Single Regeneration Budget (SRB)</p> <p>96 Learner group eligible for disadvantage uplift according to LSC funding guidance</p> <p>98 Other - further information may be requested</p> <p>99 Not eligible for disadvantage uplift</p>

Eligibility for enhanced funding

Short Name	ELIGENFD	
Type	field	
Description	This field records whether or not the student is eligible for enhanced funding.	
Applicable to	England	
Coverage	All instances at institutions in England where Instance.FESTUMK =1,3 or 4 and Instance.REDUCEDI = 00	
Base Data Type	ELIGENFDCodeType	
Field Length	2	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	FESTUMK	
Reason Required	To calculate LSC funding for the institution and to monitor eligibility for enhanced funding.	
Notes	Where code 12 '16-18 Funding entitlement and programme includes key skills' is used the record should include details of the key skills unless the learner is in the second year and completed one or more of the key skills in year one.	
Owner	LSC	
Version	1.0	
Business rules	1 Error	Instance.ELIGENFD must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00
	2 Error	Instance.ELIGENFD must not exist for institutions not in England
	3 Error	Instance.ELIGENFD must not exist for institutions in England where Instance.FESTUMK = 2
Valid Entries and Labels	12	16-18 Funding entitlement & programme includes key skills
	13	16-18 Funding entitlement & the learner's learning difficulties and/or disabilities are such that the QCA key skills qualification is inappropriate
	99	Not eligible for enhanced funding

Employer role

Short Name	EMPROLE
Type	field
Description	This field records the role of the employer in the learning aim of the learner.
Applicable to	England Wales
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00 or 02. This field is optional for all students at institutions in Wales.
Base Data Type	EMPROLECodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To identify the different types of employment-related learning. To monitor the role that employers play in the learner's attendance to study learning aims and to calculate funds for dedicated employer provision.
Notes	<p>Codes 6 - 8 can be used only by institutions in England.</p> <p>For learners at institutions in England, this field should be completed for employed learners who are studying learning aims relevant to their employment. This field is optional for all students at institutions in Wales.</p> <p>Where a learner is employed and released by their employer to study a vocational learning aim which is relevant to their employment, code 6 'The LSC learner is employed and released by the employer to study a vocational learning aim relevant to that employment' should be used.</p> <p>Where a learner is employed and studying a vocational learning aim relevant to that employment and their employer has not released the learner to attend, code 7 'The LSC learner is employed and studying a vocational learning aim relevant to that employment. The employer has not released the learner to attend' should be used.</p> <p>Where a learner is attending dedicated employer provision, code 8 'The LSC learner is attending dedicated employer provision' should be used. Dedicated provision refers to learning aims which are delivered for an employer, normally on the employers premises, either by direct or franchised provision.</p> <p>Code 9 'None of the above' should be used for all 16 -19 year old learners following a programme of 450 or more guided learning hours per year, learners studying learning aims unrelated to their employment and the unemployed.</p>

	<p>Where a provider is not aware of the learners employment or is unable to establish a link between the learning aim and the learners employment, code 9 'None of the above' should be used.</p> <p>Codes 1 - 5 can be used only by institutions in Wales.</p> <p>This employer role should be as at the beginning of the learning aim. Do not amend this field if the learners employment status changes during the programme.</p>
Owner	LSC/DCELLS in WAG
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage optional in Wales
Business rules	<p>1 Error Instance.EMPROLE must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance. REDUCEDI = 00 or 02</p> <p>2 Error Instance.EMPROLE codes 1 - 5 must be for an institution in Wales</p> <p>3 Error Instance.EMPROLE codes 6 - 8 must be for an institution in England</p> <p>4 Error Instance.EMPROLE must not exist for institutions in Northern Ireland or Scotland</p> <p>5 Error Instance.EMPROLE must not exist for institutions in England or Wales where Instance.FESTUMK = 2</p>
Valid Entries and Labels	<p>1 The DCELLS learner is employed & is on a WBL programme</p> <p>2 The DCELLS learner is not on a WBL programme, but is employed & released by the employer to study on a vocational programme relevant to that employment</p> <p>3 The DCELLS learner is not on a WBL programme but is employed & studying on a vocational programme relevant to that employment. The employer has not released the learner to attend but is providing other support (eg payment of fees)</p> <p>4 The DCELLS learner is not on a WBL programme, but is attending dedicated employer provision</p> <p>5 The DCELLS learner is not employed, but is on a WBL programme</p> <p>6 The LSC learner is employed & released by the employer to study a vocational learning aim relevant to that employment</p> <p>7 The LSC learner is employed & studying a vocational learning aim relevant to that employment. The employer has not released the learner to attend</p> <p>8 The LSC learner is attending dedicated employer provision</p> <p>9 None of the above</p>

End date of instance

Short Name	ENDDATE
Type	field
Description	This field records the date the student left the student instance detailed in this return.
Applicable to	England NI Scotland Wales
Coverage	All instances
Base Data Type	DateWithNullStructure9
Field Length	10
Part Of	Instance
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	RSNEND
Reason Required	To determine whether to include a student in any particular population definition.
Notes	<p>All date fields in the Student Record must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field falls within the scope of the MIAP Common Data Definitions project.</p> <p>If the instance has not ended, an empty element should be returned with the ReasonForNull attribute set to 9 (not applicable), i.e:</p> <pre><ENDDATE ReasonForNull="9"></ENDDATE></pre> <p>A date is not required in cases where a student transfers from one course to another within the same student instance. Guidance on when a new student instance is required is given in Instance.NUMHUS. Normally where a student progresses from one course directly onto another at the same level (e.g. HND to Degree, MPhil to PhD) a new student instance is not required and hence this field would not be completed</p> <p>An entry in this field means that an entry in Instance.RSNEND will also be expected.</p> <p>Sometimes there will be a delay in knowing whether or not a student has left a course. Where the precise date of the student leaving is not known, the date of the end of the month, term or semester in which the student last attended should be given.</p> <p>Where Y0/Y1/Y2 appear in business rules, these refer to the reporting period Y1-Y2 (e.g. for the 2007-08 reporting period, Y0 is 2006, Y1 is 2007 and Y2 is 2008).</p> <p>Taught students</p> <p>For the purpose of HESA returns, completing an instance is defined as being the point at which the taught or structured part of the instance, including any formal writing-up period, is completed, ie. once the student is no longer actively following the course, and not any later stage such as, for example, final confirmation of award. This may mean</p>

that [Instance.RSNEND](#) is completed using code 98 'Completion of course - result unknown'.

Resit Exams and/or Results from Late Exam Boards

Students who complete their instance by 31 July but who have resit examinations to take and/or whose final confirmation of award by exam boards may be after this date should be returned to HESA as leavers, with a dateleft in the reporting period ending 31 July. If their results are known before the Student Record data collection closes, these results should be included in the return. Records for such students will be included in the POPDLHE (assuming that they meet all other criteria). However, if the results are not known before the Student Record data collection closes, a record should be submitted with a dateleft in the reporting period ending 31 July completed and code 98 'Completion of course - result unknown' in [Instance.RSNEND](#). Once known, these results should be returned in the next reporting period by submitting a record with the appropriate dormant code in [Instance.MODE](#). The date returned in [Instance.ENDDATE](#) must be the original dateleft and not be up-dated. Records returned in this way will not be included in the POPDLHE.

Institutions may wish to decommit their return late in the data collection period in order to include results from late exam or re-sit boards.

This same guidance applies to **ITT TDA** students where the award of QTS may be delayed.

ITT TDA students may finish their course in June/July of the HESA reporting year. This date should be date recorded in ENDDATE. However the institution may not know whether the student has been awarded QTS until later. If award information is known before the HESA data collection closes at the end of November, then this should be included in QUAL and OUTCOME. TDA have confirmed that trainees who obtain a successful award up until 1 November, and are shown as such in the main HESA return, will be counted in the profiles publication. Award dates after 31 October should be included in the following HESA data collection. In neither case should ENDDATE be up-dated.

It is expected that students coded other than 1 or 4 in OUTCOME who are subsequently awarded QTS should have this recorded in [QualificationsAwarded.QUAL](#) and [QualificationsAwarded.OUTCOME](#) in a subsequent return to HESA as an award from dormant status.

Research students

For research students the award should be recorded when the institution's Senate, or other body or person empowered, formally approves the award. For such students this field should be completed with the same date.

Dormant students

This field should reflect the date the student was last active on the instance and should not be updated.

Owner	Managing Information Across Partners - Common Data Definitions
Version	1.3
Date modified	2009-07-30

Change management notes	Business rule 9 amended to restrict to Instance.REDUCEDI = 00, 01, 02 and 04
Business rules	<p>1 Error Instance.ENDDATE must not be null where Instance.RSNEND exists</p> <p>2 Error Instance.ENDDATE must not be null where Instance.CSTAT = 2, 3 or 4</p> <p>3 Error Instance.ENDDATE must be null where Instance.CSTAT = 1</p> <p>4 Error Where exists, Instance.ENDDATE must be less than Y2-08-01</p> <p>5 Error If Instance.MODE is not equal to 63 or 64, then Instance.ENDDATE (where exists) must be greater than Y1-07-31</p> <p>6 Error If Instance.MODE = 63 or 64, then Instance.ENDDATE (where exists) must be greater than (Y2-6)-07-31</p> <p>7 Error Instance.ENDDATE (where exists) must be greater than or equal to Instance.COMDATE (where exists) unless (Instance.MODE = 63 or 64 and Instance.ENDDATE = Y0-08-01)</p> <p>9 Error Instance.ENDDATE must be null with ReasonForNull = 9 where Instance.RSNEND does not exist and Instance.REDUCEDI = 00, 01, 02 or 04</p> <p>10 Error Instance.ENDDATE must not be null except when ReasonForNull = 9</p>

Entry profile

Short Name	EntryProfile
Type	entity
Description	This describes a student's academic and personal history as at the beginning of the Instance.
Applicable to	England NI Scotland Wales
Coverage	Compulsory for instances where Instance.COMDATE is in the current reporting year or where the Instance has not been previously reported and Instance.REDUCEDI = 00, 01, 02, 03 or 04. Optional in cases where previously supplied EntryProfile data needs to be corrected.
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Has Parts	Domicile (DOMICILE) Postcode (POSTCODE) Highest qualification on entry (QUALENT2) UCAS Application Number (UCASAPPID) Parental education (PARED) Dependents on entry (NIDEPEND) Marital status (MARSTAT) Religion (RELIGION) Socio-economic classification (SEC) Occupation code (SOC2000) Year left last institution (YRLLINST) Last institution attended (PREVINST) Articulation (ARTICLN) Access programmes (ACCESS) New entrant to higher education (NEWENT) PGCE subject of undergraduate degree (PGCESBJ) PGCE class of undergraduate degree (PGCECLSS) Welsh Baccalaureate Advanced Diploma (WELBACC) Qualifications on entry
Reason Required	This entity is defined to hold those fields that describe the situation at the beginning of the instance.
Notes	<p>An Entry Profile is required for all entrants, that is instances with a Instance.COMDATE in the current reporting year or instances not previously reported to HESA.</p> <p>The Entry Profile and Qualification on Entry entities are only compulsory when a new instance is created. HESA will rely on HIN linkage to link data from these entities to the Instance in subsequent years and institutions should not routinely return Entry Profile data for continuing instances. Since the Entry Profile contains fields that describe information at the beginning of the Instance, the information should not change in subsequent years, unless to correct identified errors or to provide previously unknown data. If an Entry Profile is returned for a continuing instances it must be complete i.e. all required fields must be completed and no previously returned data replaced by default or unknown values.</p> <p>There is further guidance available here on Entry Profile Processing.</p>

Owner	HESA
Version	1.2
Date modified	2009-04-30
Change management notes	Link added to guidance on Entry Profile Processing
Business rules	1 Error EntryProfile must exist where corresponding Instance.COMDATE is in the current reporting year

Ethnicity

Short Name	ETHNIC
Type	field
Description	This field records a student's ethnicity.
Applicable to	England NI Scotland Wales
Coverage	All students where EntryProfile.DOMICILE in the current submission as well as those previously submitted =XF, XG, XH, XI, XK, XL, GG, JE, IM and Instance.REDUCED = 00 or 01
Base Data Type	ETHNICCodeType
Field Length	2
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To permit ethnicity-based analysis. The adoption of a national classification allows for comparability of sector data with that from other areas of the economy.
Notes	<p>It is HESA's intention to adopt national classifications where they exist and are appropriate. The use of Census 2001 ethnicity coding in the Student Record is an example of this practice.</p> <p>The coding frame is that recommended by ONS for UK-wide data collection. However, there is one specific additional category: code 14 'Irish Traveller', which must be used when appropriate by institutions in Northern Ireland. This code should not be used by institutions not in Northern Ireland.</p> <p>In addition, institutions in Scotland and Northern Ireland do not need to code the detail for those from mixed ethnic backgrounds. Institutions in Scotland and Northern Ireland can code all such students as 49 'Other Mixed background'.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction with the exception of code 14.</p> <p>Code 98 'Information refused' includes all cases where the information has been actively sought but is still missing.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage clarified to point out that references to EntryProfile.DOMICILE include the current submission or those previously submitted to HESA
Business rules	1 Error Student.ETHNIC code 14 must be for an institution in Northern Ireland

	2	Error	Student.ETHNIC must exist where (EntryProfile.DOMICILE exists and is coded XF, XG, XH, XI, XK, XL, GG, JE, IM) and Instance.REDUCEDI = 00 or 01
Valid Entries and Labels	10		White
	14		Irish Traveller
	21		Black or Black British - Caribbean
	22		Black or Black British - African
	29		Other Black background
	31		Asian or Asian British - Indian
	32		Asian or Asian British - Pakistani
	33		Asian or Asian British - Bangladeshi
	34		Chinese
	39		Other Asian background
	41		Mixed - White & Black Caribbean
	42		Mixed - White & Black African
	43		Mixed - White & Asian
	49		Other Mixed background
	80		Other Ethnic background
	90		Not known
	98		Information refused

Exchange programmes

Short Name	EXCHANGE
Type	field
Description	This field identifies whether the student is an exchange student.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCEDI = 00 or 03 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.
Base Data Type	EXCHANGECodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To identify students involved in specific exchange programmes.
Notes	<p>Incoming SOCRATES/LEONARDO/ERASMUS students should be split between code 1, 'Incoming SOCRATES/LEONARDO/ERASMUS student - ICP' (Inter College Programme) and code 6, 'Incoming SOCRATES/LEONARDO/ERASMUS student - Free mover'.</p> <p>A reduced return will be acceptable for incoming exchange and visiting students (codes 1,2,3,4 or 6).</p> <p>Code 5 'Outgoing ERASMUS/SOCRATES student' allows exchange-out students under the ERASMUS/SOCRATES programmes to be unambiguously identified. Therefore all outgoing ERASMUS/SOCRATES students, whether for part or all of a year, should be coded as 5. Students who are outgoing for the whole year will be separately identified using code 3 in Instance.SPECFEE.</p>
Owner	HESA
Version	1.3
Date modified	2009-05-30
Change management notes	Business rule 4 wording clarified (words 'should not be' added with no change to operation)
Business rules	<p>1 Error Instance.EXCHANGE must exist where Instance.REDUCEDI = 00 or 03 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Error Instance.EXCHANGE must be coded 5 when Instance.SPECFEE= 3</p> <p>3 Error Instance.EXCHANGE must be coded 0, 5 or 7 where Instance.LOCSDY = F or G</p> <p>4 Warning Instance.EXCHANGE should not be coded 0 where Instance.LOCSDY = F or G</p>
Valid Entries and Labels	<p>0 Not an exchange student</p> <p>1 Incoming SOCRATES/LEONARDO/ERASMUS student -ICP</p> <p>2 Incoming TEMPUS student</p> <p>3 Incoming LINGUA student</p>

	4	Other incoming exchange or visiting student
	5	Outgoing ERASMUS/SOCRATES student
	6	Incoming SOCRATES/LEONARDO/ERASMUS student - Free mover
	7	Other outgoing exchange student

Expected length of study

Short Name	SPLENGTH
Type	field
Description	This field is used to indicate the normal elapsed time in the units indicated by Instance.UNITLGTH from the commencement of study, (the first learning/teaching week) to completion of the instance. This will normally include time for examinations. It does not purport to indicate the amount of study time, learning time or contact time.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED = 00, 01 or 02
Base Data Type	PositiveIntegerWithNullStructure2
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	UNITLGTH
Reason Required	To monitor patterns of study.
Examples	An instance lasting for two and a half years would be coded 30 months.
Notes	<p>This should be the length applicable to the instance as a whole even if particular students may have different lengths of study, e.g. because of direct entry into the second year.</p> <p>Where there are both part-time and full-time students following a programme of study, the expected length of study should be the normal length applicable for the mode of study of the student.</p> <p>Cases where there is not a defined normal length for the programme of study, or where the programme of study is self-paced with an indefinite length, should have an empty element returned with the ReasonForNull attribute set to 9 (not applicable), i.e:</p> <pre><SPLENGTH ReasonForNull="9"></SPLENGTH></pre> <p>Validation will ensure that if this field is an empty string then Instance.UNITLGTH must be coded 9.</p> <p>Length of study includes holiday time.</p> <p>For postgraduate research students, any extra writing-up period must be ignored. For example, a full-time PhD would typically be coded 3 years.</p> <p>Foundation years</p>

	<p>It is not expected that the length of study be adjusted for individual students. However, where there are different options that students can take, for example, foundation years and sandwich placements, it is expected that the length reflects the options taken. For example, where a student undertakes an integrated foundation year it is normally expected that the length be recorded as one year longer than if the student had just taken a stand-alone degree.</p> <p>Sandwich courses</p> <p>Where the option of a sandwich course is available but it is not taken up by a student then Instance.SPLENGTH should be revised at the point where the student makes a decision not to take-up the sandwich option, normally by the end of their second year, to reflect the expected length excluding the sandwich year. For example students coded 4 in Instance.SPLENGTH and 1 in Instance.UNITLGTH in the first year should be recoded 3 in Instance.SPLENGTH at the end of the second year if they are not expected to take the sandwich option. This re-coding is required to ensure that the correct cohort of student is identified in the National Student Survey (NSS) target list.</p> <p>The length of this field is 2 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 03 or 3.</p>																		
Owner	HESA																		
Version	1.0																		
Business rules	<table border="0"> <tr> <td style="padding-right: 10px;">1</td> <td style="padding-right: 10px;">Error</td> <td>Instance.SPLENGTH must exist where Instance.REDUCEDI = 00, 01 or 02</td> </tr> <tr> <td>2</td> <td>Error</td> <td>Where exists, Instance.SPLENGTH must not be coded 99 by institutions in England where Instance.FESTUMK is coded 1 or 3</td> </tr> <tr> <td>3</td> <td>Error</td> <td>Where exists, Instance.SPLENGTH cannot be greater than 09 where Instance.MODE = 01, 02, 23, 24 or 25 and Instance.UNITLGTH = 1</td> </tr> <tr> <td>4</td> <td>Error</td> <td>Where exists, Instance.SPLENGTH cannot be greater than 72 where Instance.MODE = 01, 02, 23, 24 or 25 and Instance.UNITLGTH = 2</td> </tr> <tr> <td>5</td> <td>Error</td> <td>Instance.SPLENGTH must not be null except when ReasonForNull = 9</td> </tr> <tr> <td>6</td> <td>Error</td> <td>Instance.SPLENGTH must be null when ReasonForNull = 9</td> </tr> </table>	1	Error	Instance.SPLENGTH must exist where Instance.REDUCEDI = 00, 01 or 02	2	Error	Where exists, Instance.SPLENGTH must not be coded 99 by institutions in England where Instance.FESTUMK is coded 1 or 3	3	Error	Where exists, Instance.SPLENGTH cannot be greater than 09 where Instance.MODE = 01, 02, 23, 24 or 25 and Instance.UNITLGTH = 1	4	Error	Where exists, Instance.SPLENGTH cannot be greater than 72 where Instance.MODE = 01, 02, 23, 24 or 25 and Instance.UNITLGTH = 2	5	Error	Instance.SPLENGTH must not be null except when ReasonForNull = 9	6	Error	Instance.SPLENGTH must be null when ReasonForNull = 9
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6	Error	Instance.SPLENGTH must be null when ReasonForNull = 9																	

Family name

Short Name	SURNAME
Type	field
Description	This field is the student's family name.
Applicable to	England NI Scotland Wales
Coverage	All students where any Instance.REDUCEDI = 00, 01 or 04
Base Data Type	NameType
Field Length	35
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To facilitate HESA checking data with institutions and for Statutory Customers to link student records collected by HESA for statistical purposes.
Notes	<p>In cases where the student does not split their name between family and forenames, the whole name should be entered in Student.SURNAME and Student.FNAMES should be returned as an empty element with the ReasonForNull attribute set to 9 (not applicable), i.e.:</p> <pre><FNAMES ReasonForNull="9"></FNAMES></pre> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>The field length has been set to 35 characters to align this field with MIAP definitions.</p> <p>Valid characters</p> <p>The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII character set. The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p>

	<p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	Managing Information Across Partners - Common Data Definitions
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding
Business rules	1 Error Student.SURNAME must exist where any Instance.REDUCEDI = 00, 01 or 04

Family name on 16th birthday

Short Name	SNAME16
Type	field
Description	This field records the Family name on 16th birthday field and is the surname field that can be used as a stable look up point for lost student identifiers.
Applicable to	England NI Scotland Wales
Coverage	All students (optional)
Base Data Type	NameType
Field Length	35
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To facilitate HESA checking data with institutions and for Statutory Customers to link student records collected by HESA for statistical purposes.
Notes	<p>HEIs indicated that they would like the option to return this field for students for ease of reference in case of enquiries.</p> <p>Valid characters</p> <p>The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII character set. The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A

	<ul style="list-style-type: none"> • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	Managing Information Across Partners - Common Data Definitions
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding

FE general qualification aim

Short Name	FEQAIMC
Type	field
Description	This field describes the learning aim as listed on the Learning Aims Database (LAD).
Applicable to	England Wales
Coverage	All courses where for any linked instance Instance.FESTUMK = 1, 3 or 4
Base Data Type	LearningAimReferenceType
Field Length	8
Part Of	Course
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To allow monitoring of FE students by qualification aim.
Notes	<p>For internally validated courses not funded by LSC or Welsh Assembly Government DCELLS, institutions can use the ILR non-specific code of '66666666' to identify these courses in this field.</p> <p>Where there are any HE level students on an instance linked to this course and funded by LSC or Welsh Assembly Government DCELLS, (code 3 'The student is an LSC/Welsh Assembly Government DCELLS funded learner studying at HE level' in Instance.FESTUMK) then Course.COURSEAIM, Course.FEQAIMC, and Course.subject must all be completed.</p> <p>If (after a discussion with Welsh Assembly Government DCELLS) a generic code or '66666666' is used within this field then Welsh Assembly Government DCELLS requires institutions to also complete Course.subject in order to give detail of the subject area of the qualification.</p>
Owner	LSC/WAG-DCELLS
Version	1.2
Date modified	2009-07-30
Change management notes	Business rule 3 deleted
Business rules	<p>1 Error Course.FEQAIMC must exist for institutions in England or Wales where any Instance.FESTUMK = 1,3 or 4</p> <p>4 Error Course.FEQAIMC must not exist for institutions in Northern Ireland or Scotland</p> <p>5 Warning Course.FEQAIMC should not be coded '66666666' where Course.MSFUND = 05 or 06.</p>

FE student marker

Short Name	FESTUMK	
Type	field	
Description	This field identifies students at HE institutions who are studying at FE level or are funded by LSC or WAG-DCELLS	
Applicable to	England Wales	
Coverage	All Instances at institutions in England and Wales	
Base Data Type	FESTUMKCodeType	
Field Length	1	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To distinguish between FE and HE level of study, and between FE and HE funding, so as to allow separation of HE and FE work and funding in HEIs.	
Notes	<p>For England and Wales, an LSC/DCELLS student is defined as a student following a course leading to a general qualification aim at FE level and any other student following a course funded by LSC or WAG-DCELLS (and which may be at FE or HE level). Students coded 1, 3 or 4 will be regarded as FE funding council students. Students coded 2 will be assumed to be HE level students, with no LSC/DCELLS funding.</p> <p>Code 3 'The student is an LSC/DCELLS funded student studying at HE level'</p> <p>The funding councils have advised that LSC and WAG-DCELLS do not ordinarily fund students studying at HE level within HEIs. It is therefore recommended that any institution who believes they have students in this category contact HESA before coding.</p> <p>Access to HE courses are regarded as FE level courses.</p> <p>'Foundation years that are not integrated into an HE level course are generally considered to be FE level'.</p>	
Owner	HESA	
Version	1.0	
Business rules	<p>1 Error Instance.FESTUMK must exist for institutions in England and Wales</p> <p>2 Error Instance.FESTUMK code 2 must not have Course.MSFUND = 05 or 06</p> <p>3 Error Instance.FESTUMK must be coded 1 or 4 where Course.COURSEAIM begins P, Q, R, S or X.</p> <p>4 Error Instance.FESTUMK must be coded 2 or 3 where Course .COURSEAIM begins D, E, L, M, H, I, J or C.</p> <p>5 Error Instance.FESTUMK must not exist for institutions in Northern Ireland or Scotland</p>	
Valid Entries and Labels	<p>1 The student is an LSC/DCELLS FE funded learner studying at FE level</p> <p>2 The student is not an LSC/DCELLS FE funded learner nor is the learner</p>	

	3	studying at FE level
	4	The student is an LSC/DCELLS FE funded learner studying at HE level
		The student is not an LSC/DCELLS FE funded learner but is studying at FE level

Fee eligibility

Short Name	FEEELIG
Type	field
Description	This field is to distinguish those students who are eligible to pay home fees from those who are not, in cases where there are separate levels of fees for 'home' students and for others.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCEDI = 00 or 01 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X
Base Data Type	FEEELIGCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow financial calculations to take account of the fee difference between home/EU and overseas students and of other fee offsets. To resolve otherwise indeterminate home/overseas cases.
Notes	Channel Islands and Isle of Man domiciled students should be coded as code 2 'Not eligible to pay home fees'. Code 3 'Eligibility to pay home fees not assessed' may be used for all courses or programmes of study for which the concept of 'home fees' does not apply. Typical examples would be students on most part-time or FE level or full cost-recovery courses. Code 3 'Eligibility to pay home fees not assessed' may be used for incoming exchange students. The allocation of a student to a particular fee eligibility category should be consistent with the treatment in the HESSES/Early Statistics return.
Owner	HESA
Version	1.1
Date modified	2009-04-30
Change management notes	Coverage and business rule 1 amended so not required for FE at institutions in Wales
Business rules	<p>1 Error Instance.FEEELIG must exist where Instance.REDUCEDI = 00 or 01 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Error Instance.FEEELIG must be coded 1 where Instance.FUNDCODE = 1 for institutions in England and Northern Ireland</p> <p>3 Error Instance.FEEELIG must not be coded 2 where Instance.FUNDCODE is coded 1 or 4</p>

	4	Error	Instance.FEEELIG must not be coded 3 where Instance.FUNDCODE is coded 1 or 4 for institutions in England and Northern Ireland
	5	Error	Instance.FEEELIG must be coded 2 where (EntryProfile.DOMICILE exists and is coded IM, XL, GG or JE) and Instance.FESTUMK not coded 1 or 3
Valid Entries and Labels	1		Eligible to pay home fees
	2		Not eligible to pay home fees
	3		Eligibility to pay home fees not assessed

Forenames

Short Name	FNAMES
Type	field
Description	This field records the forenames of the student.
Applicable to	England NI Scotland Wales
Coverage	All students where any Instance.REDUCEDI = 00, 01 or 04
Base Data Type	NameWithNullStructure
Field Length	35
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To facilitate HESA checking data with institutions and for Statutory Customers to link student records collected by HESA for statistical purposes.
Notes	<p>In cases where the student does not split their name between family and forenames, the whole name should be entered in Student.SURNAME and an empty element should be returned with the ReasonForNull attribute set to 9 (not applicable), i.e:</p> <pre><FNAMES ReasonForNull="9"></FNAMES></pre> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>The field length has been set to 35 characters to align this field with MIAP definitions.</p> <p>Valid characters</p> <p>The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII character set. The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p>

	<p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>												
Owner	Managing Information Across Partners - Common Data Definitions												
Version	1.2												
Date modified	2009-07-30												
Change management notes	Further detail provided for file encoding												
Business rules	<table border="0"> <tr> <td style="padding-right: 10px;">1</td> <td style="padding-right: 10px;">Error</td> <td>Student.FNAMES must exist where any Instance.REDUCEDI = 00, 01 or 04</td> </tr> <tr> <td>2</td> <td>Error</td> <td>Student.FNAMES must not be null except when ReasonForNull = 9</td> </tr> <tr> <td>3</td> <td>Error</td> <td>Student.FNAMES must be null when ReasonForNull = 9</td> </tr> <tr> <td>4</td> <td>Error</td> <td>Student.FNAMES must not exist where Student.SURNAME does not exist</td> </tr> </table>	1	Error	Student.FNAMES must exist where any Instance.REDUCEDI = 00, 01 or 04	2	Error	Student.FNAMES must not be null except when ReasonForNull = 9	3	Error	Student.FNAMES must be null when ReasonForNull = 9	4	Error	Student.FNAMES must not exist where Student.SURNAME does not exist
1	Error	Student.FNAMES must exist where any Instance.REDUCEDI = 00, 01 or 04											
2	Error	Student.FNAMES must not be null except when ReasonForNull = 9											
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4	Error	Student.FNAMES must not exist where Student.SURNAME does not exist											

Foundation degree to degree bridging course

Short Name	BRIDGE																														
Type	field																														
Description	This field identifies instances where any part of the instance involves a foundation degree to degree bridging course																														
Applicable to	England NI Scotland Wales																														
Coverage	All instances where Instance.REDUCED = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X																														
Base Data Type	BRIDGECodeType																														
Field Length	1																														
Part Of	Instance																														
Minimum Occurrences	0																														
Maximum Occurrences	1																														
Reason Required	To identify students who undertook bridging courses.																														
Examples	<p>A student completes a foundation degree in June 2008 and then undertakes a bridging course from July to September and then joins the final year of a degree which they complete in June 2009.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Field</td> <td style="width: 35%;">2007/08</td> <td style="width: 35%;">2008/09</td> </tr> <tr> <td>COURSEAIM</td> <td>J10</td> <td>H00</td> </tr> <tr> <td>STULOAD</td> <td>100.0</td> <td>130.0</td> </tr> <tr> <td>TYPEYR</td> <td>1</td> <td>1</td> </tr> <tr> <td>BRIDGE</td> <td>0</td> <td>1</td> </tr> </table> <p>Example for institutions in Wales</p> <p>A student completes a foundation degree in June 2008 and then undertakes a bridging course from July to September and then joins the final year of a degree which they complete in June 2009.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Field</td> <td style="width: 35%;">2007/08</td> <td style="width: 35%;">2008/09</td> </tr> <tr> <td>COURSEAIM</td> <td>J10</td> <td>H00</td> </tr> <tr> <td>STULOAD</td> <td>110.0</td> <td>120.0</td> </tr> <tr> <td>TYPEYR</td> <td>2</td> <td>1</td> </tr> <tr> <td>BRIDGE</td> <td>1</td> <td>0</td> </tr> </table>	Field	2007/08	2008/09	COURSEAIM	J10	H00	STULOAD	100.0	130.0	TYPEYR	1	1	BRIDGE	0	1	Field	2007/08	2008/09	COURSEAIM	J10	H00	STULOAD	110.0	120.0	TYPEYR	2	1	BRIDGE	1	0
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COURSEAIM	J10	H00																													
STULOAD	110.0	120.0																													
TYPEYR	2	1																													
BRIDGE	1	0																													
Notes	Foundation degree to degree bridging courses are taken after completing a foundation degree to enable students to join the final year of an honours degree. They are short																														

	<p>courses which are not an integral part of the course they are bridging from, although progression from a successful completion of the bridging course to the final year of an honours degree is assured.</p> <p>Where a student's studies include, within the same instance, a foundation degree to degree bridging course this bridging course element will be shown by code 1 'Foundation degree to degree bridging course' in Instance.BRIDGE and an increased FTE in Instance.STULOAD.</p> <p>Where a student studies only a bridging course within the HESA reporting year Course.COURSEAIM should be returned with a value of H90.</p> <p>Where a student undertakes a foundation degree and bridging course in the same HESA reporting year Instance.FUNDCOMP, should reflect whether the student completed the foundation degree and will therefore usually be returned with a value of 1. Similarly where the student progresses to a degree after completion of the bridging course Instance.FUNDCOMP should reflect the completion status of the degree.</p> <p>Guidance from HEFCE</p> <p>Where the bridging course spans HESA reporting years, HEFCE advise that the FTE must all be returned in the second HESA reporting year; this differs from the method used for other non-standard course academic years. Institutions should also indicate in Instance.BRIDGE that the student has studied a foundation degree to degree bridging course only in the year in which the FTE is increased. It may be that the inclusion of a foundation degree to degree bridging course means that the year of instance becomes non-standard ie. no longer contained within the HESA reporting year. However, where the year would otherwise have been recorded as a standard academic year the year should still be recorded as such.</p> <p>Guidance from HEFCW</p> <p>Where the bridging course spans HESA reporting years, HEFCW advise that the FTE must be split between the years, as for other courses. Institutions should also indicate in Instance.BRIDGE that the student has studied a foundation degree to degree bridging course, in the year in which the bridging course started.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage amended so not required for FE at institutions in Wales
Business rules	<p>1 Error Instance.BRIDGE must exist where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Error Instance.BRIDGE code 1 must have Course.COURSEAIM = H16, I16, M16, M86, H11, I11, H00, I00, H23, H24, J16, J30, C90, H90, I90 or J90</p>
Valid Entries and Labels	<p>0 Not a foundation degree to degree bridging course</p> <p>1 Foundation degree to degree bridging course</p>

Franchise partner

Short Name	FRANPART
Type	field
Description	This field identifies the provider delivering the learning to this learner through a partnership/franchise/subcontracted arrangement.
Applicable to	Wales
Coverage	Optional for FE students (where Course.COURSEAIM begins with P, Q, R, S, X) at institutions in Wales
Base Data Type	FRANPARTCodeType
Field Length	8
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To enable the provider providing learning on behalf of the contracted provider to be identified.
Notes	Any learner provider code in valid entry list, or code 00000000 'No arrangement', to be used. Please contact the LLWR Data Collection Team on llwr@wales.gsi.gov.uk if the provider is not listed.
Owner	HESA
Version	1.2
Date modified	2009-05-30
Change management notes	Institutional names updated to current names (no changes to codes)
Business rules	2 Error Instance.FRANPART must not exist for institutions in England, Northern Ireland or Scotland 3 Error Instance.FRANPART must not exist for institutions in Wales where Instance.FESTUMK = 2
Valid Entries and Labels	00000000 No arrangement A0660000 Isle of Anglesey (660) A0661000 Gwynedd (661) A0662000 Conwy (662) A0663000 Denbighshire (663) A0664000 Flintshire (664) A0665000 Wrexham (665) A0666000 Powys (666) A0667000 Ceredigion (667) A0668000 Pembrokeshire (668) A0669000 Carmarthenshire (669) A0670000 Swansea (670)

A0671000	Neath Port Talbot (671)
A0672000	Bridgend (672)
A0673000	The Vale of Glamorgan (673)
A0674000	Rhondda Cynon Taff (674)
A0675000	Merthyr Tydfil (675)
A0676000	Caerphilly (676)
A0677000	Blaenau Gwent (677)
A0678000	Torfaen (678)
A0679000	Monmouthshire (679)
A0680000	Newport (680)
A0681000	Cardiff (681)
F0009003	Barry College
F0009004	Bridgend College
F0009005	Coleg Sir Gâr
F0009006	Coleg Ceredigion
F0009007	Deeside College
F0009008	Coleg Glan Hafren
F0009009	Gorseinon College
F0009010	Coleg Gwent
F0009012	Coleg Llandrillo
F0009013	Coleg Llysfasi
F0009014	Coleg Meirion Dwyfor
F0009015	Merthyr Tydfil College
F0009017	Pembrokeshire College
F0009020	Coleg Morgannwg
F0009021	Coleg Powys
F0009023	St David's Sixth Form College
F0009024	Swansea College
F0009025	Welsh College of Horticulture
F0009026	Yale College
F0009027	Ystrad Mynach College
F0009030	WEA South
F0009031	YMCA
F0009032	Coleg Menai
F0009033	Neath Port Talbot College
F0009034	Coleg Harlech/WEA (North)
H0000086	The University of Wales, Newport
H0000087	Glynd#r University
H0000089	University of Wales Institute, Cardiff
H0000090	University of Glamorgan
H0000091	Swansea Metropolitan University
H0000092	Trinity University College
H0000176	University of Wales, Lampeter
H0000177	Aberystwyth University
H0000178	Bangor University
H0000179	Cardiff University
H0000180	Swansea University
H0000181	University of Wales College of Medicine
H0000182	Royal Welsh College of Music and Drama
S6604025	Ysgol Syr Thomas Jones
S6604026	Ysgol Uwchradd Caergybi
S6604027	Ysgol Gyfun Llangefni
S6604028	Ysgol David Hughes
S6604029	Ysgol Uwchradd Bodedern
S6606027	Treffos School
S6607011	Ysgol Y Bont
S6614002	Ysgol Dyffryn Ogwen
S6614003	Ysgol Botwnnog
S6614004	Ysgol Brynrefail
S6614007	Ysgol Dyffryn Nantlle
S6614009	Ysgol Eifionydd
S6614030	Ysgol Y Gader
S6614031	Ysgol Y Moelwyn
S6614032	Ysgol Uwchradd Tywyn

S6614033	Ysgol Y Berwyn
S6614034	Ysgol Ardudwy
S6614036	Ysgol Friars
S6614037	Ysgol Tryfan
S6614039	Ysgol Syr Hugh Owen
S6614040	Ysgol Glan Y Mor
S6616007	Hillgrove School
S6616008	St Gerards School Trust
S6616022	Aran Hall School
S6617000	Ysgol Coedmenai
S6617002	Ysgol Pendalar
S6617010	Ysgol Hafod Lon
S6624022	Ysgol John Bright
S6624023	Ysgol Aberconwy
S6624035	Ysgol Dyffryn Conwy
S6624038	Ysgol Y Creuddyn
S6625400	Ysgol Emrys Ap Iwan
S6625402	Eirias High School
S6625403	Ysgol Bryn Elian
S6626017	St David's College
S6626019	Rydal Penrhos
S6626029	Lyndon School
S6627001	Canolfan Addysgol Y Gogarth
S6627006	Ysgol-Y-Graig
S6634003	Rhyl High School
S6634014	Prestatyn High School
S6634020	Ysgol Uwchradd Glan Clwyd
S6634026	Denbigh High School
S6634027	Ysgol Dinas Bran
S6634031	Ysgol Brynhyfryd
S6634601	Blessed Edward Jones R.C. School
S6635900	St Brigid's School
S6636013	Fairholme Prep. School
S6636021	Howell's School
S6636027	Ruthin School
S6636038	Northgate Preparatory School
S6636039	Howell's Preparatory School
S6637000	Ysgol Tir Morfa
S6637010	Ysgol Plas Brondyffryn
S6644000	Hawarden High School
S6644006	Mold Alun School
S6644011	Elfed High School
S6644012	Holywell High School
S6644013	St David's High School
S6644017	Castell Alun High School
S6644018	Ysgol Maes Garmon
S6644019	John Summers High School
S6644021	Flint High School
S6644022	Connah's Quay High School
S6644042	Argoed School
S6644600	St Richard Gwyn Roman Catholic High School
S6646000	Oakwood Small School
S6647013	Ysgol Delyn
S6647014	Ysgol Belmont
S6647018	Ysgol Y Bryn
S6654029	Ysgol-Y-Grango
S6654032	Ysgol Morgan Llwyd
S6654033	Ysgol Bryn Alyn
S6654034	Darland High School
S6654035	St David's High School
S6654036	Ysgol Bryn Offa
S6654044	Ysgol Rhiwabon
S6654047	The Groves High School
S6654602	St Joseph's Catholic High School

S6655401	The Maelor School
S6656039	Prospects Centre For Young People
S6656042	Woodlands Children's Development Centre
S6657005	St Christopher's School
S6657009	Ysgol Powys
S6664000	Caereinion High School
S6664001	Llanfyllin High School
S6664002	Llanidloes High School
S6664003	Ysgol Bro Ddyfi
S6664011	Newtown High School
S6664013	Welshpool High School
S6664014	John Beddoes School
S6664019	Llandrindod High School
S6664020	Builth Wells High School
S6664021	Ysgol Maes-Y-Dderwen
S6664022	Brecon High School
S6664023	Gwernyfed High School
S6664024	Crickhowell High School
S6666000	Christ College
S6666007	Pentwyn School
S6666008	Macintyre Care - Womaston School
S6666009	Tregynon Hall School
S6667001	Brynllwarch Hall School
S6667002	Ysgol Cedewain
S6667004	Ysgol Penmaes
S6674041	Ysgol Gyfun Llanbedr-Pont-Steffan
S6674042	Ysgol Gyfun Aberaeron
S6674044	Cardigan County Secondary
S6674046	Ysgol Uwchradd Tregaron
S6674047	Penglais Comprehensive School
S6674048	Ysgol Gyfun Penweddig
S6674059	Ysgol Gyfun Dyffryn Teifi
S6676012	St Tygwydd's School
S6684031	Fishguard High / Ysgol Uwchradd Abergwaun
S6684034	Ysgol Dewi Sant
S6684035	The Greenhill School
S6684038	Pembroke School/ Ysgol Penfro
S6684055	Sir Thomas Picton School
S6684063	Milford Haven School
S6684064	Ysgol Gyfun Ddwyieithog Y Preseli
S6684511	Tasker-Milward V.C. School
S6686004	Netherwood School
S6686006	Haylett Grange School
S6686014	St David's Education Unit
S6687001	Portfield Special School
S6694024	Ysgol Gyfun Pantycelyn
S6694028	Ysgol Gyfun Tregib
S6694029	Amman Valley Comprehensive School
S6694050	Coedcae Comprehensive School
S6694052	Ysgol Gyfun Y Strade
S6694053	Glan-Y-Mor Comprehensive School
S6694054	Bryngwyn Comprehensive School
S6694056	Ysgol Gyfun Bro Myrddin
S6694057	Queen Elizabeth Cambria
S6694058	Queen Elizabeth Maridunum
S6694060	Ysgol Gyfun Emlyn
S6694061	Ysgol Gyfun Maes Yr Yrfa
S6694062	Ysgol Y Gwendraeth
S6694512	Ysgol Gyfun Dyffryn Taf
S6694600	St John Lloyd Catholic Comprehensive School
S6696002	Llandoverly College
S6696003	St Michael's School
S6696008	Nant Y Cwm School
S6696009	Towy Valley Steiner School

S6697000	Heol Goffa Special School
S6697010	Ysgol Rhydygors
S6704023	Mynyddbach Comprehensive School for Girls
S6704024	Penlan Comprehensive (Boys School)
S6704031	Cefn Hengoed Community School
S6704032	Olchfa School
S6704033	Morrison Comprehensive School
S6704041	Dynevor School
S6704043	Pentrehafod School
S6704044	Bishop Gore School
S6704062	Penyrheol Comprehensive School
S6704063	Gowerton School
S6704069	Bishopston Comprehensive School
S6704071	Dillwyn Llewelyn Community School
S6704072	Pontarddulais Comprehensive School
S6704074	Ysgol Gyfun Gwyr
S6704075	Birchgrove Comprehensive School
S6704600	Bishop Vaughan R.C. School
S6706001	Oakleigh House School
S6706008	Craig Y Nos School
S6706018	Ffynone House School
S6707000	Penybryn Senior Special School
S6707008	Ysgol Crug Glas
S6714047	Cymer Afan Comprehensive School
S6714052	Glan Afan Comprehensive School
S6714056	Sandfields Comprehensive School
S6714059	Dyffryn School
S6714060	Ysgol Gyfun Ystalyfera
S6714064	Cefn Saeson Comprehensive School
S6714065	Cwmtawe Comprehensive School
S6714066	Llangatwg Comprehensive School
S6714067	Dwr-Y-Felin Comprehensive School
S6714068	Cwrt Sart Comprehensive School
S6714601	St Joseph's R.C. Comprehensive School
S6717005	Ysgol Hendre Special School
S6717006	Briton Ferry Special School
S6724059	Cynffig Comprehensive School
S6724068	Bryntirion Comprehensive School
S6724071	Maesteg Comprehensive School
S6724074	Ynysawdre Comprehensive School
S6724076	Pencoed Comprehensive School
S6724078	Brynteg Comprehensive School
S6724080	Porthcawl Comprehensive School
S6724084	Ogmore Comprehensive School
S6724601	Archbishop Mcgrath Catholic School
S6726073	St Clare's Convent School
S6726083	St John's School
S6726090	Frontline Christian School
S6727003	Heronbridge Special School
S6727012	Ysgol Bryn Castell
S6734060	Llantwit Major School
S6734061	Barry Comprehensive School
S6734062	Bryn Hafren Comprehensive School
S6734065	Cowbridge Comprehensive School
S6734066	Ysgol Bro Morgannwg
S6734612	St Richard Gwyn R.C. High School
S6735400	Stanwell School
S6735401	St Cyres Comprehensive School
S6736021	Westbourne Schools
S6736025	Headlands School
S6737012	Ysgol Erw'r Delyn
S6737015	Ysgol Maes Dyfan
S6737018	Ashgrove School
S6744019	Bryncelynnog Comprehensive School

S6744022	The Coedylan Comprehensive School
S6744027	Hawthorn High School
S6744053	Mountain Ash Comprehensive School
S6744054	Ysgol Gyfun Rhydfelen
S6744056	Blaengwawr Comprehensive School
S6744057	Tonyrefail Comprehensive School
S6744081	Treorchy Comprehensive School
S6744083	Ferndale Comprehensive School
S6744087	Porth County Comprehensive School
S6744088	Ysgol Gyfun Llanhari
S6744095	Tonypandy Comprehensive School
S6744096	Y Pant Comprehensive School
S6744097	Ysgol Gyfun Cymer Rhondda
S6744100	Aberdare Boys' School
S6744101	Aberdare Girls' Comprehensive School
S6744105	Ysgol Gyfun Rhydywaun
S6744602	Cardinal Newman R.C. Comprehensive School
S6744604	St John Baptist C.I.W. High School
S6747006	Maesgwyn Special School
S6747008	Park Lane Special School
S6747011	Rhondda Special School
S6747015	Ysgol Ty Coch
S6754011	Afon Taf High School
S6754012	Pen-Y-Dre High School
S6754013	Cyfarthfa High School
S6754014	Vaynor and Penderyn High School
S6754600	Bishop Hedley High School
S6757013	Greenfield Special School
S6764031	Newbridge Comprehensive School
S6764032	Pontllanfraith Comprehensive School
S6764046	Blackwood Comprehensive School
S6764053	Oakdale Comprehensive School
S6764065	St Cenydd Comprehensive School
S6764067	St Ilan School
S6764068	Risca Community School
S6764070	St Martin Comprehensive School
S6764073	Heolddu Comprehensive School
S6764075	Lewis Boys' Comprehensive School
S6764077	Lewis Girls' Comprehensive School
S6764090	Rhymney Comprehensive School
S6764093	Bedwas Comprehensive School
S6764102	Bedwellty Comprehensive School
S6764103	Ysgol Gyfun Cwm Rhymni
S6765400	Cwmcarn High School
S6766013	Emmanuel Christian School
S6766088	Wyclif Independent Christian School
S6767011	Trinity Fields Special School
S6774045	Glyncoed Comprehensive School
S6774061	Tredegar Comprehensive School
S6774067	Ebbw Vale Comprehensive School
S6774073	Nantyglo Comprehensive School
S6774074	Abertillery Comprehensive School
S6775401	Brynmawr School
S6777011	Pen-Y-Cwm Special School
S6784050	Llantarnam School
S6784051	Croesyceiliog School
S6784062	Fairwater High School
S6784070	Abersychan Comprehensive School
S6784071	Trevethin Community School
S6784072	West Monmouth Comprehensive School
S6784075	Ysgol Gyfun Gwynllyw
S6784603	St Alban's R.C. High School
S6786014	Mayflower Christian School
S6787012	Crownbridge Special Day School

S6794060	Monmouth Comprehensive School
S6794064	King Henry Viii Comprehensive School
S6794065	Chepstow Comprehensive School
S6794066	Caldicot Comprehensive School
S6796008	Monmouth School
S6796009	Haberdashers Monmouth School For Girls
S6796010	Agincourt School
S6796012	Seddon House School
S6797006	Mounton House Special School
S6804003	St Julian's Comprehensive School
S6804020	Duffryn High School
S6804021	Hartridge High School
S6804025	Bettws High School
S6804026	Lliswerry High School
S6804030	Bassaleg Comprehensive School
S6804059	Caerleon Comprehensive School
S6804602	St Joseph's R.C.High School
S6806003	Rougemont School
S6807002	Maes Ebbw School/Westfield Special School
S6814030	Rumney High School
S6814035	Glyn Derw High School
S6814039	Cardiff High School
S6814040	Glan Ely High School
S6814041	Willows High School
S6814042	Fitzalan High School
S6814047	Llanedeyrn High School
S6814049	Cantonian High School
S6814050	Whitchurch High School
S6814051	Llanishen High School
S6814052	Llanrumney High School
S6814054	Cathays High School
S6814070	Radyr Comprehensive School
S6814071	Ysgol Gyfun Gymraeg Glantaf
S6814072	Ysgol Gyfun Gymraeg Plasmawr
S6814600	St Illtyds R.C. High School
S6814607	Mary Immaculate R.C. High School
S6814608	The Bishop Of Llandaff C.I.W. High School
S6814609	St Teilo's C.I.W. High School
S6814611	Corpus Christi Catholic High School
S6816004	St Johns College
S6816006	Elm Tree House School
S6816012	The Cathedral School
S6816014	Kings Monkton School
S6816023	Ely Presbyterian Church School
S6816024	Howell's School
S6816026	New College\New College School
S6816028	Welsh Centre For Conductive Education
S6816029	Taibach School
S6816087	Scope Craig Y Parc School
S6816088	Tabouk Community School
S6817001	Greenhill Special School
S6817005	The Court Special School
S6817006	Woodlands High School
S6817008	Riverbank Special School
S6817011	Ty Gwyn Special School
S6817019	The Hollies Special School
S6817021	Meadowbank Special School
T0000001	1-SA Assessment & Training Ltd
T0000002	Aberaman ET
T0000003	ACE
T0000004	ACO Training
T0000005	Acom Business Services Ltd
T0000006	Acorn Recruitment
T0000007	ACT

T0000008	Advisory Management Services
T0000009	Age Concern Training
T0000010	Alberto Culver
T0000011	Alcris Business Training Services Limited
T0000012	APM Business Consultancy Limited
T0000013	Arfon Dwyfor Training
T0000014	Arts Factory
T0000015	Atlantic College
T0000016	Barry Training Services
T0000017	BEST
T0000018	Blaenau Gwent CBC (WBL)
T0000019	Brothers Constantinou
T0000020	Bsmart
T0000021	Business Partnership Initiative Limited
T0000022	Cambrian Training
T0000023	Cardiff & the Vale NHS Trust
T0000024	Cardiff Chamber of Commerce
T0000025	Cardiff ITEC
T0000026	Carillion Craft Training
T0000027	Carmarthenshire Training
T0000028	Ceredigion Training
T0000029	CITB
T0000030	City & County of Swansea (WBL)
T0000031	CSV Training Wales
T0000032	DARA
T0000033	Discovery Training
T0000034	E People Serve
T0000035	Environmental Task Force
T0000036	First Impressions
T0000037	Focused Limited T/A Focus On
T0000038	Focal Training Ltd
T0000039	Heronbridge School
T0000040	Hill Management Criteria
T0000041	Hospitality Plus
T0000042	Hotel & Training Catering Company
T0000043	Hyfforddiant Gwynedd Training
T0000044	Hyfforddiant Mon Training
T0000045	ICON Vocational Training
T0000046	Immtech Training
T0000047	INA Bearing Company Ltd
T0000048	International Rectifiers EMS Ltd
T0000049	ITEC Neath Port Talbot
T0000050	JHP Group Limited
T0000051	Job Force Wales
T0000052	JTL
T0000053	Kelter Training
T0000054	Learnkit Ltd
T0000055	Lexicon (UK) Ltd
T0000056	Llanelli Rural Council (ETMA)
T0000057	Lloyds TSB Insurance
T0000058	Margaret Bardsley Management & Training Ltd
T0000059	Media Skills Wales
T0000060	Memory Lane Cakes
T0000061	Ministry of Defence
T0000062	Myrick Training Services
T0000063	NACRO
T0000064	National Training Partnership
T0000065	Network Training
T0000066	Newport & District GTA
T0000067	Newport & Gwent Enterprise
T0000068	North Wales Training
T0000069	NPTCBC Lifelong Learning Service (WBL)
T0000070	Nustaff Training Limited
T0000071	Olympic Training

T0000072	Pembrokeshire County Council (WBL)
T0000073	People Business
T0000074	Phoenix Training
T0000075	Powys Training
T0000076	Primus Training & Consultancy
T0000077	Princes Trust Wales
T0000078	Principles Training
T0000079	Professional Development
T0000080	Professional Footballers
T0000081	Protocol Skills
T0000082	PRP Training
T0000083	Pulse Service Centre Ltd
T0000084	QinetiQ Aberporth
T0000085	Qualtech Services Limited
T0000086	Rathbone CI
T0000087	RCT County Borough Council
T0000088	Remit
T0000089	Route One
T0000090	Royal Air Force St Athan
T0000091	Royal Mint
T0000092	Rural Pursuits
T0000093	SCT Wales Ltd
T0000094	Shared Apprentice Scheme Wales Ltd
T0000095	Soccer Skills Community Coaching Scheme
T0000096	Solutions for Call Centres (MULTI TRAIN)
T0000097	South Wales Constabulary
T0000098	South Wales Constabulary PTV
T0000099	South Wales Fire Service
T0000100	Sport Train Wales
T0000101	Sports Skills Coaching Scheme
T0000102	STACS Training Ltd
T0000103	Swansea ITEC Ltd
T0000104	Swansea NHS Trust
T0000105	SWATS
T0000106	T2 Skills
T0000107	Telecentre & Business School Ltd
T0000108	The CAD Centre (UK) Ltd
T0000109	The Friary Education & Training Dept
T0000110	The Travel House
T0000111	The Women's Workshop
T0000112	Torfaen CBC
T0000113	Track 2000
T0000114	Training Trust Wales
T0000115	TRW Training Services
T0000116	TTC Training
T0000117	Tydfil Training Consortium
T0000118	Bangor University (WBL)
T0000119	Cardiff University (WBL)
T0000120	The University of Wales Newport (WBL)
T0000121	Vale of Glamorgan County Council (WBL)
T0000122	Vocational Vision For Training
T0000123	Vision Training & Recruitment Ltd
T0000124	Western Power Training
T0000125	Wrexham Information Technology Centre
T0000126	XR Visteon Training Centre
T0009003	Barry College - VGTA
T0009004	Bridgend College (WBL)
T0009005	Coleg Sir Gâr (WBL)
T0009006	Coleg Ceredigion (WBL)
T0009007	Deeside College (WBL)
T0009008	Coleg Glan Hafren (WBL)
T0009009	Gorseinon College (WBL)
T0009010	Coleg Gwent (WBL)
T0009012	Coleg Llandrillo (WBL)

T0009013	Coleg Lllysfasi (WBL)
T0009014	Coleg Meirion Dwyfor (WBL)
T0009015	Merthyr Tydfil College (WBL)
T0009017	Pembrokeshire College (WBL)
T0009020	Pontypridd College (WBL)
T0009021	Coleg Powys (WBL)
T0009023	St David's Sixth Form College (WBL)
T0009024	Swansea College (WBL)
T0009025	Welsh College of Horticulture - SDA
T0009026	Yale College (WBL)
T0009027	Ystrad Mynach College (WBL)
T0009031	YMCA (WBL)
T0009032	Coleg Menai (WBL)
T0009033	Neath Port Talbot College - Pathways
Y0000001	ACE 2000 Training & Development
Y0000002	Accountancy Plus Ltd Training
Y0000003	Agoriad Cyf
Y0000004	Air Products Plc
Y0000005	Andrew Price
Y0000006	Anglo Welsh Bakery
Y0000007	Autopeople (UK) Ltd
Y0000008	Avenue Villa Learning Centre
Y0000009	A-Z School Of Motoring
Y0000010	Bell Innovations
Y0000011	BMF
Y0000012	Bolton College
Y0000013	British Print Industry Federation
Y0000014	Bridgewater College
Y0000015	British Gas Service Ltd
Y0000016	Brown & Jackson Plc
Y0000017	BTCV Cymru
Y0000018	Careers Wales (North East)
Y0000019	Charter Training Services Ltd
Y0000020	Cheynes Training
Y0000021	City Of Bristol
Y0000022	Cross Hands Transport Training
Y0000023	Cymru Care
Y0000024	DM Training
Y0000025	Driver Training Wales
Y0000026	DST
Y0000027	Eliesha Training
Y0000028	EMTEC
Y0000029	FSTD
Y0000030	Global Training
Y0000031	Grampian Foods Ltd
Y0000032	HEA
Y0000033	Hilton Hotels
Y0000034	IDC Training
Y0000035	IETA
Y0000036	In Practice Trainee Services Pilot Clothing
Y0000037	Infotech PSP Ltd
Y0000038	John Watson Training
Y0000039	Kinderquest
Y0000040	Kiss Training
Y0000041	Kwikfit GB Ltd
Y0000042	Lifetime Health And Fitness
Y0000043	Lift Truck Training
Y0000044	Liverpool Community College
Y0000045	Locomotivation Ltd
Y0000046	Lunn Poly
Y0000047	Mental Health Care Group
Y0000048	Microtech Computer Services Ltd
Y0000049	MW International Consultants
Y0000050	NHS Development & Training Unit

Y0000051	North West Training Council
Y0000052	Northern Racing College
Y0000053	Orient Gold Ltd
Y0000054	Pembrokeshire Quality Training
Y0000055	Pilot Clothing Ltd
Y0000056	Polymer Training
Y0000057	Posi Williams Training & Consultancy
Y0000058	Prestige Training
Y0000059	Pro-Action People
Y0000060	Profit From Training Partnership Ltd
Y0000061	Reading College
Y0000062	Savers Toiletries Healthcare
Y0000063	Scottish & Newcastle
Y0000064	Stephenson College
Y0000065	Stoke On Trent College
Y0000066	Sue Price Training
Y0000067	TDS Partnership
Y0000068	The Assessment Company
Y0000069	TM Retail Ltd
Y0000070	Topps Tiles
Y0000071	Touchstone Group
Y0000072	Training & Assessment Solutions
Y0000073	Trident Training Services Ltd
Y0000074	Vidal Sassoon
Y0000075	Watson Training
Y0000076	Plas Lluest Plant Nursery
Y0000077	Swansea Council for Voluntary Action
Y0000078	Community Music Wales
Y0000079	Vision 21
Y0000080	National Language Centre - Nant Gwrtheyrn
Y0000081	Mencap
Y0000082	Arts Factory
Y0000083	DRYW - Arts for Health
Y0000084	National Childminding Association of Wales
Y0000085	RELATE
Z0009985	School in Wales
Z0009987	Place of work in Wales
Z0009988	Welsh unitary authority
Z0009989	Place of work outside Wales
Z0009990	HE institution in UK, but outside Wales
Z0009991	HE institution outside UK
Z0009992	FE institution in UK, but outside Wales
Z0009993	FE institution outside UK
Z0009994	State school inside UK, but outside Wales
Z0009995	Independent school in UK, but outside Wales
Z0009996	School outside UK

Franchised out arrangements

Short Name	FROUTARR
Type	field
Description	This field records franchised out arrangements.
Applicable to	England
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00
Base Data Type	FROUTARRCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To monitor the nature of franchised out provision and to support planning.
Notes	<p>Information about learners who are studying on provision delivered by the provider on behalf of another provider, that is franchised in to the provider, should be supplied in aggregate using an LSC form.</p> <p>If the learner is studying for this learning aim on provision franchised out for part of the learning aim this should only be recorded in the field where the other provider delivers more than 50% of the guided learning hours for the learning aim.</p> <p>Code 27 should be used where franchised provision is community based and normally with non-profit making bodies and would therefore be eligible to be funded at the full rate without a discount, as described at b in paragraph 18 of FEFC circular 99/09.</p> <p>The LSC requests additional information on organisations with which providers have franchising arrangements. This information should be returned to the LSC using the register of franchise and other partners. A sample file can be found on the LSC website and should be sent with each ILR return.</p> <p>If a student is coded 01 - 80 in this field then Module.TINST must be coded 4001 - 4004.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Instance.FROUTARR must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.FROUTARR must not exist for institutions not in England</p> <p>3 Error Instance.FROUTARR must not exist for institutions in England where Instance.FESTUMK = 2</p>
Valid Entries and Labels	01 Learner is studying for this learning aim on provision delivered by an FE sector provider under franchised out provision

02	Learner is studying for this learning aim on provision delivered by an HE institution under franchised out provision
03	Learner is studying for this learning aim on provision delivered by a school under franchised out provision
21	Learner is studying for this learning aim on provision delivered by a local authority maintained organisation under franchised out provision
22	Learner is an employee of a private sector organisation studying for this learning aim on provision delivered by that employer under franchised out provision
23	Learner is an employee of a public sector organisation studying for this learning aim on provision delivered by that employer under franchised out provision
24	Learner is studying for this learning aim on provision delivered by a private sector training organisation under franchised out provision
25	Learner is studying for this learning aim on provision delivered by a voluntary sports organisation under franchised out provision
26	Learner is studying for this learning aim on provision delivered by a sports organisation run on a commercial basis under franchised out provision
27	Learner is studying for this learning aim on franchised provision which is community based & normally with non-profit-making bodies
28	Learner is studying for this learning aim on provision which is community or voluntary based & which is eligible for funding at the discounted rate for franchised provision
80	Learner is studying for this learning aim on provision which is delivered by a partner & which is not a franchised out arrangement
99	Learner is studying for this learning aim on provision delivered by the institution which is not franchised provision or delivered by a partner

FTE in year A

Short Name	LOADYRA
Type	field
Description	<p>This field together with Instance.LOADYRB describes the split of student FTE (as reported in Instance.STULOAD) between years of instance, in cases where two years of instance are contained within a reporting period.</p> <p>This field contains the amount of FTE in Instance.STULOAD attributable to the year continuing from the previous reporting period. The value can be recorded to one decimal place and must be between 0 and 300.</p>
Applicable to	England NI
Coverage	Compulsory where Institution.INSTAPP = 1 and Instance.TYPEYR = 2, 3, 4 or 5 and Course.COURSEAIM does not begin D, L, P, Q, R, S or X.
Base Data Type	FTEType
Field Length	5
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	LOADYRB STULOAD MODYR
Reason Required	To allow detailed allocation of FTE to years of instance where an institution has opted to provide this information.
Notes	<p>This field allows the allocation of student load to years of instance where these span HESA reporting years. Completion of these fields will allow HEFCE to remove the approximations that are currently included in their re-creation of the HESSES returns which counts FTE against years of instance rather than HESA reporting years. This will affect mainly students who are on courses of more than one years duration where any of the following are true:</p> <p>(a) the intensity of the course varies over time</p> <p>(b) the student drops out or takes a break in study</p> <p>(c) the mix of cost centres in which the student is active varies over the duration of the course</p> <p>(d) activity is not spread evenly throughout the HESA reporting year</p> <p>An example of how years may overlap the HESA reporting year is given below:</p> <p>The FTE in student year A is reported in this field, and the load in student year B in Instance.LOADYRB.</p>

	<p>The following example illustrates how these fields should be coded.</p> <p>For a student studying an MSc part-time delivered over two years starting on 1 January in Year 1</p> <p style="text-align: center;">Instance.LOADYRA Instance.LOADYRB Instance.STULOAD</p> <table> <tr> <td>Year 1</td> <td>0</td> <td>42.5</td> <td>42.5</td> </tr> <tr> <td>Year 2</td> <td>7.5</td> <td>42.5</td> <td>50.0</td> </tr> <tr> <td>Year 3</td> <td>7.5</td> <td>0</td> <td>7.5</td> </tr> </table> <p>Thus in Year 2 HEFCE is able to determine that the FTE for the student's year A was Instance.LOADYRB in Year 1 and LOADYRA in Year 2.</p> <p>This field should contain 0 where a student is starting an instance that will have years that span reporting periods.</p>	Year 1	0	42.5	42.5	Year 2	7.5	42.5	50.0	Year 3	7.5	0	7.5
Year 1	0	42.5	42.5										
Year 2	7.5	42.5	50.0										
Year 3	7.5	0	7.5										
Owner	HESA												
Version	1.1												
Date modified	2009-04-30												
Change management notes	Coverage (and business rule 1) amended to exclude Postgraduate Research and Further Education students from coverage												
Business rules	<p>1 Error Instance.LOADYRA must exist where Institution.INSTAPP is coded 1 and Instance.TYPEYR = 2, 3, 4 or 5 and Course.COURSEAIM does not begin D, L, P, Q, R, S, X</p> <p>2 Error Instance.LOADYRA must not exist where Institution.INSTAPP is coded 0</p> <p>3 Error Instance.LOADYRA must not exist for institutions in Scotland and Wales</p>												

FTE in year B

Short Name	LOADYRB
Type	field
Description	<p>This field together with Instance.LOADYRA describes the split of student FTE (as reported in Instance.STULOAD) between years of instance, in cases where two years of instance are contained within a reporting period.</p> <p>This field contains the amount of FTE in Instance.STULOAD attributable to the year continuing into the next reporting period. The value can be recorded to one decimal place and must be between 0 and 300.</p>
Applicable to	England NI
Coverage	Compulsory where Institution.INSTAPP = 1 and Instance.TYPEYR = 2, 3, 4 or 5 and Course.COURSEAIM does not begin D, L, P, Q, R, S or X.
Base Data Type	FTEType
Field Length	5
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	LOADYRA STULOAD MODYR
Reason Required	To allow detailed allocation of FTE to years of instance where an institution has opted to provide this information.
Notes	<p>This field allows the allocation of student load to years of instance where these span HESA reporting years. Completion of these fields will allow HEFCE to remove the approximations that are currently included in their re-creation of the HESSES returns which counts FTE against years of instance rather than HESA reporting years. This will affect mainly students who are on courses of more than one years duration where any of the following are true:</p> <p>(a) the intensity of the course varies over time</p> <p>(b) the student drops out or takes a break in study</p> <p>(c) the mix of cost centres in which the student is active varies over the duration of the course</p> <p>(d) activity is not spread evenly throughout the HESA reporting year</p> <p>An example of how years may overlap the HESA reporting year is given below:</p> <p>The FTE in student year A is reported in Instance.LOADYRA, and the load in student year B in this field.</p>

	<p>The following example illustrates how these fields should be coded.</p> <p>For a student studying an MSc part-time delivered over two years starting on 1 January in Year 1</p> <table border="0" data-bbox="416 358 1471 548"> <tr> <td></td> <td>Instance.LOADYRA</td> <td>Instance.LOADYRB</td> <td>Instance.STULOAD</td> </tr> <tr> <td>Year 1</td> <td>0</td> <td>42.5</td> <td>42.5</td> </tr> <tr> <td>Year 2</td> <td>7.5</td> <td>42.5</td> <td>50.0</td> </tr> <tr> <td>Year 3</td> <td>7.5</td> <td>0</td> <td>7.5</td> </tr> </table> <p>Thus in Year 2 HEFCE is able to determine that the FTE for the student's year A was LOADYRB in Year 1 and Instance.LOADYRA in Year 2.</p> <p>This field should contain 0 where a student is finishing an instance that spanned reporting periods.</p>		Instance.LOADYRA	Instance.LOADYRB	Instance.STULOAD	Year 1	0	42.5	42.5	Year 2	7.5	42.5	50.0	Year 3	7.5	0	7.5
	Instance.LOADYRA	Instance.LOADYRB	Instance.STULOAD														
Year 1	0	42.5	42.5														
Year 2	7.5	42.5	50.0														
Year 3	7.5	0	7.5														
Owner	HESA																
Version	1.1																
Date modified	2009-04-30																
Change management notes	Coverage (and business rule 1) amended to exclude Postgraduate Research and Further Education students from coverage																
Business rules	<p>1 Error Instance.LOADYRB must exist where Institution.INSTAPP is coded 1 and Instance.TYPEYR = 2, 3, 4 or 5 and Course.COURSEAIM does not begin D, L, P, Q, R, S, X</p> <p>2 Error Instance.LOADYRB must not exist where Institution.INSTAPP is coded 0</p> <p>3 Error Instance.LOADYRB must not exist for institutions in Scotland and Wales</p>																

FTE method

Short Name	FTEMETHOD	
Type	field	
Description	This field indicates the method used to return Student FTE	
Applicable to	Scotland	
Coverage	All instances at institutions in Scotland where Instance.REDUCEDI = 00, 01 or 03	
Base Data Type	FTEMETHODCodeType	
Field Length	1	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	STULOAD	
Reason Required	To inform analysis by FTE.	
Notes	<p>Where course academic years span two HESA reporting years, institutions in Scotland have a choice in how they return Student FTE in Instance.STULOAD (see extra guidance for more detail).</p> <p>The choice is:</p> <ul style="list-style-type: none"> • 1. 50:50 approach, the load is apportioned between the HESA reporting years on a pro-rata basis. • 2. 100:0 approach, all the load is assumed to be in the first HESA reporting year • 3. 0:100 approach, all the load is assumed to be in the second HESA reporting year <p>Note that the 50:50 method involves a pro-rata split of FTE, not necessarily an even split, across years.</p> <p>This field indicates the choice made for this student instance.</p> <p>Course academic years which fit within the HESA reporting year should be returned as code 1 in this field.</p>	
Owner	HESA	
Version	1.0	
Business rules	1	Error Instance.FTEMETHOD must exist for institutions in Scotland where Instance.REDUCEDI = 00, 01 or 03
	2	Error Instance.FTEMETHOD must not exist for institutions in England, Northern Ireland or Wales
Valid Entries and Labels	1	50:50
	2	100:0
	3	0:100

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Fundability code

Short Name	FUNDCODE
Type	field
Description	This field indicates whether the student is counted as 'fundable', ie. 'eligible for funding' for the course by the appropriate funding council/body. The definition therefore may vary between England, Scotland, Northern Ireland and Wales, in line with their funding methods.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED = 00 or 01
Base Data Type	FUNDCODECodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To assess accuracy of early returns (Early Statistics), and to identify health and social care students and teacher training students.
Examples	<p>A non-EU overseas student is an example of a particular student who is not eligible for funding, even if the course that they are following has funding for student places.</p> <p>This should be consistent with the HESES and Early Statistics Returns.</p>
Notes	<p>This field must be coded at the individual student instance level.</p> <p>Fundable means eligible for funding by the appropriate funding council/body, as defined by that council/body.</p> <p>This field should be consistent with the year's early student statistics returns to the funding councils.</p> <p>Eligible students on courses funded by LSC or WAG-DCELLS should be coded 1 'Fundable by funding council'.</p> <p>For institutions in England and Northern Ireland the definition of fundable postgraduate research students should be taken from the most recent Research Activity Survey and not HESES. Such students should have this field returned as 1 'Fundable by funding council' for all years of course irrespective of how they are returned on HESES. Code 4 'Fundable by funding council but funds not sought' should not be used for such students.</p> <p>Please refer any queries about whether or not students on a particular course or students of a particular type are eligible for funding to the appropriate funding council/body rather than to HESA.</p>

	<p>To be consistent with the year's early statistics, this field applies to 'eligible for core funding' (in the HESES returns for England, Wales and Northern Ireland) or to 'eligible for funding' (in SFC's 'Early Statistics' return). It has been confirmed by the funding councils that it is possible for students coded 01-04 (funding councils) in Course.MSFUND to be returned as 2 'Not fundable by funding council'. An example of where this is applicable is courses funded through special funding initiatives.</p> <p>The guidance for coding non-fundable students on funded courses should be to code to the appropriate funding council in Course.MSFUND and code as 2 'Not fundable by funding council' in this field.</p> <p>Code 3 'Not eligible for funding (as defined for the SFC 'Early Statistics') but is a Continuing Professional Development course (as defined by SFC)' is for use by institutions in Scotland only. Where code 3 is applicable it should be used in preference to code 2 'Not fundable by funding council'.</p> <p>Code 7 'Fundable by Training and Development Agency for Schools' is not available for institutions in Wales.</p> <p>Institutions funded by SFC should note that a particular funding cell may have 100 'fundable' students, but the funding council may provide funding for only 80 student places in that cell. Provided that they satisfy the conditions for being counted in the 'Early Statistics' figures, all 100 students should be identified as eligible for funding: one cannot say which of them were 'fees only' students, as the funding relates to the cell as a whole.</p> <p>For institutions in England, where the major source of funding for the course is HEFCE, but there is another EU public source funding a certain number of places then this number of places must be shown as non-fundable in this field. In most cases, it is expected that it will be clear from payment of tuition fees which individual student places are being funded from another source and so are not fundable by HEFCE. For the small number of cases where this is not so, institutions shall have the discretion as to which individual students to return as fundable, and which as not fundable, provided that the total student numbers conform to the split between fundable and non-fundable places.</p>
Owner	HESA
Version	1.2
Date modified	2009-07-30
Change management notes	Business rule 14 amended to remove EntryProfile.DOMICLE code AA
Business rules	<ul style="list-style-type: none"> 1 Error Instance.FUNDCODE must be coded 1 where Instance.FESTUMK = 1 or 3 2 Error Instance.FUNDCODE cannot be 1 where Instance.FESTUMK = 4 3 Error Instance.FUNDCODE must exist where Instance.REDUCEDI = 00 or 01 4 Error Instance.FUNDCODE cannot be coded 1 by institutions in England, Wales or Northern Ireland where Course.MSFUND = 31 and Course.COURSEAIM = H16, I16, M16, M86, H11, I11, H00, I00, H22, M22, H23 or H24 5 Error Instance.FUNDCODE cannot be coded 4 or 5 by institutions in Scotland or Wales 6 Error Instance.FUNDCODE cannot be coded 7 by institutions in Scotland, Wales or Northern Ireland 7 Error Instance.FUNDCODE code 7 must have Course.TTCID = 1, 5, 8, 9, A, B, C or D 8 Error Instance.FUNDCODE code 7 must not have Instance.ITTPHSC = 31 or 49 9 Error For English institutions Instance.FUNDCODE codes 1 or 4 must not have Course.TTCID = 1, 8, 9, A, B, C, D

	10 Error	Instance.FUNDCODE cannot be coded 3 by institutions in England, Wales or Northern Ireland
	11 Warning	Instance.FUNDCODE should not be coded 5 or 7 where Course.MSFUND = 01 or 02
	12 Warning	Instance.FUNDCODE codes 1 or 4 should not have Course.MSFUND = 07 or 31
	13 Error	Instance.FUNDCODE must not be coded 1 where Course.CLSDCRS = 1
	14 Warning	Instance.FUNDCODE should not be coded 1 by institutions in England, Wales or Northern Ireland where (EntryProfile.DOMICILE exists and is not in (XK, XL, GG, JE, IM, XF, XI, XH, XG, AT, BE, XA, CZ, DK, FI, FR, DE, GI, GR, HU, IE, IT, LU, MT, NL, PL, PT, ES, SE, ZZ, EE, LV, LT, SI, SK, RO, BG))
	15 Error	Instance.FUNDCODE must not be coded 2 or 3 where Instance.LOCSDY = 9
	16 Warning	Instance.FUNDCODE should not be coded 1 where Instance.FUNDLEV = 20 or 21 and EntryProfile.QUALENT2 = 01, 02, 05, 14, 15
	17 Warning	Instance.FUNDCODE should not be coded 1 where Instance.FUNDLEV = 10 or 11 and Course.COURSEAIM begins D, E, L, M, H or I and EntryProfile.QUALENT2 is coded 01, 02, 05, 14, 15, 03, 04, 10, 11, 12, 13 or 16
	18 Warning	Instance.FUNDCODE should not be coded 1 where Instance.FUNDLEV = 10 or 11 and Course.COURSEAIM equals J10, J16 or J30 and EntryProfile.QUALENT2 is coded 01, 02, 05, 14, 15, 03, 04, 10, 11, 12, 13, 16 or 31
	19 Warning	Instance.FUNDCODE should not be coded 1 where Instance.FUNDLEV = 10 or 11 and Course.COURSEAIM begins J (excluding J10, J16, J30), C, P, Q, R, S, X and EntryProfile.QUALENT2 is coded 01, 02, 05, 14, 15, 03, 04, 10, 11, 12, 13, 16, 31, 24 or 25
	20 Error	Instance.FUNDCODE must not be coded 1 or 4 where Instance.QTS = 3 and Course.TTCID = 5
Valid Entries and Labels	1	Fundable by funding council (for institutions in England & NI there is the additional clause 'and funds sought')
	2	Not fundable by funding council
	3	Not eligible for funding (as defined for the SFC 'Early Statistics') but is a Continuing Professional Development course (as defined by SFC)
	4	Fundable by funding council but funds not sought (institutions in England & NI only)
	5	Funded by the Department of Health (institutions in England & NI only)
	7	Fundable by Training & Development Agency for Schools

Gender

Short Name	GENDER	
Type	field	
Description	This field identifies the gender of the student. The definition of gender is intended to be classification of (biological) sex	
Applicable to	England NI Scotland Wales	
Coverage	All students	
Base Data Type	GENDERCodeType	
Field Length	1	
Part Of	Student	
Minimum Occurrences	1	
Maximum Occurrences	1	
Reason Required	To permit gender-based analysis and also to facilitate record linkage across collections.	
Notes	<p>The coding frame for this field is consistent with the MIAP Common Data Definitions (CDD) coding frame.</p> <p>Code 9 'Indeterminate' means unable to be classified as either male or female. It should not be used as a substitute or proxy for 'Not known'. The term 'indeterminate gender' is intended to identify those who are 'intersex' and is not related in any way to trans-gender.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p>	
Owner	Managing Information Across Partners - Common Data Definitions	
Version	1.0	
Valid Entries and Labels	1	Male
	2	Female
	9	Indeterminate

General qualification aim of course

Short Name	COURSEAIM								
Type	field								
Description	This field describes the general qualification aim of the course and is intended to record the qualification that will be attained as a result of successful completion of studies.								
Applicable to	England NI Scotland Wales								
Coverage	All courses								
Base Data Type	COURSEAIMCodeType								
Field Length	3								
Part Of	Course								
Minimum Occurrences	1								
Maximum Occurrences	1								
Reason Required	To allow analysis of the student population by level of study.								
Examples	With a course leading to an HND, where some of the students may subsequently carry on to take a degree, the current general qualification aim of HND should be recorded.								
Notes	<p>Course aim describes the qualification that will be attained as a result of successful completion of the course.</p> <p>Overall framework and alignment with existing frameworks.</p> <p>The most relevant are the UK frameworks. For England, Wales and NI the HE qualifications framework identifies five levels (C, I, H, M, D) and these are aligned with the NVQ levels 4 to 8. The Scottish Credit and Qualifications Framework (SCQF), which is not HE-specific, is aligned with this except that the lower boundary of Scottish Level 7 is apparently slightly lower than the lower boundary of Level C / NVQ 4 (this is the lower cutoff for what may be regarded as HE in England and Wales, but, significantly, Scottish Advanced Highers fall into Level 7), and Level I /NVQ 5 is split into two levels in Scotland, Level 8 and 9.</p> <p>The ISCED framework is used for international reporting, and four levels within it are relevant, Levels 4, 5B, 5A and 6. The Bologna framework for European HE harmonisation is still in process of development, but the current state may be summarised as recognising four levels: short-cycle, first-cycle, second-cycle, and third cycle.</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="border: 1px solid black;">HESA</td> <td style="border: 1px solid black;">SCQF</td> <td style="border: 1px solid black;">E/W/NI HE</td> <td style="border: 1px solid black;">NVQ HE</td> <td style="border: 1px solid black;">ISCED</td> </tr> </table>				HESA	SCQF	E/W/NI HE	NVQ HE	ISCED
HESA	SCQF	E/W/NI HE	NVQ HE	ISCED					

	D			Research	N/A	6
	E	12- Doctorates	D - Doctoral degree	Taught	8 - Highly specialist Diploma from a professional body	5A
	L			Research	N/A	6
	M	11 - Masters, SVQ 5	M - Master's degree, postgraduate diplomas, postgraduate certificates	Taught	7 - NVQs, Level 7 Diploma, Level 7 Fellowship, Level 7 Advanced professional Certificate	5A
	H	10 - Honours degree, Graduate Diploma / Certificate	H- Bachelor's degrees with honours, Graduate certificates and diplomas		6 - NVQs, Level 6 Certificate, Level 6 Diploma	5A
	I	9 - Ordinary degree, Graduate Diploma / Certificate			5 - NVQs, Level 5 Certificate, Level 5	
	J	8 Higher National Diploma, Diploma in Higher Education, SVQ 4	I - Ordinary bachelor's degree, foundation degrees, Diplomas of higher education and other higher diplomas		5 Diploma, Higher National Diploma	5B
	C	7 - Higher National Certificate, Certificate of Higher Education	C - Certificates of Higher Education		4 - NVQ's, Level 4 Certificate, Level 4 Diploma	? 5B/4
	P	Advanced Higher			3 - NVQ's, Level 3 Certificate, Level 3 Diploma	
		6 - Higher, SVQ 3	-			

Q	5 - Intermediate 2, Credit Standard Grade, SVQ 2	-	2 - NVQ's, Level 2 Certificate, Level 2 Diploma	
R	4 - Intermediate 1, Credit Standard Grade, SVQ 1	-	1 - NVQ's, Level 1 Certificate, Level 1 Diploma	
S	1,2,3 Access Levels	-	Entry Level	-
X	-	-	-	-

This coding frame is designed to support the alignment of course qualifications with the frameworks, with the first letter indicating the level. Codes of similar type at different levels have the same two-digit suffix.

Please note that although the first letter of the code identifies a framework level, institutions in England will identify the funding level appropriate to a student following a course using [Instance.FUNDLEV](#). This may be different to the level identified in this coding frame.

The codes for visiting students can be used as alternatives to institutional credit codes, particularly for informal credit. Students are specifically identified as exchange students in [Instance.EXCHANGE](#).

For programmes of study where there may be multiple possible qualification outcomes, institutions must return these as different courses.

Additional guidance on specific codes:

D00 Doctorate degree obtained primarily through advanced supervised research written up as a thesis/dissertation.

This would typically require three years of supervised work or the equivalent (typical title PhD, DPhil).

E00 Doctorate degree NOT obtained primarily through advanced supervised research written up as a thesis/dissertation.

Use this code for 'professional' Doctorates with major coursework and professional practice components, for example DBA, EdD.

L00 Master's degree obtained primarily through advanced supervised research written up as a thesis/dissertation.

This would typically require two years of supervised work or the equivalent (for example MPhil, possibly MSc, MA, MLitt but excluding a taught Master's as usually understood).

L99 Advanced supervised research at Levels D or L with an unspecified qualification aim.

Use this code for beginning research students not yet specifically registered for either a Master's or Doctorate degree.

M00 Master's degree obtained typically by a combination of coursework and thesis/dissertation, and NOT primarily through advanced supervised research written up as a thesis/dissertation.

Use this code for taught Master's degrees (typical title MSc or MA). Post-experience Master's degrees should be coded below

M01 Taught Master's degree designed specifically as a training in research methods and intended as a preparation for advanced supervised research.

Use this code only for MRes degrees and similar.

M10 Post-experience taught Master's degree

(MEd, for example). 'Post-experience' implies a period of at least two years' relevant work experience as a pre-requisite for entry to the programme leading to the qualification. Do not use this category simply because a qualification is being taken post-experience.

M11 Master of Business Administration.

Use this code rather than M10 for post-experience MBA.

M22 Integrated undergraduate/postgraduate taught Master's degree on the enhanced/extended pattern.

Use this code for MEng and similar.

M50 Postgraduate Bachelor's degree at level M obtained typically by a combination of coursework and thesis/dissertation, and NOT primarily through advanced supervised research written up as a thesis/dissertation.

Use this code for degrees such as BPhil, BMus if at Level M.

M70 Professional taught qualification at Level M other than a Master's degree.

Use M71, M72, M76, M78 in preference if applicable.

M71 Postgraduate Certificate in Education or Professional Graduate Diploma in Education.

See H71 for Professional Graduate Certificate in Education. See <http://www.qaa.ac.uk/academicinfrastructure/FHEQ/PGCEstatement.asp>

M76 Post-registration health and social care qualification at level M.

This code includes Continuing Professional Development (CPD).

H00 First degree with honours.

This could be MA in Scotland.

H11 First degree with honours leading to QTS/registration with a GTC.

This code should only be used for BEd if it is at level H.

H61 Graduate Diploma/Certificate at Level H.

Use this code where a previous qualification at Level H is a pre-requisite for course entry; use H50 in preference if applicable.

H70 Professional qualification at Level H other than a first degree with honours.

Use H71, H72, H76, H88 in preference if applicable.

H71 Professional Graduate Certificate in Education.

See code M71 for Postgraduate Certificate in Education. See <http://www.qaa.ac.uk/academicinfrastructure/FHEQ/PGCEstatement.asp>

H76 Post-registration health and social care qualification at Level H other than a first degree with honours.

This code includes Continuing Professional Development (CPD).

H81 Other qualification at Level H but where a previous qualification at Level H is a pre-requisite for course entry.

Use H50, H71, H72, H76 in preference if applicable.

I11 Ordinary (non-honours) first degree leading to QTS/registration with a GTC.

Code BEd here unless it is at level H.

I70 Professional qualification at Level I other than an ordinary (non-honours) first degree.

Use I76 in preference if applicable.

I76 Post-registration health and social care qualification at Level I other than an ordinary (non-honours) first degree.

This code includes Continuing Professional Development (CPD).

J76 Post-registration health and social care qualification at level J.

This code includes Continuing Professional Development (CPD).

Health and Social Care courses

Courses which lead to a qualification to teach nursing, midwifery or health visiting courses should be coded 2 in [Course.TTCID](#) .

Post-Registration health and social care codes ('_76') should be returned for post-registration health and social care students taking continuing professional updating modules. Post-registration health and social care students studying for other qualifications should be coded to the appropriate code for that qualification. For example, a post-registration health and social care student studying for a first degree should be coded 'H00' for First degree, rather than H76. Validation rules have been relaxed to allow regulatory body information to be returned for these post-registration students.

H16 'First degree leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body' will be used in combination with the subject code or codes to identify those degrees which lead to eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body.

Social work courses

HESA has been advised by the Department of Health that courses leading to eligibility to register to practice with a social care statutory regulatory body will not necessarily be coded with a '_16' code in this field. Institutions offering courses leading to eligibility to register to practice with a social care statutory regulatory body should return regulatory body information in [Course.REGBODY](#) and [Instance.DHREGREF](#) irrespective of the code used in this field.

Architecture courses

Codes are specifically set up for courses leading to registration with the Architects Registration Board. Use code H18 for Part 1 (even if your institutional assessment of the course is that it is at another level, such as level I). For parts 2 and 3, use the appropriate code to indicate the level of course as assessed by the institution (H88 or M88 for part 2, H78 or M78 for part 3).

Non-accredited and non-approved qualifications

QCA is nearing completion of its process of accrediting external awarding bodies (i.e. awarding bodies other than HEIs). It is important that qualifications made by external awarding bodies are distinguished between those with and those without QCA recognition.

Once completed, the HEFCE will only fund courses leading to qualifications made by external awarding bodies if they have received the appropriate QCA accreditation, or if the continued funding has been approved as part of transition arrangements. Codes for professional qualifications ('_70') should only be used for qualifications that have been accredited by QCA. Students who are on courses that are not QCA accredited should be indicated by code '99' in [Instance.FUNDLEV](#).

For Welsh institutions to be eligible for funding, it is expected that qualifications made by external awarding bodies will be included (or awaiting inclusion) in the QCA framework.

Access courses

A recognised Access to HE course is one validated by an Authorised Validating Agency that has been licensed for the purpose by the Quality Assurance Agency for Higher Education (QAA), under the terms of the QAA Recognition Scheme for Access to Higher Education in England, Wales and Northern Ireland. Relevant Access courses are recorded on the [Access to HE Courses Database](#). QAA does not licence any AVAs in Scotland.

Welsh for Adults

There is no generic code for Welsh for Adults courses, these are coded at five levels plus a separate code for Specialist/Arbennig courses. The definition of a Specialist/Arbennig course is: a taster, revision or residential course; a Saturday school; a coffee club, and any other short course that is organised in addition to the main programme of Welsh for Adults courses.

Other guidance

The General qualification aim of course should be consistent with funding council HESES/Early Statistics.

Higher bachelors degrees at undergraduate level should be coded H50.

M22 includes Finniston degrees and other 'undergraduate masters' degrees, e.g. MEng. Such courses should be coded M22 throughout.

An intercalated first degree (H24) is where students on a first degree, usually in medicine, dentistry or veterinary medicine, interrupt their studies to complete a one-year course of advanced studies in a related topic, usually to Honours standard. On completion of the intercalated year, the student resumes studies on their original course.

J10 and J16, Foundation Degrees, are intended to cover those programmes which HEIs are running as Foundation Degrees which are consistent with the 'Statement of Design Principles' for Foundation Degrees issued by UUK and SCOP.

Postgraduate professional qualifications are those which, regardless of their level, normally require the possession of a first degree for admission. Undergraduate professional diplomas and certificates should be coded to the appropriate '_70' code.

Where a student is following a programme of study leading potentially to two or more qualifications concurrently, and that combination is not specified under valid entries,

	<p>please return the qualification the code of which is highest in level.</p> <p>For HE level students funded by the LSC or WAG-DCELLS (coded 3 in Instance.FESTUMK) both this field and Course.FEQAIMC must be completed in full.</p> <p>For FE level students in England and Wales (codes 1 or 4 in Instance.FESTUMK) both this field and Course.FEQAIMC must be completed in full.</p> <p>However, codes P80, Q80 or R80 for 'Other qualification below HE level' may be returned as a default in this field provided a valid learning aims database reference is given Course.FEQAIMC for all FE level courses except for courses at institutions in Wales or Welsh for Adults courses which should be coded X41 - X46.</p> <p>Certificate in Further Education should be coded M80 if at postgraduate level or H80 if at undergraduate level.</p> <p>If a foundation course or year is integrated into another qualification e.g. a first degree, code H00 'First degree' should be returned in this field.</p> <p>Post/Higher Doctorates should not be included in the return.</p> <p>The HESA record for a Foundation Degree bridging course should indicate this Instance.BRIDGE. The FTE recorded in Instance.STULOAD should be increased to reflect the additional FTE of the bridging course. Where the bridging course spans two academic years, the first of these academic years should be returned as 'non-standard' in Instance.TYPEYR. Where a student is only active for the bridging course during the academic year, this field should be completed with the code for the appropriate level of credit (i.e. when a student withdraws during or following completion of the course, or where they transfer in from another institution prior to commencing the course). In comparing HESA data to HESES, HEFCE will use the above information to generate two countable years for such students.</p> <p>Students entering with enhanced first degrees, that is qualifications that would be coded H22/M22 in the COURSEAIM field, should be recorded as having a higher degree (01) in the QVALENT2 field.</p>
Owner	HESA
Version	1.2
Date modified	2009-07-30
Change management notes	Business rule 2 amended to remove UKPRN 10007842 (University of Cumbria) from list of medical schools
Business rules	<p>1 Error Course.COURSEAIM cannot be coded H16, I16, M16 or M86 where the first 2 characters of CourseSubject.SBJCA are 'D1' and Institution.UKPRN not = 10006842, 10007779, 10007786, 10007788, 10007790 or 10007794</p> <p>2 Error Course.COURSEAIM cannot be coded H16, I16, M16 or M86 where the first character of CourseSubject.SBJCA is 'A' and UKPRN not = 10000886, 10003270, 10003645, 10005343, 10006840, 10006842, 10007143, 10007149, 10007154, 10007157, 10007158, 10007163, 10007167, 10007767, 10007774, 10007775, 10007782, 10007783, 10007784, 10007785, 10007786, 10007788, 10007789, 10007790, 10007792, 10007794, 10007795, 10007796, 10007798, 10007799, 10007801, 10007803, 10007806, 10007814, 10007852 or 10007855</p> <p>3 Error Course.COURSEAIM must be coded H71, M71, H11, I11 or I71 for</p>

	4 Error	Institutions in England and Wales where Course.TTCID = 1 Course.COURSEAIM must be coded H71 or M71 for institutions in England where Course.TTCID = 8
	5 Error	Institutions in England, Scotland and Northern Ireland cannot use codes X41 to X46
	6 Error	Institutions in Scotland cannot use code X00
	7 Warning	Course.COURSEAIM should be coded D00, E00, L00, M00, M01, M10, M11, L80, H50, H60, M50, H80, M80, M70, L80, H70, I70, H72, I72, M72, H61, H81, I61, J20, C20, I60, I80, I81, J80, C90, H90, I90, J90, D90, E90, L90 or M90 where (Course.TTCID = 5 and Course.MSFUND = 07) or where (Course.TTCID = 5 and any Instance.FUNDCODE = 7)
Valid Entries and Labels	D00	Doctorate degree obtained primarily through advanced supervised research written up as a thesis/dissertation
	D90	Advanced supervised research at level D for institutional credit
	E00	Doctorate degree NOT obtained primarily through advanced supervised research written up as a thesis/dissertation
	E40	NVQ level E
	E43	Highly specialist diploma from a professional body
	E90	Advanced taught study at level E for institutional credit
	L00	Masters degree obtained primarily through advanced supervised research written up as a thesis/dissertation
	L80	Other postgraduate qualification obtained primarily through advanced supervised research at level L written up as a thesis/dissertation
	L90	Advanced supervised research at level L for institutional credit
	L91	Visiting research students at levels D or L, with formal or informal credit
	L99	Advanced supervised research at levels D or L with an unspecified qualification aim
	M00	Masters degree obtained typically by a combination of coursework & thesis/dissertation, & NOT primarily through advanced supervised research written up as a thesis/dissertation
	M01	Taught Masters degree designed specifically as a training in research methods & intended as a preparation for advanced supervised research
	M10	Post-experience taught Masters degree
	M11	Master of Business Administration
	M16	Pre-registration Masters degree leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
	M22	Integrated undergraduate/postgraduate taught Masters degree on the enhanced/ extended pattern
	M40	Fellowship at Level M
	M41	Diploma at Level M
	M42	Advanced Professional Certificate at Level M
	M43	NVQ at level M
	M45	SVQ 5
	M50	Postgraduate Bachelors degree at level M obtained typically by a combination of coursework & thesis/dissertation, & NOT primarily through advanced supervised research written up as a thesis/dissertation
	M70	Professional taught qualification at level M other than a Masters degree
	M71	Postgraduate Certificate in Education or Professional Graduate Diploma in Education
	M72	Post-registration education qualification at level M other than a Masters degree for serving schoolteachers
	M76	Post-registration health & social care qualification at level M
	M78	Taught qualification at level M (where qualification at level H &/ or level M is a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 3 qualification)
	M80	Other taught qualification at level M
	M86	Taught qualification at level M leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
	M88	Taught qualification at level M (where a qualification at level H is a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 2 qualification)

M90	Taught work at level M for institutional credit
M91	Visiting taught students at Levels E or M, with formal or informal credit
M99	Taught work at Levels E or M with an unspecified qualification aim
H00	First degree with honours
H11	First degree with honours leading to QTS/registration with a GTC
H16	Pre-registration first degree with honours leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
H18	First degree with honours leading towards registration with the Architects Registration Board (Part 1 qualification)
H22	First degree with honours on the enhanced/extended pattern but at level H
H23	First degree with honours & diploma
H24	First degree with honours on the intercalated pattern
H41	Diploma at level H
H42	Certificate at level H
H43	NVQ at level H
H50	Postgraduate Bachelors degree at level H
H60	Graduate Diploma/Certificate at level H
H61	Graduate Diploma/Certificate at level H but where a previous qualification at level H is a pre-requisite for course entry
H70	Professional qualification at level H other than a first degree with honours
H71	Professional Graduate Certificate in Education
H72	Professional qualification at level H for serving schoolteachers other than a first degree with honours
H76	Post-registration health & social care qualification at level H other than a first degree with honours
H78	Other qualification at level H (where other qualifications at level H are a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 3 qualification)
H80	Other qualification at level H
H81	Other qualification at level H but where a previous qualification at level H is a pre-requisite for course entry
H88	Qualification at level H (where another qualification at level H is a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 2 qualification)
H90	Credits at level H
H91	Visiting students at level H, with formal or informal credit
H99	Taught work at level H with an unspecified qualification aim
I00	Ordinary (non-honours) first degree
I11	Ordinary (non-honours) first degree leading to QTS/registration with a GTC
I16	Pre-registration Ordinary (non-honours) first degree leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
I60	Graduate diploma/certificate at level I
I61	Graduate diploma/certificate at level I but where a previous qualification at level I or H is a pre-requisite for course entry
I70	Professional qualification at level I other than an ordinary (non-honours) first degree
I71	Qualified Teacher Status/registration with a GTC only
I72	Professional qualification at level I for serving schoolteachers
I74	Teaching certificate (trained through the medium of Welsh)
I76	Post-registration health & social care qualification at level I other than an ordinary (non-honours) first degree
I80	Other qualification at level I
I81	Other qualification at level I but where a previous qualification at level I or H is a pre-requisite for course entry
I90	Credits at level I
I91	Visiting students at level I, with formal or informal credit
I99	Taught work at level I with an unspecified qualification aim
J10	Foundation degree
J16	Foundation degree - on completion meets entry requirement for pre-registration health & social care qualification
J20	Diploma of Higher Education
J26	Diploma of Higher Education leading towards obtaining eligibility to register

	to practice with a Health or Social Care or Veterinary statutory regulatory body
J30	Higher National Diploma
J41	Diploma at level J
J42	Certificate at level J
J43	NVQ at level J
J45	SVQ 4
J76	Post-registration health & social care qualification at level J
J80	Other qualification at level J
J90	Credits at level J
J99	Taught work at level J with an unspecified qualification aim
C20	Certificate of Higher Education
C30	Higher National Certificate
C41	Diploma at level C
C42	Certificate at level C
C43	NVQ at level C
C80	Other qualification at level C
C90	Credits at level C
C99	Taught work at level C with an unspecified qualification aim
P41	Diploma at level P
P42	Certificate at level P
P43	NVQ 3
P45	SVQ 3
P50	'A'/'AS' level
P55	Advanced Higher (Scotland)
P56	Higher (Scotland)
P70	Professional qualification at level 3
P80	Other qualification at level 3
P85	Diploma in Foundation Studies (Art & Design) at level 3
P90	Credits at level 3
Q41	Diploma at level Q
Q42	Certificate at level Q
Q43	NVQ 2
Q45	SVQ 2
Q50	GCSE at grade A*-C
Q56	Intermediate 2 (Scotland)
Q57	Credit Standard Grade (Scotland)
Q70	Professional Qualification at level 2
Q80	Other qualification at level 2
Q90	Credits at level 2
R42	Certificate at level R
R43	NVQ 1
R45	SVQ 1
R50	GCSEs at grade D-G
R56	Intermediate 1 (Scotland)
R57	General Standard Grade (Scotland)
R70	Professional Qualification at level 1
R80	Other qualification at level 1
R90	Credits at level 1
S42	NVQ Entry level Certificate (NQF)
S57	Foundation Standard Grade (Scotland)
S80	Other qualification at FE Access level
S90	Credits at FE Access level
X00	HE Access course, QAA recognised
X01	HE Access course, not QAA recognised
X41	Welsh for Adults Entry Level
X42	Welsh for Adults Level 1
X43	Welsh for Adults Level 2
X44	Welsh for Adults Level 3
X45	Welsh for Adults Level 4
X46	Welsh for Adults Specialist/Arbennig
X99	No formal qualification aim, below HE level

Good standing marker

Short Name	PROGRESS
Type	field
Description	This field is used to indicate whether the student achieved the qualification aim, achieved partial success in the qualification aim, or no success.
Applicable to	England Wales
Coverage	All instances where Instance.FESTUMK = 1, 3 or 4 and where Instance.REDUCEDI = 00 or 02
Base Data Type	PROGRESSCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To monitor progression.
Notes	Institutions in England cannot use codes W and 6. Institutions in Wales cannot use codes A-D.
Owner	HESA
Version	1.1
Date modified	2009-05-30
Change management notes	Business rule 5 amended and now includes CSTAT 3 and 4, and new business rules 8 and 9 added
Business rules	<p>1 Error Instance.PROGRESS must exist for institutions in England or Wales where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00 or 02</p> <p>2 Error Instance.PROGRESS cannot be coded A, B, C or D by institutions in Wales</p> <p>3 Error Instance.PROGRESS cannot be coded W or 6 by institutions in England</p> <p>4 Error Instance.PROGRESS must be coded 9 where Instance.CSTAT = 1</p> <p>5 Error Instance.PROGRESS cannot be coded 9 where Instance.CSTAT is coded 2, 3 or 4</p> <p>6 Error Instance.PROGRESS must not exist for institutions in Northern Ireland or Scotland</p> <p>7 Error Instance.PROGRESS must not exist for institutions in England or Wales where Instance.FESTUMK = 2</p> <p>8 Error Instance.PROGRESS must be coded A, B or 7 for institutions in England where Instance.RSNEND is coded 01</p> <p>9 Error Instance.PROGRESS must be coded 6 or 7 for institutions in Wales where Instance.RSNEND is coded 01</p>
Valid Entries and Labels	<p>6 FE - Learning aim achieved</p> <p>7 FE - Partial success</p> <p>8 FE - No success</p>

	9	FE - Study continuing
	A	FE - Learning aim achieved & achievement funding is being claimed
	B	FE - Learning aim achieved & achievement funding is not being claimed
	C	FE - Exam taken but result not yet known
	D	FE - Learning activities are complete but the exam has not yet been taken
	W	FE - The student has transferred to a new learning aim. That is the student has withdrawn from this learning aim & as a direct result has at the same time started studying for another learning aim

Government initiatives

Short Name	GOVINIT	
Type	field	
Description	None	
Applicable to	England	
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00	
Base Data Type	GOVINITCodeType	
Field Length	2	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	2	
Related Fields	FESTUMK	
Reason Required	To monitor learning aims that are studied as part of a government initiative or in special circumstances.	
Examples	This field indicates if a learning aim is being studied as part of government initiatives or in special circumstances.	
Notes	<p>Where no government initiatives or special circumstances apply, return this field once coded 99.</p> <p>Where just one applies, return the field once with the relevant code. Where two apply, return the field twice.</p>	
Owner	LSC	
Version	1.0	
Business rules	1 Error 2 Error 3 Error	Instance.GOVINIT must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00 Instance.GOVINIT must not exist for institutions not in England Instance.GOVINIT must not exist for institutions in England where Instance.FESTUMK = 2
Valid Entries and Labels	13 19 21 31 34 36 37 38 46 47 48 49	Basic skills pathfinder project New technology institutes pilot Sector strategy pilot Apprenticeship or Advanced Apprenticeship delivered through a programme led pathway in FE OLASS Pilot Jobcentre Plus (JCP)/FE trials Skills Coaching Trials Learning Agreement Pilot Fashion Retail Academy National Manufacturing Skills Academy Financial Services Skills Academy Construction Skills Academy

	50	The Improve National Skills Academy (food & drink)
	61	Personal Community & Development Learning (PCDL) provision
	62	Adult learning option
	63	Train to Gain full level 3 pilots
	64	Train to Gain badged provision
	99	None, or no more of the above

Guided learning hours

Short Name	GLHRS
Type	field
Description	The actual number of guided learning hours for the whole qualification aim to the nearest whole hour
Applicable to	England Wales
Coverage	All instances where Instance.FESTUMK = 1, 3 or 4 and where Instance.REDUCEDI = 00 or 02
Base Data Type	xs:positiveInteger
Field Length	5
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To determine use of guided learning hours.
Notes	<p>Guided learning hours are defined as all times when a member of staff is present to give specific guidance towards the qualification aim being studied. This includes lectures, tutorials and supervised study in, for example, libraries, open learning centres and learning workshops. It also includes time spent by staff assessing students' achievements, for example in the assessment of competence for NVQs. It does not include hours where supervision or assistance is of a general nature and is not specific to the study of the students.</p> <p>The length of this field is 5 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 00005 or 5</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Instance.GLHRS must exist for institutions in England or Wales where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00 or 02</p> <p>2 Error Instance.GLHRS must not exist for institutions in Northern Ireland or Scotland</p> <p>3 Error Instance.GLHRS must not exist for institutions in England or Wales where Instance.FESTUMK = 2</p>

HESA unique student identifier

Short Name	HUSID
Type	field
Description	This field records the student identifier which is to be unique to each student. It is intended that the identifier is to be transferred with the student to each institution of higher education he or she may attend. The objective is that the use of this number will facilitate the accurate tracking of students throughout their experience within the sector for which HESA collects data.
Applicable to	England NI Scotland Wales
Coverage	All students
Base Data Type	HUSIDType
Field Length	13
Part Of	Student
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	The most significant key into the set of records for file management and record linkage.
Examples	An entrant to Leeds Metropolitan University in 2007 might have a HUSID of 0710641234565 A student who entered through UCAS in 1997 might have a HUSID of 0000971234566
Notes	<p>Students included on a previous year's return must retain the previously used HUSID.</p> <p>Previously, students entering higher education through UCAS have had their HUSID automatically derived from their UCAS application number. Development of the new UCAS Application Identifier means that it is no longer possible to generate a unique HUSID in this manner. Therefore all students having a HUSID allocated from 2007/08 onwards should now have a HUSID allocated using the same algorithm, irrespective of how they came to enter HE. The algorithm to use is the one previously used for students that did not enter through UCAS.</p> <p>Students entering a course of study should be asked whether they have a previous HESA unique student identifier, and if so this identifier should be used. This will commonly be the situation for new postgraduates moving on from undergraduate study. If students are unable to recall their student identifier, the HUSID look-up service should be used to determine any previously allocated HUSID.</p> <p>Students whose details have previously been returned to HESA by the reporting institution MUST keep the same unique student identifier in future returns. For students whose details have previously been returned to HESA by another institution, the same unique student identifier should be used if this is known. This is to facilitate the possibility of backward tracking within previous data sets. Where the previous number is not known, or there is any doubt about its accuracy, institutions are NOT expected to seek student identifiers from previous institutions but should use the HUSID look-up service.</p>

For direct entrants, once a number has been allocated it should never be re-used, even in the case of students who leave the institution without completing their studies.

Students who move from one institution to another should keep their original student identifier. Where the previous HE student identifier is in direct entry format, the number must NOT be changed to reflect the current institution's identifier. This is to ensure that the student identifier remains unique and to allow tracking of the student through the use of the same unique student identifier.

Linkage between different years of a student instance will be through the HIN. The HIN is a combination of three main identifier fields, the [Student.HUSID](#) (person), [Institution.UKPRN](#) (institution) and [Instance.NUMHUS](#) (instance), which uniquely identify a student on a course leading to a course aim. Further guidance on the importance of maintaining the HIN link across years can be found [here](#).

A national framework for post-compulsory education student identifiers is being developed as a part of the [Managing Information Across Partners \(MIAP\)](#) programme. It is envisaged that the HESA student identifier will be replaced in due course.

The structure of the HESA student identifier is created as follows:

First 2 digits: Year of entry into institution (last 2 digits of year)

Next 4 digits: HESA Institution identifier + 1000

Next 6 digits: 6 digit reference number internally allocated by institution.

Last digit: Check digit.

Although the Student Record now utilises the [Institution.UKPRN](#) as an institution identifier, institutions should continue to use the old [HESA identifier](#) code for this calculation since the structure of the new identifier is not compatible with this algorithm.

Calculation of Check Digit

The check digit is calculated using the first 12 digits and provides a means of detecting errors of transcription. To calculate the check digit, each of the first 12 digits is multiplied by a weight which depends on its position in the number, and the resulting products added. The check digit is then obtained by subtracting the final digit of the resulting sum from ten.

If the final digit of the sum of the products is 0, the check digit would be the final digit after the subtraction i.e. $10 - 0 = 10$, check digit is 0.

The weights used are :

Position	1	2	3	4	5	6	7	8	9	10	11	12
Weight	1	3	7	9	1	3	7	9	1	3	7	9

For example, in October 2007 a student enters Leeds Metropolitan University is allocated the internal number 123456. The check digit calculation for the student's reference number, 071064123456, would be calculated as :

Number	0	7	1	0	6	4	1	2	3	4	5	6
Weight	1	3	7	9	1	3	7	9	1	3	7	9

	Product 0 21 7 0 6 12 7 18 3 12 35 54 The sum of the products is 175, the final digit being 5, so the check digit is 10 - 5, or 5. The full identifier is therefore 0710641234565.
Owner	HESA
Version	1.1
Date modified	2009-04-30
Change management notes	Text clarified for business rule 4 (text in brackets changed from 'this HESA identifier is now invalid' to 'INSTID 2001 is invalid').
Business rules	1 Error Student.HUSID must not contain all zeros 2 Error If characters 1-4 are not 0000 then chars 3-6 of Student.HUSID must be a valid INSTID plus 1000. 3 Error Student.HUSID must pass the checksum test given in the coding manual 4 Error If characters 1 - 4 of Student.HUSID are not 0000 then characters 3 - 6 of Student.HUSID must not be 3001 when Instance.COMDATE is after 2007-07-31 (INSTID 2001 is invalid).

Highest qualification on entry

Short Name	QUALENT2
Type	field
Description	This field indicates the highest qualification that a student holds on entry, not necessarily that applicable for entry to the course.
Applicable to	England NI Scotland Wales
Coverage	All entrants where Instance.REDUCED = 00 or 01
Base Data Type	QUALENT2CodeType
Field Length	2
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	This field, together with information in QualificationsOnEntry gives information about a student's qualifications on entry to a course. It is also used to identify students with tariff-bearing qualifications.
Notes	<p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>Code 99 'Not known' should not be used as a standard default. Institutions are expected to seek and code 'Highest qualification on entry'.</p> <p>Should a student have more than one of the qualifications listed, it is for the institution to decide which is the 'highest'. In cases where it is unclear which qualification is the 'highest', enter the code which is closest to '01'.</p> <p>Codes 37 GNVQ/GSVQ level 3 and 38 NVQ/SVQ level 3 may be used where a student holds both level 3 qualifications and GCE 'A' Level/SCE 'Higher' qualifications, if it is the institution's judgement that these the GNVQ/GSVQ/NVQ/SVQ qualifications are 'highest'. Such students will not normally be included in tariff calculations.</p> <p>Code 31 Foundation Degree covers those programmes which HEIs are running as Foundation Degrees which are consistent with the 'Statement of Design Principles' for Foundation Degrees issued by UUK and SCOP.</p> <p>GNVQ qualifications are being phased out, but are included as these may be the students highest qualification on entry.</p> <p>Code 41 is designed to capture ONC and OND level qualifications, including those awarded by BTEC.</p> <p>Code 39 may be used for BTEC Nationals, which are Level 3 qualifications, equivalent to A levels on the National Qualifications Framework.</p> <p>Further guidance for codes</p>

	<p>44 Access course validated by QAA</p> <p>45 Access course not validated by QAA</p> <p>A recognised Access to HE course is one validated by an Authorised Validating Agency that has been licensed for the purpose by the Quality Assurance Agency for Higher Education (QAA), under the terms of the QAA Recognition Scheme for Access to Higher Education in England, Wales and Northern Ireland. Relevant Access courses are recorded on the Access to HE Courses Database. QAA does not licence any AVAs in Scotland.</p> <p>Access courses at institutions in Scotland can only be coded 45 'Access course not validated'.</p> <p>HEFCE use qualification on entry data to inform funding. Since 2005-06 funding students with unknown entry qualifications have received zero weighting in the widening participation and improving retention funding streams. In particular, where students have entered via UCAS with qualifications that are made available by UCAS for inclusion on the HESA student record which are not returned by institutions HEFCE expect them to receive a zero weight.</p> <p>Students entering with enhanced first degrees, that is qualifications that would be coded H22/M22 in the COURSEAIM field, should be recorded as having a higher degree (01) in the QUALENT2 field.</p> <p>Instance.QUALENT2 records a student's highest qualification on entry to the instance, it should NOT be updated to reflect qualifications gained during the instance. Institutions in England will need to consider qualifications gained by students during the instance to establish ELQ status but should not subsequently update Instance.QUALENT2. Any potential change to the fundability status as a result of ELQ should be reflected year-on-year within the Instance.FUNDCODE field.</p>
Owner	HESA
Version	1.4
Date modified	2009-08-21
Change management notes	Guidance on access courses updated to link to Access to HE website
Business rules	<p>1 Error EntryProfile.QUALENT2 must exist where corresponding Instance.REDUCEDI = 00 or 01</p> <p>2 Error EntryProfile.QUALENT2 cannot be coded 99 where QualificationsOnEntry entity exists</p> <p>3 Error EntryProfile.QUALENT2 cannot be coded 99 where EntryProfile.WELBACC = 1</p> <p>4 Error EntryProfile.QUALENT2 must be 01-45 where EntryProfile.ACCESS exists</p> <p>5 Error EntryProfile.QUALENT2 must exist where Instance.REDUCEDI = 04 and EntryProfile.DOMICILE exists. This rule has been used as a proxy to check that a full EntryProfile is returned so that data previously returned is not over-written by null values.</p>
Valid Entries and Labels	<p>01 Higher degree of UK institution</p> <p>02 Postgraduate diploma or certificate, excluding PGCE</p> <p>03 PGCE with QTS/GTC registration</p> <p>04 PGCE without QTS/GTC registration</p> <p>05 Postgraduate equivalent qualification not elsewhere specified</p> <p>10 Undergraduate qualifications with QTS</p>

11	First degree of UK institution
12	Graduate of EU institution
13	Graduate of other overseas institution
14	GNVQ/GSVQ level 5
15	NVQ/SVQ level 5
16	Graduate equivalent qualification not elsewhere specified
21	OU credit(s)
22	Other credits from UK HE institution
23	Certificate or diploma of education (i.e. non-graduate initial teacher training qualification)
24	HNC or HND (including BTEC & SQA equivalents)
25	Dip. HE
26	GNVQ/GSVQ level 4
27	NVQ/SVQ level 4
28	Professional qualifications
29	Foundation course at HE level
30	Other HE qualification of less than degree standard
31	Foundation Degree
37	GNVQ/GSVQ level 3
38	NVQ/SVQ level 3
39	'A' level equivalent qualification not elsewhere specified
40	Any combinations of GCE 'A'/SQA 'Higher'/SQA 'Advanced Higher' & GNVQ/GSVQ or NVQ/SVQ at level 3
41	ONC or OND (including BTEC & SQA equivalents)
43	Foundation course at FE level
44	Access course (QAA recognised)
45	Access course (not QAA recognised)
47	Baccalaureate
55	GCSE/'O' level qualifications only; SQA 'O' grades & Standard grades
56	Other non-advanced qualification
57	NVQ/SVQ level 2
72	Diploma in Foundation Studies (Art & Design)
92	Accreditation of Prior (Experiential) Learning (APEL/APL)
93	Mature student admitted on basis of previous experience (without formal APEL/APL) &/or institution's own entrance examinations
94	Advanced Modern Apprenticeships
97	Other non-UK qualification, level not known
98	Student has no formal qualification
99	Not known

Implied rate of council partial funding

Short Name	IMPRATE
Type	field
Description	This field records the implied rate of Learning and Skills Council (LSC) partial funding.
Applicable to	England
Coverage	All students at institutions in England where Instance.FESTUMK = 1,3 or 4 and where Course.MSFUND = 86, 87, 88, AA, AB, AC or AD and Instance.REDUCEDI = 00
Base Data Type	xs:nonNegativeInteger
Field Length	3
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK MSFUND
Reason Required	To calculate LSC funding for the institution.
Notes	<p>The implied rate of LSC FE funding must be entered in this field for ESF funded provision that is not LSC ESF co-financed. The implied rate of LSC FE funding is the inverse of the ESF intervention rate, that is:</p> <p style="text-align: center;">Implied rate of LSC FE funding = 100 - ESF intervention rate</p> <p>For example if the ESF intervention rate is 45% the implied rate of LSC FE funding is 55%. The valid entry would be 055.</p> <p>Where no ESF funding is indicated, this field should return 000.</p> <p>The length of this field is 3 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 003 or 3.</p>
Owner	LSC
Version	1.0
Business rules	<p>1 Error Instance.IMPRATE must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Course.MSFUND = 86, 87, 88, AA, AB, AC or AD and Instance.REDUCEDI = 00</p> <p>2 Error Instance.IMPRATE must not exist for institutions not in England</p> <p>3 Error Instance.IMPRATE must not exist for institutions in England where Instance.FESTUMK = 2</p>

Indicator for HEFCE funding approximations

Short Name	INSTAPP
Type	field
Description	This field describes whether an institution is opting to complete the fields Instance.LOADYRA , Instance.LOADYRB and StudentOnModule.MODYR that will allow HEFCE to remove the approximations that are currently included in their re-creation of the HESES return which counts FTE against years of instance rather than HESA reporting years.
Applicable to	England NI
Coverage	Institutions in England and Northern Ireland
Base Data Type	INSTAPPCodeType
Field Length	1
Part Of	Institution
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	LOADYRA LOADYRB MODYR STULOAD
Reason Required	To allow institutions to provide information to be used in HEFCE HESES recreation algorithms.
Notes	<p>Institutions can opt to provide additional information in the Student Record which HEFCE will then use to count FTE against years of instance in place of the approximations used in the HESES recreation algorithms.</p> <p>If institutions do opt to provide this information, then the fields Instance.LOADYRA, Instance.LOADYRB and StudentOnModule.MODYR must be completed for all student instances in the record. Institutions would indicate this by completing this field with code 1 'Institution choosing to provide additional information in records and not rely on HEFCE approximations for HESES recreation'.</p> <p>If institutions are content to continue using the HEFCE algorithms, then this field will be completed with Code 0 'Institution relying on HEFCE algorithms for HESES recreation'</p> <p>HEFCE advises that provision of the additional information is only likely to make a significant difference for institutions with high numbers of student instances with non-standard academic years and where these numbers are changing substantially year on year or the intensity of study or cost centre mix changes over the duration of the programme.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Institution.INSTAPP must exist for institutions in England</p> <p>2 Error Institution.INSTAPP must not exist for institutions in Scotland and Wales</p> <p>3 Error Institution.INSTAPP must exist for institutions in Northern Ireland where</p>

	Instance.REDUCEDI = 00, 01, 03 or 04	
Valid Entries and Labels	0 1	Institution relying on HEFCE algorithms for HESES recreation Institution choosing to provide additional information in records & not rely on HEFCE approximations for HESES recreation

Instance

Short Name	Instance
Type	entity
Description	This records a coherent engagement with the institution aiming towards the award of a qualification(s) or credit.
Applicable to	England NI Scotland Wales
Coverage	All students
Part Of	Student
Minimum Occurrences	1
Maximum Occurrences	unbounded
Has Parts	<p>Student instance identifier (NUMHUS) Reduced instance return indicator (REDUCEDI) Course identifier (COURSEID) Campus identifier (CAMPID) Institutions own campus identifier (INSTCAMP) Research council student (RCSTDNT) Research council student identifier (RCSTDID) Start date of instance (COMDATE) Mode of study (MODE) Change of mode date (MCDATE) Student instance FTE (STULOAD) FTE method (FTEMETHOD) FTE in year A (LOADYRA) FTE in year B (LOADYRB) Expected length of study (SLENGTH) Units of length (UNITLGTH) End date of instance (ENDDATE) Reason for ending instance (RSNEND) Good standing marker (PROGRESS) Fee eligibility (FEEELIG) Special fee indicator (SPECFEE) Major source of tuition fees (MSTUFEE) Level applicable to funding council HESES (FUNDFEE) Fundability code (FUNDCODE) Year of student on this instance (YEARSTU) Year of course (YEARPRG) Length of current year of instance (YEARLGTH) Type of instance year (TYPEYR) Completion of year of instance (FUNDCOMP) Location of study (LOCSDY) SLDD-discrete provision (ST13) Exchange programmes (EXCHANGE) ITT schemes (ITTSCHEM) PhD submission date (PHDSUB) Franchised out arrangements (FROUTARR) Franchise partner (FRANPART) Disabled Student Allowance (DISALL) FE student marker (FESTUMK) Teacher Reference Number (TREFNO) Completion status (CSTAT) Destination of outward credit mobile students (DESTOCM) Amount of tuition fees received/expected for the student (RECFEE) Reason for partial or full non-payment of tuition fees (NONPAY) Guided learning hours (GLHRS)</p>

	Suspension of active studies (NOTACT) Destination (DESTIN) Regulatory body reference number (DHREGREF) NHS employer (NHSEMP) Eligibility for enhanced funding (ELIGENFD) Additional support cost (ADDSUPCT) Learning difficulty (LEARNDIF) Implied rate of council partial funding (IMPRATE) Government initiatives (GOVINIT) Number of units completed (NUMUNITS) Number of units to achieve full qualification (NOUNTACH) Eligibility for disadvantage uplift (ELIDISUP) Disadvantage uplift factor (DISUPFAC) Employer role (EMPROLE) Qualified Teacher Status (QTS) Entry profile Qualifications awarded Student on module RAE Data ITT phase/scope (ITTPHSC) Foundation degree to degree bridging course (BRIDGE) Department of Health funding body (DHFUND)
Reason Required	The instance is the central concept in the specification of the HESA Student Record.
Notes	<p>A student undertakes a course; the course being a combination of subject and qualification that define what the student is aiming for e.g. BSc degree in English Literature. A student on a course is referred to as an instance. Since it is possible for a student to undertake more than one course during the reporting year, there may be more than one instance for a student in an institution's return.</p> <p>An instance is tracked over time using HIN linking. An instance can be linked to different course records in different years but these course records must all be at the same level (i.e. undergraduate or postgraduate).</p>
Owner	HESA
Version	1.0

Institution

Short Name	Institution
Type	entity
Description	This describes the reporting institution
Applicable to	England NI Scotland Wales
Coverage	Every submission must include a single Institution element
Part Of	
Minimum Occurrences	1
Maximum Occurrences	1
Has Parts	Course Module UK Provider Reference Number (UKPRN) Record type indicator (RECID) Indicator for HEFCE funding approximations (INSTAPP) Student
Reason Required	The institution entity contains the student elements and provides a home for any institution-wide attributes.
Notes	
Owner	HESA
Version	1.0

Institutions own campus identifier

Short Name	INSTCAMP
Type	field
Description	This field contains the institution's own campus identifier.
Applicable to	England NI Scotland Wales
Coverage	Compulsory for institutions in Wales where Course.COURSEAIM is coded X41 to X46. Optional for all other instances
Base Data Type	INSTCAMPType
Field Length	8
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	For institutional use, to prevent inappropriate use of CAMPID. Also used to record location of venue for Welsh for Adults instances
Notes	<p>This field will collect the institution's own campus identifier to enable institutions to identify groups of students, such as nurses or continuing education students, for their own purposes, since these may not be mutually exclusive to the strengthened requirement for Instance.CAMPID to show distinct physical site only.</p> <p>For instances linked to Welsh For Adults courses, this field must contain the postcode of the venue the course is being studied at. Where the venue changes within the duration of the course, then use the postcode of where the majority of the course takes place.</p> <p>There is further guidance on valid postcode formats at: http://www.govtalk.gov.uk/gdsc/html/frames/PostCode-2-1-Release.htm. The business rule structure validation will be slightly less strict than that described in UK Government Data Standards Catalogue, as not all parsers will support the full GDSC definition. All postcodes are validated against valid postcodes at exception.</p>
Owner	HESA
Version	1.4
Date modified	2009-07-30
Change management notes	Business rule 1 reinstated
Business rules	1 Error Instance.INSTCAMP must exist and contain a valid full postcode structure or a valid outward postcode structure for institutions in Wales where Course.COURSEAIM is coded X41 to X46

Institution's own identifier for student

Short Name	OWNSTU
Type	field
Description	This field records the institution's own internal identifier for the student.
Applicable to	England NI Scotland Wales
Coverage	All students (optional)
Base Data Type	OWNSTUType
Field Length	20
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To facilitate HESA checking data with institutions, for example, validation reports, etc.
Notes	<p>Valid characters</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <code><?xml version="1.0" encoding="UTF-8" ?></code>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than</p>

	UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.
Owner	HESA
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding

ITT phase/scope

Short Name	ITTPHSC
Type	field
Description	This field describes in more detail the student's initial teacher training aim.
Applicable to	England Wales
Coverage	All courses at institutions in England and Wales where Course.TTCID = 1, 2 or 8 and Course.REDUCEDC = 00, 01 or 04
Base Data Type	ITTPHSCCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	TTCID SBJCA ITTSUBJECT
Reason Required	To provide details of training, distinguishing primary and secondary levels, etc.
Notes	<p>Codes 15 to 26 can only be used where Instance.COMDATE is before 01 August 2002.</p> <p>Codes 53 to 57 can be used by institutions in Wales.</p> <p>Institutions in England can only use codes 51 to 57 where the Instance.COMDATE is after 31 July 2002 and before 1 August 2007.</p> <p>Codes 61 to 65 can only be used by institutions in Wales.</p> <p>Codes 71 to 82 can only be used by institutions in England where Instance.COMDATE is after 31 July 2007.</p> <p>For other initial teacher training courses not leading to Qualified Teacher Status, codes 31 and 49 should be used.</p> <p>For institutions in England code 31 'Further education' should be used only for:</p> <p>any initial teacher training qualification (Stage 1, 2 or 3) for the learning and skills sector in England with current endorsement from Standards Verification UK or FENTO</p> <p>and/or</p> <p>any integrated subject based qualification for Skills for Life teachers in the learning and skills sector in England with current approval and endorsement from Standards Verification UK or FENTO.</p>

	Since January 2004, Lifelong Learning UK (LLUK) has taken over the work of the former national training organisation, Further Education National Training Organisation (FENTO). Standards Verification UK (SVUK), a wholly owned subsidiary of LLUK will continue the verification of initial teacher training, formerly undertaken by FENTO.
Owner	HESA
Version	1.4
Date modified	2009-08-21
Change management notes	Business rule 10 added
Business rules	<p>1 Error Instance.ITTPHSC must exist for institutions in England or Wales where Course.TTCID = 1, 2 or 8 and Course.REDUCEDC = 00, 01 or 04</p> <p>2 Error Instance.ITTPHSC codes 15 - 26 must have Course.TTCID = 1 or 8 and Instance.COMDATE (where exists) before 2002-08-01</p> <p>3 Error Instance.ITTPHSC codes 61 to 65 must be for an institution in Wales where Instance.COMDATE (where exists) is after 2002-07-31</p> <p>4 Error Instance.ITTPHSC codes 71 - 82 must be for an institution in England where Instance.COMDATE (where exists) is after 2007-07-31</p> <p>5 Error Where Instance.ITTPHSC codes 53 - 57 are used and institution in Wales and Course.TTCID = 1 or 8, Instance.COMDATE (where it exists) must be after 2002-07-31</p> <p>6 Error Instance.ITTPHSC codes 31 or 49 must have Course.TTCID = 2</p> <p>7 Error Instance.ITTPHSC must not exist for institutions in Northern Ireland or Scotland</p> <p>8 Error Instance.ITTPHSC must not exist for institutions in England or Wales where Course.TTCID = 0</p> <p>9 Error Where Instance.ITTPHSC codes 51-57 are used and institution in England and Course.TTCID = 1 or 8, Instance.COMDATE (where it exists) must be between 2002-08-01 and 2007-07-31</p> <p>10 Warning Instance.ITTPHSC codes 51 and 52 should not be used by institutions in Wales</p>
Valid Entries and Labels	<p>15 Ages 3 - 8</p> <p>16 Ages 3 or 5 - 11, emphasis 7 - 11</p> <p>17 Ages 3 or 5 - 11, emphasis 3 - 8</p> <p>18 Ages 3 or 5 - 11, emphasis 5 - 8</p> <p>19 Ages 7 - 11</p> <p>24 Ages 11 - 16 or 18</p> <p>25 Ages 14 - 19</p> <p>26 Ages 7 - 14</p> <p>31 Further education</p> <p>49 Other</p> <p>51 Foundation Stage & KS1 (age ranges 3-8)</p> <p>52 Foundation Stage, KS1 & KS2 (age ranges 3-11)</p> <p>53 KS1 & KS2 (age ranges 5 - 11)</p> <p>54 KS2 & KS3 (age ranges 7 - 14)</p> <p>55 KS3 & KS4 (age ranges 11 - 16)</p> <p>56 KS3, KS4 & post-16 (age ranges 11 - 18)</p> <p>57 KS4 & post-16 (age ranges 14 - 19)</p> <p>61 Early years & KS1 (age ranges 3-8)</p> <p>62 Foundation phase (age ranges 3-8)</p> <p>63 Early years, KS1 & KS2 (age ranges 3-11)</p> <p>64 Foundation phase & KS2 (age ranges 3-11)</p> <p>65 KS2 (age ranges 7-11)</p> <p>71 Ages 3 - 7</p> <p>72 Ages 3 - 8</p> <p>73 Ages 3 - 9</p> <p>74 Ages 3 - 11</p> <p>75 Ages 5 - 9</p> <p>76 Ages 5 - 11</p>

	77	Ages 7 - 11
	78	Ages 7 - 14
	79	Ages 9 - 14
	80	Ages 11 - 16
	81	Ages 11 - 19
	82	Ages 14 - 19

ITT schemes

Short Name	ITTSCHMS	
Type	field	
Description	This field identifies those students who have participated in an ITT scheme	
Applicable to	England Wales	
Coverage	All instances at institutions in England and Wales where Course.TTCID = 1 or 2 and Instance.REDUCEDI = 00, 01 or 04	
Base Data Type	ITTSCHMSCodeType	
Field Length	1	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	TTCID	
Reason Required	To monitor success of ITT Schemes	
Notes	<p>The fast-track scheme no longer exists, and so code 1 should only be used for continuing student instances.</p> <p>Code 1 applies to Initial Teacher Training (ITT) students who have passed the national selection process for the fast-track initiative and who are training in ITT on that basis.</p> <p>For code 6 to apply, students must be on a primary programme (Instance.ITTPHSC 71, 73, 74, 75, 76 or 77) with CourseSubject.SBJCA of French (R100), German (R200), Italian (R300) or Spanish (R400).</p>	
Owner	HESA	
Version	1.4	
Date modified	2009-08-21	
Change management notes	Code 3 added for older instances and business rule 4 amended to allow for code 3	
Business rules	<p>1 Error Instance.ITTSCHMS must exist where the institution is in England or Wales and Course.TTCID = 1 or 2 and Instance.REDUCEDI = 00, 01 or 04</p> <p>2 Error Instance.ITTSCHMS must not exist for institutions in Northern Ireland or Scotland</p> <p>3 Error Instance.ITTSCHMS must not exist where the institution is in England or Wales and Course.TTCID = 0</p> <p>4 Error Instance.ITTSCHMS codes 1 or 3 must have an Instance.COMDATE earlier than 2007-08-01</p>	
Valid Entries and Labels	<p>0 Not an ITT Scheme</p> <p>1 Fast-track</p> <p>2 Student Associate Scheme</p> <p>3 Fast-track & previously completed a Student Associate Scheme</p>	

	4	Extended PGCE (Supplementary training bursary)
	5	Two-year full-time top up undergraduate degree (TDA funded)
	6	Primary modern languages programme (TDA funded)
	7	Previously completed a subject enhancement course

Last institution attended

Short Name	PREVINST										
Type	field										
Description	This field describes previous institution attended by the student.										
Applicable to	England NI Scotland Wales										
Coverage	All entrants where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, I00, I11, I16, J10, J16, J20, J26, J30, C20, C30 and Instance.REDUCED = 00										
Base Data Type	PrevInstType										
Field Length	8										
Part Of	Entry profile										
Minimum Occurrences	0										
Maximum Occurrences	1										
Related Fields	YRLLINST										
Reason Required	To monitor school, etc, background of students and to assist the tracking of students through their experience of higher education.										
Notes	<p>This field seeks to categorise types of expected code, and uses the first character to indicate from which code set the institute identifier belongs. Thus, H will signify either an HEI or an FEC, D signifies a government school number, and U a UCAS school number. The remaining characters in the field are used to insert the actual institution identifier.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>UCAS will make available an HEI, FEC or government number, if they have one, or in the absence of same, default to the five digit UCAS number, but the letter prefixing the code will differentiate between type of institution.</p> <p>UCAS holds the school/FE/HE or other institution from which the UCAS application was received. HESA recognises that this will give a small percentage statistical error in the data for this field.</p> <p>For non-UCAS entrants institutions may use the generic codes and not provide details of individual named institutions. The generic codes are:</p> <table style="margin-left: 20px;"> <tr> <td>4901</td> <td>UK state school</td> </tr> <tr> <td>4911</td> <td>UK independent school</td> </tr> <tr> <td>4921</td> <td>UK FE college</td> </tr> <tr> <td>4931</td> <td>Any non-UK institution</td> </tr> <tr> <td>4941</td> <td>UK HEI</td> </tr> </table> <p>If the previous institution is not known and none of the other generic codes are suitable,</p>	4901	UK state school	4911	UK independent school	4921	UK FE college	4931	Any non-UK institution	4941	UK HEI
4901	UK state school										
4911	UK independent school										
4921	UK FE college										
4931	Any non-UK institution										
4941	UK HEI										

	code as H9999, U99999, U00000, D9999999 or D0000000, 9999 or 0000.
Owner	HESA
Version	1.1
Date modified	2009-09-21
Change management notes	9999 added to list of not known codes
Business rules	<p>1 Error EntryProfile.PREVINST must exist where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, I00, I11, I16, J10, J16, J20, J26, J30, C20 or C30 and corresponding Instance.REDUCEDI = 00</p> <p>2 Error Where EntryProfile.PREVINST begins 'H' and is followed by 4 numbers it must be coded H9999 or begin H0</p>

Learning difficulty

Short Name	LEARNDIF	
Type	field	
Description	This field records whether the learner considers themselves to have a learning difficulty.	
Applicable to	England	
Coverage	All instances at institutions in England where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00	
Base Data Type	LEARNDIFCodeType	
Field Length	2	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	FESTUMK	
Reason Required	To monitor the extent and effect of learning difficulties. The LSC needs to be aware of all its funded learners with learning difficulties, not just those for whom additional funding is being claimed.	
Notes	<p>If the learner considers himself or herself to have a learning difficulty, this should be used to record the learners main learning difficulty.</p> <p>Where a learner has more than one learning difficulty, the main one should be recorded.</p> <p>Where there are two or more of equal severity, code 90 'Multiple learning difficulties' should be used.</p> <p>Where the learner has no learning difficulty, code 98 'No learning difficulty' should be used.</p>	
Owner	LSC	
Version	1.0	
Business rules	1 Error 2 Error 3 Error	Instance.LEARNDIF must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00 Instance.LEARNDIF must not exist for institutions not in England Instance.LEARNDIF must not exist for institutions in England where Instance.FESTUMK = 2
Valid Entries and Labels	01 02 10 11 19 90 97 98 99	Moderate learning difficulty Severe learning difficulty Dyslexia Dyscalculia Other specific learning difficulty Multiple learning difficulties Other No learning difficulty Not known / information not provided

Length of current year of instance

Short Name	YEARLGTH
Type	field
Description	This field is used to indicate the normal number of weeks (excluding holidays and placements) from the commencement of study, the first teaching week, to the completion within the current year of the course. It does not purport to indicate the amount of study time or contact time. The field should reflect the length of the whole of the current year of the course and not just the part which is in the current reporting period 1 August - 31 July.
Applicable to	Scotland Wales
Coverage	All instances at institutions in Wales and Scotland where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.
Base Data Type	PositiveIntegerWithNullStructure2
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To assist Statutory Customers to monitor programme patterns.
Notes	<p>The value should exclude holidays and placements.</p> <p>Years of course out on placement should have an empty element returned with the ReasonForNull attribute set to 9 (not applicable), i.e:</p> <pre><YEARLGTH ReasonForNull="9"></YEARLGTH></pre> <p>This approach can also be followed by institutions in Scotland, in cases where there is not a defined normal length for the year of the course.</p> <p>The length of this field is 2 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 03 or 3.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage amended so not required for FE at institutions in Wales
Business rules	<ol style="list-style-type: none"> 1 Error Instance.YEARLGTH must exist for institutions in Wales and Scotland where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X 2 Error Instance.YEARLGTH must be NULL and ReasonForNull = 9 where Instance.LOCSDY = D or F 3 Error Instance.YEARLGTH must not exist for institutions in England or Northern Ireland

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Level applicable to funding council HESES

Short Name	FUNDLEV
Type	field
Description	This field is an indicator of the level of the instance, expressed in terms of HEFCE HESES definitions.
Applicable to	England NI
Coverage	All instances at institutions in England and Northern Ireland where Instance.REDUCEDI = 00 or 01
Base Data Type	FUNDLEVCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To support reconciliation of Early Statistics and HESA.
Notes	<p>Coding should be consistent with the allocation of the student in the HEFCE HESES return. Refer to HEFCE for full definitions.</p> <p>Long refers to any course with instance year of over 45 weeks.</p> <p>Not in the HESES population. This value can be used if the HESA reporting year does not contain, in part or in whole, a year of instance which has previously, is, or will be, returned to HESES. However, use of code 99 is an option. Institutions can, if they so wish, use the other codes for all records.</p>
Owner	HESA
Version	1.1
Date modified	2009-04-30
Change management notes	Business rule 4 reworded for clarity with no change to meaning
Business rules	<ol style="list-style-type: none"> 1 Error Instance.FUNDLEV must exist for institutions in England or Northern Ireland where Instance.REDUCEDI = 00 or 01 2 Warning Instance.FUNDLEV should be coded 30, 31 or 99 by institutions in England or Northern Ireland where Course.COURSEAIM begins D or L 3 Warning Instance.FUNDLEV should be coded 20, 21 or 99 by institutions in England or Northern Ireland where Course.COURSEAIM begins E or M, except M22, or equals H50, H60, H61, H71, H78, H81, H88, I60, I61 and I81 4 Warning Instance.FUNDLEV should be coded 10, 11 or 99 by institutions in England or Northern Ireland where Course.COURSEAIM begins H or I, or equals M22. This rule is not applied when Course.COURSEAIM is one of the following: H50, H60, H61, H71, H78, H81, H88, I60, I61 and I81 5 Error Instance.FUNDLEV must not exist for institutions in Scotland or Wales 6 Error Instance.FUNDLEV must not be coded 10 or 11 by institutions in England or Northern Ireland where Course.COURSEAIM = D00, E00 7 Error Instance.FUNDLEV must not be coded 30 or 31 by institutions in England

	<p>or Northern Ireland where Course.COURSEAIM = E00, E90 or begins M, H, I</p> <p>8 Error Instance.FUNDLEV must be coded 10, 11 or 99 by institutions in England or Northern Ireland where Course.COURSEAIM begins J, C</p> <p>9 Error Instance.FUNDLEV must be coded 20, 21 or 99 by institutions in England or Northern Ireland where Course.COURSEAIM = H61, I61 and Instance.FUNDCODE =1</p> <p>10 Warning Instance.FUNDLEV should not be coded 10 or 11 by institutions in England or Northern Ireland where Course.COURSEAIM begins M and is not M22</p>
Valid Entries and Labels	<p>10 Undergraduate</p> <p>11 Long undergraduate</p> <p>20 Postgraduate taught</p> <p>21 Long postgraduate taught</p> <p>30 Postgraduate research</p> <p>31 Long postgraduate research</p> <p>99 Not in HESES population</p>

Level of credit points

Short Name	LEVLPTS
Type	field
Description	This is used to record the level of the credit points given in Module.CRDTPTS .
Applicable to	England NI Scotland Wales
Coverage	All modules where Module.CRDTPTS does not equal 999
Base Data Type	LEVLPTSCodeType
Field Length	1
Part Of	Module
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	CRDTPTS
Reason Required	To identify and monitor the use of credit transfer schemes and to monitor the actual flow of credits.
Notes	<p>If the points relate to more than one level, please enter the code for the level which accounts for the largest number of points (or if they are equal, enter the code for the higher level).</p> <p>Codes D and E can only be used by institutions in Scotland.</p> <p>For institutions in Scotland, graduate diplomas or certificates should be coded either 3 HE Honours or E Ordinary Degrees depending on the SCQF level of provision for the course.</p> <p>For institutions in Wales, please note that Codes A, B, C, 1, 2, 3, 6 and 7 in this field correspond to the Credit and Qualifications Framework for Wales (CQFW) credit levels 1, 2, 3, 4, 5, 6, 7, 8 respectively.</p>
Owner	HESA
Version	1.1
Date modified	2009-09-11
Change management notes	<p>Updated guidance notes for Institution in Wales</p> <p>from: "For institutions in Wales, please note that Codes 1, 2, 3, 6 and 7 in this field correspond to the Credit and Qualifications Framework for Wales (CQFW) Higher Education Qualifications Framework (HEQF) qualification levels C, I, H, M, D, and that Codes A, B and C correspond to the CQFW National Qualifications Framework (NQF) qualification levels Foundation, Intermediate and Advanced."</p> <p>to: "For institutions in Wales, please note that Codes A, B, C, 1, 2, 3, 6 and 7 in this field correspond to the Credit and Qualifications Framework for Wales (CQFW) credit levels 1, 2, 3, 4, 5, 6, 7, 8 respectively."</p>

Business rules	1 Error	Module.LEVLPTS must exist where Module.CRDTPTS does not equal 999
	2 Error	Module.LEVLPTS codes D or E must be for an institution in Scotland
Valid Entries and Labels	0	Entry level
	1	HE Certificate/NVQ Level 4 or equivalent
	2	HE Intermediate
	3	HE Honours
	5	Undergraduate unspecified
	6	HE Masters
	7	HE Doctorate
	9	Not applicable
	A	NVQ level 1 or equivalent
	B	NVQ level 2 or equivalent
	C	NVQ level 3 or equivalent
	D	HND/Diploma HE
	E	Ordinary degrees

Location of study

Short Name	LOCSDY
Type	field
Description	This field describes the location at which the student is studying.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED = 00 or 01
Base Data Type	LOCSDYCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	STULOAD CAMPID ModuleSubject
Reason Required	To track student migration, placements, etc., and to support population definitions.
Notes	<p>Location of study - The studies described should relate to the FTE reported in field Instance.STULOAD which in turn are described in detail in fields ModuleSubject.COSTCN, ModuleSubject.MODSBJ and ModuleSubject.MODSBJP.</p> <p>Codes A - C and H - R can be used only for FE students at institutions in England and Wales.</p> <p>Code E, 'On industrial placement for a proportion of the year' should be used where the student undertakes a full-time placement lasting for at least 10 weeks. Where a student undertakes a placement on a part-time basis this should only be included if, when summed, it is equivalent to 10 weeks full-time work.</p> <p>Where both code E 'On industrial placement for a proportion of the year' and code G 'On study year abroad for a proportion of the year' apply in the same academic year, code E 'On industrial placement for a proportion of the year' should be used in preference to code G 'On study year abroad for a proportion of the year'.</p> <p>Information about students studying for the whole of their programme of study (to date) outside of the UK, and those not funded for study by distance learning overseas should be returned on the Aggregate Overseas Record and not included in the Student Record.</p> <p>There is no requirement to send an individualised student record for any student studying for the whole of their programme of study (to date) outside of the UK and those not funded for study by distance learning overseas.</p> <p>However, there are a small number of distance learning students studying outside the UK who are funded - e.g. Crown servants overseas and the Services. For these students a full record is needed, and is collected through the individualised Student Record. Such students should be coded 9 'Distance Learning - Non-UK based student (funded only)' in this field.</p>

Owner	HESA
Version	1.1
Date modified	2009-08-21
Change management notes	Business rule 6 downgraded to warning
Business rules	<p>1 Error Instance.LOCSY must exist where Instance.REDUCEDI = 00 or 01</p> <p>2 Error Instance.LOCSY codes A - C, H - R must have Instance.FESTUMK = 1, 3 or 4 and the institution must be in England or Wales</p> <p>3 Warning Instance.LOCSY should be coded F where Instance.SPECFEE = 2 or 3</p> <p>4 Error Instance.LOCSY must not be coded D, E, or F where Instance.MODE is coded 01 and the institution is in England or Wales</p> <p>5 Error Instance.LOCSY must be coded F where Instance.MODE 52 or 53 and the institution is in England</p> <p>6 Warning Instance.LOCSY should not be coded D, E, F or G where Instance.MODE is coded 63 or 64</p> <p>7 Error Instance.LOCSY must be coded D, E, F or G where Instance.EXCHANGE is coded 5 or 7</p> <p>8 Error Instance.LOCSY must be coded D, E, F or G where Instance.SPECFEE = 1</p>
Valid Entries and Labels	<p>6 Distance learning - UK based student</p> <p>9 Distance learning - Non-UK based student (funded)</p> <p>A NVQ delivered fully by an institution outside the workplace</p> <p>B NVQ delivered jointly by an institution & an employer</p> <p>C NVQ delivered entirely in the workplace</p> <p>D On industrial placement for the year as a whole</p> <p>E On industrial placement for a proportion of the year</p> <p>F On study year abroad for the year as a whole</p> <p>G On study year abroad for a proportion of the year</p> <p>H Classroom</p> <p>J Workshop</p> <p>K Workplace</p> <p>M e-Learning</p> <p>N Drop in/open learning centre</p> <p>P APL</p> <p>Q WBL provider-centre based</p> <p>R Other</p> <p>X At returning and/or franchised institution for whole year</p>

Major source of funding

Short Name	MSFUND
Type	field
Description	This field indicates the primary source of funding for the course. This field is not necessarily the main source of finance as it excludes the tuition fee element. In the majority of cases, the source of funding will be the appropriate funding council. The predominant source of funding should be selected where there is more than one source.
Applicable to	England NI Scotland Wales
Coverage	All courses where Course.REDUCEDC = 00, 01, 02 or 04
Base Data Type	MSFUNDCodeType
Field Length	2
Part Of	Course
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow monitoring of actual student funding sources against funding.
Notes	<p>The funding councils and DELNI fund places for students or credits associated with students, most home and EC students being 'fundable' (eligible for funding).</p> <p>The guidance for coding non-fundable students on funded courses should be to code to the appropriate funding council in this field and code as 2 'Not fundable by funding council' in Instance.FUNDCODE.</p> <p>Institutions funded by SFC should note that their funding from the Council is provided for a total number of student places, and cannot necessarily be related to particular students or to particular courses. For example, if funding is provided for 80 student places, and there are 100 students whose places are eligible for funding in that funding cell, one cannot identify 20 particular people as being 'fees only' students. Nor could one identify some of the courses which are eligible for funding in that cell as being 'fully-funded' and the rest 'partially funded' or 'unfunded': the funding is for the cell as a whole, not for any specific part of it. All students on courses which are eligible for funding in the funding cell would be returned with SFC shown as the major source of funding, code 03 'SFC'.</p> <p>Nurses and Midwives at institutions funded by SFC who are on courses directly funded through contracts with the Health Authorities should be coded 31 'Departments of Health/NHS/Social Care'. These are primarily courses formerly taught by the Nursing Colleges. Most other Medical, Dentistry, Nursing and Midwifery courses and courses for professions associated with medicine at SFC funded institutions, will be funded through SFC and students should usually be coded 03 'SFC'.</p> <p>Code 34 'Other HM government departments' includes local government and non-departmental public bodies (NDPBs) including the British Council and the Royal Society.</p> <p>Codes 71 'Joint between two sources including a funding council' and 72 'Joint between two bodies excluding a funding council' should be interpreted as equal 50:50 funding</p>

	<p>between two bodies. In cases where the split is not exactly 50:50, the guidance is to code on the basis of the largest source.</p> <p>Codes 47, 62-65, 73-79, 83, 85-89, AA, AB, AC, AD can be used only for students at institutions in England and Wales who are following programmes of study at FE level, ie. shown as code 1 or 4 in Instance.FESTUMK</p> <p>Codes 47, 62-65, 73-79, 83, 85-89, AA, AB, AC, AD are the codes to be used in preference to other codes for FE level students in England and Wales. 'Joint with LSC/DCELLS' in codes 73-79 indicates a source of funding in addition to a LSC/DCELLS and applies whether LSC/DCELLS or the other body is the major source of funding</p> <p>Codes 86-88 'European Social Fund' apply to FE level students only. For any students at HE level European Social Fund should be coded as 46 'EU commission (EC)'.</p> <p>Code 91 'Funded entirely by student tuition fees' will include some (but not all) 'cost recovery' courses, for example, cost recovery courses provided for particular firms might be covered by code 42 'UK private industry/commerce'. Code 91 may also cover a few 'fees only' students (in cells for which the institution receives no funding at present).</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Course.MSFUND must exist where Course.REDUCEDC = 00, 01, 02 or 04</p> <p>4 Error Course.MSFUND must not be coded 01 where Course.COURSEAIM begins P, Q, R, S or X</p> <p>5 Error Course.MSFUND must not be coded 02 or 07 where Course.COURSEAIM begins P, Q, R, S or X</p> <p>6 Error Course.MSFUND must not be coded 01 where Course.TTCID is coded 1 or 8</p> <p>7 Error Course.MSFUND must not be coded 05 or 06 where any Instance.FESTUMK is coded 2</p> <p>10 Error Course.MSFUND must be coded 07 for institutions in England where Course.TTCID = 1 or 8</p> <p>11 Error For institutions in Wales Course.MSFUND must not be coded 01, 03, 04, 05 or 07</p> <p>12 Error For institutions in England Course.MSFUND must not be coded 02, 03, 04 or 06</p> <p>13 Error For institutions in Northern Ireland Course.MSFUND must not be coded 01, 02, 03, 05, 06 or 07</p> <p>14 Error For institutions in Scotland Course.MSFUND must not be coded 01, 02, 04, 05, 06 or 07</p> <p>15 Warning For institutions in England Course.MSFUND should not be coded 05 or 06 where Course.COURSEAIM begins with D, E, L, M, H, I, J or C</p> <p>16 Warning For institutions in Wales Course.MSFUND should not be coded 05 or 06 where Course.COURSEAIM begins with D, E, L, M, H, I or J</p>
Valid Entries and Labels	<p>01 HEFCE</p> <p>02 HEFCW</p> <p>03 SFC</p> <p>04 DELNI</p> <p>05 LSC</p> <p>06 Welsh Assembly Government DCELLS</p> <p>07 TDA</p> <p>11 LEA</p> <p>12 BIS</p> <p>13 Welsh Assembly Government (WAG)</p> <p>14 Scottish Executive (Scottish Government) - Enterprise, Transport &</p>

	15	Lifelong Learning Department (SE-ETLLD) Scottish Executive (Scottish Government) - Environment & Rural Affairs Department (SE-ERAD)
	16	Department of Agriculture & Rural Development for Northern Ireland (DARDNI)
	21	Biotechnology & Biological Sciences Research Council (BBSRC)
	22	Medical Research Council (MRC)
	23	Natural Environment Research Council (NERC)
	24	Engineering & Physical Sciences Research Council (EPSRC)
	25	Economic & Social Research Council (ESRC)
	26	Science & Technology Facilities Council (STFC)
	27	Arts & Humanities Research Council (AHRC)
	29	Research council - not specified
	31	Departments of Health/NHS/Social Care
	32	Departments of Social Services
	33	Departments of Employment
	34	Other HM government departments
	35	Armed forces
	36	Scottish Enterprise Network/Local Enterprise Companies (LECs)/Highland & Islands Enterprise
	41	UK public corporation/nationalised industry
	42	UK private industry/commerce
	43	UK charity (medical)
	44	UK charity (other)
	46	EU commission (EC)
	47	Voluntary organisation
	51	Overseas government or other overseas organisation
	61	Own institution
	62	New Deal for young people (aged 18 to 24)
	63	New Deal for long term unemployed (aged 25+)
	64	Private training organisation
	65	European Research Action Scheme for the Mobility of University Students (ERASMUS)
	71	Joint between two sources including a funding council
	72	Joint between two bodies excluding a funding council
	73	TEC - YT students (as major source or joint with LSC or WAG-DCELLS)
	74	TEC - other (non-YT) students (as major source or joint with LSC or WAG-DCELLS)
	76	Youth Credits - YT students (as major source)
	77	Youth Credits - non YT students (as major source)
	78	Other YT (as major source or joint with LSC or WAG-DCELLS)
	79	Link Scheme (as major source or joint with LSC or WAG-DCELLS)
	81	Other funding
	83	Overseas learner award from HM Government/British Council
	84	Multinational organisation (non-UK based)
	85	Foundation Modern Apprenticeship (formerly known as National Traineeship (NT))
	86	European Social Fund for the first term of the current academic year
	87	European Social Fund for the second & third terms of the current academic year
	88	European Social Fund for all the current academic year
	89	FE Student - New Deal
	91	Funded entirely by student tuition fees
	92	European Regional Development Fund (ERDF)
	93	European Agricultural Guidance & Guarantee Fund (EAGGF)
	94	Financial Instrument for Fisheries Guidance (FIFG)
	95	DWP/Job Centre Plus
	96	Youth Gateway
	97	Youth Access
	98	LEA funding for Adult & Community Learning
	99	LEA funding, other than for Adult & Community Learning
	AA	ESF - objective 1
	AB	ESF - objective 2
	AC	ESF - objective 3

	AD	ESF community objectives
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Major source of tuition fees

Short Name	MSTUFEE
Type	field
Description	This field indicates the major source of tuition fees for the student where this is known. The predominant source should be selected where there is more than one source of award or financial backing. The field relates to the current year of study.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED = 00, 01 or 02
Base Data Type	MSTUFEECodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow financial calculations to be made and for the monitoring of numbers of students receiving awards.
Notes	<p>Code 01 should be used for cases where the student pays the full fees upfront with no SLC/SAAS funding.</p> <p>Codes 02, 03 or 04 cover cases where the SLC/SAAS fund full fees through a grant, or SLC/SAAS fund full fees through a fee loan, or SLC/SAAS fund full fees through a mixture of SLC/SAAS grant and SLC/SAAS fee loan.</p> <p>Codes 52, 53 or 54 cover cases with a mixture of SLC/SAAS funding and student contribution (including cases where (i) the SLC/SAAS pays part fees and the student pays part fees, (ii) where the SLC/SAAS pays nil fees and the student pays part fees upfront and receives a fee loan for the remainder or (iii) the SLC/SAAS pays part fees, the student pays part fees and receives a part fee loan for the remainder.)</p> <p>Code 01: No award or financial backing, pay own fees. Students who are financially assessed by an LA/SAAS/DELNI/NI Education and Library Boards/SLC to pay the full fee themselves (i.e. no public support for fees) should be included here. This code should only be used where there is no award, fee loan or financial backing at all. Where there is some award, fee loan or financial backing, even if this is the minor source compared with the contribution of the student, then the coding should reflect the source of the award, fee loan or financial backing.</p> <p>Codes 02-04 includes those students whose fee is met in full by the body shown - through a grant and/or through a fee loan. In the case of payments by the SLC, students should be recorded against the body which made the financial assessment: code 02 for students from England and Wales and for EU students studying in England and Wales, code 03 for students from Scotland and for EU students studying in Scotland or code 04 for students from Northern Ireland and EU students studying in Northern Ireland. Where the financial assessment has resulted in the fee being partly paid by the public body shown in codes 02-04 and partly by the student or their families, the student should be included in either codes 52, 53 or 54 regardless of which contribution is the greater.</p>

	<p>Code 02 includes students aged under 19 who pay registration fees only. Code 02 excludes LA acting as employer.</p> <p>Students in exempt years from liability to pay fees should be coded 02, 03 or 04 as appropriate.</p> <p>Code 05 'Institutional waiver of support costs' includes University Scholarships or awards of current institution.</p> <p>Code 07 'Fee waiver under government unemployment students scheme' is to cover the proposal that part-time students who are in employment at the start of a course but who become unemployed during it may have their fees waived - possibly subject to means testing. Institutions will be able to reclaim from funding councils.</p> <p>Code 09 covers cases where fee remission is granted to employees of small and medium sized businesses who are studying part-time towards an HE qualification as part of a recognised Graduate Apprenticeship.</p> <p>Code 25 should be used when the charity paying the fees is listed as a member of Association of Medical Research Charities</p> <p>Code 31 'Departments of Health/NHS/Social Care'. Any student whose fees are directly paid by NAW should be included in code 34 'Other HM government departments/public bodies'.</p> <p>Code 41 'EU Commission (EC)' applies specifically to the EU Commission. In codes 42-48 'overseas' means 'non-UK'.</p> <p>Code 42 'Overseas student award from HM government/British Council' includes the Association of Commonwealth Universities.</p> <p>Code 49 identifies Overseas Research Student Award Scheme, and these awards are not included in Code 42.</p> <p>Code 81, 'Student's Employer' should be used in preference to other codes if it is known that the major source of tuition fees is the student's employer. Codes such as 61, 'UK industry/commerce' and 34, 'Other HM government departments/public bodies' therefore apply where these are the sponsor of the student rather than their employer.</p> <p>Incoming Erasmus, Tempus and other exchange students should be coded 98 'No fees'.</p> <p>The code closest to 05 should be returned if there is a 50/50 split on the source of tuition fees, with the exception of students funded 50/50 by a Research Council and another body, in which case the Research Council code should be returned.</p>
Owner	HESA
Version	1.0
Business rules	<ol style="list-style-type: none"> 1 Error Instance.MSTUFEE must exist where Instance.REDUCEDI = 00, 01 or 02 2 Error Instance.MSTUFEE cannot be coded 07 where Instance.MODE = 01, 12, 23, 24 or > 39, 3 Error Instance.MSTUFEE code 96 must have Instance.FESTUMK = 1 or 4

	4	Error	Instance.MSTUFEE cannot be coded 07 where Instance.MODE = 02, 13 or 25, Instance.UNITLGTH = 3 and Instance.SPLENGTH is greater than 23
	5	Error	Instance.MSTUFEE cannot be coded 07 where Instance.MODE = 02, 13 or 25, Instance.UNITLGTH = 2 and Instance.SPLENGTH is greater than 05
	6	Error	Instance.MSTUFEE must be coded 98 where Instance.EXCHANGE is coded 1, 2, 3 or 6
	7	Error	Instance.MSTUFEE must not be 71 where Instance.MODE is less than 40
	8	Warning	Instance.MSTUFEE should not be coded 02, 03, 52 or 53 where (EntryProfile.DOMICILE exists and is coded XG)
	9	Warning	Instance.MSTUFEE should not be coded 02, 04, 52, 54 where (EntryProfile.DOMICILE exists and is coded XH)
	10	Warning	Instance.MSTUFEE should not be coded 03, 04, 53 or 54 where (EntryProfile.DOMICILE exists and is coded XF or XI)
	11	Warning	For institutions in Northern Ireland Instance.MSTUFEE should not be coded 11, 12, 13, 14, 15, 17, or 18
Valid Entries and Labels	01		No award or financial backing
	02		Award assessed by English or Welsh LEA & paid in full by LA or by the SLC (includes EU students assessed by SLC)
	03		Paid in full by Student Awards Agency for Scotland/Student Loans Company (SAAS/SLC); includes where fee is paid directly to institution
	04		Paid in full by DELNI/Northern Ireland Education & Library Boards (via Student Loans Company) (includes EU students in NI)
	05		Institutional waiver of support costs
	06		Local Government - Channel Islands & Isle of Man/Scottish FE Bursaries
	07		Fee waiver under government unemployed students scheme
	08		British Academy
	09		Fees paid under part-time graduate apprentice study programme
	11		Biotechnology & Biological Sciences Research Council (BBSRC)
	12		Medical Research Council (MRC)
	13		Natural Environment Research Council (NERC)
	14		Engineering & Physical Sciences Research Council (EPSRC)
	15		Economic & Social Research Council (ESRC)
	17		Arts & Humanities Research Council (AHRC)
	18		Science & Technology Facilities Council (STFC)
	19		Research council - not specified
	22		International agency
	23		Cancer Research UK
	24		Wellcome Trust
	25		Other Association of Medical Research Charities (AMRC) charity
	26		Other charitable foundation
	31		Departments of Health/NHS/Social Care
	32		Departments of Social Services
	33		BIS
	34		Other HM government departments/public bodies
	35		Scholarship of HM forces
	36		Scottish Enterprise Network/Highlands & Islands Enterprise/Local Enterprise Companies (LECs)
	37		LEA training grants scheme
	38		Department of Agriculture & Rural Development for Northern Ireland (DARDNI)
	39		Scottish Local Authority - discretionary award
	41		EU Commission (EC)
	42		Overseas student award from HM government/British Council
	43		Overseas government
	44		Department for International Development
	45		Overseas institution
	46		Overseas industry or commerce
	47		Other overseas funding
	48		Other overseas - repayable loan
	49		ORSAS
	52		Mix of student & SLC (following assessment by English or Welsh LA, or

	53	SLC for EU students studying in England and Wales) Mix of student & Student Awards Agency for Scotland/Student Loans Company(SAAS/SLC)
	54	Mix of student & DELNI/Northern Ireland Education & Library Boards (via Student Loans Company)
	61	UK industry/commerce
	71	Absent for year
	81	Student's employer
	96	FE student - New Deal
	97	Other
	98	No fees
	99	Not known

Marital status

Short Name	MARSTAT
Type	field
Description	This field records the marital status of the student
Applicable to	NI
Coverage	All entrants to institutions in Northern Ireland where EntryProfile.DOMICILE = XG and Instance.REDUCEDI = 00
Base Data Type	MARSTATCodeType
Field Length	2
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To comply with Northern Ireland statutory Equal Opportunities monitoring.
Notes	
Owner	HESA
Version	1.0
Business rules	<p>1 Error EntryProfile.MARSTAT must exist for institutions in Northern Ireland where EntryProfile.DOMICILE = XG and corresponding Instance.REDUCEDI = 00</p> <p>2 Error EntryProfile.MARSTAT must not exist for institutions in England, Scotland or Wales</p>
Valid Entries and Labels	<p>01 Single (never married)</p> <p>02 Married</p> <p>03 Separated (but still legally married)</p> <p>04 Divorced</p> <p>05 Widowed</p> <p>06 Co-habiting</p>

Mode of study

Short Name	MODE
Type	field
Description	This field indicates the method by which a student is being taught their course.
Applicable to	England NI Scotland Wales
Coverage	All instances
Base Data Type	MODECodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	MCDATE LOCSDY STULOAD NOTACT SLENGTH UNITLGTH
Reason Required	To allow standard populations to be defined and financial calculations to be made
Notes	<p>Where a student has changed their mode of study within the reporting period, the record should show the current or latest position.</p> <p>With reference to code 01, the funding councils have agreed that a common definition of full-time is that course years must involve a minimum of 24 weeks study (note that this definition does not apply to full-time final year students in institutions in Wales). Each funding council may also have further additional conditions. HESA will apply the 24 week rule to its definition of full-time in publications i.e. full-time will be all those students coded 01 in this field, together with all those students coded 02 and whose expected length of study (fields Instance.SLENGTH and Instance.UNITLGTH) is over 24 weeks.</p> <p>With reference to codes 23 and 24, these programmes are covered by the definition of sandwich under the award regulations as set out by the funding council. Years of instance must involve a minimum of 24 weeks study/placement. HESA's definition of sandwich students will be all those students coded 23 or 24 in this field, together with all those students coded 25 and whose expected length of study (fields Instance.SLENGTH and Instance.UNITLGTH) is over 24 weeks.</p> <p>Code 23, Thick sandwich students are those for which an industrial (or other) placement causes a continuous absence from full-time study of at least one academic year. A record must be returned for every student enrolled on a sandwich course irrespective of whether they are in attendance at the institution or engaged in industrial training. Students should be coded as sandwich for every year of the course and not just those in which industrial experience takes place. The students who are actually out on placement can be identified via Instance.LOCSDY.</p> <p>Code 24, A thin sandwich must involve the student in an average of more than 21 hours study a week for a minimum of 24 weeks study/placement.</p>

Students who meet the definition of sandwich should be coded as either 23 or 24 (and not codes 52 or 53) irrespective of whether the year is spent abroad or is optional/compulsory.

Students who are actively writing-up are not considered to be dormant by HESA. A record is required for such students, with this field coded as 43 or 44 'Writing-up'. 'Writing-up' is generally associated with research students. Students on taught masters courses should not typically have their mode of study changed to 'writing-up', at least within the registration period, e.g. students on a one year taught masters course should be shown as full-time mode for both the taught and the dissertation phases of the course. Any change to show mode as writing-up would be expected only after the completion of the 12 month registration period.

Code 51 should be used for students on sabbatical years e.g. holding Student Union office.

Codes 52 and 53 should only be used for study related years out which count towards the course aim. Language years out that are not classed as thick sandwich programmes should be coded 53 in the year the student is abroad.

Years out for any other reason should be coded 63 or 64, Dormant.

Codes 65, 66, 68 and 69 are available to institutions in England and Wales only. Code 67 is available for institutions in Wales only.

Codes 73 and 74 are available to postgraduate students (i.e. [Course.COURSEAIM](#) begins D, E, L or M (excluding M22)) at institutions in England only. Postgraduate students who become dormant part way through the reporting year will need a full HESA record reflecting their current status as code 73 or 74. [Instance.MCDATE](#) will record the date when the postgraduate student formally moves from an active study mode to 'dormant'. [Instance.STULOAD](#) should be reduced to reflect the fact that the student was not active for the whole reporting period.

All other who become dormant part way through the reporting year (that is, all students at institutions in Wales, Northern Ireland and Scotland and Undergraduate and FE students at institutions in England) will need a full HESA record in the July data collection reflecting their status whilst active (i.e. the position that applied just before they became dormant). This field should record their mode of study whilst active (and not code 63 or 64 'Dormant' which should only be used for students who are dormant for the whole reporting period). [Instance.STULOAD](#) should potentially be reduced to reflect the fact that the student was not active for the whole reporting period. A student who was actively studying at sometime during the reporting period but who has now suspended studies, will have an active mode of study and will be identified through [Instance.NOTACT](#).

Any students with a mode of study 63 or 64 'Dormant' will be excluded from the HESA standard registration population used for analysis purposes. A record is not required for such students except in the case where awards have been made to students from dormant status. Institutions with awards made in a reporting period to students not active in the reporting period should include a record for these students in the reporting period July data collection, showing mode of study 63 or 64 'dormant'. This may either be via a full record (all fields will be validated and Student FTE must be) or through a reduced record for dormant students (only the specified fields will be validated and Student FTE will be assumed to be 0) - see [dormant students reduced record](#).

Codes 63 and 64 for dormant can be used only if the student was not actively studying

	<p>at anytime during the reporting period.</p> <p>Where a student has changed their mode of study within the reporting year, the record should show the current or latest position. However students involved in re-sits after the completion of the taught or structured part of their course should not have their mode of study up-dated. For example a full-time student who finishes the courses in June but has to take resits in September should not be re-coded; whilst they were active on the course they were a full-time student.</p> <p>The use of the specific full-time codes 12 to 14 is compulsory for all students at institutions in England or Wales who are following programmes of study at FE level or funded by LSC or WAG-DCELLS.</p> <p>Code 31, 'Part-time' is assumed to include all the specific types of part-time study detailed in codes 32 to 35. The use of the specific part-time codes 32 to 35 (not the generic part-time code 31) is compulsory for all students at institutions in England or Wales who are following programmes of study at FE level or funded by LSC or WAG-DCELLS. In all other cases whether institutions in England, Wales or Northern Ireland use the generic or the specific part-time codes is optional.</p> <p>Institutions in Scotland should use part-time codes 38 or 39.</p> <p>Codes 12 -14 and 32 - 37 can only be used by institutions in England and Wales.</p> <p>When using the specific part-time codes, if there is uncertainty about whether a student is released from employment, code as 34, 'Part-time, not-released from employment'.</p> <p>Code 32, Block release students are those who attend full-time for a period less than 24 weeks per academic/financial year and where study,</p> <ul style="list-style-type: none"> • is broken by a period of industrial training or employment and • may be additional to study on one or two days a week during another part of the session. <p>FE students at institutions in England and Wales only may be coded 36. All other distance learning students should be coded according to their individual mode/pattern of study, e.g. full-time or part-time.</p> <p>FE students at institutions in England and Wales only may be coded 37.</p> <p>Part-time courses/programmes of study which involve a mixture of day and evening attendance should be recorded under whichever of codes 32-34 is most appropriate, e.g. a day release course which also involves evening attendance should be coded 33. 'Twilight only' courses should be counted as 'evening only' and coded 35.</p> <p>Where Y0/Y1/Y2 appear in business rules, these refer to the reporting period Y1-Y2 (e.g. for the 2007-08 reporting period, Y0 is 2006, Y1 is 2007 and Y2 is 2008).</p>
Owner	HESA
Version	1.2

Date modified	2009-04-30	
Change management notes	New business rule 20 added	
Business rules	1 Error	Instance.MODE codes 12 - 14 and 32 - 37 must not be used by institutions in Scotland and Northern Ireland
	2 Error	Instance.MODE cannot be coded 63 or 64 where Instance.COMDATE is in the current reporting period (i.e. on/after 01-Aug-Y1)
	3 Error	Instance.MODE must be coded 01, 02, 31, 63, 64, 73 or 74 by institutions in England or Wales where Course.TTCID = 1 or 8
	4 Error	Instance.MODE must be coded 12, 13, 14, 32, 33, 34, 35, 36, 37, 63, 64, 65, 67, 66, 68 or 69 by institutions in England or Wales where Instance.FESTUMK = 1 or 4
	5 Error	Instance.MODE must not be coded 01 or 02 where Instance.FESTUMK is coded 1 or 4
	6 Error	Instance.MODE cannot be coded 01 where Instance.REDUCEDI = 01
	7 Error	Instance.MODE cannot be coded 01 by institutions in Scotland where Instance.YEARLGTH is completed but less than 24
	8 Error	Instance.MODE cannot be coded 01 by institutions in England, Scotland or Northern Ireland where Instance.UNITLGTH = 3 and Instance.SPLENGTH = 01 to 23
	9 Error	Instance.MODE cannot be coded 01 by institutions in England, Scotland or Northern Ireland where Instance.UNITLGTH = 2 and Instance.SPLENGTH = 01 to 05
	10 Error	Instance.MODE cannot be coded 12, 13, 14, 32, 33, 34, 35, 36, 37, 65, 66, 67, 68 or 69 where Instance.FESTUMK = 2
	11 Error	Institutions in Scotland cannot use code 31
	12 Error	Institutions in England, Scotland and Northern Ireland cannot use code 67
	13 Error	Institutions in Scotland and Northern Ireland cannot use code 65, 66, 68 and 69
	14 Error	When Instance.MODE codes 73 and 74 are used the institution must be in England and Course.COURSEAIM must begin with D, E, L or M (excluding M22)
	15 Error	Instance.MODE must be coded 52 or 53 where Instance.LOCSDY is coded F and the institution is in England or Scotland
	16 Warning	If Instance.SPECFEE = 1, then Instance.MODE should be coded 23 or 24 or 25
	17 Warning	If Instance.SPECFEE = 2 or 3, then Instance.MODE should be coded 52 or 53
	18 Error	Instance.MODE must be coded 01, 02 or 25 for institutions in Wales where Instance.SPECFEE is coded 4 or 5
	19 Error	Instance.MODE must be coded 02 or 25 for institutions in England, Scotland and Northern Ireland where Instance.SPECFEE is coded 4 or 5
	20 Error	Instance.MODE must not be coded 23, 24 or 25 where Course.COURSEAIM is H16, I16, M16 or M86 and the first character of CourseSubject.SBJCA is 'A'
Valid Entries and Labels	01	Full-time according to funding council definitions
	02	Other full-time
	12	FE students, full-time 30 weeks or more
	13	FE students, full-time 4-29 weeks
	14	FE students, full-time less than 4 weeks
	23	Sandwich (thick) according to funding council definitions
	24	Sandwich (thin) according to funding council definitions
	25	Other sandwich course/programme
	31	Part-time
	32	FE students, block release
	33	FE students, part-time, released from employment
	34	FE students, part-time, not released from employment
	35	FE students, evening only
	36	FE students - open or distance learning
	37	FE students- accredited by prior experience & learning, APL/APEL
	38	Structured part-time (institutions in Scotland)

	39	Other part-time (institutions in Scotland)
	43	Writing-up - previously full-time
	44	Writing-up - previously part-time
	51	Sabbatical
	52	Optional year out - study related
	53	Compulsory year out - study related
	63	Dormant - previously full-time
	64	Dormant - previously part-time
	65	FE students continuous delivery, day/daytime
	66	FE students continuous delivery, evening only
	67	FE students continuous delivery in the workplace
	68	FE students continuous delivery undefined
	69	FE students sandwich
	73	Change to dormant status - previously full-time
	74	Change to dormant status - previously part-time

Module

Short Name	Module
Type	entity
Description	A discrete unit of learning and/or research
Applicable to	England NI Scotland Wales
Coverage	Compulsory for all returns
Part Of	Institution
Minimum Occurrences	1
Maximum Occurrences	unbounded
Has Parts	Module identifier (MODID) Module title (MTITLE) Module taught in a Celtic language (MODLANG) Percentage of module taught in Celtic language (LANGPCNT) Module FTE (FTE) Percentage not taught by this institution (PCOLAB) Credit transfer scheme (CRDTSCM) Credit value of module (CRDTPTS) Level of credit points (LEVLPTS) Other institution providing teaching (TINST) Module subject
Reason Required	This entity exists to hold information about modules/units of activity that students undertake.
Notes	<p>Although the term 'Module' is used to describe this entity, the definition covers any discrete unit of learning and/or research. The aim of collecting this information is to provide a greater level of detail about the student's activity than can be ascertained from the course-level information. Specifically, this includes the detail of subjects studied during the year, credit scheme information and cost centre information that is used in conjunction with the FTE value shown in Instance.STULOAD.</p> <p>In cases where students are studying within academic structures that are not 'modular', the module could be defined as a single unit to cover a year's worth of activity on a course.</p> <p>It is recommended that in cases where a module is used in both HE and FE instances, institutions return two separate module records because different validation needs to be applied.</p>
Owner	HESA
Version	1.0

Module Countable

Short Name	MODCOUNT	
Type	field	
Description	This field records whether the module is countable in the academic year under HEFCW HESES/EYM rules.	
Applicable to	Wales	
Coverage	All StudentOnModule records at institutions in Wales that link to instances (and then to courses) at HE level	
Base Data Type	MODCOUNTCodeType	
Field Length	1	
Part Of	Student on module	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	For funding allocation	
Notes	<p>A module undertaken by a student should be coded as countable unless it fits the HESES/EYM rules not to be counted. This will be where:</p> <ul style="list-style-type: none"> - modules are optional or elective - modules have been counted in the past. For example, where a student is repeating a module that was completed in a previous year and has progressed to a subsequent year of the course, the module would not be countable. <p>The purpose in collecting this information is to ensure that no more than the maximum number of credit values per student on a course, as set out in HESES/EYM, is counted in the determination of the number of credit values for funding purposes. Full guidance can be found in Annex H of HESES/EYM.</p> <p>If institutions have difficulty in identifying modules which should not be counted, then they should contact HEFCW. This is likely to be where it is not possible to determine if modules have already been counted, for example, due to module identifiers changing or modules being taken some time in the past.</p>	
Owner	HESA	
Version	1.2	
Date modified	2009-03-30	
Change management notes	Notes have been amended with additional information (previously read 'Coding should be consistent with HEFCW HESES/EYM rules.'	
Business rules	1	Error StudentOnModule.MODCOUNT must exist for institutions in Wales unless Course.COURSEAIM begins with P, Q, R, S or X
	2	Error StudentOnModule.MODCOUNT must not exist for institutions in England, Scotland and Northern Ireland

Valid Entries and Labels	1	Module not countable
	2	Module is countable

Module FTE

Short Name	FTE
Type	field
Description	<p>This field indicates the proportion of a full-time equivalent year attributed to the module. It shows the proportion of an instance year's full-time study for this qualification aim that the module would represent.</p> <p>A year's full-time study for this qualification aim is a programme of study year (instance year), regardless of how this fits with institution's academic sessions or HESA reporting periods.</p> <p>Students on instance years which overlap HESA reporting years (e.g. many PGT students) should be attached to the same module in both HESA reporting years, with a full Module.FTE in both reporting years. This is not overcounting, as Module.FTE applies to the instance year of study. Instance.STULOAD will show the proportion taken in each reporting year.</p> <p>The value in Module.FTE can be recorded to one decimal place and must be between 0 and 300.</p>
Applicable to	England NI Scotland Wales
Coverage	All modules
Base Data Type	FTEType
Field Length	5
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	STULOAD
Reason Required	To support student load calculations; used in splitting student load across cost centres and hence in England and NI allocating FTE to price groups for funding purposes.
Notes	<p>This field, together with Instance.STULOAD endeavours to capture more sensitive information than has previously been available about students whose study pattern cannot be categorised as typically full-time, i.e. equivalent in total to 1 FTE per year. It provides a numerical measure of the contents of Instance.MODE. It does not seek to record the teaching load, nor the contact time associated with a student or the course, nor the learning hours, since each of these quantities is subject to variation between institutions, and cannot be related to a national norm. No weighting should be given, therefore, to take account of the resourcing requirements of different modules.</p> <p>For institutions operating a credit points system, the proportion of FTE can be calculated from the number of credit points that may be obtained from the module compared with the number of credit points obtainable for that year of the course. Proportion of FTE can also be calculated by reference to a conventional full-time student following the qualification aim. For example, if it is the institution's normal requirement that a student should complete 12 (equally-weighted) modules for a degree which would typically take 3 years for a normal full-time student, then each module would have proportion of FTE calculated as 25% (25). For degrees requiring 12 (equally-weighted) modules over 4</p>

	<p>full-time years, each module would have an FTE calculated as 33% (33). This could serve as a benchmark for calculating the FTE of non-standard modules, or modules falling within other programmes of study. For professional courses, the advice of the professional awarding body can be sought. Otherwise institutions are asked to make an academic judgement in relating the module to another module of a similar level, and similar academic subject category, which can be related to a 'standard' full-time course.</p> <p>HESA accepts that the full-time equivalence will not be exact in all cases, but the aim is to give a better approximation than the use of arbitrary conversion factors. It is recognised that the actual student FTE associated with a course may not simply be the aggregation of all modules followed by that student, and it is not expected that there will always be a precise correspondence between the aggregate proportion of FTE fields and Instance.STULOAD. Further guidance on FTE reporting is available here.</p> <p>In cases where a module is available in two or more qualification aims, with different course requirements, separate module entities are required to be returned.</p> <p>For example:</p> <p>Module: Introduction to biogenetics (40 credits)</p> <p>MODID: PGMIntrobiogenetics Masters degree course module worth 40 credits of a 180 credit course MODFTE: 22 In this instance the module's weighting accounts for 22% of the course year.</p> <p>MODID: PGCIntrobiogenetics Post Graduate Certificate course module worth 40 credits of a 120 credit course MODFTE: 33 In this instance the module's weighting accounts for 33% of the course year.</p> <p>Although the students on these courses may be attending the same lectures, because the outcome weighting of the module differs between qualification aims, separate module entities are required.</p> <p>The length of this field is 5 characters, however the move to XML enables data to be returned with or without leading zeros or the decimal place, e.g. 005.0 or 5.0 or 5</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Description expanded to highlight that this field relates to the instance year
Business rules	1 Warning Module.FTE should contain a value greater than 0

Module identifier

Short Name	MODID
Type	field
Description	This field is the primary key for the Module entity and exists as a foreign key on StudentOnModule .
Applicable to	England NI Scotland Wales
Coverage	All modules
Base Data Type	MODIDType
Field Length	30
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To facilitate linkage with the Instance entity.
Notes	<p>Any MODID returned on the StudentOnModule element must exist on the Module entity. Modules that have not been taken up in the reporting year can be included on the Module entity if this is easier.</p> <p>Valid characters</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional

	<p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	HESA
Version	1.0

Module identifier

Short Name	MODID
Type	field
Description	This field is the primary key for the Module entity and exists as a foreign key on StudentOnModule .
Applicable to	England NI Scotland Wales
Coverage	All student on module records
Base Data Type	MODIDType
Field Length	30
Part Of	Student on module
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To facilitate linkage with the Instance entity.
Notes	<p>Any MODID returned on the StudentOnModule element must exist on the Module entity. Modules that have not been taken up in the reporting year can be included on the Module entity if this is easier.</p> <p>Valid characters</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional

	XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.
Owner	HESA
Version	1.2
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding
Business rules	<ul style="list-style-type: none"> 1 Error StudentOnModule.MODID must exist on Module.MODID 2 Error More than 2 occurrences of identical StudentOnModule.MODID for a single instance

Module outcome

Short Name	MODOUT
Type	field
Description	This field records if the student completed the module and if so whether they gained credit or not. There should be a Module Outcome field for each module taken by the student.
Applicable to	England NI Scotland Wales
Coverage	All student on module records
Base Data Type	MODOUTCodeType
Field Length	1
Part Of	Student on module
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	MODSTAT
Reason Required	To allow monitoring of completion and achievement.
Notes	<p>Code 3 'Partial completion' is as defined in HEFCW HESES, and should be used for modules associated with full-time taught courses only.</p> <p>Code 4 'Student did not complete module' includes cases where the student withdrew from the module or transferred from this module to another.</p> <p>Code 5 'Module taken on a not-for-credit basis' should be used for a student who takes optional modules on a not for credit basis in addition to compulsory modules for their course, or for modules which do not have any form of assessment.</p> <p>Code 6 'Module Outcome not yet known' should be used for cases where, for example, a student was ill and has been allowed to defer.</p> <p>Code 6 'Module Outcome not yet known' should be used for modules continuing into the next reporting year. StudentOnModule.MODSTAT code 3 or 6 will show that the reason that these module outcomes is not yet known is because the module is continuing into the next reporting year.</p> <p>Code 7 'Not coded' is an acceptable default code for use in this field unless otherwise indicated by the institution's funding council. Institutions in Wales must not use code 7. Institutions in England are encouraged to complete module information on the Student Record, to enable HEFCE to take this information into account in the future distribution of funding. HEFCE plan to include in funding from 2009/10 onwards additional FTE for students who are non-completers in terms of their original study intentions but who nevertheless have completed individual modules. For students who complete according to the current HESES rules there should be no funding implications in using code 7 in this field. However for students who do not complete HEFCE expect to count only modules with outcomes coded 1 or 2 in this field in funding additional FTE for partial completion.</p>

	<p>Resit exams, late submission of assessments and/or results from late exam boards; Students who complete their module studies by 31 July but who have resit/first sit examinations to take, assessments to submit and/or whose final confirmation of award by exam boards may be after this date: If the Module Outcome is known before the Student Record data collection closes, these outcomes should be treated as if they had sat the exam in July and included in the return. However, if the outcome is not known before the Student Record data collection closes, code 6 'Module Outcome not yet known' should be used in the current reporting year and the data should be returned in the next reporting year by submitting a record with code 4 'Taken in a previous reporting year (outcome only)' in StudentOnModule.MODSTAT.</p> <p>The requirement to return late module outcomes is compulsory for institutions in Wales. However until the wider adoption of the part-time performance indicator, the completion of late module outcomes will be optional for other institutions.</p> <p>Completion should be as defined by the relevant funding council. For institutions in England this includes the requirement that the student either took the final module assessment or passed it. In England where students have resits (after having taken the final assessment) but the result is unknown, code 2 should be used in preference to Code 6, although a record should be returned in the next year showing the credit gained with StudentOnModule.MODSTAT of 4.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Institutions in Wales cannot use StudentOnModule.MODOUT code 7</p> <p>2 Error StudentOnModule.MODOUT must be coded 6 where Welsh institution and StudentOnModule.MODSTAT = 3</p> <p>3 Error Institutions not in Wales cannot use StudentOnModule.MODOUT code 3</p>
Valid Entries and Labels	<p>1 Completion - gained full credit</p> <p>2 Completion - did not gain credit</p> <p>3 Partial completion (HEFCW HESES Rules)</p> <p>4 Student did not complete module</p> <p>5 Module taken on a not-for-credit basis</p> <p>6 Module outcome not yet known</p> <p>7 Not coded</p>

Module status

Short Name	MODSTAT	
Type	field	
Description	This field records detail of whether modules span HESA reporting years.	
Applicable to	England NI Scotland Wales	
Coverage	All student on module records	
Base Data Type	MODSTATCodeType	
Field Length	1	
Part Of	Student on module	
Minimum Occurrences	1	
Maximum Occurrences	1	
Related Fields	MODOUT	
Reason Required	Collection of this data will allow more accurate allocation of modules to reporting years for monitoring of completion and achievement, and of funding.	
Notes	<p>Code 5 'Not coded' is an acceptable default code for use in this field unless otherwise indicated by the institution's funding council. Institutions in Wales must not use code 5. Institutions in England are encouraged to complete module information on the Student Record, to enable HEFCE to take this information into account in the future distribution of funding.</p> <p>Code 6 should normally only be used where students have modules which genuinely span 3 reporting years. This is likely to be relatively rare, and will most likely be relevant to Postgraduate research students where a single module is being used to represent a programme of study.</p>	
Owner	HESA	
Version	1.0	
Business rules	1 Error	StudentOnModule.MODSTAT cannot be coded 5 where institution is in Wales
Valid Entries and Labels	1 2 3 4 5 6	Continuing from previous reporting year Contained within reporting year Continuing into next reporting year Taken in a previous reporting year (outcome only) Not coded Continuing from previous reporting year and into next reporting year

Module subject

Short Name	ModuleSubject
Type	entity
Description	Subject descriptor for the Module
Applicable to	England NI Scotland Wales
Coverage	All modules
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	16
Has Parts	Subject of module (MODSBJ) Cost centre (COSTCN) Subject / cost centre percentage (MODSBJP)
Reason Required	This repeating element exists to allow a module to hold up to sixteen sets of cost centre and subject information.
Notes	<p>Institutions may code up to 16 occurrences of module subject. It is up to institutions to decide whether or not to return details of cost centres which are contributing teaching/learning amounting to less than 5% of the proportion of the module.</p> <p>An entry is required for each subject area of study of the module regardless of whether this subject area of study is taught by the reporting institution or not.</p> <p>Where 2 different subjects are taught in the same cost centre, there should be separate entries for each.</p> <p>A breakdown at instance level will be acceptable for students out on placement or exchange out.</p> <p>Where the sum of percentages does not equal 100% (e.g. because of the exclusion of cost centres contributing less than 5% of the teaching/learning) then the percentage of the subjects returned should be pro-rated so that the total becomes 100%. However, there will be a tolerance of totals between 98% and 102%.</p>
Owner	HESA
Version	1.0

Module taught in a Celtic language

Short Name	MODLANG
Type	field
Description	This field is used to indicate that the module that is taught, at least in part, through the medium of a Celtic language.
Applicable to	NI Scotland Wales
Coverage	All modules at institutions in Wales, Scotland and Northern Ireland
Base Data Type	MODLANGCodeType
Field Length	1
Part Of	Module
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	LANGPCNT
Reason Required	To monitor pattern of provision in a Celtic language.
Notes	<p>Modules taught partly in English (or another language) and partly in a Celtic language should be coded 1 Welsh, 2 Gaidhlig or 3 Irish appropriately. Field Module.LANGPCNT will show the proportion of the module that is taught in the Celtic language.</p> <p>Code 9 'Not available through the medium of Welsh, Gaidhlig or Irish' indicates that no part of the module is taught through the medium of a Celtic language</p> <p>For institutions in Wales, when using code 1, this field should indicate where the module is delivered wholly or partly through the medium of Welsh.</p> <p>For further guidance on the completion of this field, and in particular with reference to activities which constitute learning through the medium of a Celtic language, please refer to the institution's funding council.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Module.MODLANG must exist for institutions in Wales, Scotland or Northern Ireland</p> <p>2 Error Module.MODLANG must be 1, 2 or 3 where Module.LANGPCNT is greater than 0</p> <p>3 Error Module.MODLANG must not exist for institutions in England</p>
Valid Entries and Labels	<p>1 Welsh</p> <p>2 Gaidhlig</p> <p>3 Irish</p> <p>9 Not available through the medium of Welsh, Gaidhlig or Irish</p>

Module title

Short Name	MTITLE
Type	field
Description	This field is determined by the institution and, in this context, relates to the specific module which in turn can be a component in many courses.
Applicable to	England NI Scotland Wales
Coverage	All modules
Base Data Type	MTitleType
Field Length	80
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To facilitate HESA cross-checking with institutions.
Notes	<p>Although a compulsory field, this field will not be subject to specific checks regarding its validity. The only validation checks will be that the field contains at least one character.</p> <p>Users of HESA data will occasionally consult this field in order to gain a better understanding of the subjects/activity contained in the module. Therefore institutions are encouraged to make these data meaningful where this does not significantly add to the burden of collection</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F. • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A

	<ul style="list-style-type: none"> • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p>
Owner	HESA
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding

Module year

Short Name	MODYR
Type	field
Description	This field indicates the year of instance that a module is associated with.
Applicable to	England NI
Coverage	Compulsory where Institution.INSTAPP = 1 and Instance.TYPEYR = 2, 3, 4 or 5
Base Data Type	MODYRCodeType
Field Length	2
Part Of	Student on module
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	LOADYRA LOADYRB STULOAD
Reason Required	To allow detailed allocation of FTE to years of instance where an institution has opted to provide this information.
Notes	This field allows allocation of modules to year of instance. Completion of this field will allow HEFCE to remove the approximations that are currently included in the re-creation of the HESSES returns which counts activity against years of instance rather than HESA reporting years. The following diagram illustrates how modules starting and ending at different points before, during and after the reporting year should be coded.
Owner	HESA
Version	1.1
Date modified	2009-10-08
Change management notes	Business rule 1 updated to exclude StudentOnModule.MODSTAT of 4
Business rules	<p>1 Error StudentOnModule.MODYR must exist where Institution.INSTAPP =1 and Instance.TYPEYR = 2, 3, 4 or 5 and StudentOnModule.MODSTAT not coded 4</p> <p>2 Error StudentOnModule.MODYR must not exist where Institution.INSTAPP = 0</p> <p>3 Error StudentOnModule.MODYR must not exist for institutions in Scotland and Wales</p>
Valid Entries and Labels	<p>10 Year of instance A & wholly contained in this reporting period</p> <p>13 Year of instance A & continuing from previous reporting period</p> <p>20 Year of instance B & wholly contained in this reporting period</p> <p>23 Year of instance B continuing into next reporting period</p> <p>30 Spans both years of instance & contained within this reporting period</p> <p>31 Spans both years of instance continuing from previous reporting period but not continuing into next</p> <p>32 Spans both years of instance continuing into next reporting period but not continuing from previous</p> <p>33 Spans both years of instance continuing from previous reporting period and into next</p>

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National identity

Short Name	NATIOND	
Type	field	
Description	This field records the national identity of the student. National identity is different from both ethnicity and nationality and could be based on many things including, for example, culture, language or ancestry/family history. National identity reflects how an individual chooses to classify himself or herself.	
Applicable to	Wales	
Coverage	All students at institutions in Wales where EntryProfile.DOMICILE = XI and any Instance.REDUCEDI = 00 or 02	
Base Data Type	NATIONDCoType	
Field Length	1	
Part Of	Student	
Minimum Occurrences	0	
Maximum Occurrences	2	
Reason Required	<p>To monitor the impact of policies and practices on students of Welsh or other UK background.</p> <p>To compare sector data with that from other areas of the economy.</p>	
Notes	<p>The coding structure reflects that used in other national surveys and so allows comparative statistics to be derived both within and outside the sector.</p> <p>A student can identify himself or herself as having up to two national identities.</p> <p>Code 'U' Unknown should be used where a student has either not been asked or has failed to respond to a request for information about his or her national identity.</p> <p>Code 'R' Information refused should be used when the student has explicitly refused to provide the information.</p>	
Owner	HESA	
Version	1.0	
Business rules	<p>1 Error Student.NATIOND must exist for institutions in Wales where any (EntryProfile.DOMICILE exists and is coded XI) and the corresponding Instance.REDUCEDI = 00 or 02</p> <p>2 Error Student.NATIOND must not exist for institutions in England, Northern Ireland or Scotland</p>	
Valid Entries and Labels	<p>B British</p> <p>E English</p> <p>I Irish</p> <p>O Other</p> <p>R Information refused</p> <p>S Scottish</p> <p>U Unknown</p>	

	W	Welsh
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Nationality

Short Name	NATION
Type	field
Description	This field defines the country of legal nationality.
Applicable to	England NI Scotland Wales
Coverage	Compulsory for all students where any Instance.REDUCED = 00 or 03 and where any Instance.COMDATE is on or after 2007-08-01. Optional but strongly encouraged for all other students. This field is optional for all students at institutions in Northern Ireland.
Base Data Type	NATIONCodeType
Field Length	2
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	<p>To enable the UK contribution to the higher education of nationals of other countries to be determined; used by Statutory Customers and others with a legitimate interest to analyse this contribution.</p> <p>To meet EC and OECD requests for information.</p>
Notes	<p>For students entering through UCAS this information will be available from UCAS via the *J transaction. UCAS will first use the complete new code list for entrants in 2009. Therefore in 2007/08 (and 2008/09) institutions can use the more limited codes as provided in the *J, however, institutions can recode if they choose. The details of the coding that will be provided by UCAS can be found in the *J specification.</p> <p>Where a student has dual nationality including British, they should be coded as United Kingdom (GB). If a dual nationality, not including British, but including non-UK EU country then use relevant EU country code. If neither British or non-UK EU country then code as either nationality.</p> <p>HESA Guidance</p> <p>This coding frame is determined by the National Statistics Country Classification 2006 (NSCC), which is based on ISO 3166-1 Codes for the Representation of Names of Countries and their Subdivisions, and the United Nations' Standard Country or Area Codes for Statistical Use. In a small number of cases, the NSCC usage differs from the usage in ISO 3166 on which the NSCC is based. Where that happens, the ISO 3166 usage is given in brackets after the preferred UK usage, to facilitate cross-reference to the international standard. For example for code KP the description is Korea (South). The text in brackets, [Korea, Republic of], is the ISO 3166 description. Information in braces is provided by HESA to clarify usage, and is not derived either from NSCC or ISO 3166 lists of short country names, for example Spain {includes Ceuta, Melilla}.</p> <p>Note: 'no settled inhabitants' means no inhabitants apart from military and scientific personnel, staff of contractors, and seasonal residents. Codes for countries with no</p>

settled inhabitants are referred to in the guidance but omitted from the list, for example, AQ Antarctica.

GB, XF, XG, XH, XI, XJ, XK: United Kingdom

For **domicile** the separate country codes XF, XG, XH, XI must be used, and if domicile is known to be United Kingdom but the individual country is not known, XK must be used. The code GB is invalid for domicile. For **nationality** the code GB must be used. The codes XF, XG, XH, XI, XK are invalid for nationality. The code XJ is invalid for both domicile and nationality. Note that the code UK is not on the NSCC list and is invalid for both domicile and nationality.

GG, JE, XL: Guernsey and Jersey (Channel Islands)

The Channel Islands are not part of the United Kingdom and not part of the European Union. United Kingdom codes must not be used for either domicile or nationality. The Bailiwicks of Guernsey (which includes the smaller islands of Alderney and Sark) and of Jersey must be treated separately, and the codes GG and JE must be used for both **domicile** and **nationality**. The code XL may be used for either domicile or nationality, but only for student instances from 2007/08 onwards that were already current in 2006/07, to avoid the need for re-coding.

IM: Isle of Man

The Isle of Man is not part of the United Kingdom and not part of the European Union. United Kingdom codes must not be used either for domicile or nationality. The code IM must be used for both **domicile** and **nationality**.

CY, XA, XB, XC: Cyprus

The following treatment does not imply any recognition that the *de facto* Turkish occupation and control of northern Cyprus is legitimate, but does deal with the practical need to record the source of students. The separate codes Cyprus (European Union) (XA) and Cyprus (non European Union) (XB) must be used for both **domicile** and **nationality**. The code XC may be used for either domicile or nationality, but only for student instances from 2007/08 that were already current in 2006/07, to avoid the need for re-coding, or for new entrants in 2007/08 who entered through UCAS. Note that an appropriate United Kingdom code should be used for both domicile and nationality for students from the British sovereign military areas on Cyprus. The code CY is invalid for both domicile and nationality unless and until there is any change in the political situation, in which case the coding arrangements will be reviewed.

FI, AX: Finland and the Åland Islands

The Åland Islands (Ahvenamaa) are an autonomous demilitarised region of Finland, and are part of the European Union subject to some derogations and special provisions. For **domicile** the code FI must be used only for Finland excluding the Åland Islands, and the code AX must be used for the Åland Islands. The passport held by Åland Islanders is an EU-style passport distinguished from the normal Finnish passport by the addition of the word 'Åland' below 'FINLAND', but this does not imply a separate nationality. Accordingly, for **nationality** only the code FI is to be used, and the code AX is invalid.'

FO, GL: Faroe Islands and Greenland

The Faroe Islands and Greenland must be treated separately, and the codes FO and GL must be used for both **domicile** and **nationality**. Note that, despite their relationship with Denmark, neither Greenland nor the Faroe Islands are part of the European Union.

FR, GF, GP, MQ, RE, YT, PM, PF, WF, BL, MF, TF and NC: French Republic

The French Republic comprises Metropolitan France (France Métropolitain) [including Corsica], the four Overseas Departments (Départements d'Outre-Mer, or D.O.M.) of French Guiana (GF), Guadeloupe (GP), Martinique (MQ), and Réunion (RE), the six Overseas Collectivities (Collectivités d'Outre-Mer, or C.O.M.) of Mayotte (YT), St Pierre & Miquelon (PM), French Polynesia (PF) [also designated as a Pays d'Outre-Mer], and Wallis & Futuna (WF), St Barthélemy (BL), St Martin (French Part) (MF), the Overseas Territory (Territoire d'Outre-Mer, or T.O.M.) of the French Southern Territories (TF), and finally New Caledonia (NC) which has a special status similar to a T.O.M..

Metropolitan France and the four Overseas Departments are all part of the European Union. For **domicile**, the code FR must be used **only** for Metropolitan France, and other codes must be used with their natural meaning, except that there are no settled inhabitants in the French Southern Territories, so code TF is invalid. For **nationality** the code FR must be used throughout, and all the other codes in this group are invalid.

IT, VA: Italy and Vatican City (Holy See)

Italy and Vatican City must be treated separately, and the codes IT and VA must be used for both **domicile** and **nationality**.

NL, AW, AN: Kingdom of the Netherlands

The Kingdom of the Netherlands comprises the European country of The Netherlands and the Caribbean countries of Aruba (AW) and Netherlands Antilles (AN). For **domicile**, the code NL must be used only for The Netherlands in Europe, and the codes AW and AN must be used with their natural meaning. For **nationality** the code NL must be used throughout, and codes AW and AN are invalid. Netherlands Antilles is to be further subdivided on 1 July 2007, and this may require further codes to be allocated in ISO 3166, but this had not been done as at mid-2009.

ES, IC, XD, XE: Spain and the Canary Islands

The Canary Islands are part of Spain, and hence of the European Union, but with some special derogations and provisions particularly relating to customs and fiscal matters. For **domicile**, the code ES must be used for mainland Spain and the code IC must be used for the Canaries. For **nationality**, the code ES must be used for both mainland Spain and the Canaries. The codes XD and XE, although in the NSCC list, are invalid for both domicile and nationality. No separate codes are provided in the NSCC list for the exclaves of Ceuta and Melilla on the coast of north Africa, and for both domicile and nationality purposes they should be regarded as part of mainland Spain.

NO, SJ, BV: Norway and Svalbard and Jan Mayen

Svalbard (Spitzbergen) is an inhabited Norwegian territory in the Arctic Ocean. for **domicile** the code SJ must be used for Svalbard, and the code NO must be used only for Norway excluding Svalbard. For **nationality** the code NO must be used throughout, and SJ is invalid. Jan Mayen Island is included with Svalbard under code SJ, but has no settled inhabitants. Bouvet Island (BV) is a Norwegian island in the South Atlantic Ocean, but has no settled inhabitants, so code BV is invalid for both domicile and

nationality.

MA, EH; Morocco, Western Sahara

Western Sahara (EH) is a disputed territory occupied and administered by Morocco (MA). The code EH should be used where appropriate for both **domicile** and **nationality**.

PS: Occupied Palestinian Territories

This code description changed in 2008/09 to reflect the change in the National Statistics Country Classification. It must be used where appropriate for both **domicile** and **nationality**.

US, PR, VI, GU, MP, AS, UM, MH, FM, PW: United States, Puerto Rico, US Virgin Islands, Guam, Northern Mariana Islands, American Samoa, United States Minor Outlying Islands, Marshall Islands, Micronesia, Palau

The Commonwealth of Puerto Rico is an Unincorporated Organized Territory of the United States; its current Commonwealth status grants it a measure of internal self-government, and its longer-term status is the subject of active debate in 2006. Puerto Ricans are citizens of the United States. For **domicile** the code PR must be used. For **nationality** the code US must be used and the code PR is invalid.

The US Virgin Islands (the former Danish West Indies, purchased from Denmark by the United States in 1916) is an Unincorporated Organized Territory of the United States. US Virgin Islanders are citizens of the United States. For **domicile** the code VI must be used. For **nationality** the code US must be used and the code VI is invalid.

Guam (formerly part of the UN Trust Territory of the Pacific) is an Unincorporated Organized Territory of the United States. For **domicile** and **nationality** the code GU must be used.

The Commonwealth of the Northern Mariana Islands (formerly part of the UN Trust Territory of the Pacific) is an Unincorporated Organized Territory of the United States; its Commonwealth status grants it a measure of internal self-government. For **domicile** and **nationality** the code MP must be used.

American Samoa is an Unincorporated Unorganized Territory of the United States. For **domicile** and **nationality** the code AS must be used. The United States Minor Outlying Islands comprise Baker Island, Howland Island, Jarvis Island, Johnston Atoll, Kingman Reef, Midway Atoll, Palmyra Atoll and Wake Island in the Pacific, and Navassa Island in the Caribbean. They are Unincorporated (Incorporated in the case of Palmyra Atoll) Unorganized Territories of the United States. They have no settled inhabitants and the code UM is accordingly invalid for both **domicile** and **nationality**.

The Marshall Islands (formerly part of the UN Trust Territory of the Pacific) are a self-governing state in free association with the United States. For **domicile** and **nationality** the code MH must be used.

The Federated States of Micronesia (formerly part of the UN Trust Territory of the Pacific) are a self-governing state in free association with the United States. For **domicile** and **nationality** the code FM must be used.

Palau (formerly part of the UN Trust Territory of the Pacific) is a self-governing state in free association with the United States. For **domicile** and **nationality** the code PW must be used.

The use of the code US for **domicile** is accordingly limited to the United States only.

CN, TW, HK, MO: China, Taiwan, Hong Kong, Macao

China (CN) should be used for both **domicile** and **nationality** where relevant in cases not covered by the following guidance. Taiwan (TW) - The United Kingdom acknowledges the position of the Chinese Government that Taiwan is a province of China and recognises the Chinese Government as the sole legal government of China. The United Kingdom does not recognise Taiwan as a state and does not have diplomatic relations with Taiwan. However, because the United Kingdom accepts passports issued by the Taiwanese Authorities for immigration purposes, it is necessary to use a separate country code TW for Taiwan in both the **domicile** and **nationality** fields. This has no bearing on the United Kingdom's position on Taiwan's status.

Hong Kong (Special Administrative Region of China) (HK) appears separately for historical and immigration reasons as this Special Administrative Region issues different passports from those of the PRC. This code is not regarded as having any implications for issues of nationality, but should continue to be used in both the **domicile** and **nationality** fields.

Macao (Special Administrative Region of China) (MO) appears separately for historical and immigration reasons as this Special Administrative Region issues different passports from those of the PRC. This code is not regarded as having any implications for issues of nationality, but should continue to be used in both the **domicile** and **nationality** fields.

AU, CX, CC, NF, HM: Australia, Christmas Island, Cocos (Keeling) Islands, Norfolk Island, Heard Island and MacDonal Islands.

Christmas Island is a non-self-governing territory of Australia. For **domicile** the code CX must be used. For **nationality** the code AU must be used and the code CX is invalid.

Cocos (Keeling) Islands is a non-self-governing territory of Australia. For **domicile** the code CC must be used. For **nationality** the code AU must be used and the code CC is invalid.

Norfolk Island is a non-self-governing territory of Australia. For **domicile** the code NF must be used. For **nationality** the code AU must be used and the code NF is invalid.

Heard Island and MacDonal Islands are a territory of Australia with no settled inhabitants. The code HM is accordingly invalid for both **domicile** and **nationality**

The use of the code AU for **domicile** is accordingly limited to Australia only.

NZ, CK, NU, TK: New Zealand ,Cook Islands, Niue, and Tokelau

The Cook Islands are a self-governing state in free association with New Zealand; they form part of the Realm of New Zealand and Cook Islanders are New Zealand citizens. Accordingly, for **domicile** the code CK must be used for the Cook Islands, but for

nationality the code NZ must be used and the code CK is invalid.

Niue is a self-governing state in free association with New Zealand; it forms part of the Realm of New Zealand and Niueans are New Zealand citizens. Accordingly, for **domicile** the code NU must be used for Niue, but for **nationality** the code NZ must be used and the code NU is invalid.

Tokelau is a non-self-governing territory of New Zealand. A proposal for Tokelau to become a self-governing state in free association with New Zealand, on a basis similar to that of the Cook Islands and Niue, narrowly failed to achieve the required two-thirds majority at a second referendum on self-determination in 2007. Following that outcome, further consideration of any change in the status of the territory has been suspended sine die. Accordingly, for **domicile** the code TK must be used, but for **nationality** the code NZ must be used and the code TK is invalid

The use of the code NZ for **domicile** is accordingly limited to New Zealand only.

IO: British Indian Ocean Territory (BIOT)

The Chagos Islands form the principal part of this territory, and these include the island of Diego Garcia which is a leased to the United States of America as a major military base. The indigenous inhabitants of BIOT have been displaced elsewhere, and the territory accordingly has no settled inhabitants at present (on the above definition). Accordingly the code IO is invalid for **domicile**, but may be used as a **nationality** code for displaced indigenous inhabitants. IO will be made valid for domicile if at some point return of the indigenous inhabitants is permitted.

AQ: Antarctica

Since there are no settled inhabitants in Antarctica, code AQ is invalid for both domicile and nationality and is omitted from the list. See also code XX. Although there are a number of national territorial claims to parts of Antarctica, these have been in abeyance since the coming into force of the Antarctic Treaty in 1961.

XM, XN, XO, EU, XP–XX, XY, XZ, AA, ZZ: Obsolete Countries, Regions, Stateless, and Unknown

Codes XM, XN, XO, AA may not be used for **domicile**, for which they are invalid. The regional codes EU and XP to XX may be used if domicile is known only to this level of accuracy, in preference to using ZZ which should be a last resort. EU should be used in preference to XP if appropriate. For **nationality**, codes XM, XN, XO may be used only for students who hold these obsolete nationalities and no other, presumably because they emigrated at a time when the nationalities were current and they have never acquired any other nationality. Codes EU and XP to XX may not be used for nationality, for which they are invalid. Code SXX may be used only in relation to Oceania, not Antarctica. Code AA should be used only when a student is known to be stateless, and code ZZ should be used when nationality is not known or when it is impossible from the available documentation to assign a nationality from the above list. Codes XY and XZ although in the NSCC list, are invalid for both domicile and nationality. Note that codes AA, EU and ZZ do not appear on the NSCC list.

QO: Kosovo

A new code for Kosovo (QO) has been added to the classification in acknowledgement of the UK's recognition of Kosovo as an independent nation. This code is available for use for 2007/08, but institutions are not required to re-code existing students.

Owner	Managing Information Across Partners - Common Data Definitions
Version	1.3
Date modified	2009-08-21
Change management notes	Update to notes regarding status of Tokelau
Business rules	<p>1 Error Student.NATION must exist for institutions in England, Wales or Scotland where any Instance.REDUCEDI = 00 or 03 and Instance.COMDATE is on or after 2007-08-01</p> <p>2 Error Student.NATION code XL must have Instance.COMDATE before 2007-08-01</p> <p>3 Error Student.NATION code XC must have Instance.COMDATE before 2007-08-01 unless (EntryProfile entity exists and EntryProfile.UCASAPPID exists) or EntryProfile entity does not exist</p>
Valid Entries and Labels	<p>AF Afghanistan</p> <p>AL Albania</p> <p>DZ Algeria</p> <p>AS American Samoa</p> <p>AD Andorra</p> <p>AO Angola</p> <p>AI Anguilla</p> <p>AG Antigua and Barbuda</p> <p>AR Argentina</p> <p>AM Armenia</p> <p>AU Australia</p> <p>AT Austria</p> <p>AZ Azerbaijan</p> <p>BS Bahamas, The</p> <p>BH Bahrain</p> <p>BD Bangladesh</p> <p>BB Barbados</p> <p>BY Belarus</p> <p>BE Belgium</p> <p>BZ Belize</p> <p>BJ Benin</p> <p>BM Bermuda</p> <p>BT Bhutan</p> <p>BO Bolivia</p> <p>BA Bosnia and Herzegovina</p> <p>BW Botswana</p> <p>BR Brazil</p> <p>IO British Indian Ocean Territory (BIOT)</p> <p>VG British Virgin Islands [Virgin Islands, British]</p> <p>BN Brunei [Brunei Darussalam]</p> <p>BG Bulgaria</p> <p>BF Burkina [Burkina Faso]</p> <p>MM Burma [Myanmar]</p> <p>BI Burundi</p> <p>KH Cambodia</p> <p>CM Cameroon</p> <p>CA Canada</p> <p>CV Cape Verde</p> <p>KY Cayman Islands</p> <p>CF Central African Republic</p> <p>TD Chad</p> <p>XL Channel Islands not otherwise specified</p> <p>CL Chile</p> <p>CN China</p> <p>CO Colombia</p> <p>KM Comoros</p>

CG	Congo
CD	Congo (Democratic Republic) [Congo (The Democratic Republic of the)] {formerly Zaire}
CR	Costa Rica
HR	Croatia
CU	Cuba
XA	Cyprus (European Union)
XB	Cyprus (Non-European Union)
XC	Cyprus not otherwise specified
CZ	Czech Republic
XM	Czechoslovakia not otherwise specified
DK	Denmark
DJ	Djibouti
DM	Dominica
DO	Dominican Republic
TL	East Timor [Timor Leste]
EC	Ecuador
EG	Egypt
SV	El Salvador
GQ	Equatorial Guinea
ER	Eritrea
EE	Estonia
ET	Ethiopia
FK	Falkland Islands [Falkland Islands (Malvinas)]
FO	Faroe Islands
FJ	Fiji
FI	Finland
FR	France {includes Corsica}
GA	Gabon
GM	Gambia, The
GE	Georgia
DE	Germany
GH	Ghana
GI	Gibraltar
GR	Greece
GL	Greenland
GD	Grenada
GU	Guam
GT	Guatemala
GG	Guernsey
GN	Guinea
GW	Guinea-Bissau
GY	Guyana
HT	Haiti
HN	Honduras
HK	Hong Kong (Special Administrative Region of China) [Hong Kong]
HU	Hungary
IS	Iceland
IN	India
ID	Indonesia
IR	Iran [Iran, Islamic Republic of]
IQ	Iraq
IE	Ireland
IM	Isle of Man
IL	Israel
IT	Italy {Includes Sardinia, Sicily}
CI	Ivory Coast [Côte D'ivoire]
JM	Jamaica
JP	Japan
JE	Jersey
JO	Jordan
KZ	Kazakhstan
KE	Kenya
KI	Kiribati

KP	Korea (North) [Korea, Democratic People's Republic of]
KR	Korea (South) [Korea, Republic of]
QO	Kosovo
KW	Kuwait
KG	Kyrgyzstan
LA	Laos [Lao People's Democratic Republic]
LV	Latvia
LB	Lebanon
LS	Lesotho
LR	Liberia
LY	Libya [Libyan Arab Jamahiriya]
LI	Liechtenstein
LT	Lithuania
LU	Luxembourg
MO	Macao (Special Administrative Region of China) [Macao]
MK	Macedonia [Macedonia, The Former Yugoslav Republic of]
MG	Madagascar
MW	Malawi
MY	Malaysia
MV	Maldives
ML	Mali
MT	Malta
MH	Marshall Islands
MR	Mauritania
MU	Mauritius
MX	Mexico
FM	Micronesia [Micronesia, Federated States of]
MD	Moldova [Moldova, Republic of]
MC	Monaco
MN	Mongolia
ME	Montenegro
MS	Montserrat
MA	Morocco
MZ	Mozambique
NA	Namibia
NR	Nauru
NP	Nepal
NL	Netherlands
NZ	New Zealand
NI	Nicaragua
NE	Niger
NG	Nigeria
MP	Northern Mariana Islands
NO	Norway
ZZ	Not Known
PS	Occupied Palestinian Territories [Palestinian Territory, Occupied] {formerly West Bank (including East Jerusalem) and Gaza Strip}
OM	Oman
PK	Pakistan
PW	Palau
PA	Panama
PG	Papua New Guinea
PY	Paraguay
PE	Peru
PH	Philippines
PN	Pitcairn, Henderson, Ducie and Oeno Islands [Pitcairn]
PL	Poland
PT	Portugal {includes Madeira, Azores}
QA	Qatar
RO	Romania
RU	Russia [Russian Federation]
RW	Rwanda
WS	Samoa
SM	San Marino

ST	Sao Tome and Principe
SA	Saudi Arabia
SN	Senegal
RS	Serbia
QN	Serbia and Montenegro not otherwise specified
SC	Seychelles
SL	Sierra Leone
SG	Singapore
SK	Slovakia
SI	Slovenia
SB	Solomon Islands
SO	Somalia
ZA	South Africa
GS	South Georgia and The South Sandwich Islands
ES	Spain {includes Ceuta, Melilla}
LK	Sri Lanka
SH	St Helena
KN	St Kitts and Nevis
LC	St Lucia
VC	St Vincent and The Grenadines
AA	Stateless
SD	Sudan
SR	Surinam [Suriname]
SZ	Swaziland
SE	Sweden
CH	Switzerland
SY	Syria [Syrian Arab Republic]
TW	Taiwan [Taiwan, Province of China]
TJ	Tajikistan
TZ	Tanzania [Tanzania, United Republic of]
TH	Thailand
TG	Togo
TO	Tonga
TT	Trinidad and Tobago
TN	Tunisia
TR	Turkey
TM	Turkmenistan
TC	Turks and Caicos Islands
TV	Tuvalu
UG	Uganda
UA	Ukraine
XN	Union of Soviet Socialist Republics not otherwise specified
AE	United Arab Emirates
GB	United Kingdom
US	United States
UY	Uruguay
UZ	Uzbekistan
VU	Vanuatu
VA	Vatican City [Holy See (Vatican City State)]
VE	Venezuela
VN	Vietnam [Viet Nam]
EH	Western Sahara
YE	Yemen
XO	Yugoslavia not otherwise specified
ZM	Zambia
ZW	Zimbabwe

New entrant to higher education

Short Name	NEWENT
Type	field
Description	This field indicates if a student has previously studied at HE level in the UK for six months or more.
Applicable to	England NI Scotland Wales
Coverage	All entrants to courses where Course.COURSEAIM begins D, E, L, M, H, I, J or C and Instance.REDUCEDI = 00
Base Data Type	NEWENTCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To analyse patterns of entry into HE, including the Higher Education Initial Participation Rate (HEIPR) calculation made by BIS
Notes	<p>Institutions should request new entrant to HE information directly from students during the enrolment/registration process, and not infer it from information in the QualificationsOnEntry entity fields. BIS are keen to encourage capture of this information directly rather than by inference, and so have offered the following further guidance to reinforce this requirement.</p> <p>Institutions should ask students a direct question along the lines of: 'Have you ever started a higher education course (i.e. above A level or equivalent) in the UK before, and if so did you attend this course for 6 months or more?'</p> <p>The outcome of any previous HE study is not relevant to this particular field. This field is important because it is used to identify "initial entrants" and it helps to inform the monitoring of progress towards the Government's HE participation targets.</p> <p>What is important is whether or not the student is new to HE level courses, not whether the student is new to the HE institution sector. For example, a student who has already taken an HNC or HND at a UK FE college is not a new entrant to HE. HE, for the purposes of this field, is defined as those programmes of study for which the level of instruction is above that of courses leading to GCE 'A' levels, SCE 'Highers' and the Certificate of Sixth Year Studies, ONC and OND.</p> <p>Code A includes all students who have previously studied a course at HE level for a minimum of six months either at the reporting institution or at another UK institution.</p> <p>Code A should be used for all students who have previously studied at higher education level for a minimum of six months, at a UK institution, whether or not the course resulted in success.</p> <p>A student who started an HE course but subsequently left within six months should be coded B.</p>

	<p>Overseas students who have previously studied at HE level but not in the UK should be coded B.</p> <p>Where a student transfers from one course to another, this field should NOT be updated where the same Instance.NUMHUS is kept.</p> <p>Code C should not be used as a standard default but only in cases where the information has been sought but is still unknown.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error EntryProfile.NEWENT must exist where Course.COURSEAIM begins D, E, L, M, H, I, J or C and corresponding Instance.REDUCEDI = 00 and Instance.COMDATE is after 2007-07-31</p> <p>2 Error EntryProfile.NEWENT cannot be coded B or C if EntryProfile.QUALENT2 is 01, 03, 04, 10, 11, 25 or 29</p> <p>3 Warning EntryProfile.NEWENT should not be coded B or C if EntryProfile.QUALENT2 is 02, 05, 16, 23, 24, 28, 30, 15, 21, 22 or 27</p>
Valid Entries and Labels	<p>A This student has had prior HE experience in the UK lasting six months or more</p> <p>B This student has not had prior HE experience in the UK lasting six months or more</p> <p>C It is not known whether this student has had prior HE experience in the UK lasting six months or more</p>

NHS employer

Short Name	NHSEMP
Type	field
Description	This field identifies a student's NHS Employer (NHS Trusts and Primary Care Trusts).
Applicable to	England
Coverage	All instances at institutions in England where Course.COURSEAIM = M76, H76, I76 or J76 and Instance.REDUCEDI = 00 or 01
Base Data Type	NHSEMPCodeType
Field Length	5
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To identify NHS employer.
Notes	<p>Code 001 should be used when the student is not an NHS Employee.</p> <p>Whilst the employer code list (NHS Trusts and Primary Care Trusts) may appear rather long, it is expected that for any single institution, only a small subset of codes will need to be used.</p> <p>As the list of NHS trusts is updated frequently, we recommend institutions use the DH Web site to access codes for trusts not included in the valid entry list</p>
Owner	Department of Health
Version	1.2
Date modified	2009-07-30
Change management notes	Codes RYQ South London Healthcare NHS Trust and RYR Western Sussex Hospitals NHS Trust added
Business rules	<p>1 Error Instance.NHSEMP must exist for institutions in England where Course.COURSEAIM = M76, H76, I76 or J76 and Instance.REDUCEDI = 00 or 01</p> <p>3 Error Instance.NHSEMP must not exist for institutions not in England</p>
Valid Entries and Labels	<p>001 Not an NHS Employee</p> <p>5A1 New Forest PCT</p> <p>5A2 Norwich PCT</p> <p>5A3 South Gloucestershire PCT</p> <p>5A4 Havering PCT</p> <p>5A5 Kingston PCT</p> <p>5A7 Bromley PCT</p> <p>5A8 Greenwich Teaching PCT</p> <p>5A9 Barnet PCT</p> <p>5AA South Manchester PCT</p> <p>5AC Daventry & South Northamptonshire PCT</p> <p>5AF North Peterborough PCT</p> <p>5AG South Peterborough PCT</p>

5AH	Tendring PCT
5AJ	Epping Forest PCT
5AK	Southend On Sea PCT
5AL	Central Derby PCT
5AM	Mansfield District PCT
5AN	North East Lincolnshire PCT
5AP	Newark & Sherwood PCT
5AT	Hillingdon PCT
5AW	Airedale PCT
5C1	Enfield PCT
5C2	Barking & Dagenham PCT
5C3	City & Hackney Teaching PCT
5C4	Tower Hamlets PCT
5C5	Newham PCT
5C9	Haringey PCT
5CC	Blackburn With Darwen PCT
5CD	North Dorset PCT
5CE	Bournemouth Teaching PCT
5CF	Bradford City Teaching PCT
5CG	Bradford South & West PCT
5CH	North Bradford PCT
5CK	Doncaster Central PCT
5CL	Central Manchester PCT
5CM	Dartford, Gravesham & Swanley PCT
5CN	Herefordshire PCT
5CP	Hertsmere PCT
5CQ	Milton Keynes PCT
5CR	North Manchester PCT
5CV	South Hams & West Devon PCT
5CX	Trafford South PCT
5CY	West Norfolk PCT
5D1	Solihull PCT
5D2	West Lincolnshire PCT
5D3	Lincolnshire South West Teaching PCT
5D4	Carlisle & District PCT
5D5	Eden Valley PCT
5D6	West Cumbria PCT
5D7	Newcastle PCT
5D8	North Tyneside PCT
5D9	Hartlepool PCT
5DC	Harlow PCT
5DD	Morecambe Bay PCT
5DF	North Hampshire PCT
5DG	Isle Of Wight PCT
5DH	West Wiltshire PCT
5DJ	South Wiltshire PCT
5DK	Newbury & Community PCT
5DL	Reading PCT
5DM	Slough PCT
5DN	Wokingham PCT
5DP	Vale Of Aylesbury PCT
5DQ	Burntwood, Lichfield & Tamworth PCT
5DR	Wyre Forest PCT
5DT	North East Oxfordshire PCT
5DV	Cherwell Vale PCT
5DW	Oxford City PCT
5DX	South East Oxfordshire PCT
5DY	South West Oxfordshire PCT
5E1	North Tees PCT
5E2	Selby & York PCT
5E3	East Yorkshire PCT
5E4	Yorkshire Wolds & Coast PCT
5E5	Eastern Hull PCT
5E6	West Hull PCT

5E7	Eastern Wakefield PCT
5E8	Wakefield West PCT
5E9	Mid-Hampshire PCT
5EA	Chesterfield PCT
5EC	Gedling PCT
5ED	Amber Valley PCT
5EE	North Sheffield PCT
5EF	North Lincolnshire PCT
5EG	North Eastern Derbyshire PCT
5EH	Melton, Rutland & Harborough PCT
5EJ	Leicester City West PCT
5EK	Doncaster East PCT
5EL	Doncaster West PCT
5EM	Nottingham City PCT
5EN	Sheffield West PCT
5EP	Sheffield South West PCT
5EQ	South East Sheffield PCT
5ER	Erewash PCT
5ET	Bassetlaw PCT
5EV	Broxtowe & Hucknall PCT
5EX	Greater Derby PCT
5EY	Eastern Leicester PCT
5F1	Plymouth PCT
5F2	Chorley & South Ribble PCT
5F3	West Lancashire PCT
5F4	Heywood & Middleton PCT
5F5	Salford PCT
5F6	Trafford North PCT
5F7	Stockport PCT
5F8	Bebington & West Wirral PCT
5F9	Southport & Formby PCT
5FA	Ashfield PCT
5FC	Rushcliffe PCT
5FD	East Hampshire PCT
5FE	Portsmouth City Teaching PCT
5FF	South West Kent PCT
5FH	Bexhill & Rother PCT
5FJ	Hastings & St Leonards PCT
5FK	Mid-Sussex PCT
5FL	Bath & North East Somerset PCT
5FM	West Of Cornwall PCT
5FN	South & East Dorset PCT
5FP	South West Dorset PCT
5FQ	North Devon PCT
5FR	Exeter PCT
5FT	East Devon PCT
5FV	Mid Devon PCT
5FW	Somerset Coast PCT
5FX	Mendip PCT
5FY	Teignbridge PCT
5G1	Southern Norfolk PCT
5G2	Bracknell Forest PCT
5G3	Windsor, Ascot & Maidenhead PCT
5G4	Chiltern & South Bucks PCT
5G5	Wycombe PCT
5G6	Blackwater Valley & Hart PCT
5G7	Hyndburn & Ribble Valley PCT
5G8	Burnley, Pendle & Rossendale PCT
5G9	North Liverpool PCT
5GC	Luton PCT
5GD	Bedford PCT
5GE	Bedfordshire Heartlands PCT
5GF	Huntingdonshire PCT
5GG	Welwyn Hatfield PCT

5GH	North Hertfordshire & Stevenage PCT
5GJ	South East Hertfordshire PCT
5GK	Royston, Buntingford & Bishop's Stortford PCT
5GL	Maldon & South Chelmsford PCT
5GM	Colchester PCT
5GN	Uttlesford PCT
5GP	Billericay, Brentwood & Wickford PCT
5GQ	Thurrock PCT
5GR	Basildon PCT
5GT	Great Yarmouth PCT
5GV	Watford & Three Rivers PCT
5GW	Dacorum PCT
5GX	St Albans & Harpenden PCT
5H1	Hammersmith & Fulham PCT
5H2	Birkenhead & Wallasey PCT
5H3	Cheshire West PCT
5H4	Central Cheshire PCT
5H5	Eastern Cheshire PCT
5H6	Ellesmere Port & Neston PCT
5H7	Derbyshire Dales & South Derbyshire PCT
5H8	Rotherham PCT
5H9	East Lincolnshire PCT
5HA	Central Liverpool PCT
5HC	South Liverpool PCT
5HD	Preston PCT
5HE	Fylde PCT
5HF	Wyre PCT
5HG	Ashton, Leigh & Wigan PCT
5HH	Leeds West PCT
5HJ	Leeds North East PCT
5HK	East Leeds PCT
5HL	South Leeds PCT
5HM	Leeds North West PCT
5HN	High Peak & Dales PCT
5HP	Blackpool PCT
5HQ	Bolton PCT
5HR	Staffordshire Moorlands PCT
5HT	Dudley South PCT
5HV	Dudley Beacon & Castle PCT
5HW	Newcastle-Under-Lyme PCT
5HX	Ealing PCT
5HY	Hounslow PCT
5J1	Halton PCT
5J2	Warrington PCT
5J3	St Helens PCT
5J4	Knowsley PCT
5J5	Oldham PCT
5J6	Calderdale PCT
5J7	North Kirklees PCT
5J8	Durham Dales PCT
5J9	Darlington PCT
5JA	Hinckley & Bosworth PCT
5JC	Charnwood & North West Leicestershire PCT
5JD	South Leicestershire PCT
5JE	Barnsley PCT
5JF	Bristol North PCT
5JG	Bristol South & West PCT
5JH	Cambridge City PCT
5JJ	South Cambridgeshire PCT
5JK	East Cambridgeshire & Fenland PCT
5JL	Broadland PCT
5JM	North Norfolk PCT
5JN	Chelmsford PCT
5JP	Castle Point & Rochford PCT

5JQ	Ipswich PCT
5JR	Suffolk Coastal PCT
5JT	Central Suffolk PCT
5JV	Waveney PCT
5JW	Suffolk West PCT
5JX	Bury PCT
5JY	Rochdale PCT
5K1	South Somerset PCT
5K2	Taunton Deane PCT
5K3	Swindon PCT
5K4	Kennet & North Wiltshire PCT
5K5	Brent Teaching PCT
5K6	Harrow PCT
5K7	Camden PCT
5K8	Islington PCT
5K9	Croydon PCT
5KA	Derwentside PCT
5KC	Durham & Chester-Le-Street PCT
5KD	Easington PCT
5KE	Sedgefield PCT
5KF	Gateshead PCT
5KG	South Tyneside PCT
5KH	Hambleton & Richmondshire PCT
5KJ	Craven Harrogate & Rural District PCT
5KK	Scarborough, Whitby & Ryedale PCT
5KL	Sunderland Teaching PCT
5KM	Middlesbrough PCT
5KN	Langbaugh PCT
5KP	East Elmbridge & Mid Surrey PCT
5KQ	East Surrey PCT
5KR	North & East Cornwall PCT
5KT	Central Cornwall PCT
5KV	Poole PCT
5KW	Cheltenham & Tewkesbury PCT
5KX	West Gloucestershire PCT
5KY	Cotswold & Vale PCT
5L1	Southampton City PCT
5L2	Maidstone Weald PCT
5L3	Medway PCT
5L4	Swale PCT
5L5	Guildford & Waverley PCT
5L6	North Surrey PCT
5L7	Surrey Heath & Woking PCT
5L8	Adur, Arun & Worthing PCT
5L9	Western Sussex PCT
5LA	Kensington & Chelsea PCT
5LC	Westminster PCT
5LD	Lambeth PCT
5LE	Southwark PCT
5LF	Lewisham PCT
5LG	Wandsworth PCT
5LH	Tameside & Glossop PCT
5LJ	Huddersfield Central PCT
5LK	South Huddersfield PCT
5LL	Ashford PCT
5LM	Canterbury & Coastal PCT
5LN	East Kent Coastal PCT
5LP	Shepway PCT
5LQ	Brighton & Hove City PCT
5LR	Eastbourne Downs PCT
5LT	Sussex Downs & Weald PCT
5LV	Northamptonshire Heartlands PCT
5LW	Northampton PCT
5LX	Fareham & Gosport PCT

5LY	Eastleigh & Test Valley South PCT
5M1	South Birmingham PCT
5M2	Shropshire County PCT
5M3	Walsall Teaching PCT
5M5	South Sefton PCT
5M6	Richmond & Twickenham PCT
5M7	Sutton & Merton PCT
5M8	North Somerset PCT
5M9	Rugby PCT
5MA	Crawley PCT
5MC	Horsham & Chanctonbury PCT
5MD	Coventry Teaching PCT
5ME	North Stoke PCT
5MF	South Stoke PCT
5MG	Oldbury & Smethwick PCT
5MH	Rowley Regis & Tipton PCT
5MJ	Wednesbury & West Bromwich PCT
5MK	Telford & Wrekin PCT
5ML	East Staffordshire PCT
5MM	Cannock Chase PCT
5MN	South Western Staffordshire PCT
5MP	North Warwickshire PCT
5MQ	South Warwickshire PCT
5MR	Redditch & Bromsgrove PCT
5MT	South Worcestershire PCT
5MV	Wolverhampton City PCT
5MW	North Birmingham PCT
5MX	Heart Of Birmingham Teaching PCT
5MY	Eastern Birmingham PCT
5N1	Leeds PCT
5N2	Kirklees PCT
5N3	Wakefield District PCT
5N4	Sheffield PCT
5N5	Doncaster PCT
5N6	Derbyshire County PCT
5N7	Derby City PCT
5N8	Nottinghamshire County Teaching PCT
5N9	Lincolnshire Teaching PCT
5NA	Redbridge PCT
5NC	Waltham Forest PCT
5ND	County Durham PCT
5NE	Cumbria PCT
5NF	North Lancashire Teaching PCT
5NG	Central Lancashire PCT
5NH	East Lancashire Teaching PCT
5NJ	Sefton PCT
5NK	Wirral PCT
5NL	Liverpool PCT
5NM	Halton & St Helens PCT
5NN	West Cheshire PCT
5NP	Central & Eastern Cheshire PCT
5NQ	Heywood, Middleton & Rochdale PCT
5NR	Trafford PCT
5NT	Manchester PCT
5NV	North Yorkshire & York PCT
5NW	East Riding Of Yorkshire PCT
5NX	Hull Teaching PCT
5NY	Bradford & Airedale Teaching PCT
5P1	South East Essex PCT
5P2	Bedfordshire PCT
5P3	East & North Hertfordshire PCT
5P4	West Hertfordshire PCT
5P5	Surrey PCT
5P6	West Sussex Teaching PCT

5P7	East Sussex Downs & Weald PCT
5P8	Hastings & Rother PCT
5P9	West Kent PCT
5PA	Leicestershire County & Rutland PCT
5PC	Leicester City Teaching PCT
5PD	Northamptonshire Teaching PCT
5PE	Dudley PCT
5PF	Sandwell PCT
5PG	Birmingham East & North PCT
5PH	North Staffordshire PCT
5PJ	Stoke On Trent Teaching PCT
5PK	South Staffordshire PCT
5PL	Worcestershire PCT
5PM	Warwickshire PCT
5PN	Peterborough PCT
5PP	Cambridgeshire PCT
5PQ	Norfolk PCT
5PR	Great Yarmouth & Waveney Teaching PCT
5PT	Suffolk PCT
5PV	West Essex PCT
5PW	North East Essex PCT
5PX	Mid Essex PCT
5PY	South West Essex Teaching PCT
5QA	Eastern & Coastal Kent Teaching PCT
5QC	Hampshire PCT
5QD	Buckinghamshire PCT
5QE	Oxfordshire PCT
5QF	Berkshire West PCT
5QG	Berkshire East Teaching PCT
5QH	Gloucestershire PCT
5QJ	Bristol Teaching PCT
5QK	Wiltshire PCT
5QL	Somerset PCT
5QM	Dorset PCT
5QN	Bournemouth & Poole Teaching PCT
5QP	Cornwall & Isles Of Scilly PCT
5QQ	Devon PCT
5QR	Redcar & Cleveland PCT
5QT	Isle Of Wight Healthcare PCT
6A1	Monmouthshire
6A2	Gwynedd
6A3	Pembrokeshire
6A4	Ceredigion
6A5	Neath/Port Talbot
6A6	Swansea
6A7	Conwy
6A8	Cardiff
6A9	Rhondda,Cynon,Taff
6B1	Isle of Anglesey
6B2	Caerphilly
6B3	Bridgend
6B4	Wrexham
6B5	Flintshire
6B6	Vale of Glamorgan
6B7	Cardiff
6B8	Merthyr Tydfil
6B9	Newport
6C1	Denbighshire
6C2	Blaenau Gwent
6C3	Torfaen
6C4	Powys
Q01	Norfolk, Suffolk & Cambridgeshire SHA
Q02	Bedfordshire & Hertfordshire SHA
Q03	Essex SHA

Q04	North West London SHA
Q05	North Central London SHA
Q06	North East London SHA
Q07	South East London SHA
Q08	South West London SHA
Q09	Northumberland, Tyne & Wear SHA
Q10	County Durham & Tees Valley SHA
Q11	North & East Yorkshire & Northern Lincolnshire SHA
Q12	West Yorkshire SHA
Q13	Cumbria & Lancashire SHA
Q14	Greater Manchester SHA
Q15	Cheshire & Merseyside SHA
Q16	Thames Valley SHA
Q17	Hampshire & Isle Of Wight SHA
Q18	Kent & Medway SHA
Q19	Surrey & Sussex SHA
Q20	Avon, Gloucestershire & Wiltshire SHA
Q21	South West Peninsula SHA
Q22	Dorset & Somerset SHA
Q23	South Yorkshire SHA
Q24	Trent SHA
Q25	Leicestershire, Northamptonshire & Rutland SHA
Q26	Shropshire & Staffordshire SHA
Q27	Birmingham & The Black Country SHA
Q28	West Midlands South SHA
Q30	North East Strategic Health Authority
Q31	North West Strategic Health Authority
Q32	Yorkshire And The Humber Strategic Health Authority
Q33	East Midlands Strategic Health Authority
Q34	West Midlands Strategic Health Authority
Q35	East Of England Strategic Health Authority
Q36	London Strategic Health Authority
Q37	South East Coast Strategic Health Authority
Q38	South Central Strategic Health Authority
Q39	South West Strategic Health Authority
RA2	Royal Surrey County Hospital NHS Trust
RA3	Weston Area Health NHS Trust
RA4	East Somerset NHS Trust
RA7	United Bristol Healthcare NHS Trust
RA9	South Devon Health Care NHS Trust
RAE	Bradford Teaching Hospitals NHS Foundation Trust
RAJ	Southend Hospital NHS Trust
RAL	Royal Free Hampstead NHS Trust
RAN	Royal National Orthopaedic Hospital NHS Trust
RAP	North Middlesex University Hospital NHS Trust
RAS	Hillingdon Hospital NHS Trust
RAT	North East London Mental Health NHS Trust
RAX	Kingston Hospital NHS Trust
RB1	Avon Ambulance Service NHS Trust
RB4	Essex Ambulance Service NHS Trust
RB5	Gloucestershire Ambulance Services NHS Trust
RB6	Mersey Regional Ambulance Service NHS Trust
RB7	Staffordshire Ambulance Service NHS Trust
RB8	South Yorkshire Metropolitan Ambulance & Paramedic Services NHS Trust
RBA	Taunton & Somerset NHS Trust
RBB	Royal National Hospital For Rheumatic Diseases NHS Foundation Trust
RBD	West Dorset General Hospitals NHS Trust
RBF	Nuffield Orthopaedic Centre NHS Trust
RBK	Walsall Hospitals NHS Trust
RBL	Wirral Hospital NHS Trust
RBN	St Helens & Knowsley Hospitals NHS Trust
RBQ	Cardiothoracic Centre - Liverpool NHS Trust
RBS	Royal Liverpool Childrens NHS Trust
RBT	Mid Cheshire Hospitals NHS Trust

RBV	Christie Hospital NHS Trust
RBX	Lincolnshire Ambulance & Health Transport Service NHS Trust
RBZ	Northern Devon Healthcare NHS Trust
RC1	Bedford Hospitals NHS Trust
RC3	Ealing Hospital NHS Trust
RC9	Luton & Dunstable Hospital NHS Trust
RCB	York Health Services NHS Trust
RCC	Scarborough & North East Yorkshire Health Care NHS Trust
RCD	Harrogate Health Care NHS Trust
RCF	Airedale NHS Trust
RCS	Nottingham City Hospital NHS Trust
RCU	Sheffield Children's NHS Trust
RCX	The Queen Elizabeth Hospital King's Lynn NHS Trust
RD1	Royal United Hospital Bath NHS Trust
RD3	Poole Hospitals NHS Trust
RD7	Heatherwood & Wexham Park Hospitals NHS Trust
RD8	Milton Keynes General Hospital NHS Trust
RDD	Basildon & Thurrock University Hospitals NHS Foundation Trust
RDE	Essex Rivers Healthcare NHS Trust
RDR	South Downs Health NHS Trust
RDU	Frimley Park Hospital NHS Foundation Trust
RDY	Dorset Health Care NHS Trust
RDZ	The Royal Bournemouth & Christchurch Hospitals NHS Foundation Trust
RE6	Cumbria Ambulance Service NHS Trust
RE9	South Tyneside Health Care NHS Trust
REF	Royal Cornwall Hospitals NHS Trust
REM	Aintree Hospitals NHS Trust
REN	Clatterbridge Centre For Oncology NHS Trust
REP	Liverpool Womens Hospital NHS Foundation Trust
RET	Walton Centre For Neurology & Neurosurgery NHS Trust
RF4	Barking, Havering & Redbridge Hospitals NHS Trust
RFF	Barnsley District General Hospital NHS Trust
RFK	Queen's Medical Centre, Nottingham University Hospital NHS Trust
RFR	Rotherham General Hospitals NHS Trust
RFS	Chesterfield & North Derbyshire Royal Hospital NHS Trust
RFU	Bedfordshire & Hertfordshire Ambulance & Paramedic Service NHS Trust
RFW	West Middlesex University NHS Trust
RG2	Queen Elizabeth Hospital NHS Trust
RG3	Bromley Hospitals NHS Trust
RGC	Whipps Cross University Hospital NHS Trust
RGD	Leeds Partnerships NHS Foundation Trust
RGH	West Yorkshire Metropolitan Ambulance Service NHS Trust
RGM	Papworth Hospital NHS Foundation Trust
RGN	Peterborough Hospitals NHS Foundation Trust
RGP	James Paget Healthcare NHS Trust
RGQ	Ipswich Hospital NHS Trust
RGR	West Suffolk Hospitals NHS Trust
RGT	Cambridge University Hospital NHS Foundation Trust
RGZ	Queen Mary's Sidcup NHS Trust
RH1	Royal Berkshire Ambulance Service NHS Trust
RH5	Somerset Partnership NHS & Social Care Trust
RH8	Royal Devon & Exeter Healthcare NHS Foundation Trust
RHA	Nottinghamshire Healthcare NHS Trust
RHM	Southampton University Hospitals NHS Trust
RHP	Dorset Ambulance NHS Trust
RHQ	Sheffield Teaching Hospitals NHS Foundation Trust
RHR	Wiltshire Ambulance Service NHS Trust
RHU	Portsmouth Hospitals NHS Trust
RHW	Royal Berkshire NHS Foundation Trust
RHX	Oxfordshire Learning Disability NHS Trust
RHY	Two Shires Ambulance NHS Trust
RJ1	Guy's & St Thomas's NHS Foundation Trust
RJ2	Lewisham Hospital NHS Trust
RJ5	St Mary's NHS Trust

RJ6	Mayday Healthcare NHS Trust
RJ7	St George's Healthcare NHS Trust
RJ8	Cornwall Partnership NHS Trust
RJ9	Westcountry Ambulance Services NHS Trust
RJC	South Warwickshire General Hospitals NHS Trust
RJD	Mid Staffordshire General Hospitals NHS Trust
RJE	North Staffordshire Hospital NHS Trust
RJF	Burton Hospitals NHS Trust
RJH	Good Hope Hospital NHS Trust
RJL	Northern Lincolnshire & Goole Hospitals NHS Trust
RJN	East Cheshire NHS Trust
RJR	Countess Of Chester NHS Foundation Trust
RJX	Calderstones NHS Trust
RJZ	King's College Hospital NHS Trust
RK5	Sherwood Forest Hospitals NHS Trust
RK9	Plymouth Hospitals NHS Trust
RKA	West Midlands Metropolitan Ambulance Service NHS Trust
RKB	University Hospitals Coventry & Warwickshire NHS Trust
RKD	Hampshire Ambulance Service NHS Trust
RKE	Whittington Hospital NHS Trust
RKL	West London Mental Health NHS Trust
RKU	Ceredigion & Mid Wales
RL1	Robert Jones & Agnes Hunt Orthopaedic & District Hospital NHS Trust
RL4	Royal Wolverhampton Hospitals NHS Trust
RL5	Hereford & Worcester Ambulance Service NHS Trust
RL6	Coventry & Warwickshire Ambulance Service NHS Trust
RLN	City Hospitals Sunderland NHS Foundation Trust
RLQ	Hereford Hospitals NHS Trust
RLT	George Eliot Hospital NHS Trust
RLU	Birmingham Women's Health Care NHS Trust
RLY	North Staffordshire Combined Healthcare NHS Trust
RM1	Norfolk & Norwich University Hospital NHS Trust
RM2	South Manchester University Hospitals NHS Trust
RM3	Salford Royal Hospitals NHS Trust
RM4	Trafford Healthcare NHS Trust
RM6	Northgate & Prudhoe NHS Trust
RMA	Greater Manchester Ambulance Service NHS Trust
RMC	Bolton Hospitals NHS Trust
RMD	Lancashire Ambulance Service NHS Trust
RMP	Tameside & Glossop Acute Services NHS Trust
RMY	Norfolk & Waveney Mental Health Partnership NHS Trust
RMZ	East Anglian Ambulance NHS Trust
RN1	Winchester & Eastleigh Healthcare NHS Trust
RN3	Swindon & Marlborough NHS Trust
RN5	Basingstoke and North Hampshire NHS Foundation Trust
RN7	Dartford & Gravesham NHS Trust
RNA	Dudley Group Of Hospitals NHS Trust
RNH	Newham University Hospital NHS Trust
RNJ	Barts & The London NHS Trust
RNK	Tavistock & Portman NHS Trust
RNL	North Cumbria Acute Hospitals NHS Trust
RNN	Cumbria Partnerships NHS Foundation Trust
RNP	Newcastle, North Tyneside & Northumberland Mental Health NHS Trust
RNQ	Kettering General Hospital NHS Trust
RNS	Northampton General Hospital NHS Trust
RNU	Oxfordshire and Buckinghamshire Mental Health NHS Foundation Trust
RNY	Oxfordshire Ambulance NHS Trust
RNZ	Salisbury Health Care NHS Trust
RP1	Northamptonshire Healthcare NHS Trust
RP4	Great Ormond Street Hospital For Children NHS Trust
RP5	Doncaster & Bassetlaw Hospitals NHS Foundation Trust
RP6	Moorfields Eye Hospital NHS Foundation Trust
RP7	Lincolnshire Partnership NHS Trust
RPA	Medway NHS Trust

RPC	Queen Victoria Hospital NHS Foundation Trust
RPG	Oxleas NHS Trust
RPH	Kent Ambulance NHS Trust
RPL	Worthing & Southlands Hospitals NHS Trust
RPQ	Surrey Ambulance Service NHS Trust
RPR	Royal West Sussex NHS Trust
RPY	Royal Marsden NHS Foundation Trust
RQ2	Sussex Ambulance Service NHS Trust
RQ3	Birmingham Children's Hospital NHS Trust
RQ6	Royal Liverpool & Broadgreen Hospitals University NHS Trust
RQ8	Mid Essex Hospital Services NHS Trust
RQF	Velindre
RQM	Chelsea & Westminster Healthcare NHS Trust
RQN	Hammersmith Hospitals NHS Trust
RQQ	Hinchingbrooke Health Care NHS Trust
RQW	Princess Alexandra Hospital NHS Trust
RQX	Homerton University Hospital NHS Foundation Trust
RQY	South West London & St George's Mental Health NHS Trust
RR1	Heart Of England NHS Foundation Trust
RR2	Isle Of Wight Healthcare NHS Trust
RR6	Pembrokeshire & Derwen
RR7	Gateshead Health NHS Trust
RR8	Leeds Teaching Hospitals NHS Trust
RRD	North Essex Mental Health Partnership NHS Trust
RRE	South Staffordshire Healthcare NHS Trust
RRF	Wrightington, Wigan & Leigh NHS Trust
RRJ	Royal Orthopaedic Hospital NHS Trust
RRK	University Hospital Birmingham NHS Foundation Trust
RRP	Barnet, Enfield & Haringey Mental Health NHS Trust
RRS	North Glamorgan
RRU	London Ambulance Service NHS Trust
RRV	University College London Hospitals NHS Foundation Trust
RT1	Cambridgeshire & Peterborough Mental Health Partnership NHS Trust
RT2	Pennine Care NHS Trust
RT3	Royal Brompton & Harefield NHS Trust
RT4	Wales Ambulance Service
RT5	Leicestershire Partnership NHS Trust
RT6	Suffolk Mental Health Partnership NHS Trust
RT7	North West Wales
RT8	Conwy & Denbighshire
RT9	North East Wales
RTC	County Durham & Darlington Priority Services NHS Trust
RTD	Newcastle Upon Tyne Hospitals NHS Trust
RTE	Gloucestershire Hospitals NHS Foundation Trust
RTF	Northumbria Health Care NHS Trust
RTG	Derby Hospitals NHS Foundation Trust
RTH	Oxford Radcliffe Hospital NHS Trust
RTK	Ashford & St Peter's Hospitals NHS Trust
RTM	East Kent NHS & Social Care Partnership Trust
RTP	Surrey & Sussex Healthcare NHS Trust
RTQ	Gloucestershire Partnership NHS Trust
RTR	South Tees Hospitals NHS Trust
RTV	5 Borough Partnership NHS Trust
RTX	Morecambe Bay Hospitals NHS Trust
RV1	Tees East & North Yorkshire Ambulance Service NHS Trust
RV3	Central & North West London Mental Health NHS Trust
RV5	South London & Maudsley NHS Trust
RV6	East Midlands Ambulance Service NHS Trust
RV7	Bedfordshire & Luton Community NHS Trust
RV8	North West London Hospitals NHS Trust
RV9	Humber Mental Health Teaching NHS Trust
RVA	Carmarthenshire
RVC	Swansea
RVD	Bro Morgannwg

RVE	Pontypridd & Rhondda
RVF	Gwent Healthcare
RVJ	North Bristol NHS Trust
RVK	North East Ambulance Service NHS Trust
RVL	Barnet & Chase Farm Hospitals NHS Trust
RVN	Avon & Wiltshire Mental Health Partnership NHS Trust
RVR	Epsom & St Helier NHS Trust
RVV	East Kent Hospitals NHS Trust
RVW	North Tees & Hartlepool NHS Trust
RVX	Tees & North East Yorkshire NHS Trust
RVY	Southport & Ormskirk Hospital NHS Trust
RW1	Hampshire Partnership NHS Trust
RW3	Central Manchester & Manchester Children's University Hospitals NHS Trust
RW4	Mersey Care NHS Trust
RW5	Lancashire Care NHS Trust
RW6	Pennine Acute Hospitals NHS Trust
RW8	West Sussex Health & Social Care NHS Trust
RW9	South Of Tyne & Wearside Mental Health NHS Trust
RWA	Hull & East Yorkshire Hospitals NHS Trust
RWD	United Lincolnshire Hospitals NHS Trust
RWE	University Hospitals Of Leicester NHS Trust
RWF	Maidstone & Tunbridge Wells NHS Trust
RWG	West Hertfordshire Hospitals NHS Trust
RWH	East & North Hertfordshire NHS Trust
RWJ	Stockport NHS Foundation Trust
RWK	East London & The City Mental Health NHS Trust
RWM	Cardiff & Vale
RWN	South Essex Partnership NHS Trust
RWP	Worcestershire Acute Hospitals NHS Trust
RWQ	Worcestershire Mental Health Partnership NHS Trust
RWR	Hertfordshire Partnership NHS Trust
RWT	Buckinghamshire Mental Health NHS Trust
RWV	Devon Partnership NHS Trust
RWW	North Cheshire Hospitals NHS Trust
RWX	Berkshire Healthcare NHS Trust
RWY	Calderdale & Huddersfield NHS Trust
RX1	Nottingham University Hospitals NHS Trust
RX2	Sussex Partnership NHS Trust
RX3	Tees, Esk And Wear Valleys NHS Trust
RX4	Northumberland, Tyne And Wear NHS Trust
RX5	Great Western Ambulance Service NHS Trust
RX6	North East Ambulance Service NHS Trust
RX7	North West Ambulance Service NHS Trust
RX8	Yorkshire Ambulance Service NHS Trust
RX9	East Midlands Ambulance Service NHS Trust
RXA	Cheshire & Wirral Partnership NHS Trust
RXC	East Sussex Hospitals NHS Trust
RXD	East Sussex County NHS Trust
RXE	Doncaster & South Humber Healthcare NHS Trust
RXF	Mid Yorkshire Hospitals NHS Trust
RXG	South West Yorkshire Mental Health NHS Trust
RXH	Brighton & Sussex University Hospitals NHS Trust
RXJ	West Kent NHS & Social Care Trust
RXK	Sandwell & West Birmingham Hospitals NHS Trust
RXL	Blackpool, Fylde & Wyre Hospitals NHS Trust
RXM	Derbyshire Mental Health Services NHS Trust
RXN	Lancashire Teaching Hospital NHS Foundation Trust
RXP	County Durham & Darlington Acute Hospitals NHS Trust
RXQ	Buckinghamshire Hospitals NHS Trust
RXR	East Lancashire Hospitals NHS Trust
RXT	Birmingham & Solihull Mental Health NHS Trust
RXV	Bolton Salford & Trafford Mental Health NHS Trust
RXW	Shrewsbury & Telford Hospitals NHS Trust

RXX	Surrey & Borders Partnership NHS Trust
RXY	Kent And Medway NHS And Social Care Partnership Trust
RYA	West Midlands Ambulance Service NHS Trust
RYC	East Of England Ambulance Service NHS Trust
RYD	South East Coast Ambulance Service NHS Trust
RYE	South Central Ambulance Service NHS Trust
RYF	South Western Ambulance NHS Trust
RYG	Coventry And Warwickshire Partnership NHS Trust
RYJ	Imperial College Healthcare NHS Trust
RYK	Dudley And Walsall Mental Health Partnership NHS Trust
RYL	Cwm Taf NHS Trust
RYM	Abertawe Bro Morgannwg University NHS Trust
RYN	Hywel Dda NHS Trust
RYQ	South London Healthcare NHS Trust
RYR	Western Sussex Hospitals NHS Trust
T1150	NHS Litigation Authority
T1160	National Institute For Health & Clinical Excellence
T1220	NHS Appointments Commission
T1260	UK Transplant
T1270	Prescription Pricing Authority
T1290	National Blood Service
T1310	Health Protection Agency (Hpa)
T1320	Counter Fraud & Security Management
T1340	NHS Professionals
T1370	NHS Direct
T1420	NHS Logistics Authority
T1430	Health & Social Care Information Centre
T1450	NHS Business Services Authority (NHSBSA)
T1460	National Blood Service
TAC	Northumberland Care Trust
TAD	Bradford District Health & Social Care Trust
TAE	Manchester Mental Health & Social Care Trust
TAF	Camden & Islington Mental Health & Social Care Trust
TAG	Witham Braintree & Halstead Care Trust
TAH	Sheffield Care Trust
TAJ	Sandwell Mental Health NHS Social Care Trust
TAK	Bexley Care Trust
TAL	Torbay Care Trust
TAM	Solihull Care Trust
TAN	North East Lincolnshire Care Trust Plus
X01	Dental Practice Board
X09	Connecting For Health
YDA	NHS Direct
YDA01	NHS Direct Anglia
YDA02	NHS Direct Avon, Gloucester & Wiltshire
YDA03	NHS Direct Bedfordshire & Hertfordshire
YDA04	NHS Direct North Central London
YDA05	NHS Direct Kent, Surrey & Sussex
YDA06	NHS Direct Manchester
YDA07	NHS Direct Mid Staffordshire
YDA08	NHS Direct North East London
YDA09	NHS Direct Thames Valley & Northants
YDA10	NHS Direct West Midlands
YDA11	NHS Direct West Yorkshire
YDA12	NHS Direct South East London
Z1110	The Ulster Community & Hospitals HSS Trust

Number of units completed

Short Name	NUMUNITS
Type	field
Description	This field records the number of units completed and achieved from a full qualification or learning aim.
Applicable to	England Wales
Coverage	All instances at institutions in England and Wales where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00
Base Data Type	xs:nonNegativeInteger
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To calculate LSC funding for partially completed learning aims.
Notes	<p>This field and Instance.NOUNTACH will be used to identify the proportion of units achieved by the learner when partially achieving.</p> <p>The length of this field is 2 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 03 or 3.</p>
Owner	LSC
Version	1.0
Business rules	<p>1 Error Instance.NUMUNITS must exist for institutions in England or Wales where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.NUMUNITS must not exist for institutions in Northern Ireland or Scotland</p> <p>3 Error Instance.NUMUNITS must not exist for institutions in England or Wales where Instance.FESTUMK = 2</p>

Number of units to achieve full qualification

Short Name	NOUNTACH
Type	field
Description	This field records the number of units or modules that are to be completed to achieve the full qualification or learning aim.
Applicable to	England Wales
Coverage	All instances at institutions in England and Wales where Instance.FESTUMK = 1,3 or 4 and Instance.REDUCEDI = 00
Base Data Type	xs:nonNegativeInteger
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To calculate LSC funding for partially completed learning aims.
Notes	<p>This field and Number of units completed will be used to identify the proportion of units achieved by the learner when partially achieving.</p> <p>The length of this field is 2 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 03 or 3.</p>
Owner	LSC
Version	1.1
Date modified	2009-03-12
Change management notes	Wales added to coverage
Business rules	<p>1 Error Instance.NOUNTACH must exist for institutions in England and Wales where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.NOUNTACH must not exist for institutions not in England and Wales</p> <p>3 Error Instance.NOUNTACH must not exist for institutions in England and Wales where Instance.FESTUMK = 2</p>

Occupation code

Short Name	SOC2000	
Type	field	
Description	This field holds the 4-digit SOC2000 occupation code for the student if aged 21 or over at the start of their course, or parental occupation code if the student is under 21.	
Applicable to	England NI Scotland Wales	
Coverage	All entrants where EntryProfile.UCASAPPID exists and Course.COURSEAIM begins with H, I, J or C or is M22 and EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM	
Base Data Type	SOC2000CodeType	
Field Length	4	
Part Of	Entry profile	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	SEC	
Reason Required	To monitor social background of students in a standard way.	
Notes	<p>A full coding frame for SOC2000 can be obtained from The Office for National Statistics</p> <p>UCAS codes 0000 (Not stated), 0007 (Retired), 0008 (Unemployed) and 0009 (Not known) will be accepted as valid entries.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>Institutions are encouraged to provide this information for other full-time undergraduates in order to provide more complete statistical information for the sector.</p> <p>The student should be asked for parental occupation or, if 21 or over, for their own occupation. For example, "If you are under 21, please give the occupation of your parent, step-parent or guardian who earns the most. If he or she is retired or unemployed, give their most recent occupation. If you are 21 or over, please give your own occupation."</p>	
Owner	Office for National Statistics	
Version	1.0	
Business rules	1 Error	EntryProfile.SOC2000 must exist where EntryProfile.UCASAPPID exists and Course.COURSEAIM begins H, I, J or C or is M22 and EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM
Valid Entries and Labels	0000 0007 0008 0009	Not stated Retired Unemployed Not known

1111	Senior officials in national government
1112	Directors & chief executives of major organisations
1113	Senior officials in local government
1114	Senior officials of special interest organisations
1121	Production, works & maintenance managers
1122	Managers in construction
1123	Managers in mining & energy
1131	Financial managers & chartered secretaries
1132	Marketing & sales managers
1133	Purchasing managers
1134	Advertising & public relations managers
1135	Personnel, training & industrial relations managers
1136	Information & communication technology managers
1137	Research & development managers
1141	Quality assurance managers
1142	Customer care managers
1151	Financial institution managers
1152	Office managers
1161	Transport & distribution managers
1162	Storage & warehouse managers
1163	Retail & wholesale managers
1171	Officers in armed forces
1172	Police officers (inspectors & above)
1173	Senior officers in fire, ambulance, prison & related services
1174	Security managers
1181	Hospital & health service managers
1182	Pharmacy managers
1183	Healthcare practice managers
1184	Social services managers
1185	Residential & day care managers
1211	Farm managers
1212	Natural environment & conservation managers
1219	Managers in animal husbandry, forestry & fishing n.e.c
1221	Hotel & accommodation managers
1222	Conference & exhibition managers
1223	Restaurant & catering managers
1224	Publicans & managers of licensed premises
1225	Leisure & sports managers
1226	Travel agency managers
1231	Property, housing & land managers
1232	Garage managers & proprietors
1233	Hairdressing & beauty salon managers & proprietors
1234	Shopkeepers & wholesale/retail dealers
1235	Recycling & refuse disposal managers
1239	Managers & proprietors in other services n.e.c
2111	Chemists
2112	Biological scientists & biochemists
2113	Physicists, geologists & meteorologists
2121	Civil engineers
2122	Mechanical engineers
2123	Electrical engineers
2124	Electronics engineers
2125	Chemical engineers
2126	Design & development engineers
2127	Production & process engineers
2128	Planning & quality control engineers
2129	Engineering professionals n.e.c
2131	IT strategy & planning professionals
2132	Software professionals
2211	Medical practitioners
2212	Psychologists
2213	Pharmacists/pharmacologists
2214	Ophthalmic opticians
2215	Dental practitioners

2216	Veterinarians
2311	Higher education teaching professionals
2312	Further education teaching professionals
2313	Education officers, school inspectors
2314	Secondary education teaching professionals
2315	Primary & nursery education teaching professionals
2316	Special needs education teaching professionals
2317	Registrars & senior administrators of educational establishments
2319	Teaching professionals n.e.c
2321	Scientific researchers
2322	Social science researchers
2329	Researchers n.e.c
2411	Solicitors & lawyers, judges & coroners
2419	Legal professionals n.e.c
2421	Chartered & certified accountants
2422	Management accountants
2423	Management consultants, actuaries, economists & statisticians
2431	Architects
2432	Town planners
2433	Quantity surveyors
2434	Chartered surveyors (not quantity surveyors)
2441	Public service administrative professionals
2442	Social workers
2443	Probation officers
2444	Clergy
2451	Librarians
2452	Archivists & curators
3111	Laboratory technicians
3112	Electrical/electronics technicians
3113	Engineering technicians
3114	Building & civil engineering technicians
3115	Quality assurance technicians
3119	Science & engineering technicians n.e.c
3121	Architectural technologists & town planning technicians
3122	Draughtspersons
3123	Building inspectors
3131	IT operations technicians
3132	IT user support technicians
3211	Nurses
3212	Midwives
3213	Paramedics
3214	Medical radiographers
3215	Chiropodists
3216	Dispensing opticians
3217	Pharmaceutical dispensers
3218	Medical & dental technicians
3221	Physiotherapists
3222	Occupational therapists
3223	Speech & language therapists
3229	Therapists n.e.c
3231	Youth & community workers
3232	Housing & welfare officers
3311	NCOs & other ranks
3312	Police officers (sergeant & below)
3313	Fire service officers (leading fire officer & below)
3314	Prison service officers (below principal officer)
3319	Protective service associate professionals n.e.c
3411	Artists
3412	Authors, writers
3413	Actors, entertainers
3414	Dancers & choreographers
3415	Musicians
3416	Arts officers, producers & directors
3421	Graphic designers

3422	Product, clothing & related designers
3431	Journalists, newspaper & periodical editors
3432	Broadcasting associate professionals
3433	Public relations officers
3434	Photographers & audio-visual equipment operators
3441	Sports players
3442	Sports coaches, instructors & officials
3443	Fitness instructors
3449	Sports & fitness occupations n.e.c
3511	Air traffic controllers
3512	Aircraft pilots & flight engineers
3513	Ship & hovercraft officers
3514	Train drivers
3520	Legal associate professionals
3531	Estimators, valuers & assessors
3532	Brokers
3533	Insurance underwriters
3534	Finance & investment analysts/advisers
3535	Taxation experts
3536	Importers, exporters
3537	Financial & accounting technicians
3539	Business & related associate professionals n.e.c
3541	Buyers & purchasing officers
3542	Sales representatives
3543	Marketing associate professionals
3544	Estate agents, auctioneers
3551	Conservation & environmental protection officers
3552	Countryside & park rangers
3561	Public service associate professionals
3562	Personnel & industrial relations officers
3563	Vocational & industrial trainers & instructors
3564	Careers advisers & vocational guidance specialists
3565	Inspectors of factories, utilities & trading standards
3566	Statutory examiners
3567	Occupational hygienists & safety officers (health & safety)
3568	Environmental health officers
4111	Civil Service executive officers
4112	Civil Service administrative officers & assistants
4113	Local government clerical officers & assistants
4114	Officers of non-governmental organisations
4121	Credit controllers
4122	Accounts & wages clerks, book-keepers, other financial clerks
4123	Counter clerks
4131	Filing & other records assistants/clerks
4132	Pensions & insurance clerks
4133	Stock control clerks
4134	Transport & distribution clerks
4135	Library assistants/clerks
4136	Database assistants/clerks
4137	Market research interviewers
4141	Telephonists
4142	Communication operators
4150	General office assistants/clerks
4211	Medical secretaries
4212	Legal secretaries
4213	School secretaries
4214	Company secretaries
4215	Personal assistants & other secretaries
4216	Receptionists
4217	Typists
5111	Farmers
5112	Horticultural trades
5113	Gardeners & groundsmen/groundswomen
5119	Agricultural & fishing trades n.e.c

5211	Smiths & forge workers
5212	Moulders, core makers, die casters
5213	Sheet metal workers
5214	Metal plate workers, shipwrights, riveters
5215	Welding trades
5216	Pipe fitters
5221	Metal machining setters & setter-operators
5222	Tool makers, tool fitters & markers-out
5223	Metal working production & maintenance fitters
5224	Precision instrument makers & repairers
5231	Motor mechanics, auto engineers
5232	Vehicle body builders & repairers
5233	Auto electricians
5234	Vehicle spray painters
5241	Electricians, electrical fitters
5242	Telecommunications engineers
5243	Lines repairers & cable jointers
5244	TV, video & audio engineers
5245	Computer engineers, installation & maintenance
5249	Electrical/electronics engineers n.e.c
5311	Steel erectors
5312	Bricklayers, masons
5313	Roofers, roof tilers & slaters
5314	Plumbers, heating & ventilating engineers
5315	Carpenters & joiners
5316	Glaziers, window fabricators & fitters
5319	Construction trades n.e.c
5321	Plasterers
5322	Floorers & wall tilers
5323	Painters & decorators
5411	Weavers & knitters
5412	Upholsterers
5413	Leather & related trades
5414	Tailors & dressmakers
5419	Textiles, garments & related trades n.e.c
5421	Originators, compositors & print preparers
5422	Printers
5423	Bookbinders & print finishers
5424	Screen printers
5431	Butchers, meat cutters
5432	Bakers, flour confectioners
5433	Fishmongers, poultry dressers
5434	Chefs, cooks
5491	Glass & ceramics makers, decorators & finishers
5492	Furniture makers, other craft woodworkers
5493	Pattern makers (moulds)
5494	Musical instrument makers & tuners
5495	Goldsmiths, silversmiths, precious stone workers
5496	Floral arrangers, florists
5499	Hand craft occupations n.e.c
6111	Nursing auxiliaries & assistants
6112	Ambulance staff (excluding paramedics)
6113	Dental nurses
6114	Houseparents & residential wardens
6115	Care assistants & home carers
6121	Nursery nurses
6122	Childminders & related occupations
6123	Playgroup leaders/assistants
6124	Educational assistants
6131	Veterinary nurses & assistants
6139	Animal care occupations n.e.c
6211	Sports & leisure assistants
6212	Travel agents
6213	Travel & tour guides

6214	Air travel assistants
6215	Rail travel assistants
6219	Leisure & travel service occupations n.e.c
6221	Hairdressers, barbers
6222	Beauticians & related occupations
6231	Housekeepers & related occupations
6232	Caretakers
6291	Undertakers & mortuary assistants
6292	Pest control officers
7111	Sales & retail assistants
7112	Retail cashiers & check-out operators
7113	Telephone salespersons
7121	Collector salespersons & credit agents
7122	Debt, rent & other cash collectors
7123	Roundsmen/women & van salespersons
7124	Market & street traders & assistants
7125	Merchandisers & window dressers
7129	Sales related occupations n.e.c
7211	Call centre agents/operators
7212	Customer care occupations
8111	Food, drink & tobacco process operatives
8112	Glass & ceramics process operatives
8113	Textile process operatives
8114	Chemical & related process operatives
8115	Rubber process operatives
8116	Plastics process operatives
8117	Metal making & treating process operatives
8118	Electroplaters
8119	Process operatives n.e.c
8121	Paper & wood machine operatives
8122	Coal mine operatives
8123	Quarry workers & related operatives
8124	Energy plant operatives
8125	Metal working machine operatives
8126	Water & sewerage plant operatives
8129	Plant & machine operatives n.e.c
8131	Assemblers (electrical products)
8132	Assemblers (vehicles & metal goods)
8133	Routine inspectors & testers
8134	Weighers, graders, sorters
8135	Tyre, exhaust & windscreen fitters
8136	Clothing cutters
8137	Sewing machinists
8138	Routine laboratory testers
8139	Assemblers & routine operatives n.e.c
8141	Scaffolders, staggers, riggers
8142	Road construction operatives
8143	Rail construction & maintenance operatives
8149	Construction operatives n.e.c
8211	Heavy goods vehicle drivers
8212	Van drivers
8213	Bus & coach drivers
8214	Taxi, cab drivers & chauffeurs
8215	Driving instructors
8216	Rail transport operatives
8217	Seafarers (merchant navy); barge, lighter & boat operatives
8218	Air transport operatives
8219	Transport operatives n.e.c
8221	Crane drivers
8222	Fork-lift truck drivers
8223	Agricultural machinery drivers
8229	Mobile machine drivers & operatives n.e.c
9111	Farm workers
9112	Forestry workers

9119	Fishing & agriculture related occupations n.e.c
9121	Labourers in building & woodworking trades
9129	Labourers in other construction trades n.e.c
9131	Labourers in foundries
9132	Industrial cleaning process occupations
9133	Printing machine minders & assistants
9134	Packers, bottlers, canners, fillers
9139	Labourers in process & plant operations n.e.c
9141	Stevedores, dockers & slingers
9149	Other goods handling & storage occupations n.e.c
9211	Postal workers, mail sorters, messengers, couriers
9219	Elementary office occupations n.e.c
9221	Hospital porters
9222	Hotel porters
9223	Kitchen & catering assistants
9224	Waiters, Waitresses
9225	Bar staff
9226	Leisure & theme park attendants
9229	Elementary personal services occupations n.e.c
9231	Window cleaners
9232	Road sweepers
9233	Cleaners, domestics
9234	Launderers, dry cleaners, pressers
9235	Refuse & salvage occupations
9239	Elementary cleaning occupations n.e.c
9241	Security guards & related occupations
9242	Traffic wardens
9243	School crossing patrol attendants
9244	School mid-day assistants
9245	Car park attendants
9249	Elementary security occupations n.e.c
9251	Shelf fillers
9259	Elementary sales occupations n.e.c

Other institution providing teaching

Short Name	TINST
Type	field
Description	This field identifies collaborating institutions with a UK Provider Reference Number (UKPRN) from the UK Register of Learning Providers or a generic code.
Applicable to	England NI Scotland Wales
Coverage	All module where Module.PCOLAB is greater than zero
Base Data Type	TINSTCodeType
Field Length	8
Part Of	Module
Minimum Occurrences	0
Maximum Occurrences	2
Related Fields	PCOLAB
Reason Required	To monitor patterns of collaborative study.
Notes	<p>In cases where there are more than two other institutions providing teaching, those with the most input should be selected.</p> <p>The Valid entry codes have been created for HEIs and certain FECs using the UK Register of Learning Providers. Where Other institution providing teaching does not appear in the Valid entries list, please contact HESA so that a valid UKPRN can be added to this list, or code:</p> <p>Generic codes:</p> <ul style="list-style-type: none"> • 4001 Other UK institution • 4002 Other Non-UK institution • 4003 Other public body in the UK • 4004 Other private body in the UK <p>Code 4001 should be used only exceptionally for a UK HEI or FEC that has not been included under the valid entries, but which would be expected to be included in such a list in future years. Code 4001 cannot be used by institutions in England.</p> <p>Code 4002 should be used for any body (educational or other) based outside the UK.</p> <p>If the institution is providing teaching at the workplace then no entry is required in this field. Where the institution is buying in teaching from another body, which could be the students employer, these cases will be identified by the codes 4003 and 4004.</p> <p>If a student is coded 01 - 80 in Instance.FROUTARR then this field must be coded 4001 - 4004.</p>
Owner	UKRLP/HESA

Version	1.10
Date modified	2009-10-28
Change management notes	Values added: 10008953 Ymddiriedolaeth Nant Gwrtheyrn t/a Nant Gwrtheyrn, 10021984 Popeth Cymraeg Cyfyngedig t/a Welsh Unlimited
Business rules	1 Error Module.TINST must exist where Module.PCOLAB is greater than 0 3 Error Module.TINST must not exist where Module.PCOLAB is 0 4 Error Module.TINST must not be coded 4001 for institutions in England 5 Warning Module.TINST should not be coded 4003 or 4004 for institutions in England
Valid Entries and Labels	4001 Other UK institution 4002 Other Non-UK institution 4003 Other public body in the UK 4004 Other private body in the UK 10009159 Aberdeen College 10000055 Abingdon and Witney College 10000093 Accrington and Rossendale College 10000080 Access to Music Ltd 10021141 Adam Smith College, Fife 10008074 Aes Tring Park School Trust (The) t/a The Arts Educational School 10000248 ALRA (Academy of Live and Recorded Arts) 10000256 Alton College 10000275 Amersham and Wycombe College 10000163 Anglo-European College of Chiropractic 10009165 Angus College 10009166 Anniesland College 10000330 Aquinas College 10008073 Armagh College of Further Education 10000381 Arts Educational Schools 10000409 Ashton-Under-Lyne Sixth Form College 10000415 Askham Bryan College 10000422 Assa T and D Limited 10000473 Aylesbury College 10009170 Ayr College 10000517 Banff and Buchan College of Further Education 10000143 Barking and Dagenham London Borough Council 10000528 Barking College 10000533 Barnet College 10000534 Barnfield College 10000536 Barnsley College 10000538 Barnsley Metropolitan Borough Council 10009286 Barony College (The) 10000546 Barrow-In-Furness Sixth Form College 10010418 Barry College 10000552 Barton Peveril College 10000560 Basingstoke College of Technology 10000568 Bath and North East Somerset Council 10000587 Beacon Community College 10000596 Beauchamp College (The) 10000609 BEC Limited 10000610 Bedford College 10000613 Bedfordshire County Council 10020680 Belfast Metropolitan College 10000635 Belvoir High School and Community Centre 10000654 Berkshire College of Agriculture 10000670 Bexhill College 10000671 Bexley College 10000146 Bexley London Borough Council 10000683 Bicton College 10000695 Bilborough College 10000702 Birkenhead Sixth Form College 10000703 Birmingham City Council

10000720	Bishop Auckland College
10000721	Bishop Burton College
10000747	Blackburn College
10000749	Blackburne House (WTEC)
10000752	Blackfriars Settlement
10000754	Blackpool and The Fylde College
10000756	Blackpool Sixth Form College
10000760	Blake College Limited
10009780	Blaenau Gwent County Borough Council
10000794	Bolton Community College
10000796	Bolton Sixth Form College
10009177	Borders College
10000812	Boston College
10000820	Bournemouth and Poole College (The)
10000821	Bournemouth Council t/a Bournemouth Adult Education Service
10000825	Bournville College of Further Education
10009975	Bowling College
10000833	Bracknell and Wokingham College
10000840	Bradford College
10000853	Braintree College
10000856	Branston Community College
10000863	Brent London Borough Council
10000875	Bridgemary Community Sports College
10008119	Bridgend College
10009371	Bridgend County Borough Council
10000878	Bridgwater College
10000887	Brighton Hove and Sussex Sixth Form College
10010720	Brighton Institute of Modern Music
10000896	Bristol City Council
10000911	British College Of Naturopathy And Osteopathy
10000920	British Institute of Technology and E-Commerce Ltd
10000936	British School of Osteopathy. The
10000944	Brockenhurst College
10008696	Bromley Adult Education College
10000948	Bromley College of Further and Higher Education
10000950	Brooklands College
10000952	Brooksby Melton College
10000976	Buckinghamshire County Council
10009063	Building Crafts College
10000995	Burleigh Community College
10001000	Burnley College
10001004	Burton College
10001005	Bury College
10001008	Bury Metropolitan Borough Council
10001011	Bushfield Community College
10001082	Cadbury Sixth Form College
10010449	Caerphilly County Borough Council
10001093	Calderdale College
10026751	Cambridge Education Group Limited t/a Cambridge School of Visual and Performing Arts
10001116	Cambridge Regional College
10001121	Cambridge Women's Resources Centre Limited
10001123	Cambridgeshire County Council
10001139	Cannock Chase Technical College
10001144	Canterbury College
10001148	Capel Manor College
10009376	Cardiff City and County Council
10001165	Cardinal Newman College
10009186	Cardonald College
10001196	Carlisle College
10010357	Carmarthenshire County Council
10001201	Carmel College
10001207	Carshalton College
10001214	Casterton Business and Enterprise College

10007813	Castle College, Nottingham
10008627	Causeway Institute of Further and Higher Education
10009187	Central College t/a Central College of Commerce
10001264	Central School of Ballet
10001744	Central Sussex College
10021550	Centre for Alternative Technology Charity Limited
10001271	Centre for Alternative Technology Public Limited Company
10010267	Centre for Enterprise Limited, Leicester
10001288	Centre for Youth Ministry
10010461	Ceredigion County Council
10001100	Challenge College (The)
10001305	Challney High School for Boys and Community College
10001346	Cheadle and Marple Sixth Form College
10001353	Chelmsford College
10001378	Chesterfield College
10007817	Chichester College
10001416	Christ the King Sixth Form College
10010800	Church Army (The) t/a Hartley Centre (Church Army)
10001446	Cirencester Tertiary College t/a Cirencester College
10001452	City and Islington College
10023441	City Banking College Limited
10001460	City College, Birmingham
10001457	City College, Brighton and Hove
10001458	City College, Coventry
10001461	City College, Manchester
10004772	City College, Norwich t/a Norwich City College of Further and Higher Education
10005128	City College, Plymouth
10001463	City Literary Institute (The) t/a City Lit
10001465	City of Bath College
10001467	City of Bristol College
10001471	City of London College
10001474	City of Stoke on Trent Sixth Form College
10001475	City of Sunderland College
10001476	City of Westminster College
10007578	City of Wolverhampton College
10001492	Claverham Community College
10001503	Cleveland College of Art and Design
10009193	Clydebank College
10009194	Coatbridge College
10001535	Colchester Institute
10008911	Coleg Ceredigion
10009658	Coleg Glan Hafren
10008912	Coleg Gwent
10010252	Coleg Harlech Workers' Educational Association (North Wales)
10007820	Coleg Llandrillo
10009635	Coleg Llysfasi
10008913	Coleg Meirion-Dwyfor
10007821	Coleg Menai
10008914	Coleg Morgannwg
10009628	Coleg Powys
10008634	Coleg Sir Gar, Carmarthenshire College
10001548	College of North East London
10001549	College of North West London
10001550	College of Richard Collyer (The)
10007916	College of West Anglia
10001651	Connexions West of England
10012974	Conwy County Borough Council
10009886	Co-Operative College (The)
10001696	Cornwall College
10001695	Cornwall County Council
10001705	Coulsdon College
10001723	Coventry City Council
10001743	Craven College

10001778	Croydon College
10003989	Croydon London Borough Council
10009199	Cumbernauld College
10001800	Cumbria County Council
10001850	Darlington College
10001881	De La Salle Humanities College, Liverpool
10001897	Dearne Valley College
10009678	Deeside College
10013017	Denbighshire County Council
10001919	Derby College
10001928	Derbyshire County Council
10001934	Derwentside College
10001951	Devon County Council
10001959	Dewsbury College
10002005	Doncaster College
10002011	Doreen Bird College of Performing Arts Ltd
10002013	Dorset County Council t/a Dorset Adult Education Service
10007924	Dudley College of Technology
10002055	Dukeries College (The)
10009204	Dumfries and Galloway College
10009205	Dundee College
10002061	Dunstable College
10002064	Durham County Council
10002094	Ealing, Hammersmith and West London College
10002107	East Berkshire College
10002108	East Devon College
10010639	East Down Institute of Further and Higher Education
10002111	East Durham College
10002118	East London Advanced Technology t/a ELATT
10002122	East Norfolk Sixth Form College
10002126	East Riding College
10008919	East Riding of Yorkshire Council
10002130	East Surrey College
10008213	East Tyrone College of Further and Higher Education
10002143	Eastleigh College
10002144	Easton College
10007925	Eccles College
10010606	Edinburgh's Telford College
10002215	Elfrida Society (The)
10008637	Elmhurst Ballet School t/a Elmhurst School for Dance
10009211	Elmwood College
10002280	Employment Needs Training Agency C.I.C. t/a ENTA
10002255	Enfield College
10002269	English National Ballet School Limited
10002297	Epping Forest College
10002314	Esher College
10002327	Essex County Council t/a Essex Adult Community Learning Service
10002329	Estover Community College
10002340	European College of Business and Management
10002344	European School Of Osteopathy
10002356	Evesham and Malvern Hills College
10002370	Exeter College
10002397	Fairham Community College
10007928	Fareham College
10002412	Farnborough College of Technology
10002417	Farnham College
10008233	Fermanagh College of Further Education
10002454	Filton College
10008641	Fircroft College of Adult Education
10013028	Flintshire County Council
10001230	Forster Community College Limited t/a Cathedral Centre - Bradford
10009217	Forth Valley College of Further and Higher Education t/a Forth Valley College
10002570	Franklin College

10002578	Friends Centre
10002599	Furness College
10002638	Gateshead College
10002642	Gateway Sixth Form College
10009218	Glasgow College of Nautical Science t/a Glasgow College of Nautical Studies
10013192	Glasgow Metropolitan College
10002696	Gloucestershire College of Arts and Technology
10002710	Godalming College
10009651	Gorseinon College
10002743	Grantham College
10002755	Great Yarmouth College
10002767	Greenbank Project (The) t/a Greenbank College
10002770	Greenhead College
10002780	Greenwich Community College
10007938	Grimsby Institute of Further and Higher Education
10002815	Guildford College of Further and Higher Education
10002805	Guildford School of Acting Conservatoire
10011082	Guildhall College Limited
10013374	Gwynedd County Council
10002835	Hackney Community College
10002843	Hadlow College
10002852	Halesowen College
10002868	Hammersmith and Fulham London Borough Council
10002869	Hammond School Limited (The) t/a Hammond School
10002872	Hampshire County Council
10002874	Hampstead Garden Suburb Institute
10002899	Harlow College
10009028	Harrogate College of Arts and Technology
10002907	Harrow College
10002913	Hartcliffe and Withywood Ventures
10002917	Hartlepool College of Further Education
10002918	Hartlepool Sixth Form College
10002919	Hartpury College
10002923	Hastings College of Arts and Technology
10002929	Havant College
10002935	Havering College of Further and Higher Education
10003993	Havering London Borough Council
10002937	Havering Sixth Form College
10002988	Heeley City Farm Limited
10003011	Henley College (The)
10003010	Henley College, Coventry
10003014	Henry Cort Community College (The)
10003022	Hereford College of Arts
10003021	Hereford Sixth Form College
10003023	Herefordshire College of Technology
10003029	Hereward College of Further Education
10003035	Hertford Regional College
10007945	Highbury College of Technology
10009074	Hilderstone College
10003088	Hillcroft College
10003089	Hillingdon Adult Education Service
10003094	Hills Road Sixth Form College
10003101	Hind Leys Community College
10003128	Holy Cross College
10003146	Hopwood Hall College
10003167	Hounslow Manor School
10003188	Huddersfield New College
10003189	Huddersfield Technical College
10003193	Hugh Baird College
10003200	Hull College
10007949	Huntingdonshire Regional College
10009075	Hyde Clarendon College
10006709	International School and Community College (The), East Birmingham

10002820	ICMP (UK) Ltd (t/a The Institute of Contemporary Music Performance)
10022687	Institute of Legal Executives (The)
10023445	International College of Oriental Medicine (U.K.) Limited (The) (t/a ICOM)
10020676	Into Newcastle University LLP
10009230	Inverness College
10012539	Isle of Anglesey County Council
10003406	Isle of Wight College
10003425	Italia Conti Academy of Theatre Arts Limited (The)
10003427	Itchen College
10003436	Ivanhoe College
10008298	James Watt College of Further and Higher Education
10009232	Jewel and Esk Valley College
10006715	John Kitto Community College
10003491	John Leggott Sixth Form College
10003500	John Ruskin College
10003503	John Spence Community High School
10009233	John Wheatley College
10003511	Joseph Chamberlain Sixth Form College
10003513	Joseph Priestley College
10021682	Kaplan Open Learning (Essex) Limited t/a Kaplan Open Learning
10003558	Kendal College
10003564	Kensington and Chelsea College
10003570	Kent County Council
10003602	Kidderminster College
10010115	Kilmarnock College
10003624	King Edward VI College, Nuneaton
10003625	King Edward VI College, Stourbridge
10003635	King Edward VII Science and Sport College
10003640	King George V College
10003674	Kingston College
10003676	Kingston Maurward College
10005549	Kingston Upon Thames Royal Borough Council
10003708	Knowsley Community College
10003709	Knowsley Metropolitan Borough Council
10009477	KYRA Education and Training
10003746	Laine Theatre Arts Limited
10003753	Lakes College, West Cumbria
10003755	Lambeth College
10003758	LAMDA Limited t/a London Academy of Music and Dramatic Arts
10003765	Lancashire County Council
10003768	Lancaster and Morecambe College
10009237	Langside College
10009238	Lauder College
10003854	Leeds College of Art and Design
10003855	Leeds College of Building
10003857	Leeds College of Technology
10006889	Leeds Thomas Danby
10003864	Leek College of Further Education and School of Art
10003866	Leicester City Council t/a Remit - Leicester City Council
10003867	Leicester College
10003872	Leicestershire County Council
10003894	Lewisham College
10003895	Lewisham London Borough Council
10003896	Lews Castle College
10003899	Leyton Sixth Form College
10003925	Lincoln Academy Limited
10003928	Lincoln College
10003932	Lincolnshire County Council
10008352	Lisburn Institute of Further and Higher Education
10003954	Liverpool City Council
10003955	Liverpool Community College
10003959	Liverpool Theatre School and College Limited
10004007	London City College Ltd t/a London City College
10004012	London College of Advanced Studies Limited

10004032	London Electronics College Limited
10008653	London School of Commerce
10004075	London School of Theology
10004079	London Studio Centre Limited
10004088	Long Road Sixth Form College
10004089	Longbenton Community College
10004097	Longslade Community College
10007959	Loreto College
10004112	Loughborough College
10004116	Lowestoft College
10004121	Ludlow College
10004124	Luton Borough Council
10004125	Luton Sixth Form College
10004144	Macclesfield College
10004175	Manchester City Council
10004176	Manchester College of Arts and Technology (Mancat)
10007960	Manor Community College (The)
10004192	Manor Training and Resource Centre Limited
10004204	Marine Society and Sea Cadets (The) t/a The Marine Society College of the Sea
10011252	Mary Breen t/a Stella Mann College
10007875	Mary Ward Settlement t/a Mary Ward Centre
10004243	Matthew Boulton College of Further and Higher Education
10004285	Medway District Council
10004313	Merseyside Dance and Drama Centre Limited
10009619	Merthyr Tydfil College
10009410	Merthyr Tydfil County Borough Council
10003996	Merton Borough Council
10004317	Merton College
10004339	Mid-Cheshire College of Further Education
10004344	Middlesbrough College
10004340	Mid-Kent College of Higher and Further Education
10010822	Midlands Academy of Dance and Drama Limited
10011264	Mike Stephens t/a Performers College, Essex
10004365	Millennium Dance 2000 Limited
10004375	Milton Keynes College
10010327	Monmouthshire County Council
10009249	Moray College
10004432	Morley College Limited t/a Morley College
10009251	Motherwell College
10004442	Moulton College
10004478	Myerscough College
10004481	Myrrh Limited t/a Myrrh Education and Training
10009968	N.D.A. (Nottingham) Limited t/a National Design Academy
10004511	National Film and Television School (The)
10009614	Neath Port Talbot College
10009415	Neath Port Talbot County Borough Council
10004552	Nelson and Colne College
10004576	New College, Durham
10004577	New College, Nottingham
10004578	New College, Pontefract
10006303	New College, Stamford
10004579	New College, Swindon
10004580	New College, Telford
10004594	Newbattle Abbey College
10004596	Newbury College
10004599	Newcastle College
10004601	Newcastle Upon Tyne City Council
10004603	Newcastle-Under-Lyme College
10004607	Newham College of Further Education
10009732	Newham Community Renewal Programme Limited t/a The Learning Centre Woodgrange
10003997	Newham London Borough Council
10004608	Newham Sixth Form College

10004609	Newham Training and Education Centre
10010325	Newport City Council
10004626	NEWTEC Services Ltd
10004657	Norfolk County Council t/a Norfolk Adult Education Service (NCAT)
10008397	Norland College
10004676	North Devon College
10004686	North East Surrey College of Technology (Nescot)
10007977	North East Worcestershire College
10009256	North Glasgow College
10004690	North Hertfordshire College
10009291	North Highland College (The)
10004695	North Lindsey College
10004705	North Nottinghamshire College
10004713	North Trafford College of Further Education
10004714	North Tyneside Metropolitan Borough Council
10004718	North Warwickshire and Hinckley College
10004721	North West Kent College of Technology
10020634	North West Regional College
10004727	North Yorkshire County Council
10007011	Northampton College
10004733	Northamptonshire County Council
10004736	Northbrook College, Sussex
10004738	Northern Ballet School
10004739	Northern College For Residential Adult Education Limited (The)
10020372	Northern Regional College, Antrim
10004760	Northumberland College
10004762	Northumberland County Council
10004771	Norton Radstock College
10004785	Notre Dame Catholic Sixth Form College
10020858	Nova Centric Limited t/a Confetti Institute of Creative Technologies
10004835	Oaklands College
10008817	Oatridge College
10006770	Oldham College (The)
10004858	Oldham Metropolitan Borough Council
10004861	Oldham Sixth Form College
10004871	One Love
10004879	Open College of the Arts
10004881	Open Door Adult Learning Centre
10011130	Orkney College
10004901	Orpington College of Further Education
10004910	Otley College of Agriculture and Horticulture
10004927	Oxford and Cherwell Valley College
10004943	Oxford School of Drama Limited (The)
10004926	Oxfordshire County Council
10004969	Palmers College
10007983	Park Lane College, Leeds
10005001	Paston College
10007834	Pembrokeshire College
10009765	Pembrokeshire County Council
10005043	Penwith College
10008702	Perth College
10005072	Peter Symonds College
10005074	Peterborough City Council t/a Peterborough Adult Learning Service
10005077	Peterborough Regional College
10008430	Platform One (IOW) Limited
10005124	Plumpton College
10005127	Plymouth College of Art and Design
10005143	Poole Borough Council t/a Poole Adult Learning
10021984	Popeth Cymraeg Cyfyngedig t/a Welsh Unlimited
10007986	Portchester Community School
10005154	Portslade Community College
10005158	Portsmouth College
10009776	Powys County Council
10000239	Pre-school Learning Alliance

10005200	Preston College
10005206	Priestley College
10005220	Prior Pursglove College
10020810	Psychosynthesis and Education Trust
10009883	Purton House Homeopathic Centre Limited
10017276	Putteridge High School and Community College
10005325	Queen Elizabeth Sixth Form College
10005339	Queen Mary's College
10005390	Rawlins Community College
10005398	Reading Borough Council
10005404	Reaseheath College
10005410	Redbridge College
10005412	Redbridge London Borough Council t/a Redbridge Institute of Adult Education
10005413	Redcar and Cleveland Borough Council
10005414	Redcar and Cleveland College
10003331	Regent's College
10005433	Reid Kerr College
10005435	Reigate College
10005436	Relate
10009423	Rhondda Cynon Taff County Borough Council
10005465	Richard Huish College, Taunton
10005466	Richmond Adult Community College
10005469	Richmond Upon Thames College
10002863	Riverside College Halton
10005502	Robert Pattinson School
10005508	Rochdale Borough Council
10005517	Rodbaston College
10005534	Rotherham College of Arts and Technology
10005538	Roundhill Community College
10005551	Royal Forest of Dean College
10005575	Runshaw College
10005583	Ruskin College t/a Ruskin College Oxford
10005607	Sabhal Mor Ostaig
10005032	Salford City College
10005649	Salford College
10005652	Salisbury College
10005669	Sandwell College
10005671	Sandwell Metropolitan Borough Council
10005687	Scarborough Sixth Form College
10021029	School of Technology and Management (STM)
10005736	Seevic College, Essex
10005741	Selby College
10002247	Semta International Ltd. t/a Emta
10005772	Shalom Employment Action Centre
10005780	Sharnbrook Upper School and Community College
10002244	Sheffield City Council
10005788	Sheffield College (The)
10005789	Sheffield Environmental Training Limited
10010390	Shetland College
10005810	Shipley College
10005821	Shrewsbury College of Arts and Technology
10005822	Shrewsbury Sixth Form College
10005859	Sir George Monoux Sixth Form College
10005864	Sir John Deane's College
10006815	Sixth Form College (The), Solihull
10005881	Sixth Form College, Colchester
10006814	Sixth Form College, Farnborough
10022061	Skills Solution Limited
10005946	Solihull College
10005956	Somerset College of Arts and Technology
10005959	Somerset County Council t/a Somerset Skills and Learning
10020502	Somerset SCITT Consortium
10005967	South Birmingham College

10005972	South Cheshire College
10005977	South Devon College
10005979	South Downs College
10005980	South East Derbyshire College
10005981	South East Essex College of Arts and Technology
10020699	South Eastern Regional College
10005982	South Gloucestershire Council
10005985	South Kent College
10008741	South Lanarkshire College
10005989	South Leicestershire College
10005991	South Nottingham College
10023526	South Staffordshire College
10005997	South Thames College
10005999	South Tyneside College
10006000	South Tyneside Council
10020685	South West College
10006020	Southampton City College
10006029	Southend-on-Sea Borough Council
10020633	Southern Regional College
10006035	Southgate College
10006038	Southport College
10006040	Southwark College
10006042	Southwark London Borough Council
10006050	Sparsholt College, Hampshire
10006130	St Brendan's Sixth Form College
10006135	St Charles Catholic Sixth Form College
10006146	St David's College, Llandudno
10016359	St David's Roman Catholic Sixth Form College t/a St David's Catholic College
10006148	St Dominic's Sixth Form College
10008007	St Francis Xavier Sixth Form College
10006164	St George's College of Technology (The)
10006174	St Helens College
10006195	St John Rigby Roman Catholic Sixth Form College t/a St John Rigby College
10006220	St Mary's Catholic College, Wallasey
10006226	St Mary's College, Blackburn
10006224	St Mary's College, Hull
10016736	St Mary's College, Liverpool
10006225	St Mary's College, Middlesbrough
10017790	St Mary's College, Southampton
10006268	St Vincent College
10006270	St Wilfrid's Catholic High School and Sixth Form College
10006293	Stafford College
10009439	Stanmore College
10006322	Stephenson College, Coalville
10009281	Stevenson College, Edinburgh
10006331	Stockport College of Further and Higher Education
10006335	Stockport Metropolitan Borough Council
10006341	Stockton Riverside College
10006342	Stockton Sixth Form College
10006349	Stoke on Trent College
10006355	Stourbridge College
10009282	Stow College
10006002	Stratford-Upon-Avon College
10006378	Strode College, Street
10006379	Strode's College, Egham
10006380	Stroud College of Further Education t/a Stroud College in Gloucestershire
10006399	Suffolk County Council
10006398	Suffolk New College
10017637	Sunfield School
10001372	Surrey Hills Onward Learning
10006432	Sussex Downs College
10006439	Sutton Centre Community College t/a Sutton Centre

10006442	Sutton Coldfield College
10006444	Sutton College of Learning for Adults
10007845	Swansea College
10009878	Swansea City and County Council
10006458	Swarthmore Education Centre
10006463	Swindon College
10006494	Tameside College
10006495	Tameside Metropolitan Borough Council
10006497	Tamworth and Lichfield College
10009554	Taunton's College, Southampton
10020381	Tavistock and Portman NHS Foundation Trust
10006549	Telford College of Arts and Technology
10006570	Thanet College
10013357	The Academy for Contemporary Music Limited
10008899	The Ashridge (Bonar Law Memorial) Trust t/a Ashridge Management College
10000947	The Bromley by Bow Centre
10013266	The Centre for Literacy in Primary Education
10001386	The Chicken Shed Theatre Trust
10023442	The College of Osteopaths
10006389	The Interactive Design Institute Limited t/a Studio Art School-The Interactive Design Institute
10010227	The Kingham Hill Trust t/a Oak Hill College
10024962	The Leeds City College
10004027	The London College of Traditional Acupuncture and Oriental Medicine
10004320	The Metanoia Institute
10013036	The Workers' Educational Association South Wales t/a WEA South
10006892	Thomas Rotherham College
10006905	Thurrock and Basildon College
10006907	Thurrock Borough Council t/a Thurrock Adult Community College
10009880	Torfaen County Borough Council
10006958	Totton College
10006963	Tower Hamlets College
10006964	Tower Hamlets London Borough Council t/a Tower Hamlets Lifelong Learning Service
10005998	Trafford College
10007035	Tresham Institute
10007037	Treviglas Community College
10007042	Tribal Hubs Limited
10007063	Truro College
10008569	Tyne Metropolitan College
10007111	Uckfield Community Technology College
10003816	Ufi Limited (online learning partnership with learndirect)
10008575	Upper Bann Institute of Further and Higher Education
10007180	Uppingham Community College
10009639	Urchfont Manor College
10009099	Urdang Schools Limited t/a The Urdang Academy
10007193	Uxbridge College
10007199	Vale of Catmose College
10009449	Vale of Glamorgan County Council
10007212	Varndean College
10007291	Wakefield City Council
10007289	Wakefield College
10007299	Walford and North Shropshire College
10007315	Walsall College
10007318	Walsall Metropolitan Borough Council
10007321	Waltham Forest College
10007322	Waltham Forest London Borough Council t/a Waltham Forest Community Learning and Skills Service
10007339	Warrington Collegiate
10007859	Warwickshire College
10007374	Webber Douglas Academy of Dramatic Art Limited
10007381	Welland Park Community College
10009613	Welsh College of Horticulture

10007407	West Cheshire College
10008589	West of England Ministerial Training Course
10007417	West Herts College
10007419	West Kent College
10009295	West Lothian College
10007427	West Nottinghamshire College
10007431	West Suffolk College
10007432	West Sussex County Council
10007434	West Thames College
10001464	Westminster City Council
10007455	Westminster Kingsway College
10007459	Weston College
10007469	Weymouth College
10015623	Whitefields School and Centre
10007500	Wigan and Leigh College
10007503	Wilberforce College
10007527	Wiltshire College
10007543	Wine and Spirit Education Trust
10007546	Winstanley College
10007553	Wirral Metropolitan College
10007566	Woking College
10007576	Wolverhampton City Council
10007609	Woodhouse College
10007621	Worcester College of Technology
10008025	Worcester Sixth Form College
10007364	Workers' Educational Association
10007636	Working Men's College Corporation t/a The Working Men's College
10007643	Worthing College
10007647	Wreake Valley Community College
10009834	Wrexham County Borough Council
10007671	Wyggeston and Queen Elizabeth I College
10007673	Wyke Sixth Form College
10007682	Xaverian College
10009659	XL Training (Scotland) Limited
10009685	Yale Sixth Form College t/a Yale College of Wrexham
10007696	Yeovil College
10007405	YMCA Training
10007701	YMCA Wales Community College Limited
10007709	York College
10007718	Yorkshire Coast College of Further and Higher Education
10008953	Ymddiriedolaeth Nant Gwrtheyrn t/a Nant Gwrtheyrn
10007862	Ystrad Mynach College
10007783	The University of Aberdeen
10007849	University of Abertay Dundee
10007856	Aberystwyth University
10000291	Anglia Ruskin University
10007759	Aston University
10007857	Bangor University
10000571	Bath Spa University
10007850	The University of Bath
10007152	University of Bedfordshire
10005343	The Queen's University of Belfast
10007760	Birkbeck College
10007140	Birmingham City University
10006840	The University of Birmingham
10000712	University College Birmingham
10007811	Bishop Grosseteste University College Lincoln
10006841	The University of Bolton
10000385	The Arts University College at Bournemouth
10000824	Bournemouth University
10007785	The University of Bradford
10000886	The University of Brighton
10007786	The University of Bristol
10000961	Brunel University

10000975	Buckinghamshire New University
10007787	The University of Buckingham
10007788	The University of Cambridge
10003324	The Institute of Cancer Research
10001143	Canterbury Christ Church University
10007814	Cardiff University
10007854	University of Wales Institute, Cardiff
10007141	The University of Central Lancashire
10007816	Central School of Speech and Drama
10007848	University of Chester
10007137	The University of Chichester
10001478	The City University
10001653	Conservatoire for Dance and Drama
10007761	Courtauld Institute of Art
10001726	Coventry University
10007822	Cranfield University
10006427	The University College for the Creative Arts at Canterbury, Epsom, Farnham, Maidstone, Rochester
10007842	University of Cumbria
10001856	Dartington College of Arts
10001883	De Montfort University
10007851	University of Derby
10007852	The University of Dundee
10007143	University of Durham
10007789	The University of East Anglia
10007144	The University of East London
10007823	Edge Hill University
10007824	Edinburgh College of Art
10007772	Edinburgh Napier University
10007790	The University of Edinburgh
10007791	The University of Essex
10007792	The University of Exeter
10008640	University College Falmouth
10007793	University of Glamorgan
10007762	Glasgow Caledonian University
10002681	Glasgow School of Art
10007794	The University of Glasgow
10007145	University of Gloucestershire
10002718	Goldsmiths College
10007146	The University of Greenwich
10007825	Guildhall School of Music and Drama
10002901	Harper Adams University College
10007764	Heriot-Watt University
10007147	University of Hertfordshire
10007765	Heythrop College
10007148	The University of Huddersfield
10007149	The University of Hull
10003270	Imperial College of Science, Technology and Medicine
10007766	Institute of Education
10007767	The University of Keele
10007150	The University of Kent
10003645	King's College London
10003678	Kingston University
10007858	The University of Wales, Lampeter
10007768	The University of Lancaster
10003856	Leeds College of Music
10003861	Leeds Metropolitan University
10007795	The University of Leeds
10003863	Leeds Trinity and All Saints
10007796	The University of Leicester
10007151	The University of Lincoln
10003956	Liverpool Hope University
10003957	Liverpool John Moores University
10003945	The Liverpool Institute for Performing Arts

10006842	The University of Liverpool
10007162	University of the Arts, London
10007769	London Business School
10007797	University of London (Institutes and activities)
10004048	London Metropolitan University
10004078	London South Bank University
10004063	London School of Economics and Political Science
10007771	London School of Hygiene and Tropical Medicine
10004113	Loughborough University
10004180	The Manchester Metropolitan University
10007798	The University of Manchester
10004351	Middlesex University
10007799	The University of Newcastle-upon-Tyne
10007833	The North-East Wales Institute of Higher Education
10007832	Newman University College
10007853	The University of Wales, Newport
10007138	The University of Northampton
10001282	The University of Northumbria at Newcastle
10004775	Norwich School of Art and Design
10007154	The University of Nottingham
10004797	The Nottingham Trent University
10007773	The Open University
10004930	Oxford Brookes University
10007774	The University of Oxford
10004206	University College Plymouth St Mark and St John
10007801	The University of Plymouth
10007155	The University of Portsmouth
10005337	Queen Margaret University, Edinburgh
10007775	Queen Mary and Westfield College
10005389	Ravensbourne College of Design and Communication
10007802	The University of Reading
10005500	The Robert Gordon University
10007776	Roehampton University
10005523	Rose Bruford College
10007835	Royal Academy of Music
10005545	Royal Agricultural College
10007777	Royal College of Art
10007778	Royal College of Music
10005553	Royal Holloway and Bedford New College
10007837	Royal Northern College of Music
10005561	The Royal Scottish Academy of Music and Drama
10007779	The Royal Veterinary College
10007803	The University of St Andrews
10007782	St George's Hospital Medical School
10008026	St Mary's University College
10007843	St Mary's University College, Twickenham
10007156	The University of Salford
10007780	The School of Oriental and African Studies
10007781	The School of Pharmacy
10005700	Scottish Agricultural College
10005790	Sheffield Hallam University
10007157	The University of Sheffield
10006022	Southampton Solent University
10007158	The University of Southampton
10006299	Staffordshire University
10007804	The University of Stirling
10008010	Stranmillis University College
10007805	The University of Strathclyde
10014001	University Campus Suffolk
10007159	The University of Sunderland
10007160	The University of Surrey
10007806	The University of Sussex
10007846	Swansea Metropolitan University
10007855	Swansea University

10007161	The University of Teesside
10006566	Thames Valley University
10008017	Trinity Laban Conservatoire of Music and Dance
10007048	Trinity University College
10007114	UHI Millennium Institute
10007807	University of Ulster
10007784	University College London
10008574	The University of Wales (central functions)
10007163	The University of Warwick
10007164	University of the West of England, Bristol
10007800	The University of the West of Scotland
10007165	The University of Westminster
10003614	The University of Winchester
10007166	The University of Wolverhampton
10007139	The University of Worcester
10007365	Weald and Downland Open Air Museum Limited
10007657	Writtle College
10007713	York St John University
10007167	The University of York

Outcome of ITT instance

Short Name	OUTCOME
Type	field
Description	This field describes the course outcome for an initial teacher training student.
Applicable to	England Wales
Coverage	All qualification awarded records at institutions in England and Wales where Course.TTCID = 1 or 8
Base Data Type	OUTCOMECODETYPE
Field Length	1
Part Of	Qualifications awarded
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	For TDA and HEFCW to monitor the outcome of ITT courses.
Notes	<p>In codes 6, 7, 8, A and B 'Other standards met/not met' refers to the academic standards of the institution's ITT course, including the teaching practice element, which are monitored by the institution. 'Skills test' refers to the national skills tests in numeracy, literacy and information and communications technology (ICT) which are assessed externally via TDA.</p> <p>Students who fail their teaching practice should be coded 7 or 8.</p> <p>Either of codes A and B should be used when the skills test has not yet been taken.</p> <p>Codes 6 - 8 and A - B are available only to institutions in England.</p> <p>Code C 'QTS withheld' should be used by institutions in Wales only where QTS is withheld, including those cases where students are awarded a degree or other qualification but not QTS and where students fail their teaching practice. It is expected that students coded as C who are subsequently awarded QTS should have this recorded in a subsequent return to HESA as an award from dormant status.</p> <p>Resit Exams and/or Results from Late Exam Boards: Students who complete their instance by 31 July but who have resit examinations to take and/or whose final confirmation of award by exam boards may be after this date should be returned to HESA as leavers, with a dateleft in the reporting period ending that 31 July. If their results are known before the Student Record data collection closes, these results should be included in the return. Records for such students will be included in the POPDLHE (assuming that they meet all other criteria). However, if the results are not known before the Student Record data collection closes, a record should be submitted with a dateleft in the reporting period ending that 31 July completed and code 98 'Completion of course - result unknown' in RSNEND. Once known, these results should be returned in the next reporting period by submitting a record with the appropriate dormant code in Instance.MODE. The date returned in Instance.ENDDATE must be the original dateleft and not be up-dated. Records returned in this way will not be included in the POPDLHE.</p>

	<p>Institutions may wish to decommit their return late in the data collection period in order to include results from late exam or re-sit boards.</p> <p>This same guidance applies to ITT TDA students where the award of QTS may be delayed.</p> <p>ITT TDA students may finish their course in June/July of the HESA reporting year. This date should be date recorded in ENDDATE. However the institution may not know whether the student has been awarded QTS until later. If award information is known before the HESA data collection closes at the end of November, then this should be included in QUAL and OUTCOME. TDA have confirmed that trainees who obtain a successful award up until 1 November, and are shown as such in the main HESA return, will be counted in the profiles publication. Award dates after 31 October should be included in the following HESA data collection. In neither case should ENDDATE be up-dated.</p> <p>It is expected that students coded other than 1 in OUTCOME who are subsequently awarded QTS should have this recorded in QualificationsAwarded.QUAL and QualificationsAwarded.OUTCOME in a subsequent return to HESA as an award from dormant status. In this case, the QUAL code may reflect award of QTS only, i.e. code I71.</p>														
Owner	HESA														
Version	1.0														
Business rules	<ol style="list-style-type: none"> 1 Error QualificationsAwarded.OUTCOME codes 6 - 8, A and B must be for an institution in England 2 Error QualificationsAwarded.OUTCOME code C must be for an institution in Wales 3 Error QualificationsAwarded.OUTCOME must exist for institutions in England or Wales where Course.TTCID = 1 or 8 4 Error QualificationsAwarded.OUTCOME must not exist for institutions in Northern Ireland or Scotland 5 Error QualificationsAwarded.OUTCOME must not exist for institutions in England or Wales where Course.TTCID = 0 														
Valid Entries and Labels	<table border="0"> <tr> <td style="padding-right: 20px;">1</td> <td>Awarded QTS</td> </tr> <tr> <td>6</td> <td>QTS withheld (other standards met but skills test standard not met)</td> </tr> <tr> <td>7</td> <td>QTS withheld (other standards not met but skills test standard met)</td> </tr> <tr> <td>8</td> <td>QTS withheld (other standards, including skills test standard, not met)</td> </tr> <tr> <td>A</td> <td>QTS withheld (other standards met, skills test not yet taken)</td> </tr> <tr> <td>B</td> <td>QTS withheld (other standards not met, skills test not yet taken)</td> </tr> <tr> <td>C</td> <td>QTS withheld</td> </tr> </table>	1	Awarded QTS	6	QTS withheld (other standards met but skills test standard not met)	7	QTS withheld (other standards not met but skills test standard met)	8	QTS withheld (other standards, including skills test standard, not met)	A	QTS withheld (other standards met, skills test not yet taken)	B	QTS withheld (other standards not met, skills test not yet taken)	C	QTS withheld
1	Awarded QTS														
6	QTS withheld (other standards met but skills test standard not met)														
7	QTS withheld (other standards not met but skills test standard met)														
8	QTS withheld (other standards, including skills test standard, not met)														
A	QTS withheld (other standards met, skills test not yet taken)														
B	QTS withheld (other standards not met, skills test not yet taken)														
C	QTS withheld														

Parental education

Short Name	PARED
Type	field
Description	This field records information about whether an entrant's parents have higher education qualifications.
Applicable to	England NI Scotland Wales
Coverage	<p>All entrants to institutions in England and Scotland where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, I00, I11, I16, J10, J16, J20, J26, J30, C20, C30 and Instance.REDUCEDI = 00 and Instance.COMDATE is after 2007-07-31.</p> <p>All entrants to institutions in Wales and Northern Ireland where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, I00, I11, I16, J10, J16, J20, J26, J30, C20 or C30 and Instance.COMDATE is after 2008-07-31 and Instance.REDUCEDI = 00 and EntryProfile.UCASAPPID exists.</p>
Base Data Type	PAREDCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	This data will allow monitoring of another aspect of widening participation and may be used for the production of performance indicators.
Notes	<p>Institutions should ask the following question of all entrants for whom this information is required:</p> <p>The following question is about your parents' level of education. This includes natural parents, adoptive parents, step-parents or guardians who have brought you up.</p> <p>Do any of your parents (as defined above) have any higher education qualifications, such as a degree, diploma or certificate of higher education?</p> <ul style="list-style-type: none"> • Yes • No • Don't know • Information refused <p>Provision of this information does not constitute the disclosure of third party personal information as defined in the Data Protection Act 1998. This is because the question does not relate to a specific person.</p> <p>From 2008/09 onwards this question will be asked on the UCAS application form and the data for UCAS entrants provided to institutions by UCAS. As a consequence coverage of the field has been extended in 2008/09 to include UCAS entrants to institutions in Wales and Northern Ireland. Institutions in England and Scotland will still</p>

	need to collect this information directly from relevant non-UCAS entrants.	
Owner	HESA	
Version	1.1	
Date modified	2008-09-12	
Change management notes	Coverage extended for 2008-09 to UCAS entrants to institutions in Wales and Northern Ireland	
Business rules	1 Error	EntryProfile.PARED must exist for institutions in England or Scotland where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, I00, I11, I16, J10, J16, J20, J26, J30, C20 or C30 and Instance.COMDATE is after 2007-07-31 and corresponding Instance.REDUCEDI = 00
	3 Error	EntryProfile.PARED must exist for institutions in Wales or Northern Ireland where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Course.COURSEAIM = M22, H00, H11, H16, H18, H22, H23, I00, I11, I16, J10, J16, J20, J26, J30, C20 or C30 and Instance.COMDATE is after 2008-07-31 and corresponding Instance.REDUCEDI = 00 and EntryProfile.UCASAPPID exists.
Valid Entries and Labels	1	Yes
	2	No
	8	Don't know
	9	Information refused

Percentage not taught by this institution

Short Name	PCOLAB
Type	field
Description	This field indicates the percentage of the module in this reporting period for which other arrangements for teaching have been made, e.g. taught collaboratively between two institutions. The percentage represented by this field denotes the proportion not taught by the returning institution.
Applicable to	England NI Scotland Wales
Coverage	All modules
Base Data Type	PercentType
Field Length	5
Part Of	Module
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	TINST
Reason Required	To monitor patterns of collaborative study.
Notes	<p>Proportion not taught by this institution should relate to the FTE reported in Module.FTE.</p> <p>If this field is anything but zero, indicating that some part of the course is taught elsewhere then Module.TINST must be completed.</p> <p>This field relates to the proportion not taught by the reporting institution's staff, and not the location at which the teaching takes place.</p> <p>It is expected that students out on placement or exchange will be shown as zero in this field.</p> <p>Zero is an acceptable default value for institutions in Wales for modules that are linked only to FE instances.</p> <p>The length of this field is 5 characters, however the move to XML enables data to be returned with or without leading zeros or the decimal place, e.g. 005.0 or 5.0 or 5</p>
Owner	HESA
Version	1.1
Date modified	2009-03-30
Change management notes	Notes updated to indicate that zero is an acceptable default value for institutions in Wales for modules that are linked only to FE instances.
Business rules	1 Error Module.PCOLAB must be greater than 0 where Module.TINST exists

Percentage of module taught in Celtic language

Short Name	LANGPCNT
Type	field
Description	This field is used to indicate the percentage of the module that is taught through the medium of a Celtic language. It can contain a value between 0 and 100 and can be recorded to one decimal place.
Applicable to	NI Scotland Wales
Coverage	All modules at institutions in Wales, Scotland and Northern Ireland
Base Data Type	PercentType
Field Length	5
Part Of	Module
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	MODLANG
Reason Required	To monitor pattern of provision in a Celtic language.
Notes	<p>Celtic languages are Welsh, Gaidhlig and Irish.</p> <p>A 0 entry in this field indicates that the module is taught entirely in English (or another non-Celtic language).</p> <p>For institutions in Wales, the percentage should be based on all delivery that is through the medium of Welsh. Where students on the same module take different proportions through the medium of Welsh, it is acceptable to use an average percentage for the module as a whole.</p> <p>For further guidance on the completion of this field, and in particular with reference to activities which constitute learning through the medium of a Celtic language, please refer to the institution's funding council.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-30
Change management notes	Notes amended for institutions in Wales to add guidance where students on the same module take different proportions through the medium of Welsh
Business rules	<p>1 Error Module.LANGPCNT must exist for institutions in Scotland, Wales or Northern Ireland</p> <p>2 Error Module.LANGPCNT must be greater than 0 where Module.MODLANG = 1, 2 or 3</p> <p>3 Error Module.LANGPCNT must not exist for institutions in England</p>

PGCE class of undergraduate degree

Short Name	PGCECLSS	
Type	field	
Description	This field is used to indicate the qualification class of the student's undergraduate degree.	
Applicable to	England NI Scotland Wales	
Coverage	All entrants where Course.COURSEAIM = M71 or H71 and Instance.REDUCEDI = 00	
Base Data Type	PGCECLSSCodeType	
Field Length	2	
Part Of	Entry profile	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	PGCESBJ	
Reason Required	To provide data on the qualifications of teachers.	
Notes	<p>Code 99 should be used for 'Not known' and code 98 should be used for 'Not applicable'.</p> <p>Not applicable includes those students who do not have a UK undergraduate degree. This may be the case, for example, with students studying for PGCE (FE).</p>	
Owner	HESA	
Version	1.0	
Business rules	1 Error	EntryProfile.PGCECLSS must exist where Course.COURSEAIM = M71 or H71 and corresponding Instance.REDUCEDI = 00
Valid Entries and Labels	01 02 03 04 05 06 07 08 09 10 11 98 99	First class honours Upper second class honours Lower second class honours Undivided second class honours Third class honours Fourth class honours Unclassified honours Aegrotat (whether to honours or pass) Pass - degree awarded without honours following an honours course Ordinary (including divisions of ordinary, if any) degree awarded after following a non-honours course General degree - degree awarded after following a non-honours course/degree that was not available to be classified Not applicable Not known

PGCE subject of undergraduate degree

Short Name	PGCESBJ
Type	field
Description	This field holds the subject(s) of the student's undergraduate degree.
Applicable to	England NI Scotland Wales
Coverage	All entrants where Course.COURSEAIM =M71 or H71 and Instance.REDUCEDI = 00
Base Data Type	PGCESBJCodeType
Field Length	4
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	3
Related Fields	COURSEAIM
Reason Required	To provide data on the qualifications of teachers
Examples	R110 - French language
Notes	<p>Code 9999 is to be used for 'Not known' and code 9998 is to be used for 'Not applicable'.</p> <p>This field should be completed for all postgraduate course entrants, including where the previous degree is a higher or overseas degree.</p> <p>Not applicable includes those students who do not have a UK undergraduate degree. This may be the case, for example, with students studying for PGCE (FE).</p> <p>Codes G000 and G900 are not valid entries in this field.</p> <p>Joint honours degrees must be returned with up to three occurrences if this field. The generic codes that consist of a subject group and letter (and Y000) can be used in this field to describe a truly interdisciplinary programme.</p> <p>The TDA have advised that their preference is for institutions to code subjects at 3-digit JACS2 level, e.g. R110 and F160 - French language and Organic chemistry. The balance between two subjects cannot be separately indicated, and so it will have to be assumed to be equal</p>
Owner	HESA/UCAS
Version	1.1
Date modified	2009-05-30
Change management notes	New business rule 2 added

Business rules	<p>1 Error EntryProfile.PGCESBJ must exist where Course.COURSEAIM = M71 or H71 and corresponding Instance.REDUCEDI = 00</p> <p>2 Error Where EntryProfile.PGCESBJ is 9998 or 9999, there must be only one occurrence of EntryProfile.PGCESBJ</p>
Valid Entries and Labels	<p>A100 Pre-clinical medicine</p> <p>A200 Pre-clinical dentistry</p> <p>A300 Clinical medicine</p> <p>A400 Clinical dentistry</p> <p>A900 Others in medicine & dentistry</p> <p>A990 Medicine & dentistry not elsewhere classified</p> <p>A000 Medicine & dentistry</p> <p>B100 Anatomy, physiology & pathology</p> <p>B110 Anatomy</p> <p>B120 Physiology</p> <p>B130 Pathology</p> <p>B131 Cellular pathology</p> <p>B132 Pathobiology</p> <p>B140 Neuroscience</p> <p>B160 Physiotherapy</p> <p>B190 Anatomy, physiology & pathology not elsewhere classified</p> <p>B200 Pharmacology, toxicology & pharmacy</p> <p>B210 Pharmacology</p> <p>B220 Toxicology</p> <p>B230 Pharmacy</p> <p>B290 Pharmacology, toxicology & pharmacy not elsewhere classified</p> <p>B300 Complementary medicine</p> <p>B310 Osteopathy</p> <p>B320 Chiropractic</p> <p>B330 Chiropody</p> <p>B340 Alternative medicine</p> <p>B341 Chinese</p> <p>B342 Herbalism</p> <p>B343 Acupuncture</p> <p>B344 Aromatherapy</p> <p>B345 Hypnotherapy</p> <p>B346 Reflexology</p> <p>B390 Complementary medicine not elsewhere classified</p> <p>B400 Nutrition</p> <p>B410 Dietetics</p> <p>B490 Nutrition not elsewhere classified</p> <p>B500 Ophthalmics</p> <p>B510 Optometry</p> <p>B520 Orthoptics</p> <p>B590 Ophthalmics not elsewhere classified</p> <p>B600 Aural & oral sciences</p> <p>B610 Audiology</p> <p>B620 Speech science</p> <p>B630 Language pathology</p> <p>B690 Aural & oral sciences not elsewhere classified</p> <p>B700 Nursing</p> <p>B701 Palliative care nursing</p> <p>B710 Community nursing</p> <p>B711 District nursing</p> <p>B712 Health visiting</p> <p>B713 School nursing</p> <p>B714 Practice nursing</p> <p>B720 Midwifery</p> <p>B730 Paediatric nursing</p> <p>B740 Adult nursing</p> <p>B741 Geriatric nursing</p> <p>B750 Dental nursing</p> <p>B760 Mental health nursing</p> <p>B761 Learning disability nursing</p>

B770	Medical nursing
B771	Critical care nursing
B780	Paramedical nursing
B790	Nursing not elsewhere classified
B800	Medical technology
B810	Cardiography
B820	Radiology
B821	Radiography, diagnostic
B822	Radiography, therapeutic
B830	Biomechanics, biomaterials & prosthetics (non-clinical)
B840	Dental technology
B850	Mortuary technology
B890	Medical technology not elsewhere classified
B900	Others in subjects allied to medicine
B910	Environmental health
B920	Occupational health
B930	Occupational therapy
B940	Counselling
B990	Subjects allied to medicine not elsewhere classified
B000	Subjects allied to medicine
C100	Biology
C110	Applied biology
C111	Parasitology
C120	Behavioural biology
C130	Cell biology
C131	Applied cell biology
C140	Developmental/reproductive biology
C141	Developmental biology
C142	Reproductive biology
C150	Environmental biology
C160	Marine/freshwater biology
C161	Marine biology
C162	Freshwater biology
C170	Population biology
C180	Ecology
C181	Biodiversity
C182	Evolution
C190	Biology not elsewhere classified
C191	Biometry
C200	Botany
C210	Applied botany
C220	Mycology
C240	Plant cell science
C250	Plant pathology
C290	Botany not elsewhere classified
C300	Zoology
C310	Applied zoology
C320	Cell zoology
C330	Developmental zoology
C340	Entomology
C350	Marine zoology
C360	Pest science
C390	Zoology not elsewhere classified
C400	Genetics
C410	Applied genetics
C420	Human genetics
C430	Medical & veterinary genetics
C431	Medical genetics
C432	Veterinary genetics
C440	Molecular genetics
C450	Genomics
C460	Genetic engineering
C490	Genetics not elsewhere classified
C500	Microbiology

C510	Applied microbiology
C520	Medical & veterinary microbiology
C521	Medical microbiology
C522	Veterinary microbiology
C530	Bacteriology
C540	Virology
C550	Immunology
C570	Serology
C590	Microbiology not elsewhere classified
C600	Sports science
C700	Molecular biology, biophysics & biochemistry
C710	Applied molecular biology, biophysics & biochemistry
C720	Biological chemistry
C730	Metabolic biochemistry
C740	Medical & veterinary biochemistry
C741	Medical biochemistry
C742	Veterinary biochemistry
C750	Plant biochemistry
C760	Biomolecular science
C770	Biophysical science
C790	Molecular biology, biophysics & biochemistry not elsewhere classified
C800	Psychology
C810	Applied psychology
C811	Occupational psychology
C812	Educational psychology
C813	Sport psychology
C814	Organisational psychology
C815	Business psychology
C816	Forensic psychology
C820	Developmental psychology
C821	Child psychology
C822	The psychology of ageing
C830	Methodological & conceptual issues in psychology
C831	Research methods in psychology
C832	Quantitative psychology
C833	Qualitative psychology
C834	History of psychology
C835	Philosophy of psychology
C840	Psychology in health & medicine
C841	Health psychology
C842	Clinical psychology
C843	Counselling psychology
C844	Psychotherapy
C845	Clinical neuropsychology
C846	Community psychology
C847	Psychoanalytical studies
C848	Psychology of mental health
C850	Cognitive & affective psychology
C851	Psychological modelling
C852	Psychology of communication
C853	Psychology of memory & learning
C854	Psychology of perception
C855	Psychology of higher cognitive processes
C856	Experimental psychology
C857	Affective psychology
C858	Transpersonal psychology
C860	Psychobiology
C861	Cognitive neuroscience
C862	Affective neuroscience
C863	Psychopharmacology
C864	Evolutionary psychology
C865	Animal psychology
C870	Personality & individual differences
C871	Psychometrics

C872	Psychology of gender
C873	Cross-cultural psychology
C880	Social psychology
C881	Social cognition
C890	Psychology not elsewhere classified
C900	Others in biological sciences
C910	Applied biological sciences
C990	Biological sciences not elsewhere classified
C000	Biological sciences
D100	Pre-clinical veterinary medicine
D190	Pre-clinical veterinary medicine not elsewhere classified
D200	Clinical veterinary medicine & dentistry
D210	Clinical veterinary medicine
D220	Clinical veterinary dentistry
D290	Clinical veterinary medicine & dentistry not elsewhere classified
D300	Animal science
D310	Veterinary nursing
D320	Animal health
D321	Animal anatomy
D322	Animal physiology
D323	Animal pathology
D324	Animal pharmacology
D325	Animal toxicology
D326	Animal pharmacy
D327	Animal nutrition
D328	Animal welfare
D330	Veterinary public health
D340	Overseas veterinary development
D390	Animal sciences not elsewhere classified
D400	Agriculture
D410	Arable & fruit farming
D411	Agricultural pests & diseases
D412	Crop physiology
D413	Crop nutrition
D414	Crop protection
D415	Crop production
D416	Glasshouse culture
D417	Amenity plant production
D418	Exotic plants & crops
D420	Livestock
D421	Livestock husbandry
D422	Equine studies
D423	Poultry keeping
D424	Gamekeeping
D425	Exotic livestock
D430	Fish farming
D431	Fish husbandry
D432	Freshwater fish
D433	Saltwater fish
D434	Ornamental fish
D435	Aquaculture
D440	Rural estate management
D441	Farm management
D442	Gamekeeping management
D443	Water resource management
D444	Land management for recreation
D445	Heritage management
D446	Wilderness management
D447	Environmental conservation
D450	International agriculture
D460	Organic farming
D461	Organic arable & fruit farming
D462	Organic livestock
D463	Organic fish farming

D470	Agricultural technology
D471	Agricultural machinery
D472	Agricultural irrigation & drainage
D490	Agriculture not elsewhere classified
D500	Forestry
D510	Trees & shrubs
D511	Forestry pests & diseases
D512	Tree physiology
D513	Tree nutrition
D514	Tree protection
D515	Tree production
D516	Timber production
D517	Community forestry
D520	International forestry
D530	Organic forestry
D540	Forestry technology
D541	Forestry irrigation & drainage
D590	Forestry not elsewhere classified
D600	Food & beverage studies
D610	Food science
D611	Meat science
D612	Cereal science
D613	Vegetable science
D614	Fruit science
D620	Food hygiene
D630	Food & beverage production
D631	Food & beverage manufacture
D632	Food & beverage processing
D633	Food & beverage technology
D634	Industrial baking
D635	Industrial brewing
D640	Food & beverages for the consumer
D641	Food & beverage packaging
D642	Food & beverage delivery
D690	Food & beverage studies not elsewhere classified
D700	Agricultural sciences
D710	Agricultural biology
D711	Agricultural microbiology
D720	Agricultural chemistry
D721	Agricultural biochemistry
D730	Agricultural botany
D740	Agricultural zoology
D750	Soil as an agricultural medium
D790	Agricultural sciences not elsewhere classified
D900	Others in veterinary sciences, agriculture & related subjects
D990	Veterinary sciences, agriculture & related subjects not elsewhere classified
D000	Veterinary sciences, agriculture & related subjects
F100	Chemistry
F110	Applied chemistry
F111	Industrial chemistry
F112	Colour chemistry
F120	Inorganic chemistry
F130	Structural chemistry
F131	Crystallography
F140	Environmental chemistry
F141	Marine chemistry
F150	Medicinal chemistry
F151	Pharmaceutical chemistry
F160	Organic chemistry
F161	Organometallic chemistry
F162	Polymer chemistry
F163	Bio-organic chemistry
F164	Petrochemical chemistry
F165	Biomolecular chemistry

F170	Physical chemistry
F180	Analytical chemistry
F190	Chemistry not elsewhere classified
F200	Materials science
F290	Materials science not elsewhere classified
F300	Physics
F310	Applied physics
F311	Engineering physics
F320	Chemical physics
F321	Solid-state physics
F330	Environmental physics
F331	Atmospheric physics
F332	Marine physics
F340	Mathematical & theoretical physics
F341	Electromagnetism
F342	Quantum mechanics
F343	Computational physics
F350	Medical physics
F351	Radiation physics
F360	Optical physics
F361	Laser physics
F370	Nuclear & particle physics
F380	Acoustics
F390	Physics not elsewhere classified
F400	Forensic & archaeological sciences
F410	Forensic science
F420	Archaeological science
F490	Forensic & archaeological sciences not elsewhere classified
F500	Astronomy
F510	Astrophysics
F520	Space & planetary sciences
F521	Space science
F522	Planetary science
F590	Astronomy not elsewhere classified
F600	Geology
F610	Applied geology
F611	Industrial geology
F612	Engineering geology
F620	Mining geology
F621	Exploration geology
F630	Geotechnology
F631	Marine geotechnology
F640	Earth science
F641	Palaeontology
F642	Geoscience
F643	Quaternary studies
F650	Geological oceanography
F660	Geophysics
F661	Exploration geophysics
F670	Geochemistry
F690	Geology not elsewhere classified
F700	Science of aquatic & terrestrial environments
F710	Marine sciences
F720	Hydrography
F730	Ocean sciences
F750	Environmental sciences
F751	Applied environmental sciences
F752	Hydrology
F753	Pollution control
F760	Climatology
F761	Meteorology
F770	Soil science
F790	Science of aquatic & terrestrial environments not elsewhere classified
F800	Physical geographical sciences

F810	Environmental geography
F811	Biogeography
F840	Physical geography
F841	Maritime geography
F842	Geomorphology
F843	Topography
F844	Cartography
F845	Remote sensing
F846	Geographical information systems
F890	Physical geographical sciences not elsewhere classified
F900	Others in physical sciences
F990	Physical sciences not elsewhere classified
F000	Physical sciences
G010	Mathematical science
G020	Computer science
G100	Mathematics
G110	Pure mathematics
G120	Applied mathematics
G121	Mechanics (mathematical)
G130	Mathematical methods
G140	Numerical analysis
G150	Mathematical modelling
G160	Engineering/industrial mathematics
G190	Mathematics not elsewhere classified
G200	Operational research
G290	Operational research not elsewhere classified
G300	Statistics
G310	Applied statistics
G311	Medical statistics
G320	Probability
G330	Stochastic processes
G340	Statistical modelling
G350	Mathematical statistics
G390	Statistics not elsewhere classified
G400	Computer science
G410	Computer architectures & operating systems
G411	Computer architectures
G412	Operating systems
G420	Networks & communications
G430	Computational science foundations
G440	Human-computer interaction
G450	Multimedia computing science
G490	Computer science not elsewhere classified
G500	Information systems
G510	Information modelling
G520	Systems design methodologies
G530	Systems analysis & design
G540	Databases
G550	Systems auditing
G560	Data management
G590	Systems analysis & design not elsewhere classified
G600	Software engineering
G610	Software design
G620	Programming
G621	Procedural programming
G622	Object-oriented programming
G623	Declarative programming
G690	Software engineering not elsewhere classified
G700	Artificial intelligence
G710	Speech & natural language processing
G720	Knowledge representation
G730	Neural computing
G740	Computer vision
G750	Cognitive modelling

G760	Machine learning
G761	Automated reasoning
G790	Artificial intelligence not elsewhere classified
G910	Others in mathematical sciences
G920	Others in computer sciences
H100	General engineering
H110	Integrated engineering
H120	Safety engineering
H121	Fire safety engineering
H122	Water quality control
H123	Public health engineering
H130	Computer-aided engineering
H131	Automated engineering design
H140	Mechanics
H141	Fluid mechanics
H142	Solid mechanics
H143	Structural mechanics
H150	Engineering design
H190	General engineering not elsewhere classified
H200	Civil engineering
H210	Structural engineering
H220	Environmental engineering
H221	Energy resources
H222	Coastal decay
H223	Environmental impact assessment
H230	Transport engineering
H231	Permanent way engineering
H232	Pavement engineering
H240	Surveying science
H241	General practice surveying
H242	Engineering surveying
H250	Geotechnical engineering
H290	Civil engineering not elsewhere classified
H300	Mechanical engineering
H310	Dynamics
H311	Thermodynamics
H320	Mechanisms & machines
H321	Turbine technology
H330	Automotive engineering
H331	Road vehicle engineering
H332	Rail vehicle engineering
H333	Ship propulsion engineering
H340	Acoustics & vibration
H341	Acoustics
H342	Vibration
H350	Offshore engineering
H360	Electromechanical engineering
H390	Mechanical engineering not elsewhere classified
H400	Aerospace engineering
H410	Aeronautical engineering
H411	Air passenger transport engineering
H412	Air freight transport engineering
H413	Air combat engineering
H420	Astronautical engineering
H430	Avionics
H440	Aerodynamics
H441	Flight mechanics
H450	Propulsion systems
H460	Aviation studies
H490	Aerospace engineering not elsewhere classified
H500	Naval architecture
H510	Shipbuilding
H511	Surface passenger ship building
H512	Surface freight ship building

H513	Surface combat ship building
H514	Submarine building
H520	Ship design
H521	Surface passenger ship design
H522	Surface freight ship design
H523	Surface combat ship design
H524	Submarine design
H590	Naval architecture not elsewhere classified
H600	Electronic & electrical engineering
H610	Electronic engineering
H611	Microelectronic engineering
H612	Integrated circuit design
H620	Electrical engineering
H630	Electrical power
H631	Electrical power generation
H632	Electrical power distribution
H640	Communications engineering
H641	Telecommunications engineering
H642	Broadcast engineering
H643	Satellite engineering
H644	Microwave engineering
H650	Systems engineering
H651	Digital circuit engineering
H652	Analogue circuit engineering
H660	Control systems
H661	Instrumentation control
H662	Control by light systems
H670	Robotics & cybernetics
H671	Robotics
H672	Cybernetics
H673	Bioengineering
H674	Virtual reality engineering
H680	Optoelectronic engineering
H690	Electronic & electrical engineering not elsewhere classified
H700	Production & manufacturing engineering
H710	Manufacturing systems engineering
H711	Manufacturing systems design
H712	Manufacturing installation systems
H713	Production processes
H714	Manufacturing systems maintenance
H720	Quality assurance engineering
H730	Mechatronics
H790	Production & manufacturing engineering not elsewhere classified
H800	Chemical, process & energy engineering
H810	Chemical engineering
H811	Biochemical engineering
H812	Pharmaceutical engineering
H820	Atomic engineering
H821	Nuclear engineering
H830	Chemical process engineering
H831	Bioprocess engineering
H840	Gas engineering
H850	Petroleum engineering
H890	Chemical, process & energy engineering not elsewhere classified
H900	Others in engineering
H990	Engineering not elsewhere classified
H000	Engineering
J100	Minerals technology
J110	Mining
J120	Quarrying
J130	Rock mechanics
J140	Minerals processing
J150	Minerals surveying
J160	Petrochemical technology

J190	Minerals technology not elsewhere classified
J200	Metallurgy
J210	Applied metallurgy
J220	Metallic fabrication
J221	Pattern making
J230	Corrosion technology
J290	Metallurgy not elsewhere classified
J300	Ceramics & glass
J310	Ceramics
J320	Glass technology
J390	Ceramics & glass not elsewhere classified
J400	Polymers & textiles
J410	Polymers technology
J411	Plastics
J420	Textiles technology
J421	Textile chemistry
J422	Dyeing & colouring of textiles
J430	Leather technology
J431	Tanning
J440	Clothing production
J441	Machine knitting
J442	Commercial tailoring
J443	Pattern cutting
J444	Millinery
J445	Footwear production
J490	Polymers & textiles not elsewhere classified
J500	Materials technology not otherwise specified
J510	Materials technology
J511	Engineering materials
J512	Paper technology
J513	Furniture technology
J520	Printing
J521	Offset lithography
J522	Photo-lithography
J523	Reprographic techniques
J524	Screen process printing
J530	Gemmology
J590	Materials technology not elsewhere classified
J600	Maritime technology
J610	Marine technology
J611	Marine navigation
J612	Marine radar
J613	Marine radio
J614	Marine plumbing
J690	Maritime technology not elsewhere classified
J700	Biotechnology
J710	Plant biotechnology (crops, trees, shrubs etc.)
J720	Animal biotechnology
J730	Environmental biotechnology
J740	Industrial biotechnology
J750	Medical biotechnology
J790	Biotechnology not elsewhere classified
J900	Others in technology
J910	Energy technologies
J920	Ergonomics
J930	Audio technology
J931	Music recording
J940	Machinery maintenance
J941	Office machinery maintenance
J942	Industrial machinery maintenance
J950	Musical instrument technology
J960	Transport logistics
J990	Technologies not elsewhere classified
J000	Technologies

K100	Architecture
K110	Architectural design theory
K120	Interior architecture
K130	Architectural technology
K190	Architecture not elsewhere classified
K200	Building
K210	Building technology
K220	Construction management
K230	Building surveying
K240	Quantity surveying
K250	Conservation of buildings
K290	Building not elsewhere classified
K300	Landscape design
K310	Landscape architecture
K320	Landscape studies
K390	Landscape design not elsewhere classified
K400	Planning (urban, rural & regional)
K410	Regional planning
K420	Urban & rural planning
K421	Urban planning
K422	Rural planning
K430	Planning studies
K440	Urban studies
K450	Housing
K460	Transport planning
K490	Planning (urban, rural & regional) not elsewhere classified
K900	Others in architecture, building & planning
K990	Architecture, building & planning not elsewhere classified
K000	Architecture, building & planning
L100	Economics
L110	Applied economics
L111	Financial economics
L112	Agricultural economics
L113	Economic policy
L120	Microeconomics
L130	Macroeconomics
L140	Econometrics
L150	Political economics
L160	International economics
L170	Economic systems
L171	Capitalism
L172	Monetarism
L173	Keynesianism
L174	Collectivism
L190	Economics not elsewhere classified
L200	Politics
L210	Political theories
L211	Liberalism
L212	Conservatism
L213	Socialism
L214	Nationalism
L215	Fascism
L216	Feminism
L217	Environmentalism
L218	Anarchism
L220	Political systems
L221	Autocracy
L222	Democracy
L223	Plutocracy
L224	Oligarchy
L230	UK government/parliamentary studies
L231	Public administration
L232	UK constitutional studies
L240	International politics

L241	European Union politics
L242	Commonwealth politics
L243	Politics of a specific country/region
L244	International constitutional studies
L250	International relations
L251	Strategic studies
L252	War & peace studies
L260	Comparative politics
L290	Politics not elsewhere classified
L300	Sociology
L310	Applied sociology
L320	Gender studies
L321	Women's studies
L322	Men's studies
L330	Ethnic studies
L340	Disability in society
L350	Religion in society
L360	Socio-economics
L370	Social theory
L371	Social hierarchy
L380	Political sociology
L390	Sociology not elsewhere classified
L391	Sociology of science & technology
L400	Social policy
L410	UK social policy
L420	International social policy
L430	Public policy
L431	Health policy
L432	Welfare policy
L433	Education policy
L434	Transport policy
L435	Security policy
L490	Social policy not elsewhere classified
L500	Social work
L510	Health & welfare
L520	Child care
L530	Youth work
L540	Community work
L550	Careers guidance
L560	Probation/after-care
L590	Social work not elsewhere classified
L600	Anthropology
L610	Social & cultural anthropology
L620	Physical & biological anthropology
L690	Anthropology not elsewhere classified
L700	Human & social geography
L710	Human & social geography by area
L711	Human & social geography of Europe
L712	Human & social geography of Asia
L713	Human & social geography of Africa
L714	Human & social geography of Australasia
L715	Human & social geography of the Americas
L716	Human & social geography of the Arctic/Antarctic
L720	Human & social geography by topic
L721	Economic geography
L722	Urban geography
L723	Political geography
L724	Transport geography
L725	Historical geography
L726	Cultural geography
L727	Agricultural geography
L790	Human & social geography not elsewhere classified
L900	Others in social studies
L990	Social studies not elsewhere classified

L000	Social studies
M100	Law by area
M110	UK legal systems
M111	English law
M112	Welsh law
M113	Northern Irish law
M114	Scottish law
M120	European Union law
M130	Public international law
M140	Comparative law
M190	Law by area not elsewhere classified
M200	Law by topic
M210	Public law
M211	Criminal law
M220	Private law
M221	Business & commercial law
M222	Contract law
M223	Property law
M224	Torts
M240	Jurisprudence
M250	Legal practice
M260	Medical law
M290	Law by topic not elsewhere classified
M900	Others in law
M990	Law not elsewhere classified
M000	Law
N100	Business studies
N110	European business studies
N120	International business studies
N190	Business studies not elsewhere classified
N200	Management studies
N210	Management techniques
N211	Strategic management
N212	Creative management
N213	Project management
N214	Change management
N215	Organisational development
N220	Institutional management
N223	Domestic management
N224	Management & organisation of education
N230	Land & property management
N231	Land management
N232	Property management
N234	Property valuation & auctioneering
N240	Retail management
N290	Management studies not elsewhere classified
N300	Finance
N310	Banking
N320	Investment & insurance
N321	Investment
N322	Insurance
N323	Actuarial science
N330	Taxation
N340	Financial management
N341	Financial risk
N390	Finance not elsewhere classified
N400	Accounting
N410	Accountancy
N411	Cost & management accountancy
N412	Public accountancy
N413	Book keeping
N420	Accounting theory
N421	Auditing of accounts
N422	Financial reporting

N490	Accounting not elsewhere classified
N500	Marketing
N510	Market research
N520	Sales management
N530	Distribution
N550	International marketing
N560	Promotion & advertising
N561	Advertising
N562	Corporate image
N563	Sponsorship
N590	Marketing not elsewhere classified
N600	Human resource management
N611	Industrial relations
N612	Staff development
N613	Training methods
N614	Recruitment methods
N620	Health & safety issues
N690	Human resources management not elsewhere classified
N700	Office skills
N710	Office administration
N720	Secretarial & typing skills
N721	Audio typing
N722	Shorthand & shorthand transcription
N790	Office skills not elsewhere classified
N800	Hospitality, leisure, tourism & transport
N810	Travel management
N820	Event management
N830	Tourism
N831	Tourism studies
N832	Tourism management
N850	Transport studies
N851	Land travel
N852	Sea travel
N853	Air travel
N860	Hospitality
N861	Hospitality studies
N862	Hospitality management
N870	Recreation, sport & leisure studies
N890	Hospitality, leisure, tourism & transport not elsewhere classified
N900	Others in business & administrative studies
N990	Business & administrative studies not elsewhere classified
N000	Business & administrative studies
P100	Information services
P110	Information management
P120	Librarianship
P121	Library studies
P130	Curatorial studies
P131	Museum studies
P132	Archive studies
P190	Information services not elsewhere classified
P200	Publicity studies
P210	Public relations
P290	Publicity studies not elsewhere classified
P300	Media studies
P301	Television studies
P302	Radio studies
P303	Film studies
P304	Electronic media studies
P305	Paper-based media studies
P310	Media production
P311	Television production
P312	Radio production
P313	Film production
P390	Media studies not elsewhere classified

P400	Publishing
P410	Electronic publishing
P411	Publishing on audio/video tape
P412	Publishing on CD-ROM
P413	Publishing via the World Wide Web
P420	Multimedia publishing
P430	Interactive publishing
P490	Publishing not elsewhere classified
P500	Journalism
P510	Factual reporting
P590	Journalism not elsewhere classified
P900	Others in mass communications & documentation
P990	Mass communications & documentation not elsewhere classified
P000	Mass communications & documentation
Q100	Linguistics
Q110	Applied linguistics
Q120	Historical linguistics
Q130	Phonetics & phonology
Q131	Phonetics
Q132	Phonology
Q140	Sociolinguistics
Q150	Psycholinguistics
Q190	Linguistics not elsewhere classified
Q200	Comparative literary studies
Q210	Literature in translation
Q220	Literature in its original language
Q290	Comparative literary studies not elsewhere classified
Q300	English studies
Q310	English language
Q320	English literature
Q321	English literature by period
Q322	English literature by author
Q323	English literature by topic
Q330	English as a second language
Q340	English literature written as a second language
Q390	English studies not elsewhere classified
Q400	Ancient language studies
Q410	Ancient Egyptian
Q411	Coptic
Q420	Classical Arabic
Q430	Akkadian
Q440	Sumerian
Q450	Sanskrit
Q460	Prakrit
Q470	Aramaic
Q480	Hebrew
Q490	Ancient language studies not elsewhere classified
Q500	Celtic studies
Q510	Ancient Celtic studies
Q520	Modern Celtic studies
Q521	Goidelic group of languages
Q522	Brythonic group of languages
Q530	Scottish Gaelic
Q531	Scottish Gaelic literature
Q540	Irish Gaelic
Q541	Irish Gaelic literature
Q550	Manx
Q551	Manx literature
Q560	Welsh
Q561	Welsh literature
Q570	Cornish
Q571	Cornish literature
Q580	Breton
Q581	Breton literature

Q590	Celtic studies not elsewhere classified
Q600	Latin studies
Q610	Latin language
Q611	Church Latin
Q612	Medieval Latin
Q620	Latin literature
Q630	Latin literature in translation
Q690	Latin studies not elsewhere classified
Q700	Classical Greek studies
Q710	Classical Greek language
Q711	Classical Church Greek
Q712	Late Greek
Q720	Classical Greek literature
Q730	Classical Greek literature in translation
Q790	Classical Greek studies not elsewhere classified
Q800	Classical studies
Q890	Classical studies not elsewhere classified
Q900	Others in linguistics, classics & related subjects
Q910	Translation studies
Q920	Translation theory
Q990	Linguistics, classics & related subjects not elsewhere classified
Q000	Linguistics, classics & related subjects
R100	French studies
R110	French language
R120	French literature
R130	French society & culture
R190	French studies not elsewhere classified
R200	German studies
R210	German language
R220	German literature
R230	German society & culture
R290	German studies not elsewhere classified
R300	Italian studies
R310	Italian language
R320	Italian literature
R330	Italian society & culture
R390	Italian studies not elsewhere classified
R400	Spanish studies
R410	Spanish language
R411	Spanish languages in other countries
R420	Spanish literature
R430	Spanish society & culture
R490	Spanish studies not elsewhere classified
R500	Portuguese studies
R510	Portuguese language
R511	Portuguese languages in other countries
R520	Portuguese literature
R530	Portuguese society & culture
R590	Portuguese studies not elsewhere classified
R600	Scandinavian studies
R610	Scandinavian languages
R611	Swedish language
R612	Norwegian language
R613	Finnish language
R614	Danish language
R620	Scandinavian literature
R621	Swedish literature
R622	Norwegian literature
R623	Finnish literature
R624	Danish literature
R630	Scandinavian society & culture
R631	Swedish society & culture
R632	Norwegian society & culture
R633	Finnish society & culture

R634	Danish society & culture
R690	Scandinavian studies not elsewhere classified
R700	Russian & East European studies
R710	Russian & East European languages
R711	Russian language
R712	Polish language
R713	Czech language
R720	Russian & East European Literature
R721	Russian literature
R722	Polish literature
R723	Czech literature
R730	Russian & East European society & culture
R731	Russian society & culture
R732	Polish society & culture
R733	Czech society & culture
R790	Russian & East European studies not elsewhere classified
R800	European studies
R900	Others in European languages, literature & related subjects
R910	Other European languages
R911	Dutch
R912	Flemish
R920	Other European literature
R930	Other European societies & cultures
R990	European languages, literature & related subjects not elsewhere classified
R000	European languages, literature & related subjects
T100	Chinese studies
T110	Chinese language studies
T120	Chinese literature studies
T130	Chinese society & culture studies
T190	Chinese studies not elsewhere classified
T200	Japanese studies
T210	Japanese language studies
T220	Japanese literature studies
T230	Japanese society & culture studies
T290	Japanese studies not elsewhere classified
T300	South Asian studies
T310	South Asian language studies
T320	South Asian literature studies
T330	South Asian society & culture studies
T390	South Asian studies not elsewhere classified
T400	Other Asian studies
T410	Other Asian language studies
T420	Other Asian Literature Studies
T430	Other Asian society & culture studies
T490	Other Asian studies not elsewhere classified
T500	African studies
T510	African language studies
T520	African literature studies
T530	African society & culture studies
T590	African studies not elsewhere classified
T600	Modern Middle Eastern studies
T610	Modern Middle Eastern language studies
T620	Modern Middle Eastern literature studies
T630	Modern Middle Eastern society & culture studies
T690	Modern Middle Eastern studies not elsewhere classified
T700	American studies
T710	American language studies
T711	Latin American language studies
T720	American literature studies
T721	Latin American literature studies
T730	American society & culture studies
T731	Latin American society & culture studies
T790	American studies not elsewhere classified
T800	Australasian studies

T810	Australasian language studies
T820	Australasian literature studies
T830	Australasian society & culture studies
T890	Australasian studies not elsewhere classified
T900	Others in Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
T910	Others in Eastern, Asiatic, African, American & Australasian languages
T920	Others in Eastern, Asiatic, African, American & Australasian literature
T930	Others in Eastern, Asiatic, African, American & Australasian societies & culture
T990	Eastern, Asiatic, African, American & Australasian languages, literature
T000	Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
V100	History by period
V110	Ancient history
V120	Byzantine history
V130	Medieval history
V140	Modern history
V141	Modern history 1500-1599
V142	Modern history 1600-1699
V143	Modern history 1700-1799
V144	Modern history 1800-1899
V145	Modern history 1900-1919
V146	Modern history 1920-1949
V147	Modern history 1950-1999
V148	Modern history 2000-2099
V190	History by period not elsewhere classified
V200	History by area
V210	British history
V211	Irish history
V212	Scottish history
V213	Welsh history
V214	English history
V220	European history
V221	French history
V222	German history
V223	Italian history
V224	Iberian history
V225	Russian history
V230	American history
V231	Canadian history
V232	USA history
V233	South American history
V234	Central American history
V240	Asian history
V241	Chinese history
V242	Indian history
V243	South East Asian history
V250	African history
V251	North African history
V252	Central African history
V253	Southern African history
V254	East African history
V255	West African history
V260	Australasian history
V261	Australian history
V262	New Zealand history
V270	World history
V271	International history
V290	History by area not elsewhere classified
V300	History by topic
V310	Economic history
V320	Social history
V321	Local history

V322	Oral history
V323	Family history
V330	History of religions
V340	Intellectual history
V350	History of art
V360	History of architecture
V370	History of design
V380	History of science
V381	History of physics
V382	History of chemistry
V383	History of mathematics
V390	History by topic not elsewhere classified
V391	Military history
V400	Archaeology
V410	Egyptology
V420	Stone Age
V430	Bronze Age
V440	Iron Age
V450	Archaeological conservation
V460	Archaeological techniques
V490	Archaeology not elsewhere classified
V500	Philosophy
V510	Metaphysics
V511	Epistemology
V520	Moral philosophy
V530	Scholastic philosophy
V540	Social philosophy
V550	Philosophy of science
V560	Mental philosophy
V590	Philosophy not elsewhere classified
V600	Theology & religious studies
V610	Theology
V620	Religious studies
V621	Christian studies
V622	Islamic studies
V623	Judaism
V624	Hinduism
V625	Buddhism
V626	Other Asian religious studies
V627	Comparative religious studies
V630	Divinity
V640	Religious writings
V641	The Bible & Christian texts
V642	The Qur'an & Islamic texts
V643	The Torah & Judaic texts
V644	Asian religious texts
V645	Comparative religious texts
V650	Pastoral studies
V690	Theology & religious studies not elsewhere classified
V900	Others in historical & philosophical studies
V990	Historical & philosophical studies not elsewhere classified
V000	Historical & philosophical studies
W100	Fine art
W110	Drawing
W120	Painting
W130	Sculpture
W140	Printmaking
W150	Calligraphy
W160	Fine art conservation
W190	Fine art not elsewhere classified
W200	Design studies
W210	Graphic design
W211	Typography
W212	Multimedia design

W213	Visual communication
W220	Illustration
W230	Clothing/fashion design
W231	Textile design
W240	Industrial/product design
W250	Interior design
W260	Furniture design
W270	Ceramics design
W280	Interactive & electronic design
W290	Design studies not elsewhere classified
W300	Music
W310	Musicianship/performance studies
W330	History of music
W340	Types of music
W350	Musicology
W360	Musical instrument history
W390	Music not elsewhere classified
W400	Drama
W410	Acting
W420	Directing for theatre
W430	Producing for theatre
W440	Theatre studies
W450	Stage management
W451	Theatrical wardrobe design
W452	Theatrical make-up
W460	Theatre design
W461	Stage design
W490	Drama not elsewhere classified
W500	Dance
W510	Choreography
W520	Body awareness
W530	History of dance
W540	Types of dance
W590	Dance not elsewhere classified
W600	Cinematics & photography
W610	Moving image techniques
W611	Directing motion pictures
W612	Producing motion pictures
W613	Film & sound recording
W614	Visual & audio effects
W615	Animation techniques
W620	Cinematography
W630	History of cinematics & photography
W631	History of cinematics
W632	History of photography
W640	Photography
W690	Cinematics & photography not elsewhere classified
W700	Crafts
W710	Fabric & leather crafts
W711	Needlecraft
W712	Dressmaking
W713	Soft furnishing
W714	Weaving
W715	Leatherwork
W720	Metal crafts
W721	Silversmithing/goldsmithing
W722	Blacksmithing
W723	Clock/watchmaking
W730	Wood crafts
W731	Carpentry/joinery
W732	Cabinet making
W733	Marquetry & inlaying
W734	Veneering
W740	Surface decoration

W750	Clay & stone crafts
W751	Pottery
W752	Tile making
W753	Stone crafts
W760	Reed crafts
W761	Basketry
W762	Thatching
W770	Glass crafts
W771	Glassblowing
W780	Paper crafts
W781	Bookbinding
W782	Origami
W790	Crafts not elsewhere classified
W800	Imaginative writing
W810	Scriptwriting
W820	Poetry writing
W830	Prose writing
W890	Imaginative writing not elsewhere classified
W900	Others in creative arts & design
W990	Creative arts & design not elsewhere classified
W000	Creative arts & design
X100	Training teachers
X110	Training teachers - nursery
X120	Training teachers - primary
X121	Training teachers - infant (key stage 1)
X122	Training teachers - junior (key stage 2)
X130	Training teachers - secondary
X131	Training teachers - key stage 3
X132	Training teachers - key stage 4
X140	Training teachers - tertiary
X141	Training teachers - further education
X142	Training teachers - higher education
X150	Training teachers - adult education
X151	Training teachers - coaching
X160	Training teachers - specialist
X161	Training teachers - special needs
X162	Teaching English as a Foreign Language (TEFL)
X190	Training teachers not elsewhere classified
X200	Research & study skills in education
X210	Research skills
X220	Study skills
X290	Research & study skills in education not elsewhere classified
X300	Academic studies in education
X310	Academic studies in nursery education
X320	Academic studies in primary education
X330	Academic studies in secondary education
X340	Academic studies in tertiary education
X341	Academic studies in further education
X342	Academic studies in higher education
X350	Academic studies in adult education
X360	Academic studies in specialist education
X370	Academic studies in education (across phases)
X390	Academic studies in education not elsewhere classified
X900	Others in education
X990	Education not elsewhere classified
X000	Education
Y000	Combined/general subject unspecified
9998	Not applicable
9999	Not known

PhD submission date

Short Name	PHDSUB
Type	field
Description	This field holds the date of first submission of thesis.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.RCSTDNT is not 99 and Course.COURSEAIM = D00 and Instance.REDUCEDI = 00 or 04. Optional for all other instances where Course.COURSEAIM = D00 and Instance.REDUCEDI = 00 or 04
Base Data Type	DateWithNullStructure9
Field Length	10
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	RCSTDNT RCSTDID
Reason Required	To assess time taken by students to submit.
Notes	<p>All date fields in the Student Record must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field follows the data policies set out in the MIAP Common Data Definitions project.</p> <p>If the thesis has not been submitted an empty element should be returned with the ReasonForNull attribute set to 9 (not applicable), i.e:</p> <pre><PHDSUB ReasonForNull="9"></PHDSUB></pre> <p>This date should not be updated if a thesis is resubmitted.</p> <p>Where Y0/Y1/Y2 appear in business rules, these refer to the reporting period Y1-Y2 (e.g. for the 2007-08 reporting period, Y0 is 2006, Y1 is 2007 and Y2 is 2008).</p>
Owner	HESA
Version	1.2
Date modified	2009-07-30
Change management notes	Business rules 6 amended so now excludes dormant modes and downgraded to warning, and business rule 7 amended to become warning which triggers when less than 24 months (and not error that triggers when less than 36 months). New business rule 8.
Business rules	<ol style="list-style-type: none"> 1 Error Instance.PHDSUB must exist where Instance.RCSTDNT is not 99 and Course.COURSEAIM = D00 and Instance.REDUCEDI = 00 or 04 2 Error Where Instance.PHDSUB exists then Course.COURSEAIM must = D00 3 Error Instance.PHDSUB must not be null except when ReasonForNull = 9 4 Error Instance.PHDSUB must be null when ReasonForNull = 9 5 Error Instance.PHDSUB must not be greater than Y2-07-31 6 Warning Where Instance.PHDSUB exists it should not be earlier than (Y1-2)-08-01

	when Instance.MODE is not 63 or 64
7	Warning Where Instance.PHDSUB exists it should not be earlier than (Instance.COMDATE + 24 months)
8	Error Instance.PHDSUB must not be earlier than Instance.COMDATE

Postcode

Short Name	POSTCODE
Type	field
Description	This field identifies the postcode of the student's permanent or home address prior to entry to the course. It is not necessarily the correspondence address of the student.
Applicable to	England NI Scotland Wales
Coverage	All entrants where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and Instance.REDUCEDI = 00 or 01
Base Data Type	PostCodeWithNullStructure
Field Length	8
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	DOMICILE
Reason Required	To monitor student population by source location, especially in the widening participation context.
Examples	A typical postcode such as GL50 3DA would be coded with a blank in the fifth character position. A postcode such as B1 6SR would have a blank in position 3. The part of the postcode before the space is known as the outward part of the postcode and can be 2, 3 or 4 characters long. The part of the postcode after the space is known as the inward part of the postcode and is a fixed length of 3 characters. The space between the outward and inward parts of the postcode must always be shown as part of the postcode.
Notes	<p>UK domiciled, for the purposes of this field, means domiciled in England, Wales, Scotland, Northern Ireland, Channel Islands or Isle of Man.</p> <p>In the event that the full postcode is not known, institutions must return at least the outward part. The first part of the postcode (the outward part) is essential for allowing HESA to do geographic analysis.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction</p> <p>Information about postcodes and postcodes for known addresses can be obtained from Postcodes Online at: www.royalmail.com.</p> <p>Country of domicile is collected in EntryProfile.DOMICILE.</p> <p>If no valid postcode (full or outward only) can be ascertained an empty element should be returned with the ReasonForNull attribute set to 1 (not known), i.e:</p> <pre><POSTCODE ReasonForNull="1"></POSTCODE></pre>

	<p>British Forces Post Office (BFPO) postcodes</p> <p>Where BFPO codes relate to UK locations, institutions will need to locate the Royal Mail equivalent postcode for the base. If this is not known, then an empty element must be returned with the ReasonForNull attribute set to 1 (not known), i.e:</p> <pre><POSTCODE ReasonForNull="1"></POSTCODE></pre> <p>Note that for funding allocations HEFCE, HEFCW and WAG-DCELLS can only use data that includes both the outward and inward parts of the postcode.</p> <p>There is further guidance on valid postcode formats at: http://www.govtalk.gov.uk/gdsc/html/frames/PostCode-2-1-Release.htm. The business rule structure validation will be slightly less strict than that described in UK Government Data Standards Catalogue, as not all parsers will support the full GDSC definition. All postcodes are validated against valid postcodes at exception.</p>
Owner	BS7666
Version	1.4
Date modified	2009-09-21
Change management notes	Guidance added on British Forces Post Office (BFPO)
Business rules	<ol style="list-style-type: none"> 1 Error EntryProfile.POSTCODE must exist where EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM and corresponding Instance.REDUCEDI = 00 or 01 2 Error EntryProfile.POSTCODE must not be null except when ReasonForNull = 1 3 Error EntryProfile.POSTCODE must be null when ReasonForNull = 1 4 Error EntryProfile.POSTCODE must not exist where EntryProfile.DOMICILE is not in (XF, XG, XH, XI, XK, XL, GG, JE or IM) 5 Error Where exists EntryProfile.POSTCODE must contain: a valid full postcode structure or a valid outward postcode structure

Qualification awarded

Short Name	QUAL
Type	field
Description	This field records the qualification awarded.
Applicable to	England NI Scotland Wales
Coverage	All qualification awarded records
Base Data Type	QUALCodeType
Field Length	3
Part Of	Qualifications awarded
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	COURSEAIM
Reason Required	To allow analysis of qualifications awarded
Notes	<p>For some students whose course qualification aim may be, for example, first degree but who terminate their studies after a successful second year, occasionally a different qualification such as an HND or DipHE may be awarded. It is the awarded qualification which must be coded here.</p> <p>This field records the qualification obtained by the student during the reporting year. If a student is awarded more than one qualification during the reporting year then the QualificationsAwarded element should be repeated. A qualification obtained is not assumed from Instance.RSNEND and Instance.ENDDATE</p> <p>Some professional awarding bodies do not currently release results information to institutions. Where this is the case, institutions should leave this field blank and complete field Instance.RSNEND with code 98 'Completion of course - result unknown'.</p> <p>Interim Awards: In most cases qualifications are obtained at the end of a course. Therefore typically where there is a QualificationsAwarded a reason for leaving and a date left would be expected. It is recognised, however, that there are a few courses where interim qualifications are actually awarded and so these fields may not be completed. Institutions that award interim qualifications for students who are continuing on a course can return this information to HESA in the reporting year in which the interim qualification is awarded if they wish, in which case Instance.ENDDATE should not be completed in order to indicate that these students are continuing on the course. However records returned in this way will not be included in the POPDLHE. Alternatively institutions can return interim qualifications when the student completes the course by completing the QualificationsAwarded fields and indicating the date the student completed the course in Instance.ENDDATE. Records returned in this way will be included in the POPDLHE (assuming that all other criteria are met).</p> <p>Resit exams and/or results from late exam boards: Students who complete their instance by 31 July but who have resit examinations to take and/or whose final confirmation of award by exam boards may be after this date should be returned to HESA as leavers, with a dateleft in the reporting period ending that 31 July. If their results are known before the Student Record data collection closes, these results</p>

	<p>should be included in the return. Records for such students will be included in the POPDLHE (assuming that they meet all other criteria). However, if the results are not known before the Student Record data collection closes, a record should be submitted with a dateleft in the reporting period ending that 31 July completed and code 98 'Completion of course - result unknown' in RSNEND. Once known, these results should be returned in the next reporting period by submitting a record with the appropriate dormant code in Instance.MODE. The date returned in Instance.ENDDATE must be the original dateleft and not be up-dated. Records returned in this way will not be included in the POPDLHE.</p> <p>Institutions may wish to decommit their return late in the data collection period in order to include results from late exam or re-sit boards.</p> <p>This same guidance applies to ITT TDA students where the award of QTS may be delayed.</p> <p>ITT TDA students may finish their course in June/July of the HESA reporting year. This date should be date recorded in ENDDATE. However the institution may not know whether the student has been awarded QTS until later. If award information is known before the HESA data collection closes at the end of November, then this should be included in QUAL and OUTCOME. TDA have confirmed that trainees who obtain a successful award up until 1 November, and are shown as such in the main HESA return, will be counted in the profiles publication. Award dates after 31 October should be included in the following HESA data collection. In neither case should ENDDATE be up-dated.</p> <p>It is expected that students coded other than 1 or 4 in OUTCOME who are subsequently awarded QTS should have this recorded in QualificationsAwarded.QUAL and QualificationsAwarded.OUTCOME in a subsequent return to HESA as an award from dormant status.</p>
Owner	HESA
Version	1.2
Date modified	2009-09-11
Change management notes	Deleted guidance "This field may be left blank for FE level students in England and Wales who are coded 6, A or B in Instance.PROGRESS."
Business rules	<p>2 Error QualificationsAwarded.QUAL cannot be coded H16, I16, M16, M86 where the first two characters of CourseSubject.SBJCA = D1 or D2 and Institution.UKPRN does not equal 10007786, 10007788, 10006842, 10007779, 10007790 or 10007794</p> <p>3 Error QualificationsAwarded.QUAL cannot be coded H16, I16, M16 or M86 where the first character of CourseSubject.SBJCA = A and Institution.UKPRN does not equal 10000886, 10007801, 10006840, 10007785, 10007786, 10007788, 10007143, 10007789, 10007792, 10007149, 10007767, 10007795, 10007796, 10006842, 10003270, 10003645, 10007775, 10007782, 10007784, 10007799, 10007154, 10007774, 10007157, 10007158, 10007806, 10007163, 10007167, 10007790, 10007794, 10007783, 10007803, 10007814, 10007852, 10007855, 10005343 or 10007798</p> <p>5 Error QualificationsAwarded.QUAL cannot be coded X00 where Scottish institution</p> <p>6 Error QualificationsAwarded.QUAL must be coded M22, H00, H11, H16, H18, H22, H23, H24, H50, I00, I11, I16, M86 where QualificationsAwarded.CLASS is coded 01 - 11</p> <p>7 Error QualificationsAwarded.QUAL cannot begin D, E, L, M, H, I, J or C where Course.COURSEAIM begins P, Q, R, S or X</p> <p>8 Warning QualificationsAwarded.QUAL should not begin D, E, L or M (excluding</p>

	9	Warning M22) where Course.COURSEAIM begins H, I, J or C QualificationsAwarded.QUAL should not begin H or I where Course.COURSEAIM begins J or C
Valid Entries and Labels	D00	Doctorate degree obtained primarily through advanced supervised research written up as a thesis/dissertation
	D90	Advanced supervised research at level D for institutional credit
	E00	Doctorate degree NOT obtained primarily through advanced supervised research written up as a thesis/dissertation
	E40	NVQ level E
	E43	Highly specialist diploma from a professional body
	E90	Advanced taught study at level E for institutional credit
	L00	Masters degree obtained primarily through advanced supervised research written up as a thesis/dissertation
	L80	Other postgraduate qualification obtained primarily through advanced supervised research at level L written up as a thesis/dissertation
	L90	Advanced supervised research at level L for institutional credit
	L91	Visiting research students at levels D or L, with formal or informal credit
	M00	Masters degree obtained typically by a combination of coursework & thesis/dissertation, & NOT primarily through advanced supervised research written up as a thesis/dissertation
	M01	Taught Masters degree designed specifically as a training in research methods & intended as a preparation for advanced supervised research
	M10	Post-experience taught Masters degree
	M11	Master of Business Administration
	M16	Pre-registration Masters degree leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
	M22	Integrated undergraduate/postgraduate taught Masters degree on the enhanced/ extended pattern
	M40	Fellowship at Level M
	M41	Diploma at Level M
	M42	Advanced Professional Certificate at Level M
	M43	NVQ at level M
	M45	SVQ 5
	M50	Postgraduate Bachelors degree at level M obtained typically by a combination of coursework & thesis/dissertation, & NOT primarily through advanced supervised research written up as a thesis/dissertation
	M70	Professional taught qualification at level M other than a Masters degree
	M71	Postgraduate Certificate in Education or Professional Graduate Diploma in Education
	M72	Post-registration education qualification at level M other than a Masters degree for serving schoolteachers
	M76	Post-registration health & social care qualification at level M
	M78	Taught qualification at level M (where qualification at level H &/ or level M is a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 3 qualification)
	M80	Other taught qualification at level M
	M86	Taught qualification at level M leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
	M88	Taught qualification at level M (where a qualification at level H is a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 2 qualification)
	M90	Taught work at level M for institutional credit
	M91	Visiting taught students at Levels E or M, with formal or informal credit
	H00	First degree with honours
	H11	First degree with honours leading to QTS/registration with a GTC
	H16	Pre-registration first degree with honours leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
	H18	First degree with honours leading towards registration with the Architects Registration Board (Part 1 qualification)
	H22	First degree with honours on the enhanced/extended pattern but at level H

H23	First degree with honours & diploma
H24	First degree with honours on the intercalated pattern
H41	Diploma at level H
H42	Certificate at level H
H43	NVQ at level H
H50	Postgraduate Bachelors degree at level H
H60	Graduate Diploma/Certificate at level H
H61	Graduate Diploma/Certificate at level H but where a previous qualification at level H is a pre-requisite for course entry
H70	Professional qualification at level H other than a first degree with honours
H71	Professional Graduate Certificate in Education
H72	Professional qualification at level H for serving schoolteachers other than a first degree with honours
H76	Post-registration health & social care qualification at level H other than a first degree with honours
H78	Other qualification at level H (where other qualifications at level H are a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 3 qualification)
H80	Other qualification at level H
H81	Other qualification at level H but where a previous qualification at level H is a pre-requisite for course entry
H88	Qualification at level H (where another qualification at level H is a pre-requisite for course entry) leading towards registration with the Architects Registration Board (Part 2 qualification)
H90	Credits at level H
H91	Visiting students at level H, with formal or informal credit
I00	Ordinary (non-honours) first degree
I11	Ordinary (non-honours) first degree leading to QTS/registration with a GTC
I16	Pre-registration Ordinary (non-honours) first degree leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
I60	Graduate diploma/certificate at level I
I61	Graduate diploma/certificate at level I but where a previous qualification at level I or H is a pre-requisite for course entry
I70	Professional qualification at level I other than an ordinary (non-honours) first degree
I71	Qualified Teacher Status/registration with a GTC only
I72	Professional qualification at level I for serving schoolteachers
I74	Teaching certificate (trained through the medium of Welsh)
I76	Post-registration health & social care qualification at level I other than an ordinary (non-honours) first degree
I80	Other qualification at level I
I81	Other qualification at level I but where a previous qualification at level I or H is a pre-requisite for course entry
I90	Credits at level I
I91	Visiting students at level I, with formal or informal credit
J10	Foundation degree
J16	Foundation degree - on completion meets entry requirement for pre-registration health & social care qualification
J20	Diploma of Higher Education
J26	Diploma of Higher Education leading towards obtaining eligibility to register to practice with a Health or Social Care or Veterinary statutory regulatory body
J30	Higher National Diploma
J41	Diploma at level J
J42	Certificate at level J
J43	NVQ at level J
J45	SVQ 4
J76	Post-registration health & social care qualification at level J
J80	Other qualification at level J
J90	Credits at level J
C20	Certificate of Higher Education
C30	Higher National Certificate
C41	Diploma at level C

C42	Certificate at level C
C43	NVQ at level C
C80	Other qualification at level C
C90	Credits at level C
P41	Diploma at level P
P42	Certificate at level P
P43	NVQ 3
P45	SVQ 3
P50	'A'/'AS' level
P55	Advanced Higher (Scotland)
P56	Higher (Scotland)
P70	Professional qualification at level 3
P80	Other qualification at level 3
P85	Diploma in Foundation Studies (Art & Design) at level 3
P90	Credits at level 3
Q41	Diploma at level Q
Q42	Certificate at level Q
Q43	NVQ 2
Q45	SVQ 2
Q50	GCSE at grade A*-C
Q56	Intermediate 2 (Scotland)
Q57	Credit Standard Grade (Scotland)
Q70	Professional Qualification at level 2
Q80	Other qualification at level 2
Q90	Credits at level 2
R42	Certificate at level R
R43	NVQ 1
R45	SVQ 1
R50	GCSEs at grade D-G
R56	Intermediate 1 (Scotland)
R57	General Standard Grade (Scotland)
R70	Professional Qualification at level 1
R80	Other qualification at level 1
R90	Credits at level 1
S42	NVQ Entry level Certificate (NQF)
S57	Foundation Standard Grade (Scotland)
S80	Other qualification at FE Access level
S90	Credits at FE Access level
X00	HE Access course, QAA recognised
X01	HE Access course, not QAA recognised
X41	Welsh for Adults Entry Level
X42	Welsh for Adults Level 1
X43	Welsh for Adults Level 2
X44	Welsh for Adults Level 3
X45	Welsh for Adults Level 4
X46	Welsh for Adults Specialist/Arbennig

Qualification grade

Short Name	QUALGRADE
Type	field
Description	This field collects the grade of qualification obtained on entry to the instance
Applicable to	England NI Scotland Wales
Coverage	All Qualification on entry records
Base Data Type	QUALGRADECodeType
Field Length	11
Part Of	Qualifications on entry
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow detailed analysis of qualifications on entry and consequent progression.
Notes	<p>The awarding bodies have given their consent, via the Joint Council for Qualifications (JCQ), for some of the results data that they forward to UCAS to be shared with HEIs for admission purposes, to also be used in preparing the Student Record from 2007/08. The detail of the agreement is still to be finalised.</p> <p>This data will be made available to institutions by UCAS (through the *J transaction). The HESA record will work to the existing UCAS coding frame.</p> <p>Grades may be valid with a number of qualifications, so the list below is a list of all grades valid in this field. The meaning of each grade can vary depending on which qualification it is associated with. There is further guidance on qualifications on entry available that describes the linking between qualifications and grades.</p> <p>Further explanation of which grades belong to which qualification is available from the UCAS website.</p> <p>Institutions are encouraged to provide this information for other full-time undergraduate students, in order to contribute more complete statistical information for the sector</p>
Owner	UCAS
Version	1.4
Date modified	2009-07-30
Change management notes	Business rule 40 amended to include zero as a valid result, and business rule 46 upgraded to error
Business rules	<ol style="list-style-type: none"> 1 Warning Where exists QualificationsOnEntry.QUALGRADE should be Band 1 or Band 2 where QualificationsOnEntry.QUALTYPE is SS 2 Error Where exists QualificationsOnEntry.QUALGRADE must be D, M, U, Q, X, 'Distinction', 'Merit' where QualificationsOnEntry.QUALTYPE is AE 3 Error Where exists QualificationsOnEntry.QUALGRADE must be P, Q, U, F, X or 'Pass' where QualificationsOnEntry.QUALTYPE is K2, K3 or K4 4 Error Where exists QualificationsOnEntry.QUALGRADE must be a*, A*, A, A1,

		A2, B, B3, B4, C, C5, C6, D7, F, X, U, Q where QualificationsOnEntry.QUALTYPE is I2
5	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, A1, A2, B, B3, B4, C, C5, C6, D, D7, F, X, U, Q where QualificationsOnEntry.QUALTYPE is AH
6	Error	Where exists QualificationsOnEntry.QUALGRADE must be a*, A*, A, A1, A2, A3, A4, A5, B, B3, B4, B6, B7, C, C5, C6, C8, C9, D, D7, F, X, U, Q where QualificationsOnEntry.QUALTYPE is H
7	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E where QualificationsOnEntry.QUALTYPE is CA
8	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E (can all be followed by #, d, m or p), N, Q, U, U#, X, X# where QualificationsOnEntry.QUALTYPE is A
9	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E (can all be followed by #, d, m or p), Q, U, U#, X, X# where QualificationsOnEntry.QUALTYPE is A1 or AS
10	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E, Q, U, U#, X where QualificationsOnEntry.QUALTYPE is FM
11	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E, U, X, Q where QualificationsOnEntry.QUALTYPE is FS
13	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E, U, X, Q (can all be followed by #) where QualificationsOnEntry.QUALTYPE is V
14	Error	Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E, U, X, Q (can all be followed by #) where QualificationsOnEntry.QUALTYPE is V1
15	Error	Where exists QualificationsOnEntry.QUALGRADE must be A1, A2, B1, B2, B3, C1, C2, C3, D1, D2, D3, E, F where QualificationsOnEntry.QUALTYPE is IL
16	Error	Where exists QualificationsOnEntry.QUALGRADE must be A1, A2, B1, B2, B3, C1, C2, C3, D1, D2, D3, E, F where QualificationsOnEntry.QUALTYPE is IO
17	Error	Where exists QualificationsOnEntry.QUALGRADE must be AA, AB, BB, BC, CC, CD, DD, DE, EE, U, UU, X, XX, Q, QQ (can also contain all combinations involving # for example AA#, A#B#) where QualificationsOnEntry.QUALTYPE is AD
18	Error	Where exists QualificationsOnEntry.QUALGRADE must be AA, AB, BB, BC, CC, CD, DD, DE, EE, U, UU, X, XX, Q, QQ (can also contain all combinations involving # for example AA#, A#B#) where QualificationsOnEntry.QUALTYPE is DA
19	Error	Where exists QualificationsOnEntry.QUALGRADE must be AA, AB, BB, BC, CC, CD, DD, DE, EE, U, X, Q, UU, XX, QQ (can also contain all combinations involving # for example B#C#, DE#) where QualificationsOnEntry.QUALTYPE is V2
20	Error	Where exists QualificationsOnEntry.QUALGRADE must be AA, BB, CC, DD, EE, A, B, C, D, E where QualificationsOnEntry.QUALTYPE is AC
21	Error	Where exists QualificationsOnEntry.QUALGRADE must be D, M, P, F where QualificationsOnEntry.QUALTYPE is 6M, 7M, 8M, M6, M7, M8
22	Error	Where exists QualificationsOnEntry.QUALGRADE must be P, F where QualificationsOnEntry.QUALTYPE is OC (for Certificate)
23	Error	Where exists QualificationsOnEntry.QUALGRADE must be D, M, P, DD, DM, MM, MP, PP, DDD, DDM, DMM, MMM, MMP, MPP, PPP, X, Q, U where QualificationsOnEntry.QUALTYPE is B
24	Error	Where exists QualificationsOnEntry.QUALGRADE must be D, M, P, DD, DM, MM, MP, PP, DDD, DDM, DMM, MMM, MMP, MPP, PPP, X, Q, U where QualificationsOnEntry.QUALTYPE is BE
25	Error	Where exists QualificationsOnEntry.QUALGRADE must be P, F where QualificationsOnEntry.QUALTYPE is OD (for Diploma)
26	Error	Where exists QualificationsOnEntry.QUALGRADE must be D1, D2, M1, M2, M3, P1, P2, P3 where QualificationsOnEntry.QUALTYPE is OE (for extended diploma)
27	Warning	Where exists QualificationsOnEntry.QUALGRADE should be P where QualificationsOnEntry.QUALTYPE is HK or IK
28	Error	Where exists QualificationsOnEntry.QUALGRADE must be P, F, X, Q, U

	<p>where QualificationsOnEntry.QUALTYPE is WB</p> <p>30 Warning Where exists QualificationsOnEntry.QUALGRADE should be P, M, D, Distinction, Merit or Pass where QualificationsOnEntry.QUALTYPE is FA</p> <p>32 Warning Where exists QualificationsOnEntry.QUALGRADE should be A, B, C, D, E (can all be followed by #, d, m, p, u) where QualificationsOnEntry.QUALTYPE is SP</p> <p>33 Warning Where exists QualificationsOnEntry.QUALGRADE should be A, B, C, D, E, F, M, P, Q, U, X where QualificationsOnEntry.QUALTYPE is AI</p> <p>34 Warning Where exists QualificationsOnEntry.QUALGRADE should be A*, a* where QualificationsOnEntry.QUALTYPE is I1</p> <p>35 Warning Where exists QualificationsOnEntry.QUALGRADE should be P, X, U, Q where QualificationsOnEntry.QUALTYPE is ND or NC</p> <p>36 Warning Where exists QualificationsOnEntry.QUALGRADE should be A1, A2, B3, B4, C5, C6, D7, F, P, X, Q, U where QualificationsOnEntry.QUALTYPE is SW</p> <p>37 Warning Where exists QualificationsOnEntry.QUALGRADE should be H1, H2, H3, H4, H5, H6, H7, HN, HP where QualificationsOnEntry.QUALTYPE is IB</p> <p>38 Warning Where exists QualificationsOnEntry.QUALGRADE should be A, B, C, D, E, N, P where QualificationsOnEntry.QUALTYPE is IC</p> <p>39 Warning Where exists QualificationsOnEntry.QUALGRADE should be 0, 1, 2, 3, +1, +2, +3, FC, N, P, X, Q, U where QualificationsOnEntry.QUALTYPE is ID</p> <p>40 Error Where exists QualificationsOnEntry.QUALGRADE must be a 2-digit number in the range 16 - 45, X, Q, U, or 0 [zero] where QualificationsOnEntry.QUALTYPE is IE</p> <p>41 Warning Where exists QualificationsOnEntry.QUALGRADE should be B, D, F, P, W, X, Q, U where QualificationsOnEntry.QUALTYPE is IF</p> <p>42 Warning Where exists QualificationsOnEntry.QUALGRADE should be S1, S2, S3, S4, S5, S6, S7, SN, SP where QualificationsOnEntry.QUALTYPE is IS</p> <p>43 Warning Where exists QualificationsOnEntry.QUALGRADE should be EA, EB, EC, ED, EE, EN, EP where QualificationsOnEntry.QUALTYPE is IX</p> <p>44 Warning Where exists QualificationsOnEntry.QUALGRADE should be P, F, Q, X, U where QualificationsOnEntry.QUALTYPE is K1</p> <p>45 Error Where exists QualificationsOnEntry.QUALGRADE must be P, F, Pass or Fail where QualificationsOnEntry.QUALTYPE is CO</p> <p>46 Error Where exists QualificationsOnEntry.QUALGRADE must be A, B, C, D, E, U, Q, X where QualificationsOnEntry.QUALTYPE is FD</p> <p>47 Warning Where exists QualificationsOnEntry.QUALGRADE should be S, 1, 2, 3, U, X, Q where QualificationsOnEntry.QUALTYPE is ST</p> <p>48 Error Where exists QualificationsOnEntry.QUALGRADE must be D, M or P where QualificationsOnEntry.QUALTYPE is O6</p> <p>49 Error Where exists QualificationsOnEntry.QUALGRADE must be D, M1, M2, P1, P2 or P3 where QualificationsOnEntry.QUALTYPE is OT</p> <p>50 Error Where exists QualificationsOnEntry.QUALGRADE must be AA, AB, BB, BC, CC, CD, DD, DE, EE, U, X, Q, UU, XX, QQ where QualificationsOnEntry.QUALTYPE is 9U</p> <p>51 Warning Where exists QualificationsOnEntry.QUALGRADE should be A, B, C, D, E, Q, U, X where QualificationsOnEntry.QUALTYPE is EP</p> <p>52 Warning Where exists QualificationsOnEntry.QUALGRADE should be A, B, C, D, E, S, Q, U, X where QualificationsOnEntry.QUALTYPE is H1</p> <p>53 Warning Where exists QualificationsOnEntry.QUALGRADE should be A, B, C, D, E, S, Q, U, X where QualificationsOnEntry.QUALTYPE is H2</p> <p>54 Warning Where exists QualificationsOnEntry.QUALGRADE should be D, M, P, Q, U, X where QualificationsOnEntry.QUALTYPE is H3</p> <p>55 Warning QualificationsOnEntry.QUALTYPE is IE and QualificationsOnEntry.QUALGRADE is less than 24 (ie. no tariff score)</p> <p>56 Warning QualificationsOnEntry.QUALTYPE is AC and QualificationsOnEntry.QUALGRADE is A, B, C, D or E (ie. no tariff score)</p>
Valid Entries and Labels	<p>A</p> <p>A1</p> <p>A2</p> <p>A3</p> <p>A4</p> <p>A5</p>

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M2
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Qualification sitting

Short Name	QUALSIT						
Type	field						
Description	This field identifies which exam sitting the qualification on entry to the instance was obtained.						
Applicable to	England NI Scotland Wales						
Coverage	All Qualification on entry records						
Base Data Type	QUALSITCodeType						
Field Length	1						
Part Of	Qualifications on entry						
Minimum Occurrences	0						
Maximum Occurrences	1						
Reason Required	To allow detailed analysis of qualifications on entry and consequent progression.						
Notes	<p>The awarding bodies have given their consent, via the Joint Council for Qualifications (JCQ), for some of the results data that they forward to UCAS to be shared with HEIs for admission purposes, to also be used in preparing the Student Record from 2007/08.</p> <p>This data will be made available to institutions by UCAS (through the *J transaction). The HESA record will work to the existing UCAS coding frame.</p> <p>Institutions are encouraged to provide this information for other full-time undergraduate students, in order to contribute more complete statistical information for the sector</p>						
Owner	UCAS						
Version	1.0						
Change management notes	Business rule 3 amended to remove UKRPN 10007842 (University of Cumbria) from list of medical schools						
Valid Entries and Labels	<table style="border: none;"> <tr> <td style="padding-right: 20px;">S</td> <td>Summer</td> </tr> <tr> <td>W</td> <td>Winter</td> </tr> <tr> <td>9</td> <td>Not known</td> </tr> </table>	S	Summer	W	Winter	9	Not known
S	Summer						
W	Winter						
9	Not known						

Qualification subject

Short Name	QUALSBJ
Type	field
Description	This field identifies the subject of qualification obtained on entry to the instance
Applicable to	England NI Scotland Wales
Coverage	All Qualification on entry records
Base Data Type	QUALSBJCodeType
Field Length	3
Part Of	Qualifications on entry
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To allow detailed analysis of qualifications on entry and consequent progression.
Notes	<p>The awarding bodies have given their consent, via the Joint Council for Qualifications (JCQ), for some of the results data that they forward to UCAS to be shared with HEIs for admission purposes, to also be used in preparing the Student Record from 2007/08.</p> <p>This data will be made available to institutions by UCAS (through the *J transaction). The HESA record will work to existing UCAS coding frames.</p> <p>Institutions are encouraged to provide this information for other full-time undergraduate students, in order to contribute more complete statistical information for the sector</p> <p>QUALSBJ contains the list of codes that have been valid since 2006. Qualifications obtained before this date should be mapped to this list where possible; if this is not possible then code U01 should be used.</p> <p>There is additional guidance on qualifications on entry available, which includes information regarding limitations to use of qualification subject codes.</p>
Owner	UCAS
Version	1.5
Date modified	2009-10-08
Change management notes	Codes added to allow the submission of Scottish Core Skills K66, K67, K68, K69, K70, K75, K76 and K77
Business rules	<ol style="list-style-type: none"> 1 Warning QualificationsOnEntry.QUALSBJ should be K20, K21, K22, K23, K72 or K92 where QualificationsOnEntry.QUALTYPE is K2 2 Warning QualificationsOnEntry.QUALSBJ should be K30, K31, K32, K33, K73 or K93 where QualificationsOnEntry.QUALTYPE is K3 3 Warning QualificationsOnEntry.QUALSBJ should be K41, K42, K43, K74 or K94 where QualificationsOnEntry.QUALTYPE is K4 4 Warning QualificationsOnEntry.QUALSBJ should be K44, K45, K46, K47, K48, K49, K50, K51, K52, K53 or K54 where QualificationsOnEntry.QUALTYPE is IK 5 Warning QualificationsOnEntry.QUALSBJ should be K55, K56, K57, K58, K59, K60,

	6	Warning	K61, K62, K63, K64 or K65 where QualificationsOnEntry.QUALTYPE is HK QualificationsOnEntry.QUALSBJ code 'U01' (unknown subject) used more than once so may not be counted in the tariff score
	7	Error	QualificationsOnEntry.QUALSBJ must be coded 'WBA' where QualificationsOnEntry.QUALTYPE = 'WB'
Valid Entries and Labels	A10		GCE Applied Art & Design Advanced & Additional AS
	A11		Art
	A12		Painting
	A13		Sculpture
	A14		Art and Crafts
	A15		Art and Design
	A16		Art With Art History
	A17		History of Art
	A18		History & Appreciation of Art
	A19		Study of Visual Art
	A20		Art and Design -Fine Art
	A21		Accounting
	A22		Principles of Accounts
	A23		Fine Art
	A24		Accounting and Finance
	A25		Administration
	A26		Application of Number
	A27		Applied Art and Design
	A28		OCR National Certificate in Art & Design
	A31		Agricultural Science
	A32		Agricultural Economics
	A33		Agriculture
	A41		Archaeology
	A51		Anatomy Physiology And Health
	A61		Art & Design - Textiles
	A62		Art & Design - Graphics
	A63		Art & Design - Photography
	A64		Art & Design - 3D Studies
	A66		Art & Design - Fashion/textile
	A68		Art & Design-Film & Video
	A69		Art & Design-Crit/Hist.Studies
	A80		Arabic
	A81		Afrikaans
	A82		Amharic
	A83		Classical Arabic
	A84		Modern Arabic
	A85		Armenian
	A86		Classical Armenian
	A87		Albanian
	A88		Asante
	A89		Asian Arts
	A90		Aice Diploma
	A91		Astronomy
	B11		Biology
	B12		Nuffield Biology
	B13		Human Biology
	B14		Social Biology
	B15		Human/Social Biology
	B16		Biology with Practical (Singapore)
	B20		Bio-technology
	B21		Botany
	B22		Project Botany
	B23		Biochemistry
	B24		Biological Sciences
	B29		Bonus
	B31		British Constitution
	B40		Business Economics
	B41		Business Studies

B42	Business Organisation
B43	Business Administration
B44	Business and Finance
B45	Business
B46	business studies and economics
B47	Applied Business
B48	Business Administration
B49	Business Environment
B50	Business Management
B51	Building Construction
B52	Built Environment
B53	Building Studies
B54	Building Technology
B55	Building & Architectural Techn
B56	Building Services
B57	GCE Applied Business Advanced and Additional AS
B60	Beauty Therapy
B80	Bemba
B81	Bengali
B82	Bulgarian
B83	Burmese
B84	Bahasa
B85	SI Bosnian A1
B86	My Basque
B87	SI Brazilian Std
B91	OCR National Cert. in Business
B92	OCR National Dip. in Business
B93	OCR National Ext. Dip. in Business
B94	B/Russian A1
C11	Chemistry
C12	Nuffield Chemistry
C13	Chemistry B (Salters)
C14	Childcare
C15	Chemistry with Practical (Singapore)
C16	Chemistry A
C17	Communication & Culture
C21	Computer Science
C22	Computer Studies
C23	Computer Science Endorsement
C24	Computing
C25	Computer Awareness
C26	Computer Programming
C31	Classical Civilisation
C32	Jact Classical Civilisation
C33	Classical Studies
C34	Classical Civ & History
C35	Classics Ancient History
C36	Classics Latin
C39	Critical and Contextual Studies in Art
C40	Critical Thinking
C41	Craft
C42	Pottery
C43	Integrated Craftwork
C44	Craft And Design
C45	Craft - Printing
C46	Craft - Embroidery
C47	Craft Design & Technology
C49	Creative Design
C50	Commercial Studies
C51	Communication Studies
C52	Commerce
C53	Construction
C54	Construction/Built Environment
C61	Computations Endorsement

C62	General & Communication
C65	Communication Skills
C68	Process Control
C69	Control System
C71	Ceramics
C79	Cantonese
C80	Catalan
C81	Chinese
C82	Classical Chinese
C83	Modern Chinese
C84	Modern Standard Chinese
C85	Mandarin Chinese
C86	Chinese with Translation
C87	Chinese History
C88	Chinese Language & Literature
C89	Croatian
C90	Chile & Pac.
C91	Czech
C92	Classical Language
C93	Caring
C94	China Studies in English
D11	Technical Drawing
D12	Geometric/Mechanical Drawing
D13	Geometric/Engineering Drawing
D14	Geometric/Building Drawing
D15	Technical/Engineering Drawing
D16	Engineering Drawing
D21	Design
D22	Design And Technology
D23	Craft and Technology Design
D24	Communication & Imp. Design
D25	Design & Tech. Product Design (3D Design)
D26	Design & Tech. Product Design (Textiles)
D31	Domestic Science
D32	Dress
D41	Dance
D42	Drama and Theatre Arts
D43	Drama
D44	Drama and Theatre Studies
D50	Distribution
D61	Design & Tech:Food Technology
D62	Design and Tech:Product Design
D63	DesignTEC:Systems Tec
D81	Danish
D82	Dutch
D83	Dhivehi
D84	SI Dzongkha A1
D91	OCR National Cert. in Design
D92	OCR National Dip. in Design
D93	OCR National Ext. Dip. in Design
E10	Extended Project
E11	English Literature
E12	English Language & Literature
E13	English
E14	English Language
E15	English for Speakers of Other Languages
E21	Economics
E22	Economics and Business (Nuff)
E25	Economic and Public Affairs
E26	Economic and Political Studies
E27	Economics and Business
E31	Engineering
E32	Engineering Science
E33	Engineering Drawing and Design

E34	Elements of Engineering Design
E41	Electronic Systems
E42	Electronics Endorsement
E43	Electronics
E51	Environmental Science
E52	Environmental Studies
E53	Social & Environmental Biology
E54	Environmental Management
E61	Embroidery
E62	Engineering Design
E64	Mechanical Engineering
E67	Civil Engineering
E68	Engineering Practice
E71	European Community
E73	Ecology
E74	European Studies
E81	Estonian
E82	Fante
F11	Fashion & Textiles
F12	IFS-Services Practice
F13	Certificate in Financial Studies
F14	Diploma in Financial Studies
F15	Foundations of Advanced Mathematics (MEI)
F20	Further Mathematics (Additional)
F21	Film Studies
F22	Fabrication and Welding
F23	Data Analysis
F24	Dynamics
F25	Mathematical Principles in Personal Finance
F31	Food preparation and cooking
F81	French
F82	Fijian
F83	Finnish
F84	Finnish Language
F85	Finnish Literature
G10	Georgian A1
G11	Geography
G12	Economic Geography
G13	'School Council' Geography
G14	Physical Geography
G15	Human Geography
G21	Geology
G31	Government & Politics
G32	British Government & Politics
G33	Govt: Pol and Econ (European Un)
G41	Graphic Communication
G42	Technical Graphics
G43	Applied Engineering Graphics
G44	Graphics
G45	Graphic Design
G51	General Studies
G81	German
G82	Gaelic
G83	Gaelic (as a first language)
G84	Gaelic (as a second language)
G85	Gujarati
G86	Galician
G91	Greek
G92	Modern Greek
G93	Greek Literature
G94	Greek & Greek History
G95	Greek Literature & History
G96	Classical Greek
H10	Human Rights

H11	History
H12	British Econ. & Social History
H13	Economic History
H14	Economic & Social History
H15	Greek and Roman History
H16	History & Arch. Roman Britain
H17	Political History
H18	History A
H19	History B
H21	Ancient History
H22	Jact Ancient History
H23	Ancient History & Literature
H24	Hist. Africa
H25	Hist. Americas
H26	Hist. E. Asia
H27	Hist. Europe
H28	Hist. W. Asia
H29	U.S. History
H31	Home Economics
H32	Fabric & Fashion
H33	Food & Nutrition
H34	Family & Society
H35	Home & Social Science
H36	Home & Community Studies
H37	Home Econ.(Dress & Fabrics)
H38	Hospitality and Catering
H39	Hospitality
H41	Horticultural Science
H42	Horse Knowledge and Care
H43	Horse Riding
H45	European History
H46	Mediaeval History
H47	Modern History
H48	Historical Studies
H49	Hafaz Al-Quran
H53	Health and Social Care
H54	GCE Health & Social Care Advanced & Additional AS
H55	Health Care
H71	OCR Nat. Cert. Health, Soc. Care
H72	OCR Nat. Dip. Health, Soc. Care
H73	OCR Nat. Ext. Dip. Health, Soc. Care
H81	Hebrew
H82	Classical Hebrew
H83	Modern Hebrew
H84	Biblical Hebrew
H90	Beg. Hindi
H91	Hindi
H92	Hungarian
H93	Hinduism
H94	Hispanic Std
H95	Hotel and Catering
H96	SI Hiskcon Bistu
I11	Industrial Studies
I12	Industrial Plant Support
I15	OCR iPro Certificate
I16	OCR iPro Diploma
I17	GCE Applied ICT Advanced & Additional AS
I18	Applied Information and Communication Technology
I19	Information Tec
I20	Info. and Comm. Technology
I21	Information Technology
I22	Information Tech & Business
I23	Information Processing
I24	Information Studies

I25	Information Systems
I26	International Affairs
I27	International Trade
I28	Imp. own Learning/Performance
I81	Irish
I82	Italian
I83	Islam
I84	Icelandic
I85	Igbo
I86	Indonesian
I87	Inuktitut
I88	ITGS
I89	Malayalam A1
J81	Japanese
K10	Level 1 Working with Others
K11	Level 1 Communication
K12	Level 1 Application of Number
K13	Level 1 IT
K15	Certificate of Personal Effectiveness
K20	Level 2 Working with Others
K21	Level 2 Communication
K22	Level 2 Application of Number
K23	Level 2 IT
K30	Level 3 Working with Others
K31	Level 3 Communication
K32	Level 3 Application of Number
K33	Level 3 IT
K41	Level 4 Communication
K42	Level 4 Application of Number
K43	Level 4 IT
K44	Critical Thinking
K45	Oral Communication
K46	Oral Communication (Gaidhlig)
K47	Planning and Organising
K48	Reviewing and Evaluating
K49	Using Graphical Information
K50	Using Information Technology
K51	Using Number
K52	Working with Others
K53	Written Communication
K54	Written Comms Gaidhlig
K55	Critical Thinking
K56	Oral Communication
K57	Planning and Organising
K58	Reviewing and Evaluating
K59	Using Graphical Information
K60	Using Information Technology
K61	Using Number
K62	Working with Others
K63	Written Communication
K64	Oral Communication (Gaidhlig)
K65	Written Communication (Gaidhlig)
K66	Accessing Information
K67	Accessing Information
K68	Providing/Creating Information
K69	Providing/Creating Information
K70	Working Co-operatively with Others
K71	Level 1 Improving Own Learning and Performance
K72	Level 2 Improving Own Learning and Performance
K73	Level 3 Improving Own Learning and Performance
K74	Level 4 Improving Own Learning and Performance
K75	Working Co-operatively with Others
K76	Reviewing Co-operative Contribution
K77	Reviewing Co-operative Contribution

K81	Korean
K82	Knowledge and Inquiry
K91	Level 1 Problem Solving
K92	Level 2 Problem Solving
K93	Level 3 Problem Solving
K94	Level 4 Problem Solving
L11	Law
L12	Constitutional Law
L13	Gen. Principles of English Law
L14	Business Law
L21	Logic
L49	GCE Leisure Studies Advanced & Additional AS
L50	Leisure and Recreation
L51	Land-based Occupations (Arig/e)
L52	Leisure and Tourism
L56	Land Use
L61	Links module
L81	Latin
L82	Latin with Roman History
L83	Latin Literature
L84	Latin Literature & History
L91	Latvian
L92	Lithuanian
L93	Lozi
L94	Luganda
L95	Lunda
L96	Luo
M10	Mongolian A1
M11	Mathematics
M12	MEI Mathematics
M13	SMP Mathematics
M14	Use of Mathematics
M15	Higher Mathematics
M16	OCR National Cert. in Media
M17	OCR National Dip. in Media
M18	Mathematics & Statistics
M19	OCR National Ext. Dip. in Media
M20	Pure Maths with Further Maths
M21	Pure Mathematics
M22	Pure & Applied Mathematics
M23	Pure Maths. & Statistics
M24	Pure Maths. with Computations
M25	MEI Pure Mathematics
M26	Pure Maths with Mechanics
M27	Further Pure Maths & Mechanics
M28	Further Maths(add)(mei)
M29	Use of Mathematics
M30	Mechanical Mathematics
M31	Additional Mathematics
M32	SMP Additional Mathematics
M33	Applied Mathematics
M34	MEI Applied Mathematics
M35	Further Mathematics
M36	SMP Further Mathematics
M37	MEI Further Mathematics
M38	Applied Maths. & Statistics
M39	Maths with Applications
M40	Using and Applying Statistics
M41	Mathematics (I)
M42	Mathematics (II)
M43	Mathematics (III)
M44	Mathematics (IV)
M45	Mathematics (V)
M46	Maths. (Mechanics with Stats)

M47	Mathematics (Statistics)
M48	Maths 1 Step
M49	Maths 2 Step
M50	Media Studies
M51	Modern Studies
M52	Maths Step 3
M53	Media/Communications
M54	Working with Algebraic and Graphical Techniques
M55	Modelling with Calculus
M56	Manufacturing
M57	Marketing
M58	Using and Applying Decision Mathematics
M59	Using Algebra Functions and Graphs
M60	Motor Vehicle Maintenance
M61	Metalwork
M62	Silver Metalwork
M63	Making Connections in Mathematics
M64	Handling and Interpreting Data
M65	Applied Mechanics
M66	Mechanics
M67	Solving Problems in Shape and Space
M68	Theoretical Mechanics
M69	Mechatronics
M70	Media Comm. and Production
M71	Music
M72	General Music
M73	Practical Music
M74	Theoretical Music
M75	Musical Appreciation
M76	History & App. Of Music
M77	Music & Musicianship
M78	Music Technology
M80	Calculating Finances
M79	Music Composition
M81	Malay
M82	Maltese
M83	Marathi
M84	Macedonian
M85	Malayalam
M86	Maori
M87	Making Sense of Data
M88	Working in 2 and 3 Dimensions
M89	Managing Money
M90	Additional Mathematics
M91	Management Information Studies
M92	Management
M93	Management Studies
M94	Music Theory Level 6
M95	Music Practical Level 6
M96	Music Theory Level 7
M97	Music Practical Level 7
M98	Music Theory Level 8
M99	Music Practical Level 8
N11	Navigation
N12	Cache theory
N13	Cache practical
N21	Nutrition. Sc.
N31	Nuffield Mathematics
N32	Nuffield Further Mathematics
N81	Norwegian
N82	Ndebele
N83	Ndonga
N84	Nepali
N85	Beginner Nynorsk

P11	Physics
P12	Nuffield Physics
P13	Physics and Mathematics
P14	Physics and Chemistry
P15	Proteomics
P16	Project Work
P17	Pharmaceutical Chemistry
P18	Essentials of Modern Physics
P19	Physics with Practical (Singapore)
P20	Physics B (Advancing Physics)
P21	Physical Science
P22	Nuffield Physical Science
P23	Physics A
P30	Political Science
P31	Political Studies
P32	Peace & Con. St.
P33	Practical
P34	Politics
P41	Psychology
P42	Philosophy
P43	Physiology
P51	Public and Social Admin
P52	Public Affairs
P53	Prof. Practice Placement
P61	Photography
P62	Performing Arts
P63	Performance Studies
P71	Physical Education
P72	P.E. (Sports Studies)
P73	Sports Science
P74	Sports Studies
P76	Sports and Physical Education
P81	Persian
P82	Classical Persian
P83	Panjabi
P84	Polish
P85	Portuguese
P86	S.American Portuguese
P87	Pashto
P88	Philipino
P91	OCR Nat. Cert. Public Services
P92	OCR Nat. Dip. Public Services
P93	OCR Nat. Ext. Dip. Public Services
R11	Religious Studies
R12	Christian Theology
R13	Religious Knowledge
R14	Theology
R15	Religious, Moral PHIL Studies
R16	Research Project AICE Diploma
R30	Retail & Distributive Services
R40	Resultant Award
R81	Russian
R82	Rumanian
S10	GCE Applied Science Advanced & Additional AS
S11	Sociology
S12	Science in Society
S13	Science Studies
S14	Science
S15	Marine Sci.
S16	Social Anthropology
S17	Care
S19	Social Care
S21	Statistics
S22	Statistics Endorsement

S23	Science-Public Understanding
S24	Applied Science
S31	Surveying
S41	Secretarial Studies
S42	Shorthand
S51	Scripture
S61	OCR National Cert. in Sport
S62	OCR National Diploma in Sport
S63	OCR National Ext. Diploma in Sport
S78	Social Science: Citizenship
S79	Social Policy
S81	Spanish
S82	Serbo-Croat
S83	Siamese
S84	Sinhalese
S85	Slovak
S86	Sanskrit
S87	Swahili
S88	Swedish
S89	Shona
S90	Samcan
S91	Sesotho
S92	Setswana
S93	Siswati
S94	Slavey
S95	Somali
S96	Syariah
S97	SI Serbian
S98	Slovene
T10	Thai A2
T11	Technology
T12	Technology and Design
T13	Tech. Design & Graphic Comm.
T14	Technological Studies
T15	Theoretical element
T16	Thinking Skills
T21	Textiles and Dress
T31	Theatre Studies
T32	IB-TOK
T33	Total Score
T34	Theory
T40	GCE Travel and Tourism Advanced and Additional AS
T41	Travel and Tourism
T80	Tafsir Al-Quran
T81	Tamil
T82	Turkish
T83	Telugu
T84	Thai
T85	Tigrinya
T86	Tonga
T87	Training & Development
T88	Text and Performance
T91	OCR Nat. Cert. Travel and Tourism
T92	OCR Nat. Dip. Travel and Tourism
T93	OCR Nat. Ext. Dip. Travel and Tourism
U01	Unknown Subject
U81	Ukrainian
U82	Urdu
U83	Usuliddin
U84	Ulum Al-Quran
V81	Vietnamese
W11	Woodwork
W12	Woodwork (Fine Craft & Design)
W13	World Development

W14	World Affairs
W15	World Studies
W16	World Politics
W21	Creative Writing
W35	World Cultures
W81	Welsh
W82	Welsh (as a first language)
W83	Welsh (as a second language)
W88	Working with Others
WBA	Welsh BACC Advanced Diploma
X81	Xhosa
XXX	SISWAT
Y81	Yoruba
Z11	Zoology
Z81	Zulu

Qualification type

Short Name	QUALTYPE	
Type	field	
Description	This field identifies the type of qualification obtained on entry to the instance, for example 'A' Level, Higher.	
Applicable to	England NI Scotland Wales	
Coverage	All Qualification on entry records	
Base Data Type	QUALTYPECodeType	
Field Length	2	
Part Of	Qualifications on entry	
Minimum Occurrences	1	
Maximum Occurrences	1	
Reason Required	To allow detailed analysis of qualifications on entry and consequent progression	
Notes	<p>The awarding bodies have given their consent, via the Joint Council for Qualifications (JCQ), for some of the results data that they forward to UCAS to be shared with HEIs for admission purposes, to also be used in preparing the Student Record from 2007/08 onwards .</p> <p>This data will be made available to institutions by UCAS (through the *J transaction). The HESA record will work to the existing UCAS coding frame.</p> <p>From 2008/09, the UCAS coding frame only is used for qualifications that are available from UCAS.</p> <p>Note that H1, H2 and H3 A level qualifications are Singapore Higher qualifications awarded by University of Cambridge International Examinations (CIE)</p> <p>Institutions are encouraged to provide this information for other full-time undergraduate students, in order to contribute more complete statistical information for the sector. In order for institutions to be able to add information about qualifications that are included in the UCAS Tariff, but for which UCAS do not provide electronic results information, additional codes have been added to the end of the list.</p>	
Owner	UCAS	
Version	1.2	
Date modified	2009-07-30	
Change management notes	New business rules 1 and 2 added	
Business rules	1 Error	QualificationsOnEntry.QUALTYPE = IE must occur only once
	2 Error	QualificationsOnEntry.QUALTYPE = WB must occur only once
Valid Entries and Labels	6M	Music Theory Level 6
	7M	Music Theory Level 7

8M	Music Theory Level 8
9U	GCE 9 Unit Award
A	GCE A Level
A1	Advanced Subsidiary
AC	CACHE Theory
AD	GCE AS Level (Double)
AE	Advanced Extension Award
AH	SQA Advanced Highers
AI	AICE
AO	CIE AO (Advanced Ordinary)
AS	GCE AS Level
B	BTEC
CA	CACHE Practical
CO	Cope Awards
CS	SQA CSYS
DA	GCE A Level (Double)
EP	Extended Project
FD	Financial Services (Diploma)
FM	Free Standing Maths
FS	Financial Services (Certificate)
GN	GNVQ
H	SQA Highers
H1	GCE A Level (H1)
H2	GCE A Level (H2)
H3	GCE A Level (H3)
HK	Higher Core Skills
HS	Higher School Certificate
I1	SQA Intermediate 1
I2	SQA Intermediate 2
IB	Int. Baccalaureate (Higher level)
IC	IB Theory of Knowledge
ID	IB Bonus points
IE	IB Total points
IF	IB Overall result
IK	Int 2 Core Skills
IL	Irish Leaving (Higher)
IO	Irish Leaving (Ordinary)
IS	IB Standard (Subsidiary) Level
IX	IB Extended Essay
K1	Key Skill Level 1
K2	Key Skill Level 2
K3	Key Skill Level 3
K4	Key Skill Level 4
M6	Music Practical Level 6
M7	Music Practical Level 7
M8	Music Practical Level 8
MU	Music
NC	SQA Higher National Cert
ND	SQA Higher National Dip
SP	GCE Special Paper
ST	Step Award
SW	SQA Skills for Work INT2
V	VCE Advanced
V1	VCE Advanced Subsidiary
V2	VCE Advanced Double Award
WB	Welsh Baccalaureate
BE	BTEC National in Early Years
FA	Diploma in Foundation Studies (Art and Design)
OC	OCR iPro Certificate
OD	OCR iPro Diploma
O6	OCR National Certificate
OE	OCR National Extended Diploma
OT	OCR National Diploma
SS	Scottish Standard Grade

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Qualification year

Short Name	QUALYEAR
Type	field
Description	This field records the year in which qualification on entry to the instance was obtained.
Applicable to	England NI Scotland Wales
Coverage	All Qualification on entry records
Base Data Type	YearType
Field Length	4
Part Of	Qualifications on entry
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow detailed analysis of qualifications on entry and consequent progression.
Notes	<p>The awarding bodies have given their consent, via the Joint Council for Qualifications (JCQ), for some of the results data that they forward to UCAS to be shared with HEIs for admission purposes, to also be used in preparing the Student Record from 2007/08.</p> <p>This data will be made available to institutions by UCAS (through the *J transaction). The HESA record will work to the existing UCAS coding frame.</p> <p>Institutions are encouraged to provide this information for other full-time undergraduate students, in order to contribute more complete statistical information for the sector</p>
Owner	UCAS
Version	1.4
Date modified	2009-09-11
Change management notes	Business rule 28 amended to add constraint "and QualificationsOnEntry.QUALTYPE is not coded SS"
Business rules	<ol style="list-style-type: none"> 1 Warning QualificationsOnEntry.QUALYEAR should be 1951 or later where QualificationsOnEntry.QUALTYPE is A 2 Warning QualificationsOnEntry.QUALYEAR should be 1986 or later where QualificationsOnEntry.QUALTYPE is SS 3 Warning QualificationsOnEntry.QUALYEAR should be 1987 or later where QualificationsOnEntry.QUALTYPE is A1 or AS 4 Warning QualificationsOnEntry.QUALYEAR should be 2000 or later where QualificationsOnEntry.QUALTYPE is H 5 Warning QualificationsOnEntry.QUALYEAR should be 2000 or later where QualificationsOnEntry.QUALTYPE is HK or IK 6 Warning QualificationsOnEntry.QUALYEAR should be 2000 or later where QualificationsOnEntry.QUALTYPE is I2 7 Warning QualificationsOnEntry.QUALYEAR should be 2000 or later where QualificationsOnEntry.QUALTYPE is K2, K3, K4 8 Warning QualificationsOnEntry.QUALYEAR should be 2001 or later where QualificationsOnEntry.QUALTYPE is CA or AC 9 Warning QualificationsOnEntry.QUALYEAR should be 2001 or later where

	QualificationsOnEntry.QUALTYPE is FA
10	Warning QualificationsOnEntry.QUALYEAR should be 2001 or later where QualificationsOnEntry.QUALTYPE is V1
11	Warning QualificationsOnEntry.QUALYEAR should be 2001 or later where QualificationsOnEntry.QUALTYPE is AH
12	Warning QualificationsOnEntry.QUALYEAR should be 2002 or later where QualificationsOnEntry.QUALTYPE is AE
13	Warning QualificationsOnEntry.QUALYEAR should be 2002 or later where QualificationsOnEntry.QUALTYPE is FM
14	Warning QualificationsOnEntry.QUALYEAR should be 2002 or later where QualificationsOnEntry.QUALTYPE is FS
15	Warning QualificationsOnEntry.QUALYEAR should be 2002 or later where QualificationsOnEntry.QUALTYPE is V
17	Warning QualificationsOnEntry.QUALYEAR should be 2003 or later where QualificationsOnEntry.QUALTYPE is B
18	Warning QualificationsOnEntry.QUALYEAR should be 2003 or later where QualificationsOnEntry.QUALTYPE is BE
19	Warning QualificationsOnEntry.QUALYEAR should be 2008 or later where QualificationsOnEntry.QUALTYPE is OC (for Certificate)
20	Warning QualificationsOnEntry.QUALYEAR should be 2008 or later where QualificationsOnEntry.QUALTYPE is OD (for Diploma)
21	Warning QualificationsOnEntry.QUALYEAR should be 2003 or later where QualificationsOnEntry.QUALTYPE is OE (for extended diploma)
22	Warning QualificationsOnEntry.QUALYEAR should be 2004 or later where QualificationsOnEntry.QUALTYPE is CO
23	Warning QualificationsOnEntry.QUALYEAR should be 2005 or later where QualificationsOnEntry.QUALTYPE is WB
24	Warning QualificationsOnEntry.QUALYEAR should be 2006 or later where QualificationsOnEntry.QUALTYPE is AD
25	Warning QualificationsOnEntry.QUALYEAR should be 2007 or later where QualificationsOnEntry.QUALTYPE is DA
26	Warning QualificationsOnEntry.QUALYEAR should be less than or equal to Instance.COMDATE year
27	Error Where Student.BIRTHDTE is not null QualificationsOnEntry.QUALYEAR should be greater than (Student.BIRTHDTE + 13) year
28	Warning Where Student.BIRTHDTE is not null and QualificationsOnEntry.QUALTYPE is not coded SS, QualificationsOnEntry.QUALYEAR should be greater than (Student.BIRTHDTE + 15) year

Qualifications awarded

Short Name	QualificationsAwarded
Type	entity
Description	Qualification or credit obtained during – or at the end of – an instance
Applicable to	England NI Scotland Wales
Coverage	Compulsory for all instances where Instance.ENDDATE is not null and Instance.RSNEND = 01 and Instance.REDUCEDI = 00, 01 or 04 (Optional for all other instances)
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	2
Related Fields	ENDDATE RSNEND
Has Parts	Qualification awarded (QUAL) Classification (CLASS) Outcome of ITT instance (OUTCOME) Teaching qualification gained sector (TQGSEC) Teaching qualification gained subject (TQGSUB)
Reason Required	This entity is defined to hold information about the qualifications awarded and to allow multiple awards to be recorded in the hierarchical data structure.
Notes	Qualifications should be returned in the reporting year in which they are awarded. Return of one or more qualifications does not indicate the end of an instance.
Owner	HESA
Version	1.2
Date modified	2009-07-30
Change management notes	Business rule 1 amended from "ends in 99" to "ends with 99"
Business rules	<p>1 Error QualificationsAwarded entity must exist where Instance.ENDDATE is not null and Instance.RSNEND = 01 and Instance.REDUCEDI = 00, 01 or 04 unless Course.COURSEAIM ends with 99</p> <p>3 Error QualificationsAwarded entity must occur only once where Instance.FESTUMK is coded 1 or 4</p>

Qualifications on entry

Short Name	QualificationsOnEntry
Type	entity
Description	Detail of the qualifications held by the student when the instance begins
Applicable to	England NI Scotland Wales
Coverage	All entrants where EntryProfile.UCASAPPID exists and this data has been provided by UCAS
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	unbounded
Has Parts	Qualification type (QUALTYPE) Qualification subject (QUALSBJ) Qualification grade (QUALGRADE) Qualification year (QUALYEAR) Qualification sitting (QUALSIT)
Reason Required	This entity exists to hold information about the individual qualifications a student holds when they begin an instance.
Notes	<p>The awarding bodies have given their consent, via the Joint Council for Qualifications (JCQ), for some of the results data that they forward to UCAS to be shared with HEIs for admission purposes, to also be used in preparing the Student Record from 2007/08. The detail of the agreement is still to be finalised.</p> <p>This information is only required for UCAS entrants {full-time undergraduate students} with tariff-bearing qualifications.</p> <p>Institutions are however encouraged to provide the same information for other {non-UCAS} full-time undergraduate students, in order to contribute more complete statistical information for the sector.</p> <p>If returning qualification on entry data for a continuing student in order to add to or correct data returned in a previous year, then the complete set of qualifications should be returned not just the updated ones.</p> <p>The existence of this entity cannot be tested by validation rules. However, submissions will be compared with the data supplied to HESA by UCAS for quality assurance purposes.</p>
Owner	HESA
Version	1.1
Date modified	2009-07-30
Change management notes	New business rule 1 added
Business rules	1 Warning There are more than 30 occurrences of QualificationsOnEntry for an instance

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Qualified Teacher Status

Short Name	QTS	
Type	field	
Description	This field indicates whether a student on an INSET teacher training course holds Qualified teacher status (QTS) or not.	
Applicable to	England NI	
Coverage	All instances at institutions in England or Northern Ireland where Course.TTCID = 5 and Instance.REDUCEDI = 00, 01 or 04	
Base Data Type	QTSCodeType	
Field Length	1	
Part Of	Instance	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	TTCID	
Reason Required	To distinguish INSET provision that HEFCE is responsible for (students not holding QTA) and provision that TDA are responsible for (students holding QTS).	
Notes	<p>TDA and HEFCE have given a working definition of an INSET course as:</p> <p>An INSET/In-service course is one for which the primary (but not necessarily the only) purpose is to improve the effectiveness of teachers, lecturers or trainers. In considering whether this is the purpose of particular course, institutions may wish to consider the content of the course and course literature, including prospectuses and any other marketing material.</p>	
Owner	HESA	
Version	1.0	
Business rules	1 Error 2 Error 3 Error 4 Error 5 Error	Instance.QTS must exist for institutions in England and Northern Ireland where Course.TTCID = 5 and Instance.REDUCEDI = 00, 01 or 04 Instance.QTS cannot be coded 4 where (EntryProfile.QUALENT2 exists and is coded 03 or 10) Instance.QTS cannot be coded 3 where (EntryProfile.QUALENT2 exists and is coded 04, 37 - 98) Instance.QTS must not exist for institutions in Scotland or Wales Instance.QTS must not exist for institutions in England and Northern Ireland where Course.TTCID not = 5
Valid Entries and Labels	3 4	Student holding QTS on an in-service/education of teachers (INSET) course Student not holding QTS on an in-service/education of teachers (INSET) course

RAE Data

Short Name	RAEData
Type	entity
Description	A set of fields that describe the RAE unit of assessment relating to an Instance
Applicable to	England NI Scotland Wales
Coverage	All instances where Course.COURSEAIM = L00, L80, L90 or L99 or begins with D and Instance.REDUCEDI = 00
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	3
Has Parts	RAE unit of assessment (UOA2008) Unit of assessment percentage (UOAPCNT)
Reason Required	This repeating element exists to allow an instance to be linked to more than one RAE unit of assessment.
Notes	The sum of RAEData.UOAPCNT must equal 100 for each instance in which it occurs.
Owner	HESA
Version	1.0
Business rules	<p>1 Error RAEData entity must exist where Course.COURSEAIM = L00, L80, L90 or L99 or begins with D and corresponding Instance.REDUCEDI = 00</p> <p>2 Error RAEData entity must not exist unless (Course.COURSEAIM = L00, L80, L90 or L99 or Course.COURSEAIM begins with D)</p>

RAE unit of assessment

Short Name	UOA2008
Type	field
Description	This field should record the Unit of Assessment (UOA) to which the student's supervisor was returned in the 2008 Research Assessment Exercise (RAE2008).
Applicable to	England NI Scotland Wales
Coverage	All RAEData records
Base Data Type	UOA2008CodeType
Field Length	2
Part Of	RAE Data
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	UOAPCNT
Reason Required	Collection of this information will allow better monitoring of funding allocations by units of assessment.
Notes	<p>Where a student's supervisor has been allocated to a Unit of Assessment for the 2008 RAE, then the student should be allocated to the same UOA.</p> <p>Where the supervisor has not been explicitly allocated to a UOA because</p> <ul style="list-style-type: none"> • the student instance started after the 2008 RAE, or • the student's supervisor was not employed by the reporting institution at the time of the most recent RAE, or • the student's supervisor was not allocated to a Unit of Assessment, or • the student's supervisor has never been employed by the reporting institution <p>then the student should be assigned to the Unit of Assessment which is closest in academic content to their subject of study. (The Unit of Assessment chosen should be from the list of subjects defined by the most recent RAE, not any future RAE.)</p> <p>Where a student was supervised by more than one member of staff and/or these supervisors are returned in more than one UOA, the student may be returned split either according to the agreed division of responsibility, or in proportion to the number of supervisors.</p> <p>This field occurs as a pair with RAEData.UOAPCNT with a maximum of 3 pairs permitted.</p>
Owner	HEFCE
Version	1.3
Date modified	2009-04-30
Change management	Notes updated to clarify allocation of students to UOA, in particular where supervisor

notes	was not allocated to a UOA in RAE 2008	
Valid Entries and Labels	01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62	Cardiovascular medicine Cancer studies Infection & immunology Other hospital based clinical subjects Other laboratory based clinical subjects Epidemiology & public health Health services research Primary care & other community based clinical subjects Psychiatry, neuroscience & clinical psychology Dentistry Nursing & midwifery Allied health professions & studies Pharmacy Biological sciences Pre-clinical & human biological sciences Agriculture, veterinary & food science Earth systems & environmental sciences Chemistry Physics Pure mathematics Applied mathematics Statistics & operational research Computer science & informatics Electrical & electronic engineering General engineering & mineral & mining engineering Chemical engineering Civil engineering Mechanical, aeronautical & manufacturing engineering Metallurgy & materials Architecture & the built environment Town & country planning Geography & environmental studies Archaeology Economics & econometrics Accounting & finance Business & management studies Library & information management Law Politics & international studies Social work & social policy & administration Sociology Anthropology Development studies Psychology Education Sports-related studies American studies & anglophone area studies Middle Eastern & African studies Asian studies European studies Russian, Slavonic & East European languages French German, Dutch & Scandinavian languages Italian Iberian & Latin American languages Celtic studies English language & literature Linguistics Classics, ancient history, byzantine & modern Greek studies Philosophy Theology, divinity & religious studies History

	63	Art & design
	64	History of art, architecture & design
	65	Drama, dance & performing arts
	66	Communication, cultural & media studies
	67	Music

Reason for ending instance

Short Name	RSNEND
Type	field
Description	This field is used to indicate for what reason the student left the student instance detailed in this return.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.ENDDATE is completed and where Instance.REDUCEDI = 00, 01, 02 or 04
Base Data Type	RSNENDCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	ENDDATE
Reason Required	To monitor transfer/progression/completion.
Notes	<p>Institutions should only complete this field where they are completing a student instance, guidance on when a new student instance is required is given in Instance.NUMHUS. Normally where a student progresses from one course directly onto another at the same level (e.g. HND to Degree, MPhil to PhD) a new student instance is not required and hence this field would not be completed although the QualificationsAwarded fields may be.</p> <p>If a student gains a qualification after completing a course, but not the qualification they were aiming for, then they should be coded 01 'Successful completion of course'.</p> <p>Code 02 'Academic failure/left in bad standing/not permitted to progress' is considered to be different from simply dropping out, code 07, which may be more closely related to personal reasons. Code 02 is intended to be for a fail at any stage. It is the code to be used for those students who fail assessment at, for example, the end of the first or second year of a three-year course and therefore leave the course, as well as for those students who have unsuccessfully completed their qualification aim.</p> <p>Code 08 'Written off after lapse of time': it is at the institutions discretion whether to write-off an inactive student after a period of time.</p> <p>Code 09 'Exclusion' is the breaking of institutional rules, either behavioural or financial.</p> <p>Code 98 'Completion of course - result unknown' implies that there will be further returns for the student - through a dormant record for example - to report results and reason for leaving.</p> <p>In onwards analysis Statutory Customers and HESA may group codes 03, 04, 06, 07, 08, 09, 10 and 11 into a single category of 'Other'.</p>

	An entry in this field means that an entry in Instance.ENDDATE will also be expected.
Owner	HESA
Version	1.1
Date modified	2009-05-30
Change management notes	New business rules 4 and 5 added
Business rules	<p>1 Error Instance.RSNEND must exist where Instance.ENDDATE is not null and Instance.REDUCEDI = 00, 01, 02 or 04</p> <p>2 Error Instance.RSNEND must not exist where Instance.FUNDCOMP = 3</p> <p>3 Warning Instance.RSNEND should exist where QualificationsAwarded.QUAL exists</p> <p>4 Error Instance.RSNEND must be coded 01 where Instance.PROGRESS is coded A or B</p> <p>5 Error Instance.RSNEND must be coded 01 where Instance.PROGRESS is coded 6</p>
Valid Entries and Labels	<p>01 Successful completion of course</p> <p>02 Academic failure/left in bad standing/not permitted to progress</p> <p>03 Transferred to another institution</p> <p>04 Health reasons</p> <p>05 Death</p> <p>06 Financial reasons</p> <p>07 Other personal reasons & dropped out</p> <p>08 Written off after lapse of time</p> <p>09 Exclusion</p> <p>10 Gone into employment</p> <p>11 Other</p> <p>98 Completion of course - result unknown</p> <p>99 Unknown</p>

Reason for partial or full non-payment of tuition fees

Short Name	NONPAY
Type	field
Description	This field identifies the reason for any partial or full non-payment of tuition fees for the student.
Applicable to	England
Coverage	All instances at institutions in England where Instance.FESTUMK = 1, 3 or 4 and where Instance.REDUCEDI = 00 and Course.MSFUND does not equal 91
Base Data Type	NONPAYCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To determine the extent of remission of fees in the sector.
Notes	Code 28 should be used if the learner is in receipt of working tax credit and is eligible for fee remission as defined by the LSC in FE Funding Guidance 2003/04. Not applicable to economic cost recovery fees.
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Code 31 added for 'Fees waived - level 3 entitlement'
Business rules	<p>1 Error Instance.NONPAY must exist for institutions in England where Instance.FESTUMK = 1, 3 or 4 and Instance.REDUCEDI = 00 and Course.MSFUND does not equal 91</p> <p>2 Error Instance.NONPAY must not exist for institutions not in England</p> <p>3 Error Instance.NONPAY must not exist for institutions in England where Instance.FESTUMK = 2</p>
Valid Entries and Labels	<p>11 Fees refunded</p> <p>12 Tax relief for vocational programmes</p> <p>13 Fees waived - other funding</p> <p>14 Fee adjustments - bad debt</p> <p>17 Fees waived - 16-18 year old learner; provision funded by the LSC</p> <p>18 Fees waived - in receipt of an income-based state benefit (not covered by any other code relating to income-based state benefit)</p> <p>19 Fees waived - unwaged dependent of any people in codes 18, 22, or 23</p> <p>20 Fees waived - undertaking programmes where the main learning aim is basic skills</p> <p>21 Fees waived for another reason consistent with the local provider policy</p> <p>22 Fees waived - asylum seeker in receipt of the equivalent of an</p>

		income-based state benefit
23		Fees waived - in receipt of jobseekers allowance
26		Fee is zero
27		Fees waived - Council-funded project where the Council has agreed that the learner is eligible for fee-remission
28		Fees waived - in receipt of working tax credit
29		Fees waived - level 2 entitlement
30		Fees waived - in receipt of pension guarantee credit
31		Fees waived - level 3 entitlement
99		Fees paid in full

Record type indicator

Short Name	RECID
Type	field
Description	The standard HESA record type identifier.
Applicable to	England NI Scotland Wales
Coverage	All institutions
Base Data Type	RECIDCodeType
Field Length	5
Part Of	Institution
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To identify the type of data being submitted and to aid the processing and quality assurance of data.
Notes	A single record type covers all of the entities in the XML file.
Owner	HESA
Version	1.1
Date modified	2008-09-12
Change management notes	Updated valid entry to 08051
Valid Entries and Labels	08051 2008/09 Student Record

Reduced course return indicator

Short Name	REDUCEDC	
Type	field	
Description	This field indicates whether a reduced return is being sent for this course and if so which type.	
Applicable to	England NI Scotland Wales	
Coverage	All courses	
Base Data Type	REDUCEDCCodeType	
Field Length	02	
Part Of	Course	
Minimum Occurrences	1	
Maximum Occurrences	1	
Related Fields	REDUCEDI	
Reason Required	To identify and validate reduced returns	
Notes	<p>All information relating to reduced returns is available here.</p> <p>Code 01 can only be used by institutions in England, Northern Ireland and Scotland.</p>	
Owner	HESA	
Version	1.1	
Date modified	2009-03-12	
Change management notes	Notes amended to confirm that Northern Ireland is included in Code 01, and now read: Code 01 can only be used by institutions in England, Northern Ireland and Scotland	
Business rules	2	Error Course.REDUCEDC cannot = 01 or 02 for institutions in England where any Instance.FESTUMK = 1
	3	Error Course.REDUCEDC cannot = 02 for institutions in Wales where any Instance.FESTUMK = 1
	4	Error If Course.REDUCEDC = 01, the institution must be in England, Scotland or Northern Ireland
	5	Error If Course.REDUCEDC = 02, the institution must be in England or Wales
	7	Error Course.REDUCEDC code 02 must have a Course.COURSEAIM beginning with P, Q, R, S or X
Valid Entries and Labels	00	Not a reduced return
	01	Low credit bearing
	02	Reduced FE
	03	Incoming visiting & exchange
	04	Dormant

Reduced instance return indicator

Short Name	REDUCEDI	
Type	field	
Description	This field indicates whether a reduced return is being sent for this instance and if so which type.	
Applicable to	England NI Scotland Wales	
Coverage	All instances	
Base Data Type	REDUCEDICodeType	
Field Length	2	
Part Of	Instance	
Minimum Occurrences	1	
Maximum Occurrences	1	
Related Fields	REDUCEDC	
Reason Required	To identify and validate reduced returns	
Notes	<p>All information relating to reduced returns is available here.</p> <p>Code 01 can only be used by institutions in England, Northern Ireland and Scotland.</p>	
Owner	HESA	
Version	1.1	
Date modified	2009-03-12	
Change management notes	Notes amended to confirm that Northern Ireland is included in Code 01, and now read: Code 01 can only be used by institutions in England, Northern Ireland and Scotland	
Business rules	<ol style="list-style-type: none"> 1 Error Instance.REDUCEDI cannot = 01 or 02 for institutions in England where Instance.FESTUMK = 1 2 Error Instance.REDUCEDI code 01 must be for an institution in England, Scotland or Northern Ireland 3 Error Instance.REDUCEDI code 01 must have Instance.STULOAD less than or equal to 010.0 4 Error Instance.REDUCEDI cannot = 02 for institutions in Wales where Instance.FESTUMK = 1 5 Error Instance.REDUCEDI code 02 must have Course.MSFUND = 73-79, 83 or 85-89 and Instance.GLHRS less than 120 6 Error Instance.REDUCEDI code 02 must have a Course.COURSEAIM beginning with P, Q, R, S or X 7 Error Instance.REDUCEDI code 03 must have Instance.EXCHANGE = 1, 2, 3, 4 or 6 8 Error Instance.REDUCEDI code 04 must have Instance.MODE = 63 or 64 	
Valid Entries and Labels	<ol style="list-style-type: none"> 00 01 02 03 04 	<p>Not a reduced return</p> <p>Low credit bearing</p> <p>Reduced FE</p> <p>Incoming visiting & exchange</p> <p>Dormant</p>

Regulatory body for health and social care students

Short Name	REGBODY	
Type	field	
Description	This field identifies the regulatory body for medical, dental, health and social care, and veterinary students.	
Applicable to	England NI Scotland Wales	
Coverage	All courses where Course.COURSEAIM = M16, M76, M86, H16, H76, I16, I76, J26, J76 and Course.REDUCEDC = 00 or 01	
Base Data Type	REGBODYCodeType	
Field Length	2	
Part Of	Course	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To establish relevant regulatory body for medical, dental, health and social care, and veterinary students.	
Notes	This field can be completed for students with Course.COURSEAIM M22, where applicable.	
Owner	HESA	
Version	1.1	
Date modified	2009-03-12	
Change management notes	Notes updated to clarify that this field can be completed for Course.COURSEAIM M22	
Business rules	1	Error Course.REGBODY must exist where Course.COURSEAIM = M16, M76, M86, H16, H76, I16, I76, J26 or J76 and Course.REDUCEDC = 00 or 01
Valid Entries and Labels	01 02 03 04 05 06 07 08 09 10 11 12 13 14	General Medical Council (GMC) General Dental Council (GDC) General Optical Council (GOC) Royal Pharmaceutical Society of Great Britain (RPSGB) The Pharmaceutical Society of Northern Ireland (PSNI) The Nursing & Midwifery Council (NMC) Health Professions Council (HPC) General Social Care Council (GSCC) Scottish Social Services Council (SSSC) Care Council for Wales (CCW) Northern Ireland Social Care Council (NISCC) General Osteopathic Council (GOsC) General Chiropractic Council (GCC) Royal College of Veterinary Surgeons (RCVS)

Regulatory body reference number

Short Name	DHREGREF
Type	field
Description	This field holds the regulatory body reference number allocated to a student.
Applicable to	England NI Scotland Wales
Coverage	All instances where Course.COURSEAIM = M16, M76, M86, H16, H76, I16, I76, J26, J76 and Course.REGBODY = 06 or 07 and Instance.REDUCEDI = 00 or 01
Base Data Type	xs:string
Field Length	8
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	REGBODY
Reason Required	To identify existing members of professional regulatory bodies on medical, dental, health and social care, and veterinary courses.
Notes	<p>If the student already has a registration number awarded by a regulatory body, then the number should be recorded.</p> <p>This field should record the regulatory body registration numbers issued to new students entering courses leading to eligibility to register for the first time where available. All other new students will require the default code '99999999'.</p> <p>This field will be used to collect any registration number awarded by a regulatory body. The field is compulsory if Course.COURSEAIM is coded M16, M76, M86, H16, H76, I16, I76, J26 or J76 and Course.REGBODY is coded 06 'The Nursing and Midwifery Council (NMC)' or 07 'Health Professions Council (HPC)'.</p> <p>The default code of 99999999 should be used where Course.COURSEAIM is coded M16, M86, H16, I16, or J26 and a number does not already exist for the student.</p>
Owner	The regulatory bodies for medical/dental, health and social care, and veterinary sciences
Version	1.0
Business rules	1 Error Instance.DHREGREF must exist where Course.COURSEAIM = M16, M76, M86, H16, H76, I16, I76, J26 or J76 and Course.REGBODY = 06 or 07 and Instance.REDUCEDI = 00 or 01

Religion

Short Name	RELIGION
Type	field
Description	This field describes the religious grouping of Northern Ireland domiciled students at institutions in Northern Ireland.
Applicable to	NI
Coverage	All entrants to institutions in Northern Ireland where EntryProfile.DOMICILE = XG and Instance.REDUCEDI = 00
Base Data Type	RELIGIONCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To comply with Northern Ireland statutory Equal Opportunities monitoring.
Notes	
Owner	HESA
Version	1.0
Business rules	<p>1 Error EntryProfile.RELIGION must exist for institutions in Northern Ireland where EntryProfile.DOMICILE = XG and corresponding Instance.REDUCEDI = 00</p> <p>2 Error EntryProfile.RELIGION must not exist for institutions in England, Scotland or Wales</p>
Valid Entries and Labels	<p>1 Protestant</p> <p>2 Roman Catholic</p> <p>3 Other</p> <p>4 Missing data</p>

Research council student

Short Name	RCSTDNT
Type	field
Description	This field indicates whether a student has at any point during this instance been funded in whole or part by a Research Council.
Applicable to	England NI Scotland Wales
Coverage	All instances where Course.COURSEAIM begins D, E, L or M (except M22) and Instance.REDUCEDI = 00 or 04
Base Data Type	RCSTDNTCodeType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	RCSTDID
Reason Required	To allow identification of Research Council funded students for linking to RC data.
Notes	<p>Once this field has been recorded as anything other than 99, it should not be changed to 99 for this instance. This field covers all RC studentship schemes.</p> <p>All Research Council funded students must be coded to the appropriate Research Council irrespective of whether they are named in the award or are allocated a studentship from Research Council funding made available to the institution.</p> <p>Although a student may not be in receipt of a full award via a Research Council funding mechanism or scheme, the appropriate Research Council coding 01-09 below is required in all cases.</p> <p>EPSRC/MRC students can receive funding via a Doctoral Training Account, on a variety of funding patterns. See below for funding patterns as at October 2006.</p> <ul style="list-style-type: none"> • Fees only basis • Full award (stipend and fees @ UK rate) • 50/50 (stipend and fees) e.g. RC/ industrial partner or split between two RCs. <p>Students holding Dorothy Hodgkin postgraduate awards should be coded according to the Research Council providing the funding, 01-09 below and Student.NATION must be completed.</p> <p>Research students at institutions in Northern Ireland who are funded by DELNI should be coded 99, Not a Research Council student in this field.</p>
Owner	HESA
Version	1.0

Business rules	1 Error	Instance.RCSTDNT must exist where Course.COURSEAIM begins D, E, L or M (except M22) and Instance.REDUCEDI = 00 or 04
Valid Entries and Labels	01 02 03 04 05 07 08 09 99	Biotechnology & Biological Sciences Research Council (BBSRC) Medical Research Council (MRC) Natural Environmental Research Council (NERC) Engineering & Physical Sciences Research Council (EPSRC) Economic & Social Research Council (ESRC) Arts & Humanities Research Council (AHRC) Science & Technology Facilities Council (STFC) Research Council - not specified Not a Research Council student

Research council student identifier

Short Name	RCSTDID
Type	field
Description	This field contains the Personal identifier (PID) generated by the Research Councils for students whom they fund.
Applicable to	England NI Scotland Wales
Coverage	Optional for all instances where Instance.RCSTDNT does not equal 99 and Instance.REDUCEDI = 00 or 04
Base Data Type	RCSTDIDType
Field Length	7
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	RCSTDNT
Reason Required	To allow linking of HESA data to that held by the Research Councils.
Notes	<p>This field records the Personal identifier issued by the Je-S (Joint electronic System) used since December 2004 to capture student and researcher details by EPSRC (for all student schemes) and MRC (for DTG students). Identifiers can be obtained from the Je-S Student\Researcher details screens on the Je-S Portal.</p> <p>Only personal identifiers in the format XnnnnnC, where X is an alpha character, n is numeric and C is an alpha check digit, should be returned.</p> <p>There is a joint Research Council project that is due to complete during 2007 (on current plans) on a phased implementation basis for the remaining Research Councils. PIDs will therefore become available for new Research Council (RC) PhD students as the project progresses – NERC will implementing the project initially with the capture of MSc students. The provision of PIDS for former RC students will be dependant on the migration of data into a common data source.</p>
Owner	The Research Councils
Version	1.0

Scottish Candidate Number

Short Name	SCN
Type	field
Description	This field records the Scottish Candidate Number (formerly SCOTVEC number) which is allocated to pupils at school and in FE colleges who undertake Scottish Qualifications Authority (formerly SCOTVEC or SEB Scottish Examination Board) courses. Many Scottish students will therefore have a Scottish Candidate Number, and coverage should increase over the next few years to cover almost all Scottish entrants. The Scottish Candidate Number should be completed for all students who have one.
Applicable to	England NI Scotland Wales
Coverage	All students where EntryProfile.DOMICILE = XH and EntryProfile.UCASAPPID exists and Course.COURSEAIM begins H, I, J, C, P, Q, R or S. Also all other students at institutions in Scotland where EntryProfile.DOMICILE = XH and Course.COURSEAIM begins H, I, J, C, P, Q, R or S
Base Data Type	SCNWithNullStructure
Field Length	9
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	Allows linkage between HESA records and earlier records of achievement on pre-HE Scottish courses. Such linkages can provide additional information about the flows between school, further education and higher education.
Notes	<p>The Scottish Candidate Number consists of eight decimal data digits followed by a decimal check digit. The first two data digits are the final two digits of the year of issue (so 2004/05 is 05); note that this implies the occurrence of leading zeroes on numbers issued during the current decade, which must be retained. The next six digits are arbitrary, and are unique within the year but are not guaranteed to be unique across years. The final digit is a check digit calculated according to a modulus 11 algorithm using the weights 3 2 7 6 5 4 3 2.</p> <ul style="list-style-type: none"> • Each digit is multiplied by its weight factor and the results totalled • The total is divided by 11 • Take the remainder from this division and subtract it from 11 • The result of the subtraction is the check digit <p>If the remainder from the division is 1 and result of the subtraction is therefore 10 the number is incorrect. If there is no remainder from the division, the check digit will be 0.</p> <p>All UCAS entrants domiciled in Scotland require a Scottish Candidate Number irrespective of whether they are studying in Scotland or elsewhere in the United Kingdom. A Scottish Candidate Number is not applicable to non-Scottish domiciled entrants studying at institutions in Scotland. UCAS collects the Scottish candidate number for all Scottish domiciled new entrants. Institutions in Scotland will need to collect this information for direct entrants of Scottish domicile.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p>

	<p>If the Scottish Candidate Number is not known, an empty element should be returned with the ReasonForNull attribute set to 1 (not known), i.e:</p> <pre data-bbox="424 293 815 320"><SCN ReasonForNull="1"></SCN></pre> <p>A Scottish Candidate Number is not required for those students entering postgraduate courses.</p>															
Owner	Scottish Qualifications Authority															
Version	1.0															
Business rules	<table border="0"> <tr> <td data-bbox="424 571 528 598">1</td> <td data-bbox="464 571 528 598">Error</td> <td data-bbox="576 571 1471 598">Student.SCN must pass the checksum test as shown in the coding manual</td> </tr> <tr> <td data-bbox="424 598 528 624">2</td> <td data-bbox="464 598 528 624">Error</td> <td data-bbox="576 598 1471 714">Student.SCN must exist where Instance.REDUCEDI =00, 01, 02 or 04 and (EntryProfile.DOMICILE exists and is coded XH) and EntryProfile.UCASAPPID exists and Course.COURSEAIM begins H, I, J, C, P, Q, R or S</td> </tr> <tr> <td data-bbox="424 714 528 741">3</td> <td data-bbox="464 714 528 741">Error</td> <td data-bbox="576 714 1471 808">Student.SCN must exist for institutions in Scotland where Instance.REDUCEDI =00 and (EntryProfile.DOMICILE exists and is coded XH) and Course.COURSEAIM begins H, I, J, C, P, Q, R or S</td> </tr> <tr> <td data-bbox="424 808 528 835">4</td> <td data-bbox="464 808 528 835">Error</td> <td data-bbox="576 808 1471 835">Student.SCN must not be null except when ReasonForNull = 1</td> </tr> <tr> <td data-bbox="424 835 528 862">5</td> <td data-bbox="464 835 528 862">Error</td> <td data-bbox="576 835 1471 862">Student.SCN must be null when ReasonForNull = 1</td> </tr> </table>	1	Error	Student.SCN must pass the checksum test as shown in the coding manual	2	Error	Student.SCN must exist where Instance.REDUCEDI =00, 01, 02 or 04 and (EntryProfile.DOMICILE exists and is coded XH) and EntryProfile.UCASAPPID exists and Course.COURSEAIM begins H, I, J, C, P, Q, R or S	3	Error	Student.SCN must exist for institutions in Scotland where Instance.REDUCEDI =00 and (EntryProfile.DOMICILE exists and is coded XH) and Course.COURSEAIM begins H, I, J, C, P, Q, R or S	4	Error	Student.SCN must not be null except when ReasonForNull = 1	5	Error	Student.SCN must be null when ReasonForNull = 1
1	Error	Student.SCN must pass the checksum test as shown in the coding manual														
2	Error	Student.SCN must exist where Instance.REDUCEDI =00, 01, 02 or 04 and (EntryProfile.DOMICILE exists and is coded XH) and EntryProfile.UCASAPPID exists and Course.COURSEAIM begins H, I, J, C, P, Q, R or S														
3	Error	Student.SCN must exist for institutions in Scotland where Instance.REDUCEDI =00 and (EntryProfile.DOMICILE exists and is coded XH) and Course.COURSEAIM begins H, I, J, C, P, Q, R or S														
4	Error	Student.SCN must not be null except when ReasonForNull = 1														
5	Error	Student.SCN must be null when ReasonForNull = 1														

SLDD-discrete provision

Short Name	ST13
Type	field
Description	This field indicates eligibility for increased programme area weights for SLDD
Applicable to	Wales
Coverage	All instances where the institution is in Wales and Instance.FESTUMK = 1 or 3 where Instance.REDUCEDI = 00
Base Data Type	ST13CodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	FESTUMK
Reason Required	To monitor special funding allocations.
Notes	None.
Owner	DCELLS in WAG
Version	1.0
Business rules	<p>1 Error Instance.ST13 must exist where the institution is in Wales and Instance.FESTUMK = 1 or 3 and Instance.REDUCEDI = 00</p> <p>2 Error Instance.ST13 must not exist for institutions in England, Northern Ireland or Scotland</p> <p>3 Error Instance.ST13 must not exist for institutions in Wales where Instance.FESTUMK = 2</p>
Valid Entries and Labels	<p>0 Not SLDD (LLDD)</p> <p>1 Learner with moderate learning difficulties/disabilities pursuing a discrete learning activity</p> <p>2 Learner with profound learning difficulties/disabilities pursuing a discrete learning activity</p> <p>4 Learner with moderate learning difficulties/disabilities pursuing a mainstream learning activity</p> <p>5 Learner with profound learning difficulties/disabilities pursuing a mainstream learning activity</p>

Socio-economic classification

Short Name	SEC
Type	field
Description	This field collects the socio-economic classification of students participating in HE if 21 or over at the start of their course or parental classification if under 21
Applicable to	England NI Scotland Wales
Coverage	All entrants where EntryProfile.UCASAPPID exists where Course.COURSEAIM begins with H, I, J or C or is M22 and EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM
Base Data Type	SECCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	SOC2000
Reason Required	To monitor social background of students in a standard way.
Notes	<p>This collects the socio-economic background of students aged 21 and over at the start of their course, or for students under 21 the socio-economic background of their parent, step-parent or guardian who earns the most. It is based on occupation, and if the parent or guardian is retired or unemployed, this is based on their most recent occupation.</p> <p>Code 9 'Not classified' includes the 3 categories:</p> <ul style="list-style-type: none"> • students • occupations not stated or inadequately described • not classifiable for other reasons. <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p> <p>Institutions are encouraged to provide this information for other full-time undergraduates in order to provide more complete statistical information for the sector.</p>
Owner	Office for National Statistics
Version	1.0
Business rules	1 Error EntryProfile.SEC must exist where EntryProfile.UCASAPPID exists and Course.COURSEAIM begins H, I, J or C or is M22 and EntryProfile.DOMICILE = XF, XG, XH, XI, XK, XL, GG, JE or IM
Valid Entries and Labels	<p>1 Higher managerial & professional occupations</p> <p>2 Lower managerial & professional occupations</p> <p>3 Intermediate occupations</p> <p>4 Small employers & own account workers</p> <p>5 Lower supervisory & technical occupations</p>

	6	Semi-routine occupations
	7	Routine occupations
	8	Never worked & long-term unemployed
	9	Not classified

Special fee indicator

Short Name	SPECFEE
Type	field
Description	This field records where a special or 'non-standard' fee is due - in line with the student support regulations.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.
Base Data Type	SPECFEECodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow financial calculations to take account of fee offsets.
Notes	<p>Standard/prescribed fee refers to the prescribed fee for students who entered before 2006/07 or the standard variable fee charged by the institution for those who entered in or after 2006/07.</p> <p>Special or 'non-standard' fees - in line with the student support regulations</p> <p>For sandwich placements these are:</p> <p>An academic year: (i) during which any periods of full-time study are in aggregate less than 10 weeks; or (ii) if in respect of that academic year and any previous academic years of the course the aggregate of any one or more periods of attendance which are not periods of full-time study at the institution (disregarding intervening vacations) exceeds 30 weeks.</p> <p>For language year abroad these are:</p> <p>An academic year: (i) during which any periods of full-time study at the institution in the United Kingdom are in aggregate less than 10 weeks; or (ii) if in respect of that academic year and any previous academic years of the course the aggregate of any one or more periods of attendance which are not periods of full-time study at the institution in the United Kingdom (disregarding intervening vacations) exceeds 30 weeks.</p> <p>Code 4 'Final year of full-time course lasting less than 15 weeks' and Code 5 'Final year of a full-time lasting more than 14 weeks but less than 24 weeks' apply to final year students only and should only be used where Instance.MODE is coded 02.</p> <p>Institutions are not required to adjust this field to account for individual waived fees.</p> <p>Postgraduate students who are subject to regulated fees should be coded as 0-5</p>

	<p>depending on the fees. The only postgraduate students to be recorded as subject to regulated fees are those:</p> <p>a. On a full-time or part-time PGCE. Such students should be recorded as subject to the regulated full or regulated half fees, respectively.</p> <p>b. On a full-time course in preparation for a professional examination at postgraduate level, for which a first degree is not a normal requirement for entry. This applies to students on a course leading successively to Parts 1 and 2 of the Royal Institute of British Architects examination, for whom undergraduate-level fees are payable. Such students should be recorded as subject to regulated full fees.</p> <p>All other postgraduate students should be coded 09 Other fee.</p> <p>Part-time students where the institution has discretion over the fee charged should be coded 09 Other fee.</p>
Owner	HESA
Version	1.2
Date modified	2009-07-30
Change management notes	Business rule 9 amended so applicable only to institutions in England, Northern Ireland and Wales, and new business rule 11 added
Business rules	<p>1 Error Instance.SPECFEE must exist where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>9 Error For institutions in England, Northern Ireland and Wales, if Instance.SPECFEE = 4 or 5 then Instance.ENDDATE must not be blank</p> <p>10 Error Instance.SPECFEE must be coded 9 where Course.COURSEAIM = D00 or D90</p> <p>11 Warning For institutions in Scotland if Instance.SPECFEE = 4 or 5 then Instance.ENDDATE should not be blank</p>
Valid Entries and Labels	<p>0 Standard/Prescribed fee</p> <p>1 Sandwich placement</p> <p>2 Language year abroad & not full-year outgoing ERASMUS</p> <p>3 Full-year outgoing ERASMUS</p> <p>4 Final year of full-time course lasting less than 15 weeks</p> <p>5 Final year of a full-time course lasting more than 14 weeks but less than 24 weeks</p> <p>9 Other fee</p>

Start date of instance

Short Name	COMDATE
Type	field
Description	This field indicates the date of the student's initial commencement of studies for this student instance and may relate to a date prior to the current academic/financial year. Exchange-in students should have the date they commenced their studies at the reporting institution.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED1 = 00, 01, 02 or 03
Base Data Type	xs:date
Field Length	10
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To determine whether to include a student in any particular population definition; to calculate the duration of a student's education
Examples	<p>1. A student obtains a first degree and then enrolls for a one year Masters course. These are two distinct courses at different levels (undergraduate/postgraduate) and therefore would have two Student instance numbers. In this case:</p> <ul style="list-style-type: none"> • Instance.COMDATE is up-dated to commencement date of Masters • Instance.YEARPRG = 1 • Instance.YEARSTU = 1 • EntryProfile.QUALENT2 is up-dated to degree • Instance.NUMHUS has a new number allocated. <p>2. A student transfers after two years from an HND course to the second year of a degree course (with or without being awarded the HND). This may be represented in two different ways, depending on how it is viewed by the institution.</p> <p>If within the institution this is regarded as a seamless continuation of studies, then it is the same student instance and the same Instance.NUMHUS is kept and Instance.YEARSTU increments by one year. In this case:</p> <ul style="list-style-type: none"> • Instance.COMDATE is not up-dated • Instance.YEARPRG = 2 • Instance.YEARSTU = 3 • EntryProfile.QUALENT2 is not up-dated • Instance.NUMHUS is not up-dated. <p>However, if within the institution this is regarded as two student instances, then a new Instance.NUMHUS is allocated and Instance.YEARSTU re-sets to 01. In this case:</p> <ul style="list-style-type: none"> • Instance.COMDATE is up-dated to commencement date of degree • Instance.YEARPRG = 2

	<ul style="list-style-type: none"> • Instance.YEARSTU = 1 • EntryProfile.QUALENT2 is up-dated to HND if appropriate • Instance.NUMHUS has a new number allocated. <p>When an institution does not have a clear preference between the two methods of reporting the progression to degree via study for an HND, it is recommended that the first method, using a single student instance, is used. This general guidance would also apply to other similar cases.</p>
Notes	<p>If a student transfers from one HEI to another, the date they entered the current HEI for this qualification aim should be returned in this field.</p> <p>All date fields in the Student Record must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field falls within the scope of the MIAP Common Data Definitions project.</p> <p>Relationship with Instance.NUMHUS and Instance.YEARSTU:</p> <p>For a single student instance, the same Student instance number is kept. Instance.YEARSTU would be expected to increment each year. However there would be no up-dating of Instance.COMDATE nor of other fields in the Entry profile - an exception being, if, for example, an error had been found in the information provided in the previous year).</p> <p>With the commencement of a new student instance, a new Instance.NUMHUS would be allocated. Instance.YEARSTU would be expected to be 01. Instance.COMDATE should all be up-dated and a new Entry profile should be submitted.</p> <p>Where a student transfers from one course to another, the date should not be updated if the same Instance.NUMHUS is kept. For example, changes of subject without change of general qualification aim will not usually reset date of commencement of instance.</p> <p>Neither should the field be re-set where a student registers for an 'intermediate' qualification aim with the clear intention (acknowledged by both student and institution) that, subject to satisfactory performance, s/he will progress seamlessly (and usually without being awarded the intermediate qualification) onto a 'higher' qualification aim. For example, if a student registers first for an MPhil then switches to a PhD, and this is regarded as normal progression in the institution, such that the same Student instance number is kept, the Instance.COMDATE should not be reset.</p> <p>Where Y0/Y1/Y2 appear in business rules, these refer to the reporting period Y1-Y2 (e.g. for the 2007-08 reporting period, Y0 is 2006, Y1 is 2007 and Y2 is 2008).</p>
Owner	Managing Information Across Partners - Common Data Definitions
Version	1.1
Date modified	2009-07-30
Change management notes	Business rule 2 reinstated, and amended to trigger when date earlier than 1971
Business rules	<p>1 Error Instance.COMDATE must exist where Instance.REDUCEDI = 00, 01, 02 or 03</p> <p>2 Error Instance.COMDATE must not be less than 1971-02-01</p> <p>4 Error Instance.COMDATE must be less than Y2-08-01</p>

Student

Short Name	Student
Type	entity
Description	This describes a person undertaking a course, i.e. a student
Applicable to	England NI Scotland Wales
Coverage	All institutions
Part Of	Institution
Minimum Occurrences	1
Maximum Occurrences	unbounded
Has Parts	<p>HESA unique student identifier (HUSID) Unique Learner Number (ULN) UCAS Personal Identifier (UCASPERID) Scottish Candidate Number (SCN) Institution's own identifier for student (OWNSTU) Date of birth (BIRTHDTE) Family name (SURNAME) Forenames (FNAMES) Family name on 16th birthday (SNAME16) Gender (GENDER) Nationality (NATION) Ethnicity (ETHNIC) Disability (DISABLE) Dependants in reporting year (SDEPEND) Welsh speaker indicator (WELSSP) National identity (NATIOND) Term-time accommodation (TTACCOM) Term-time postcode (TTPCODE) Instance</p>
Reason Required	This entity exists to hold elements that describe the student and to hold the instances relating to the student.
Notes	<p>A student can only be included once on this entity. Student.HUSID is the primary key for this entity.</p> <p>Although many of the fields in this entity will not change from one year to the next, institutions must return all required fields in each year.</p>
Owner	HESA
Version	1.0

Student instance FTE

Short Name	STULOAD
Type	field
Description	This field holds the student FTE, representing the institution's best academic judgement of the full-time equivalence of the student (for this instance) during the reporting year 1 August - 31 July. The value can be recorded to one decimal place and must be between 0 and 300.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCED = 00, 01, 02 or 03
Base Data Type	FTEType
Field Length	5
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow analysis by FTE, representing student load, rather than by headcount or apportioned numbers; particularly significant for analysing PT load.
Examples	<p>Example A student studying the equivalent of a three year course over five years would be returned as 60.</p> <p>A student studying 30 credits in the current year, in the case where 120 credits is the norm for a full-time student, would be returned as 25.</p>
Notes	<p>Full-time, full year students would normally be returned as 100 and part-time students returned as a proportion of an equivalent full-time course. Comparisons and weightings of different full-time, full year courses are not expected. The proportion of part-time study can be estimated on either a 'time' or a 'credit' basis. The FTE should not be weighted to take account of any resourcing implications of different courses.</p> <p>All students following a course would initially be assumed to have the same FTE. An adjustment may need to be made at individual student level if a student did not actually follow the whole course academic year, e.g. because they left half way through. This individual student adjustment need only be at a very broad-brush level.</p> <p>The calculation of FTE therefore becomes a function of proportion (that the course represents of a full-time benchmark course) x time (amount of the course that the student followed in the HESA reporting year).</p> <p>It is recognised that this cannot be exact in all cases and a strict pro-rata model is not expected. The aim is to give a better approximation than the use of arbitrary conversion factors.</p> <p>In the case of years of programme which span two HESA reporting years (for example an MSc student with a 01 October - 30 September year) institutions in Scotland can return the FTE using either the pro-rata (50:50), 100:0 or 0:100 method as indicated in Instance.FTEMETHOD. However for institutions in England, Wales and Northern</p>

	<p>Ireland the Student FTE should be split across the two HESA reporting years. This does not have to be an exact pro-rata split: a reasonable approximation is sufficient (for example the institution might assume that 85% of the FTE related to the period October - July and 15% to the period August - September).</p> <p>Institutions in England, Wales or Northern Ireland who previously did not return student load using the pro-rata (50:50) method should return the 2007-08 record as if they had always used this method, and HEFCE have indicated that the same guidance will apply to the 2007 HESES return. Further detail is included in the summary of main changes document.</p> <p>Further detailed notes are available in the supporting documents.</p> <p>The length of this field is 5 characters, however the move to XML enables data to be returned with or without leading zeros or the decimal place, e.g. 005.0 or 5.0 or 5</p>
Owner	HESA
Version	1.0
Business rules	<ol style="list-style-type: none"> 1 Error Instance.STULOAD must exist where Instance.REDUCEDI = 00, 01, 02 or 03 2 Error Instance.STULOAD must be 0 where Instance.MODE = 63 or 64 3 Error Instance.STULOAD must not be 0 where Instance.MODE = 01, 02, 23, 24, 25, 31, 52, 53, 73 or 74 and Instance.TYPEYR = 1 4 Warning Instance.STULOAD should not be 0 where Course.COURSEAIM begins D or L and Instance.MODE = 01 or 02 and Instance.YEARSTU = 01, 02 or 03 5 Warning Where REDUCEDI = 00 or 01, Instance.STULOAD+100.0 is less than sum of Module.FTE for the student instance: check modules linked to this instance 6 Error Where REDUCEDI = 00 or 01, Instance.STULOAD must not be greater than 0 where sum of Module.FTE for the student instance is 0

Student instance identifier

Short Name	NUMHUS
Type	field
Description	This field complements the HUSID field to identify the separate courses that individuals take. HUSID + Institution identifier + NUMHUS together form a unique identifier known as HIN. An identification of the basic unit of 'a coherent engagement with the institution aiming towards the award of a qualification(s) or credit' which is described in the HIN guidance section of this documentation.
Applicable to	England NI Scotland Wales
Coverage	All instances
Base Data Type	NUMHUSType
Field Length	20
Part Of	Instance
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To distinguish - and between years, link - episodes of study by the same student at the same institution; a vital tool (through the generation of HIN) to support year-on-year linkage, for example to link entities in the HESA record and for Teaching Quality Information (TQI); used in the Higher Education Initial Participation Rate (HEIPR) calculation by BIS.
Examples	Detailed examples of HIN linking can be found in the HIN guidance document .
Notes	<p>Field length 20 is to allow institutions to use an instance identifier already held internally. Where a instance identifier held internally is used, institutions must continue to use this number even when transfers or natural progressions occur. As a consequence of this institutions may find it easier to number student instances sequentially starting from 1 or A etc. A new instance number format can only be introduced for instances that have not been returned to HESA. This will be the case for new entrants and for continuing students commencing courses that have not previously been returned to HESA.</p> <p>Further guidance on the importance of maintaining the HIN link across years can be found in the HIN guidance document.</p> <p>Valid characters</p> <p>The valid character set available for this field has been defined by a specific study undertaken as a part of the MIAP Common Data Definitions (CDD) project. The conclusions of this study were:</p> <ul style="list-style-type: none"> • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to

	<p>U+024F.</p> <ul style="list-style-type: none"> • Schemas are built in such a way that an individual project can further restrict the set if required. <p>The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.</p> <p>The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:</p> <ul style="list-style-type: none"> • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional <p>XML files must be encoded with UTF-8 if they contain characters beyond the standard ASCII character set. Institutions are advised to specify the encoding used in their XML files (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. Files with an explicit encoding declaration other than UTF-8 will be rejected. Files with undeclared encoding will be assumed to be UTF-8. If encoding is not specified or does not match the actual file encoding, institutions are warned that there is a risk that data contained in the files may be changed on submission to HESA.</p> <p>Further guidance</p> <p>Further guidance is available from HEFCE on the reporting of multiple instances for students studying for credit.</p>
Owner	HESA
Version	1.1
Date modified	2009-07-30
Change management notes	Further detail provided for file encoding

Student on module

Short Name	StudentOnModule
Type	entity
Description	The link between the instance and the relevant modules for the reporting period
Applicable to	England NI Scotland Wales
Coverage	Compulsory where Instance.STULOAD is greater than 0 and Instance.REDUCEDI =00 or 01. Optional where Instance.STULOAD = 0 and Instance.REDUCEDI = 00 or 01
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	128
Has Parts	Module identifier (MODID) Module status (MODSTAT) Module outcome (MODOUT) Module year (MODYR) Module Countable (MODCOUNT)
Reason Required	This entity exists to allow one instance to be linked to many modules and one module to be linked to many instances.
Notes	
Owner	HESA
Version	1.2
Date modified	2009-03-30
Change management notes	The maximum occurrences for this entity has been increased for 2008/09 from 24 to 128
Business rules	1 Error StudentOnModule entity must exist where Instance.STULOAD is greater than 0 and Instance.REDUCEDI = 00 or 01

Subject / cost centre percentage

Short Name	MODSBJP
Type	field
Description	This field indicates the percentage of the module that the associated subject and cost centre combination make up. It should be a value between 0 and 100 and can be recorded up to one decimal place.
Applicable to	England NI Scotland Wales
Coverage	All module subject records
Base Data Type	PercentType
Field Length	5
Part Of	Module subject
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	MODSBJ
Reason Required	To calculate the student load split out across up to sixteen academic cost centres, and split across JACS2 codes.
Notes	<p>This should add to 100% across all occurrences of a module.</p> <p>The length of this field is 5 characters, however the move to XML enables data to be returned with or without leading zeros or the decimal place, e.g. 005.0 or 5.0 or 5</p>
Owner	HESA
Version	1.0
Business rules	1 Error Sum across all occurrences of ModuleSubject.MODSBJP for a module must be between 99 and 101

Subject of course

Short Name	SBJCA									
Type	field									
Description	This field describes the subject or subjects appropriate to the current course.									
Applicable to	England NI Scotland Wales									
Coverage	All course subject records									
Base Data Type	SBJCACodeType									
Field Length	4									
Part Of	Course subject									
Minimum Occurrences	1									
Maximum Occurrences	1									
Related Fields	SBJPCNT ITTSUBJECT									
Reason Required	To allow analysis and monitoring of the student population by subject of study.									
Notes	<p>The Joint Academic Coding System (JACS2) provides for all subjects to be coded according to a common, truly hierarchical, four-character subject code. JACS2 will be used substantially in subject representation across the sector, including for provision of quality assurance information.</p> <p>As a result of the joint UCAS/HESA Subject Code Harmonisation Project, it is intended that at the subject or module level all subjects should be classified within the JACS2 hierarchical academic subject structure. The funding councils' advice is to consider the most detailed coding that can be used without unduly raising the burden, since there is an increasing interest in niche provision which often cannot be captured at the JACS2 principal subject level. For example, a progressively more detailed coding of 'microbiology' could be:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;">C500 Microbiology</td> <td style="padding: 5px;">The scientific study of micro-organisms encompassing major components of genetics and molecular biology. Includes bacteriology, virology, cell structure and function, and may include some immunology.</td> </tr> <tr> <td style="padding: 5px;">C520 Medical and veterinary microbiology</td> <td style="padding: 5px;">The study of the interactions between micro-organisms and their hosts.</td> </tr> <tr> <td style="padding: 5px;">C521 Medical microbiology</td> <td style="padding: 5px;">The study of the interactions between micro-organisms and their human hosts.</td> </tr> <tr> <td style="padding: 5px;">C522 Veterinary microbiology</td> <td style="padding: 5px;">The study of the interactions between micro-organisms and their animal hosts.</td> </tr> </table> <p>The generic codes that consist of a subject group and letter (and Y000) can be used in this field to describe a truly interdisciplinary programme.</p> <p>Codes G000 and G900 are not valid entries in this field.</p> <p>For students entering through UCAS this information will be available from UCAS via the *J transaction.</p>		C500 Microbiology	The scientific study of micro-organisms encompassing major components of genetics and molecular biology. Includes bacteriology, virology, cell structure and function, and may include some immunology.	C520 Medical and veterinary microbiology	The study of the interactions between micro-organisms and their hosts.	C521 Medical microbiology	The study of the interactions between micro-organisms and their human hosts.	C522 Veterinary microbiology	The study of the interactions between micro-organisms and their animal hosts.
C500 Microbiology	The scientific study of micro-organisms encompassing major components of genetics and molecular biology. Includes bacteriology, virology, cell structure and function, and may include some immunology.									
C520 Medical and veterinary microbiology	The study of the interactions between micro-organisms and their hosts.									
C521 Medical microbiology	The study of the interactions between micro-organisms and their human hosts.									
C522 Veterinary microbiology	The study of the interactions between micro-organisms and their animal hosts.									

Where students are coded using codes in the B group or C8 or L5 groups and are DH funded ([Course.MSFUND](#) = 31) the Department of Health requires that students be coded to the full four digits of JACS2, where these exist, or to three digits otherwise.

Where courses are taken by students funded by Research Councils, (Code [Instance.RCSTDNT](#) of 01 to 09) then this field must be coded to JACS2 Principal subject level, that is, using the first two characters of the code (the second digit cannot be 0, so generic codes cannot be used for such courses).

For institutions in England and Northern Ireland, codes A3, A4 and C840 can only be used for postgraduate taught students if

- The course bears very high costs comparable to the clinical unit of resource, or
- A substantial proportion of the staff teaching time contributed to the course is provided by medically or dentally qualified university funded clinical academic staff, who hold honorary contracts with the NHS. This includes general practitioners.
- The course is normally taught in a clinical environment.

For institutions in England and Northern Ireland, codes A3, A4 and C840 can only be used for research students if focus of their research is in a clinical environment and the lead supervisor should be a clinical academic.

Codes A200 and A400 must only be used for pre-clinical and clinical dentists: other courses must use either A900 (Others in medicine & dentistry) or B750 Dental nursing.

For undergraduate medical and dental courses where students move from pre-clinical to clinical subjects in later years of the course, this should normally be recorded as one course for all years of the programme. [CourseSubject.SBJCA](#) should in this case be coded as joint clinical/pre-clinical ie both A100 and A300 or both A200 and A400. It may, in some cases, be appropriate to code this as two separate courses where there is a clear separation between the two parts of the course.

This field must be completed for HE level students funded by the LSC or DCELLS ([Instance.FESTUMK](#) = 3).

For FE level students in England and Wales ([Instance.FESTUMK](#) = 1 or 4) for whom [Course.FEQAIMC](#) is completed, [CourseSubject](#) entity must not be returned.

However, if a generic code is used within [Course.FEQAIMC](#) then the LSC requires institutions to also complete this field in order to give detail of the subject area of the qualification.

For initial teacher training students in England and Wales

The TDA needs to be able to link ITT students in England to the intake target from which the TDA has allocated numbers. In addition, only a subset of JACS2 codes are appropriate for ITT programmes. The TDA wants to ensure that only appropriate subjects are recorded. There is a similar requirement from HEFCW for ITT students in Wales. At institutions in England and Wales students identified as being initial teacher training students ([Course.TTCID](#) = 1 or 8) must be coded using this subset of JACS2. Further details are given below.

Primary ITT Programmes ([Course.ITTPHSC](#) = 15, 16, 17, 18, 19, 51, 52, 53, 61, 62,

63, 64, 65, 71, 72, 73, 74, 75, 76, 77)

Revised Standards for Qualified Teacher Status and revised Requirements for Initial Teacher Training took effect from September 2007 The new standards can be viewed on the TDA web site at

<http://www.tda.gov.uk/partners/ittstandards.aspx?keywords=ITT+requirements>

The Training and Development Agency for Schools has published a handbook of guidance and support which is available on the TDA web site at

<http://www.tda.gov.uk/about/publicationslisting/TDA0061.aspx?keywords=handbook+guidance>

The requirement on primary programmes to train students in at least one specialism is no longer compulsory.

Students commencing programmes of study after 1 September 2002 who choose not to study a primary specialism should use code X120 in this field.

Where trainees continue to study a primary specialism, a valid JACS2 code should be used in this field as follows:

Subject	JACS2 code:
Art	W900
Design and technology	W200
English	Q300
Geography	L700
German	R200
History	V100
Information and communications technology	G500
Mathematics	G100
Music	W300
Physical education	C600
Religious education	V600
Science (Biology, Chemistry, Physics)	C100, F100, F300
Spanish	R400
French	R100
Portuguese	R500
Welsh	Q560
Advanced study of early years	X900
Drama	W400
Dance	W500
Citizenship	L230
PHSE	L390

No primary specialism X120 (code available for students where [Instance.COMDATE](#) is after 1 September 2002 only).

Where the specialism is not restricted to a subject (e.g. humanities) JACS2 code Y000 may be used in this field.

Where a primary specialism is being studied institutions must enter the code of the main specialism in this field and indicate 'S' in [CourseSubject.ITTSUBJECT](#). If a second specialism is offered, institutions should also record this.

Institutions should ensure that codes relating to the subject the student is funded for are returned. Any institution wishing to enter a code not included in the current subject list should contact the TDA or HEFCW directly.

Secondary ITT Programmes and ITT Programmes Covering the 7-14 Age Range
([Course.ITTPHSC](#) = 24, 25, 26, 54, 55, 56, 57, 78, 79, 80, 81 or 82)

All programmes must train students in at least one specialism. It is essential that this specialism corresponds to the target from which the TDA has allocated numbers. Some programmes will train students to teach additional specialisms.

For the specialisms: The table below sets out the list of subjects appropriate to secondary ITT programmes with corresponding JACS2 codes.

Subject	JACS2 code:
Art	W900
Design and technology	W200
Graphics	W210
English	Q300
Dance	W500
Drama	W400
Geography	L700
Textiles	J420
History	V100
Information and communications technology	G500
Mathematics	G100
Modern foreign languages French	R100
German	R200
Italian	R300
Portuguese	R500
Russian	R700
Spanish	R400
Welsh	Q560
Other modern languages	R900
Music	W300
Business studies	N100
Social sciences/Social studies	L900

	<p>Classics Q800</p> <p>Physical education C600</p> <p>Religious education V600</p> <p>Biology C100</p> <p>Food technology D600</p> <p>Chemistry F100</p> <p>Physics F300</p> <p>Media P300</p> <p>Combined/General sciences C000 F000 with a 50/50 balance</p> <p>Citizenship L230</p> <p>Vocational - Applied science Applied biology C110, Applied chemistry F110, Applied physics F310</p> <p>Vocational - Engineering H900</p> <p>Vocational - Recreation, sport and leisure studies N870</p> <p>Vocational - Applied art and design W990</p> <p>Vocational - Manufacturing H700</p> <p>Vocational - Applied ICT G510</p> <p>Vocational - Health and social care L510</p> <p>Vocational - Applied business N190</p> <p>Media studies not elsewhere classified P390</p> <p>Psychology C800</p> <p>PHSE L390</p> <p>If a second, or third, specialism is offered institutions should also record it in a repeating occurrence of this field.</p> <p>HESA will introduce validation checks to ensure that only those codes listed above can be recorded.</p> <p>Institutions should ensure that codes relating to the subject the student is funded for are returned. Any institution wishing to enter a code not included in the current subject list should contact the TDA or HEFCW directly.</p>
Owner	HESA/UCAS
Version	1.3
Date modified	2009-09-11
Change management notes	Business rule 2 amended to include codes P390 and R300. Deleted business rule 16: "For institutions in England where Course.TTCID = 1 or 8 and Instance.ITTPHSC = 15 - 19, 51 - 53, or 71 - 77, CourseSubject.SBJCA codes C100, F100 and F300 must always be used together as a triplet"

Business rules	<p>1 Error The second character of CourseSubject.SBJCA cannot be 0 where any Instance.RCSTDNT = 01 - 09</p> <p>2 Error CourseSubject.SBJCA must be coded C100, C600, F100, F300, G100, G500, L230, L390, L700, P390, Q300, Q560, R100, R200, R300, R400, R500, V100, V600, W200, W300, W400, W500, W900, X900, X120 or Y000 where Course.TTCID = 1 or 8 and Instance.ITTPHSC = 15 - 19, 51 - 53, 61 - 65 or 71 - 77</p> <p>3 Error CourseSubject.SBJCA cannot be coded X120 where Course.TTCID = 1 or 8 and (Instance.ITTPHSC = 15 - 19, 51- 53, 61 - 65 or 71 - 77 and Instance.COMDATE before 2002-09-01)</p> <p>4 Error CourseSubject.SBJCA must be coded C000, C100, C110, C600, C800, D600, F000, F100, F110, F300, F310, G100, G500, G510, H700, H900, J420, L230, L390, L510, L700, L900, N100, N190, N870, P300, P390, Q300, Q560, Q800, R100, R200, R300, R400, R500, R700, R900, V100, V600, W200, W210, W300, W400, W500, W900 or W990 where Course.TTCID = 1 or 8 and Instance.ITTPHSC = 24 - 26, 54 - 57, or 78 - 82</p> <p>5 Error For institutions in England, one, and only one, CourseSubject.SBJCA must be coded F000 where any CourseSubject.SBJCA = C000 and Course.TTCID = 1 or 8 and Instance.ITTPHSC = 24 - 26, 54 - 57, or 78 - 82</p> <p>6 Warning If CourseSubject.SBJCA begins with B82 for institutions in England and Course.COURSEAIM ends with '16' then CourseSubject.SBJCA should be coded B821 or B822</p> <p>7 Warning If CourseSubject.SBJCA begins with B7 for institutions in England and Course.COURSEAIM ends with '16' then CourseSubject.SBJCA should be coded B720, B730, B740, B750, B760 or B761</p> <p>8 Error The first character of CourseSubject.SBJCA must be D where Course.COURSEAIM is coded H16, I16, M16 or M86 and Course.REGBODY = 14</p> <p>9 Error The first character of CourseSubject.SBJCA must be A where Course.COURSEAIM is coded H16, I16, M16 or M86 and Course.REGBODY = 02</p> <p>10 Error CourseSubject.SBJCA cannot be coded X110, X120, X121 or X122 for institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 8 and QualificationsAwarded.TQGSEC = 2</p> <p>11 Error CourseSubject.SBJCA cannot be coded X130, X131, X132, X140, X141, X142, X150 or X151 for institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 8 and QualificationsAwarded.TQGSEC = 1</p> <p>12 Warning CourseSubject.SBJCA should not have zero in 3rd or 4th position where Course.MSFUND = 31 and any CourseSubject.SBJCA begins B, C8 or L5</p> <p>13 Error CourseSubject.SBJCA must be unique for each Course entity</p> <p>14 Error For institutions in England, one, and only one, CourseSubject.SBJCA must be coded C000 where any CourseSubject.SBJCA = F000 and Course.TTCID = 1 or 8 and Instance.ITTPHSC = 24 - 26, 54 - 57, or 78 - 82</p> <p>15 Error For institutions in England where Course.TTCID = 1 or 8 and Instance.ITTPHSC = 24 - 26, 54 - 57, or 78 - 82, CourseSubject.SBJCA codes C110, F110 and F310 must always be used together as a triplet</p>
Valid Entries and Labels	<p>A100 Pre-clinical medicine</p> <p>A200 Pre-clinical dentistry</p> <p>A300 Clinical medicine</p> <p>A400 Clinical dentistry</p> <p>A900 Others in medicine & dentistry</p> <p>A990 Medicine & dentistry not elsewhere classified</p> <p>A000 Medicine & dentistry</p> <p>B100 Anatomy, physiology & pathology</p> <p>B110 Anatomy</p> <p>B120 Physiology</p> <p>B130 Pathology</p> <p>B131 Cellular pathology</p> <p>B132 Pathobiology</p>

B140	Neuroscience
B160	Physiotherapy
B190	Anatomy, physiology & pathology not elsewhere classified
B200	Pharmacology, toxicology & pharmacy
B210	Pharmacology
B220	Toxicology
B230	Pharmacy
B290	Pharmacology, toxicology & pharmacy not elsewhere classified
B300	Complementary medicine
B310	Osteopathy
B320	Chiropractic
B330	Chiropody
B340	Alternative medicine
B341	Chinese
B342	Herbalism
B343	Acupuncture
B344	Aromatherapy
B345	Hypnotherapy
B346	Reflexology
B390	Complementary medicine not elsewhere classified
B400	Nutrition
B410	Dietetics
B490	Nutrition not elsewhere classified
B500	Ophthalmics
B510	Optometry
B520	Orthoptics
B590	Ophthalmics not elsewhere classified
B600	Aural & oral sciences
B610	Audiology
B620	Speech science
B630	Language pathology
B690	Aural & oral sciences not elsewhere classified
B700	Nursing
B701	Palliative care nursing
B710	Community nursing
B711	District nursing
B712	Health visiting
B713	School nursing
B714	Practice nursing
B720	Midwifery
B730	Paediatric nursing
B740	Adult nursing
B741	Geriatric nursing
B750	Dental nursing
B760	Mental health nursing
B761	Learning disability nursing
B770	Medical nursing
B771	Critical care nursing
B780	Paramedical nursing
B790	Nursing not elsewhere classified
B800	Medical technology
B810	Cardiography
B820	Radiology
B821	Radiography, diagnostic
B822	Radiography, therapeutic
B830	Biomechanics, biomaterials & prosthetics (non-clinical)
B840	Dental technology
B850	Mortuary technology
B890	Medical technology not elsewhere classified
B900	Others in subjects allied to medicine
B910	Environmental health
B920	Occupational health
B930	Occupational therapy
B940	Counselling

B990	Subjects allied to medicine not elsewhere classified
B000	Subjects allied to medicine
C100	Biology
C110	Applied biology
C111	Parasitology
C120	Behavioural biology
C130	Cell biology
C131	Applied cell biology
C140	Developmental/reproductive biology
C141	Developmental biology
C142	Reproductive biology
C150	Environmental biology
C160	Marine/freshwater biology
C161	Marine biology
C162	Freshwater biology
C170	Population biology
C180	Ecology
C181	Biodiversity
C182	Evolution
C190	Biology not elsewhere classified
C191	Biometry
C200	Botany
C210	Applied botany
C220	Mycology
C240	Plant cell science
C250	Plant pathology
C290	Botany not elsewhere classified
C300	Zoology
C310	Applied zoology
C320	Cell zoology
C330	Developmental zoology
C340	Entomology
C350	Marine zoology
C360	Pest science
C390	Zoology not elsewhere classified
C400	Genetics
C410	Applied genetics
C420	Human genetics
C430	Medical & veterinary genetics
C431	Medical genetics
C432	Veterinary genetics
C440	Molecular genetics
C450	Genomics
C460	Genetic engineering
C490	Genetics not elsewhere classified
C500	Microbiology
C510	Applied microbiology
C520	Medical & veterinary microbiology
C521	Medical microbiology
C522	Veterinary microbiology
C530	Bacteriology
C540	Virology
C550	Immunology
C570	Serology
C590	Microbiology not elsewhere classified
C600	Sports science
C700	Molecular biology, biophysics & biochemistry
C710	Applied molecular biology, biophysics & biochemistry
C720	Biological chemistry
C730	Metabolic biochemistry
C740	Medical & veterinary biochemistry
C741	Medical biochemistry
C742	Veterinary biochemistry
C750	Plant biochemistry

C760	Biomolecular science
C770	Biophysical science
C790	Molecular biology, biophysics & biochemistry not elsewhere classified
C800	Psychology
C810	Applied psychology
C811	Occupational psychology
C812	Educational psychology
C813	Sport psychology
C814	Organisational psychology
C815	Business psychology
C816	Forensic psychology
C820	Developmental psychology
C821	Child psychology
C822	The psychology of ageing
C830	Methodological & conceptual issues in psychology
C831	Research methods in psychology
C832	Quantitative psychology
C833	Qualitative psychology
C834	History of psychology
C835	Philosophy of psychology
C840	Psychology in health & medicine
C841	Health psychology
C842	Clinical psychology
C843	Counselling psychology
C844	Psychotherapy
C845	Clinical neuropsychology
C846	Community psychology
C847	Psychoanalytical studies
C848	Psychology of mental health
C850	Cognitive & affective psychology
C851	Psychological modelling
C852	Psychology of communication
C853	Psychology of memory & learning
C854	Psychology of perception
C855	Psychology of higher cognitive processes
C856	Experimental psychology
C857	Affective psychology
C858	Transpersonal psychology
C860	Psychobiology
C861	Cognitive neuroscience
C862	Affective neuroscience
C863	Psychopharmacology
C864	Evolutionary psychology
C865	Animal psychology
C870	Personality & individual differences
C871	Psychometrics
C872	Psychology of gender
C873	Cross-cultural psychology
C880	Social psychology
C881	Social cognition
C890	Psychology not elsewhere classified
C900	Others in biological sciences
C910	Applied biological sciences
C990	Biological sciences not elsewhere classified
C000	Biological sciences
D100	Pre-clinical veterinary medicine
D190	Pre-clinical veterinary medicine not elsewhere classified
D200	Clinical veterinary medicine & dentistry
D210	Clinical veterinary medicine
D220	Clinical veterinary dentistry
D290	Clinical veterinary medicine & dentistry not elsewhere classified
D300	Animal science
D310	Veterinary nursing
D320	Animal health

D321	Animal anatomy
D322	Animal physiology
D323	Animal pathology
D324	Animal pharmacology
D325	Animal toxicology
D326	Animal pharmacy
D327	Animal nutrition
D328	Animal welfare
D330	Veterinary public health
D340	Overseas veterinary development
D390	Animal sciences not elsewhere classified
D400	Agriculture
D410	Arable & fruit farming
D411	Agricultural pests & diseases
D412	Crop physiology
D413	Crop nutrition
D414	Crop protection
D415	Crop production
D416	Glasshouse culture
D417	Amenity plant production
D418	Exotic plants & crops
D420	Livestock
D421	Livestock husbandry
D422	Equine studies
D423	Poultry keeping
D424	Gamekeeping
D425	Exotic livestock
D430	Fish farming
D431	Fish husbandry
D432	Freshwater fish
D433	Saltwater fish
D434	Ornamental fish
D435	Aquaculture
D440	Rural estate management
D441	Farm management
D442	Gamekeeping management
D443	Water resource management
D444	Land management for recreation
D445	Heritage management
D446	Wilderness management
D447	Environmental conservation
D450	International agriculture
D460	Organic farming
D461	Organic arable & fruit farming
D462	Organic livestock
D463	Organic fish farming
D470	Agricultural technology
D471	Agricultural machinery
D472	Agricultural irrigation & drainage
D490	Agriculture not elsewhere classified
D500	Forestry
D510	Trees & shrubs
D511	Forestry pests & diseases
D512	Tree physiology
D513	Tree nutrition
D514	Tree protection
D515	Tree production
D516	Timber production
D517	Community forestry
D520	International forestry
D530	Organic forestry
D540	Forestry technology
D541	Forestry irrigation & drainage
D590	Forestry not elsewhere classified

D600	Food & beverage studies
D610	Food science
D611	Meat science
D612	Cereal science
D613	Vegetable science
D614	Fruit science
D620	Food hygiene
D630	Food & beverage production
D631	Food & beverage manufacture
D632	Food & beverage processing
D633	Food & beverage technology
D634	Industrial baking
D635	Industrial brewing
D640	Food & beverages for the consumer
D641	Food & beverage packaging
D642	Food & beverage delivery
D690	Food & beverage studies not elsewhere classified
D700	Agricultural sciences
D710	Agricultural biology
D711	Agricultural microbiology
D720	Agricultural chemistry
D721	Agricultural biochemistry
D730	Agricultural botany
D740	Agricultural zoology
D750	Soil as an agricultural medium
D790	Agricultural sciences not elsewhere classified
D900	Others in veterinary sciences, agriculture & related subjects
D990	Veterinary sciences, agriculture & related subjects not elsewhere classified
D000	Veterinary sciences, agriculture & related subjects
F100	Chemistry
F110	Applied chemistry
F111	Industrial chemistry
F112	Colour chemistry
F120	Inorganic chemistry
F130	Structural chemistry
F131	Crystallography
F140	Environmental chemistry
F141	Marine chemistry
F150	Medicinal chemistry
F151	Pharmaceutical chemistry
F160	Organic chemistry
F161	Organometallic chemistry
F162	Polymer chemistry
F163	Bio-organic chemistry
F164	Petrochemical chemistry
F165	Biomolecular chemistry
F170	Physical chemistry
F180	Analytical chemistry
F190	Chemistry not elsewhere classified
F200	Materials science
F290	Materials science not elsewhere classified
F300	Physics
F310	Applied physics
F311	Engineering physics
F320	Chemical physics
F321	Solid-state physics
F330	Environmental physics
F331	Atmospheric physics
F332	Marine physics
F340	Mathematical & theoretical physics
F341	Electromagnetism
F342	Quantum mechanics
F343	Computational physics
F350	Medical physics

F351	Radiation physics
F360	Optical physics
F361	Laser physics
F370	Nuclear & particle physics
F380	Acoustics
F390	Physics not elsewhere classified
F400	Forensic & archaeological sciences
F410	Forensic science
F420	Archaeological science
F490	Forensic & archaeological sciences not elsewhere classified
F500	Astronomy
F510	Astrophysics
F520	Space & planetary sciences
F521	Space science
F522	Planetary science
F590	Astronomy not elsewhere classified
F600	Geology
F610	Applied geology
F611	Industrial geology
F612	Engineering geology
F620	Mining geology
F621	Exploration geology
F630	Geotechnology
F631	Marine geotechnology
F640	Earth science
F641	Palaeontology
F642	Geoscience
F643	Quaternary studies
F650	Geological oceanography
F660	Geophysics
F661	Exploration geophysics
F670	Geochemistry
F690	Geology not elsewhere classified
F700	Science of aquatic & terrestrial environments
F710	Marine sciences
F720	Hydrography
F730	Ocean sciences
F750	Environmental sciences
F751	Applied environmental sciences
F752	Hydrology
F753	Pollution control
F760	Climatology
F761	Meteorology
F770	Soil science
F790	Science of aquatic & terrestrial environments not elsewhere classified
F800	Physical geographical sciences
F810	Environmental geography
F811	Biogeography
F840	Physical geography
F841	Maritime geography
F842	Geomorphology
F843	Topography
F844	Cartography
F845	Remote sensing
F846	Geographical information systems
F890	Physical geographical sciences not elsewhere classified
F900	Others in physical sciences
F990	Physical sciences not elsewhere classified
F000	Physical sciences
G010	Mathematical science
G020	Computer science
G100	Mathematics
G110	Pure mathematics
G120	Applied mathematics

G121	Mechanics (mathematical)
G130	Mathematical methods
G140	Numerical analysis
G150	Mathematical modelling
G160	Engineering/industrial mathematics
G190	Mathematics not elsewhere classified
G200	Operational research
G290	Operational research not elsewhere classified
G300	Statistics
G310	Applied statistics
G311	Medical statistics
G320	Probability
G330	Stochastic processes
G340	Statistical modelling
G350	Mathematical statistics
G390	Statistics not elsewhere classified
G400	Computer science
G410	Computer architectures & operating systems
G411	Computer architectures
G412	Operating systems
G420	Networks & communications
G430	Computational science foundations
G440	Human-computer interaction
G450	Multimedia computing science
G490	Computer science not elsewhere classified
G500	Information systems
G510	Information modelling
G520	Systems design methodologies
G530	Systems analysis & design
G540	Databases
G550	Systems auditing
G560	Data management
G590	Systems analysis & design not elsewhere classified
G600	Software engineering
G610	Software design
G620	Programming
G621	Procedural programming
G622	Object-oriented programming
G623	Declarative programming
G690	Software engineering not elsewhere classified
G700	Artificial intelligence
G710	Speech & natural language processing
G720	Knowledge representation
G730	Neural computing
G740	Computer vision
G750	Cognitive modelling
G760	Machine learning
G761	Automated reasoning
G790	Artificial intelligence not elsewhere classified
G910	Others in mathematical sciences
G920	Others in computer sciences
H100	General engineering
H110	Integrated engineering
H120	Safety engineering
H121	Fire safety engineering
H122	Water quality control
H123	Public health engineering
H130	Computer-aided engineering
H131	Automated engineering design
H140	Mechanics
H141	Fluid mechanics
H142	Solid mechanics
H143	Structural mechanics
H150	Engineering design

H190	General engineering not elsewhere classified
H200	Civil engineering
H210	Structural engineering
H220	Environmental engineering
H221	Energy resources
H222	Coastal decay
H223	Environmental impact assessment
H230	Transport engineering
H231	Permanent way engineering
H232	Pavement engineering
H240	Surveying science
H241	General practice surveying
H242	Engineering surveying
H250	Geotechnical engineering
H290	Civil engineering not elsewhere classified
H300	Mechanical engineering
H310	Dynamics
H311	Thermodynamics
H320	Mechanisms & machines
H321	Turbine technology
H330	Automotive engineering
H331	Road vehicle engineering
H332	Rail vehicle engineering
H333	Ship propulsion engineering
H340	Acoustics & vibration
H341	Acoustics
H342	Vibration
H350	Offshore engineering
H360	Electromechanical engineering
H390	Mechanical engineering not elsewhere classified
H400	Aerospace engineering
H410	Aeronautical engineering
H411	Air passenger transport engineering
H412	Air freight transport engineering
H413	Air combat engineering
H420	Astronautical engineering
H430	Avionics
H440	Aerodynamics
H441	Flight mechanics
H450	Propulsion systems
H460	Aviation studies
H490	Aerospace engineering not elsewhere classified
H500	Naval architecture
H510	Shipbuilding
H511	Surface passenger ship building
H512	Surface freight ship building
H513	Surface combat ship building
H514	Submarine building
H520	Ship design
H521	Surface passenger ship design
H522	Surface freight ship design
H523	Surface combat ship design
H524	Submarine design
H590	Naval architecture not elsewhere classified
H600	Electronic & electrical engineering
H610	Electronic engineering
H611	Microelectronic engineering
H612	Integrated circuit design
H620	Electrical engineering
H630	Electrical power
H631	Electrical power generation
H632	Electrical power distribution
H640	Communications engineering
H641	Telecommunications engineering

H642	Broadcast engineering
H643	Satellite engineering
H644	Microwave engineering
H650	Systems engineering
H651	Digital circuit engineering
H652	Analogue circuit engineering
H660	Control systems
H661	Instrumentation control
H662	Control by light systems
H670	Robotics & cybernetics
H671	Robotics
H672	Cybernetics
H673	Bioengineering
H674	Virtual reality engineering
H680	Optoelectronic engineering
H690	Electronic & electrical engineering not elsewhere classified
H700	Production & manufacturing engineering
H710	Manufacturing systems engineering
H711	Manufacturing systems design
H712	Manufacturing installation systems
H713	Production processes
H714	Manufacturing systems maintenance
H720	Quality assurance engineering
H730	Mechatronics
H790	Production & manufacturing engineering not elsewhere classified
H800	Chemical, process & energy engineering
H810	Chemical engineering
H811	Biochemical engineering
H812	Pharmaceutical engineering
H820	Atomic engineering
H821	Nuclear engineering
H830	Chemical process engineering
H831	Bioprocess engineering
H840	Gas engineering
H850	Petroleum engineering
H890	Chemical, process & energy engineering not elsewhere classified
H900	Others in engineering
H990	Engineering not elsewhere classified
H000	Engineering
J100	Minerals technology
J110	Mining
J120	Quarrying
J130	Rock mechanics
J140	Minerals processing
J150	Minerals surveying
J160	Petrochemical technology
J190	Minerals technology not elsewhere classified
J200	Metallurgy
J210	Applied metallurgy
J220	Metallic fabrication
J221	Pattern making
J230	Corrosion technology
J290	Metallurgy not elsewhere classified
J300	Ceramics & glass
J310	Ceramics
J320	Glass technology
J390	Ceramics & glass not elsewhere classified
J400	Polymers & textiles
J410	Polymers technology
J411	Plastics
J420	Textiles technology
J421	Textile chemistry
J422	Dying & colouring of textiles
J430	Leather technology

J431	Tanning
J440	Clothing production
J441	Machine knitting
J442	Commercial tailoring
J443	Pattern cutting
J444	Millinery
J445	Footwear production
J490	Polymers & textiles not elsewhere classified
J500	Materials technology not otherwise specified
J510	Materials technology
J511	Engineering materials
J512	Paper technology
J513	Furniture technology
J520	Printing
J521	Offset lithography
J522	Photo-lithography
J523	Reprographic techniques
J524	Screen process printing
J530	Gemmology
J590	Materials technology not elsewhere classified
J600	Maritime technology
J610	Marine technology
J611	Marine navigation
J612	Marine radar
J613	Marine radio
J614	Marine plumbing
J690	Maritime technology not elsewhere classified
J700	Biotechnology
J710	Plant biotechnology (crops, trees, shrubs etc.)
J720	Animal biotechnology
J730	Environmental biotechnology
J740	Industrial biotechnology
J750	Medical biotechnology
J790	Biotechnology not elsewhere classified
J900	Others in technology
J910	Energy technologies
J920	Ergonomics
J930	Audio technology
J931	Music recording
J940	Machinery maintenance
J941	Office machinery maintenance
J942	Industrial machinery maintenance
J950	Musical instrument technology
J960	Transport logistics
J990	Technologies not elsewhere classified
J000	Technologies
K100	Architecture
K110	Architectural design theory
K120	Interior architecture
K130	Architectural technology
K190	Architecture not elsewhere classified
K200	Building
K210	Building technology
K220	Construction management
K230	Building surveying
K240	Quantity surveying
K250	Conservation of buildings
K290	Building not elsewhere classified
K300	Landscape design
K310	Landscape architecture
K320	Landscape studies
K390	Landscape design not elsewhere classified
K400	Planning (urban, rural & regional)
K410	Regional planning

K420	Urban & rural planning
K421	Urban planning
K422	Rural planning
K430	Planning studies
K440	Urban studies
K450	Housing
K460	Transport planning
K490	Planning (urban, rural & regional) not elsewhere classified
K900	Others in architecture, building & planning
K990	Architecture, building & planning not elsewhere classified
K000	Architecture, building & planning
L100	Economics
L110	Applied economics
L111	Financial economics
L112	Agricultural economics
L113	Economic policy
L120	Microeconomics
L130	Macroeconomics
L140	Econometrics
L150	Political economics
L160	International economics
L170	Economic systems
L171	Capitalism
L172	Monetarism
L173	Keynesianism
L174	Collectivism
L190	Economics not elsewhere classified
L200	Politics
L210	Political theories
L211	Liberalism
L212	Conservatism
L213	Socialism
L214	Nationalism
L215	Fascism
L216	Feminism
L217	Environmentalism
L218	Anarchism
L220	Political systems
L221	Autocracy
L222	Democracy
L223	Plutocracy
L224	Oligarchy
L230	UK government/parliamentary studies
L231	Public administration
L232	UK constitutional studies
L240	International politics
L241	European Union politics
L242	Commonwealth politics
L243	Politics of a specific country/region
L244	International constitutional studies
L250	International relations
L251	Strategic studies
L252	War & peace studies
L260	Comparative politics
L290	Politics not elsewhere classified
L300	Sociology
L310	Applied sociology
L320	Gender studies
L321	Women's studies
L322	Men's studies
L330	Ethnic studies
L340	Disability in society
L350	Religion in society
L360	Socio-economics

L370	Social theory
L371	Social hierarchy
L380	Political sociology
L390	Sociology not elsewhere classified
L391	Sociology of science & technology
L400	Social policy
L410	UK social policy
L420	International social policy
L430	Public policy
L431	Health policy
L432	Welfare policy
L433	Education policy
L434	Transport policy
L435	Security policy
L490	Social policy not elsewhere classified
L500	Social work
L510	Health & welfare
L520	Child care
L530	Youth work
L540	Community work
L550	Careers guidance
L560	Probation/after-care
L590	Social work not elsewhere classified
L600	Anthropology
L610	Social & cultural anthropology
L620	Physical & biological anthropology
L690	Anthropology not elsewhere classified
L700	Human & social geography
L710	Human & social geography by area
L711	Human & social geography of Europe
L712	Human & social geography of Asia
L713	Human & social geography of Africa
L714	Human & social geography of Australasia
L715	Human & social geography of the Americas
L716	Human & social geography of the Arctic/Antarctic
L720	Human & social geography by topic
L721	Economic geography
L722	Urban geography
L723	Political geography
L724	Transport geography
L725	Historical geography
L726	Cultural geography
L727	Agricultural geography
L790	Human & social geography not elsewhere classified
L900	Others in social studies
L990	Social studies not elsewhere classified
L000	Social studies
M100	Law by area
M110	UK legal systems
M111	English law
M112	Welsh law
M113	Northern Irish law
M114	Scottish law
M120	European Union law
M130	Public international law
M140	Comparative law
M190	Law by area not elsewhere classified
M200	Law by topic
M210	Public law
M211	Criminal law
M220	Private law
M221	Business & commercial law
M222	Contract law
M223	Property law

M224	Torts
M240	Jurisprudence
M250	Legal practice
M260	Medical law
M290	Law by topic not elsewhere classified
M900	Others in law
M990	Law not elsewhere classified
M000	Law
N100	Business studies
N110	European business studies
N120	International business studies
N190	Business studies not elsewhere classified
N200	Management studies
N210	Management techniques
N211	Strategic management
N212	Creative management
N213	Project management
N214	Change management
N215	Organisational development
N220	Institutional management
N223	Domestic management
N224	Management & organisation of education
N230	Land & property management
N231	Land management
N232	Property management
N234	Property valuation & auctioneering
N240	Retail management
N290	Management studies not elsewhere classified
N300	Finance
N310	Banking
N320	Investment & insurance
N321	Investment
N322	Insurance
N323	Actuarial science
N330	Taxation
N340	Financial management
N341	Financial risk
N390	Finance not elsewhere classified
N400	Accounting
N410	Accountancy
N411	Cost & management accountancy
N412	Public accountancy
N413	Book keeping
N420	Accounting theory
N421	Auditing of accounts
N422	Financial reporting
N490	Accounting not elsewhere classified
N500	Marketing
N510	Market research
N520	Sales management
N530	Distribution
N550	International marketing
N560	Promotion & advertising
N561	Advertising
N562	Corporate image
N563	Sponsorship
N590	Marketing not elsewhere classified
N600	Human resource management
N611	Industrial relations
N612	Staff development
N613	Training methods
N614	Recruitment methods
N620	Health & safety issues
N690	Human resources management not elsewhere classified

N700	Office skills
N710	Office administration
N720	Secretarial & typing skills
N721	Audio typing
N722	Shorthand & shorthand transcription
N790	Office skills not elsewhere classified
N800	Hospitality, leisure, tourism & transport
N810	Travel management
N820	Event management
N830	Tourism
N831	Tourism studies
N832	Tourism management
N850	Transport studies
N851	Land travel
N852	Sea travel
N853	Air travel
N860	Hospitality
N861	Hospitality studies
N862	Hospitality management
N870	Recreation, sport & leisure studies
N890	Hospitality, leisure, tourism & transport not elsewhere classified
N900	Others in business & administrative studies
N990	Business & administrative studies not elsewhere classified
N000	Business & administrative studies
P100	Information services
P110	Information management
P120	Librarianship
P121	Library studies
P130	Curatorial studies
P131	Museum studies
P132	Archive studies
P190	Information services not elsewhere classified
P200	Publicity studies
P210	Public relations
P290	Publicity studies not elsewhere classified
P300	Media studies
P301	Television studies
P302	Radio studies
P303	Film studies
P304	Electronic media studies
P305	Paper-based media studies
P310	Media production
P311	Television production
P312	Radio production
P313	Film production
P390	Media studies not elsewhere classified
P400	Publishing
P410	Electronic publishing
P411	Publishing on audio/video tape
P412	Publishing on CD-ROM
P413	Publishing via the World Wide Web
P420	Multimedia publishing
P430	Interactive publishing
P490	Publishing not elsewhere classified
P500	Journalism
P510	Factual reporting
P590	Journalism not elsewhere classified
P900	Others in mass communications & documentation
P990	Mass communications & documentation not elsewhere classified
P000	Mass communications & documentation
Q100	Linguistics
Q110	Applied linguistics
Q120	Historical linguistics
Q130	Phonetics & phonology

Q131	Phonetics
Q132	Phonology
Q140	Sociolinguistics
Q150	Psycholinguistics
Q190	Linguistics not elsewhere classified
Q200	Comparative literary studies
Q210	Literature in translation
Q220	Literature in its original language
Q290	Comparative literary studies not elsewhere classified
Q300	English studies
Q310	English language
Q320	English literature
Q321	English literature by period
Q322	English literature by author
Q323	English literature by topic
Q330	English as a second language
Q340	English literature written as a second language
Q390	English studies not elsewhere classified
Q400	Ancient language studies
Q410	Ancient Egyptian
Q411	Coptic
Q420	Classical Arabic
Q430	Akkadian
Q440	Sumerian
Q450	Sanskrit
Q460	Prakrit
Q470	Aramaic
Q480	Hebrew
Q490	Ancient language studies not elsewhere classified
Q500	Celtic studies
Q510	Ancient Celtic studies
Q520	Modern Celtic studies
Q521	Goidelic group of languages
Q522	Brythonic group of languages
Q530	Scottish Gaelic
Q531	Scottish Gaelic literature
Q540	Irish Gaelic
Q541	Irish Gaelic literature
Q550	Manx
Q551	Manx literature
Q560	Welsh
Q561	Welsh literature
Q570	Cornish
Q571	Cornish literature
Q580	Breton
Q581	Breton literature
Q590	Celtic studies not elsewhere classified
Q600	Latin studies
Q610	Latin language
Q611	Church Latin
Q612	Medieval Latin
Q620	Latin literature
Q630	Latin literature in translation
Q690	Latin studies not elsewhere classified
Q700	Classical Greek studies
Q710	Classical Greek language
Q711	Classical Church Greek
Q712	Late Greek
Q720	Classical Greek literature
Q730	Classical Greek literature in translation
Q790	Classical Greek studies not elsewhere classified
Q800	Classical studies
Q890	Classical studies not elsewhere classified
Q900	Others in linguistics, classics & related subjects

Q910	Translation studies
Q920	Translation theory
Q990	Linguistics, classics & related subjects not elsewhere classified
Q000	Linguistics, classics & related subjects
R100	French studies
R110	French language
R120	French literature
R130	French society & culture
R190	French studies not elsewhere classified
R200	German studies
R210	German language
R220	German literature
R230	German society & culture
R290	German studies not elsewhere classified
R300	Italian studies
R310	Italian language
R320	Italian literature
R330	Italian society & culture
R390	Italian studies not elsewhere classified
R400	Spanish studies
R410	Spanish language
R411	Spanish languages in other countries
R420	Spanish literature
R430	Spanish society & culture
R490	Spanish studies not elsewhere classified
R500	Portuguese studies
R510	Portuguese language
R511	Portuguese languages in other countries
R520	Portuguese literature
R530	Portuguese society & culture
R590	Portuguese studies not elsewhere classified
R600	Scandinavian studies
R610	Scandinavian languages
R611	Swedish language
R612	Norwegian language
R613	Finnish language
R614	Danish language
R620	Scandinavian literature
R621	Swedish literature
R622	Norwegian literature
R623	Finnish literature
R624	Danish literature
R630	Scandinavian society & culture
R631	Swedish society & culture
R632	Norwegian society & culture
R633	Finnish society & culture
R634	Danish society & culture
R690	Scandinavian studies not elsewhere classified
R700	Russian & East European studies
R710	Russian & East European languages
R711	Russian language
R712	Polish language
R713	Czech language
R720	Russian & East European Literature
R721	Russian literature
R722	Polish literature
R723	Czech literature
R730	Russian & East European society & culture
R731	Russian society & culture
R732	Polish society & culture
R733	Czech society & culture
R790	Russian & East European studies not elsewhere classified
R800	European studies
R900	Others in European languages, literature & related subjects

R910	Other European languages
R911	Dutch
R912	Flemish
R920	Other European literature
R930	Other European societies & cultures
R990	European languages, literature & related subjects not elsewhere classified
R000	European languages, literature & related subjects
T100	Chinese studies
T110	Chinese language studies
T120	Chinese literature studies
T130	Chinese society & culture studies
T190	Chinese studies not elsewhere classified
T200	Japanese studies
T210	Japanese language studies
T220	Japanese literature studies
T230	Japanese society & culture studies
T290	Japanese studies not elsewhere classified
T300	South Asian studies
T310	South Asian language studies
T320	South Asian literature studies
T330	South Asian society & culture studies
T390	South Asian studies not elsewhere classified
T400	Other Asian studies
T410	Other Asian language studies
T420	Other Asian Literature Studies
T430	Other Asian society & culture studies
T490	Other Asian studies not elsewhere classified
T500	African studies
T510	African language studies
T520	African literature studies
T530	African society & culture studies
T590	African studies not elsewhere classified
T600	Modern Middle Eastern studies
T610	Modern Middle Eastern language studies
T620	Modern Middle Eastern literature studies
T630	Modern Middle Eastern society & culture studies
T690	Modern Middle Eastern studies not elsewhere classified
T700	American studies
T710	American language studies
T711	Latin American language studies
T720	American literature studies
T721	Latin American literature studies
T730	American society & culture studies
T731	Latin American society & culture studies
T790	American studies not elsewhere classified
T800	Australasian studies
T810	Australasian language studies
T820	Australasian literature studies
T830	Australasian society & culture studies
T890	Australasian studies not elsewhere classified
T900	Others in Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
T910	Others in Eastern, Asiatic, African, American & Australasian languages
T920	Others in Eastern, Asiatic, African, American & Australasian literature
T930	Others in Eastern, Asiatic, African, American & Australasian societies & culture
T990	Eastern, Asiatic, African, American & Australasian languages, literature
T000	Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
V100	History by period
V110	Ancient history
V120	Byzantine history
V130	Medieval history
V140	Modern history

V141	Modern history 1500-1599
V142	Modern history 1600-1699
V143	Modern history 1700-1799
V144	Modern history 1800-1899
V145	Modern history 1900-1919
V146	Modern history 1920-1949
V147	Modern history 1950-1999
V148	Modern history 2000-2099
V190	History by period not elsewhere classified
V200	History by area
V210	British history
V211	Irish history
V212	Scottish history
V213	Welsh history
V214	English history
V220	European history
V221	French history
V222	German history
V223	Italian history
V224	Iberian history
V225	Russian history
V230	American history
V231	Canadian history
V232	USA history
V233	South American history
V234	Central American history
V240	Asian history
V241	Chinese history
V242	Indian history
V243	South East Asian history
V250	African history
V251	North African history
V252	Central African history
V253	Southern African history
V254	East African history
V255	West African history
V260	Australasian history
V261	Australian history
V262	New Zealand history
V270	World history
V271	International history
V290	History by area not elsewhere classified
V300	History by topic
V310	Economic history
V320	Social history
V321	Local history
V322	Oral history
V323	Family history
V330	History of religions
V340	Intellectual history
V350	History of art
V360	History of architecture
V370	History of design
V380	History of science
V381	History of physics
V382	History of chemistry
V383	History of mathematics
V390	History by topic not elsewhere classified
V391	Military history
V400	Archaeology
V410	Egyptology
V420	Stone Age
V430	Bronze Age
V440	Iron Age

V450	Archaeological conservation
V460	Archaeological techniques
V490	Archaeology not elsewhere classified
V500	Philosophy
V510	Metaphysics
V511	Epistemology
V520	Moral philosophy
V530	Scholastic philosophy
V540	Social philosophy
V550	Philosophy of science
V560	Mental philosophy
V590	Philosophy not elsewhere classified
V600	Theology & religious studies
V610	Theology
V620	Religious studies
V621	Christian studies
V622	Islamic studies
V623	Judaism
V624	Hinduism
V625	Buddhism
V626	Other Asian religious studies
V627	Comparative religious studies
V630	Divinity
V640	Religious writings
V641	The Bible & Christian texts
V642	The Qur'an & Islamic texts
V643	The Torah & Judaic texts
V644	Asian religious texts
V645	Comparative religious texts
V650	Pastoral studies
V690	Theology & religious studies not elsewhere classified
V900	Others in historical & philosophical studies
V990	Historical & philosophical studies not elsewhere classified
V000	Historical & philosophical studies
W100	Fine art
W110	Drawing
W120	Painting
W130	Sculpture
W140	Printmaking
W150	Calligraphy
W160	Fine art conservation
W190	Fine art not elsewhere classified
W200	Design studies
W210	Graphic design
W211	Typography
W212	Multimedia design
W213	Visual communication
W220	Illustration
W230	Clothing/fashion design
W231	Textile design
W240	Industrial/product design
W250	Interior design
W260	Furniture design
W270	Ceramics design
W280	Interactive & electronic design
W290	Design studies not elsewhere classified
W300	Music
W310	Musicianship/performance studies
W330	History of music
W340	Types of music
W350	Musicology
W360	Musical instrument history
W390	Music not elsewhere classified
W400	Drama

W410	Acting
W420	Directing for theatre
W430	Producing for theatre
W440	Theatre studies
W450	Stage management
W451	Theatrical wardrobe design
W452	Theatrical make-up
W460	Theatre design
W461	Stage design
W490	Drama not elsewhere classified
W500	Dance
W510	Choreography
W520	Body awareness
W530	History of dance
W540	Types of dance
W590	Dance not elsewhere classified
W600	Cinematics & photography
W610	Moving image techniques
W611	Directing motion pictures
W612	Producing motion pictures
W613	Film & sound recording
W614	Visual & audio effects
W615	Animation techniques
W620	Cinematography
W630	History of cinematics & photography
W631	History of cinematics
W632	History of photography
W640	Photography
W690	Cinematics & photography not elsewhere classified
W700	Crafts
W710	Fabric & leather crafts
W711	Needlecraft
W712	Dressmaking
W713	Soft furnishing
W714	Weaving
W715	Leatherwork
W720	Metal crafts
W721	Silversmithing/goldsmithing
W722	Blacksmithing
W723	Clock/watchmaking
W730	Wood crafts
W731	Carpentry/joinery
W732	Cabinet making
W733	Marquetry & inlaying
W734	Veneering
W740	Surface decoration
W750	Clay & stone crafts
W751	Pottery
W752	Tile making
W753	Stone crafts
W760	Reed crafts
W761	Basketry
W762	Thatching
W770	Glass crafts
W771	Glassblowing
W780	Paper crafts
W781	Bookbinding
W782	Origami
W790	Crafts not elsewhere classified
W800	Imaginative writing
W810	Scriptwriting
W820	Poetry writing
W830	Prose writing
W890	Imaginative writing not elsewhere classified

W900	Others in creative arts & design
W990	Creative arts & design not elsewhere classified
W000	Creative arts & design
X100	Training teachers
X110	Training teachers - nursery
X120	Training teachers - primary
X121	Training teachers - infant (key stage 1)
X122	Training teachers - junior (key stage 2)
X130	Training teachers - secondary
X131	Training teachers - key stage 3
X132	Training teachers - key stage 4
X140	Training teachers - tertiary
X141	Training teachers - further education
X142	Training teachers - higher education
X150	Training teachers - adult education
X151	Training teachers - coaching
X160	Training teachers - specialist
X161	Training teachers - special needs
X162	Teaching English as a Foreign Language (TEFL)
X190	Training teachers not elsewhere classified
X200	Research & study skills in education
X210	Research skills
X220	Study skills
X290	Research & study skills in education not elsewhere classified
X300	Academic studies in education
X310	Academic studies in nursery education
X320	Academic studies in primary education
X330	Academic studies in secondary education
X340	Academic studies in tertiary education
X341	Academic studies in further education
X342	Academic studies in higher education
X350	Academic studies in adult education
X360	Academic studies in specialist education
X370	Academic studies in education (across phases)
X390	Academic studies in education not elsewhere classified
X900	Others in education
X990	Education not elsewhere classified
X000	Education
Y000	Combined/general subject unspecified

Subject of ITT Specialism indicator

Short Name	ITTSUBJECT	
Type	field	
Description	This field indicates which subject field is the ITT specialism(s) for the course	
Applicable to	England	
Coverage	Compulsory for one subject for TDA funded courses (Course.TTCID = 1 or 8)	
Base Data Type	ITTSUBJECTCodeType	
Field Length	1	
Part Of	Course subject	
Minimum Occurrences	0	
Maximum Occurrences	1	
Related Fields	TTCID ITTPHSC SBJCA	
Reason Required	To enable TDA to monitor student numbers against funding allocations for primary and secondary subject specialisms.	
Notes		
Owner	HESA	
Version	1.0	
Business rules	1 Error 2 Error 3 Error	At least one CourseSubject.ITTSUBJECT must exist where Institutions in England and Course.TTCID = 1 or 8 and any Instance.ITTPHSC is anything other than 31 or 49 CourseSubject.ITTSUBJECT must not exist for institutions not in England CourseSubject.ITTSUBJECT must not exist where institution is in England and Course.TTCID = 0
Valid Entries and Labels	S	ITT Programme subject specialism

Subject of module

Short Name	MODSBJ								
Type	field								
Description	This field records the subject descriptors for the module, and is a four character JACS2 code.								
Applicable to	England NI Scotland Wales								
Coverage	All module subject records								
Base Data Type	MODSBJCodeType								
Field Length	4								
Part Of	Module subject								
Minimum Occurrences	1								
Maximum Occurrences	1								
Related Fields	MODSBJP								
Reason Required	To calculate the student load split out across the academic cost centres, and split across JACS2 codes.								
Notes	<p>The Joint Academic Coding System (JACS2) provides for all subjects to be coded according to a common, truly hierarchical, four-character subject code. JACS2 will be used substantially in subject representation across the sector, including for provision of quality assurance information.</p> <p>The funding councils' advice is to consider the most detailed coding that can be used without unduly raising the burden, since there is an increasing interest in niche provision which often cannot be captured at the JACS2 principal subject level. For example, a progressively more detailed coding of 'microbiology' could be:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;">C500 Microbiology</td> <td style="padding: 5px;">The scientific study of micro-organisms encompassing major components of genetics and molecular biology. Includes bacteriology, virology, cell structure and function, and may include some immunology.</td> </tr> <tr> <td style="padding: 5px;">C520 Medical and veterinary microbiology</td> <td style="padding: 5px;">The study of the interactions between micro-organisms and their hosts.</td> </tr> <tr> <td style="padding: 5px;">C521 Medical microbiology</td> <td style="padding: 5px;">The study of the interactions between micro-organisms and their human hosts.</td> </tr> <tr> <td style="padding: 5px;">C522 Veterinary microbiology</td> <td style="padding: 5px;">The study of the interactions between micro-organisms and their animal hosts.</td> </tr> </table> <p>The generic codes that consist of a subject group and three zeroes (including Y000) cannot be used in this field.</p> <p>Code G900 is not a valid entry for this field.</p>	C500 Microbiology	The scientific study of micro-organisms encompassing major components of genetics and molecular biology. Includes bacteriology, virology, cell structure and function, and may include some immunology.	C520 Medical and veterinary microbiology	The study of the interactions between micro-organisms and their hosts.	C521 Medical microbiology	The study of the interactions between micro-organisms and their human hosts.	C522 Veterinary microbiology	The study of the interactions between micro-organisms and their animal hosts.
C500 Microbiology	The scientific study of micro-organisms encompassing major components of genetics and molecular biology. Includes bacteriology, virology, cell structure and function, and may include some immunology.								
C520 Medical and veterinary microbiology	The study of the interactions between micro-organisms and their hosts.								
C521 Medical microbiology	The study of the interactions between micro-organisms and their human hosts.								
C522 Veterinary microbiology	The study of the interactions between micro-organisms and their animal hosts.								
Owner	HESA/UCAS								
Version	1.0								
Valid Entries and									

Labels	A100	Pre-clinical medicine
	A200	Pre-clinical dentistry
	A300	Clinical medicine
	A400	Clinical dentistry
	A900	Others in medicine & dentistry
	A990	Medicine & dentistry not elsewhere classified
	B100	Anatomy, physiology & pathology
	B110	Anatomy
	B120	Physiology
	B130	Pathology
	B131	Cellular pathology
	B132	Pathobiology
	B140	Neuroscience
	B160	Physiotherapy
	B190	Anatomy, physiology & pathology not elsewhere classified
	B200	Pharmacology, toxicology & pharmacy
	B210	Pharmacology
	B220	Toxicology
	B230	Pharmacy
	B290	Pharmacology, toxicology & pharmacy not elsewhere classified
	B300	Complementary medicine
	B310	Osteopathy
	B320	Chiropractic
	B330	Chiropody
	B340	Alternative medicine
	B341	Chinese
	B342	Herbalism
	B343	Acupuncture
	B344	Aromatherapy
	B345	Hypnotherapy
	B346	Reflexology
	B390	Complementary medicine not elsewhere classified
	B400	Nutrition
	B410	Dietetics
	B490	Nutrition not elsewhere classified
	B500	Ophthalmics
	B510	Optometry
	B520	Orthoptics
	B590	Ophthalmics not elsewhere classified
	B600	Aural & oral sciences
	B610	Audiology
	B620	Speech science
	B630	Language pathology
	B690	Aural & oral sciences not elsewhere classified
	B700	Nursing
	B701	Palliative care nursing
	B710	Community nursing
	B711	District nursing
	B712	Health visiting
	B713	School nursing
	B714	Practice nursing
	B720	Midwifery
	B730	Paediatric nursing
	B740	Adult nursing
	B741	Geriatric nursing
	B750	Dental nursing
	B760	Mental health nursing
	B761	Learning disability nursing
	B770	Medical nursing
	B771	Critical care nursing
	B780	Paramedical nursing
	B790	Nursing not elsewhere classified
	B800	Medical technology
	B810	Cardiography

B820	Radiology
B821	Radiography, diagnostic
B822	Radiography, therapeutic
B830	Biomechanics, biomaterials & prosthetics (non-clinical)
B840	Dental technology
B850	Mortuary technology
B890	Medical technology not elsewhere classified
B900	Others in subjects allied to medicine
B910	Environmental health
B920	Occupational health
B930	Occupational therapy
B940	Counselling
B990	Subjects allied to medicine not elsewhere classified
C100	Biology
C110	Applied biology
C111	Parasitology
C120	Behavioural biology
C130	Cell biology
C131	Applied cell biology
C140	Developmental/reproductive biology
C141	Developmental biology
C142	Reproductive biology
C150	Environmental biology
C160	Marine/freshwater biology
C161	Marine biology
C162	Freshwater biology
C170	Population biology
C180	Ecology
C181	Biodiversity
C182	Evolution
C190	Biology not elsewhere classified
C191	Biometry
C200	Botany
C210	Applied botany
C220	Mycology
C240	Plant cell science
C250	Plant pathology
C290	Botany not elsewhere classified
C300	Zoology
C310	Applied zoology
C320	Cell zoology
C330	Developmental zoology
C340	Entomology
C350	Marine zoology
C360	Pest science
C390	Zoology not elsewhere classified
C400	Genetics
C410	Applied genetics
C420	Human genetics
C430	Medical & veterinary genetics
C431	Medical genetics
C432	Veterinary genetics
C440	Molecular genetics
C450	Genomics
C460	Genetic engineering
C490	Genetics not elsewhere classified
C500	Microbiology
C510	Applied microbiology
C520	Medical & veterinary microbiology
C521	Medical microbiology
C522	Veterinary microbiology
C530	Bacteriology
C540	Virology
C550	Immunology

C570	Serology
C590	Microbiology not elsewhere classified
C600	Sports science
C700	Molecular biology, biophysics & biochemistry
C710	Applied molecular biology, biophysics & biochemistry
C720	Biological chemistry
C730	Metabolic biochemistry
C740	Medical & veterinary biochemistry
C741	Medical biochemistry
C742	Veterinary biochemistry
C750	Plant biochemistry
C760	Biomolecular science
C770	Biophysical science
C790	Molecular biology, biophysics & biochemistry not elsewhere classified
C800	Psychology
C810	Applied psychology
C811	Occupational psychology
C812	Educational psychology
C813	Sport psychology
C814	Organisational psychology
C815	Business psychology
C816	Forensic psychology
C820	Developmental psychology
C821	Child psychology
C822	The psychology of ageing
C830	Methodological & conceptual issues in psychology
C831	Research methods in psychology
C832	Quantitative psychology
C833	Qualitative psychology
C834	History of psychology
C835	Philosophy of psychology
C840	Psychology in health & medicine
C841	Health psychology
C842	Clinical psychology
C843	Counselling psychology
C844	Psychotherapy
C845	Clinical neuropsychology
C846	Community psychology
C847	Psychoanalytical studies
C848	Psychology of mental health
C850	Cognitive & affective psychology
C851	Psychological modelling
C852	Psychology of communication
C853	Psychology of memory & learning
C854	Psychology of perception
C855	Psychology of higher cognitive processes
C856	Experimental psychology
C857	Affective psychology
C858	Transpersonal psychology
C860	Psychobiology
C861	Cognitive neuroscience
C862	Affective neuroscience
C863	Psychopharmacology
C864	Evolutionary psychology
C865	Animal psychology
C870	Personality & individual differences
C871	Psychometrics
C872	Psychology of gender
C873	Cross-cultural psychology
C880	Social psychology
C881	Social cognition
C890	Psychology not elsewhere classified
C900	Others in biological sciences
C910	Applied biological sciences

C990	Biological sciences not elsewhere classified
D100	Pre-clinical veterinary medicine
D190	Pre-clinical veterinary medicine not elsewhere classified
D200	Clinical veterinary medicine & dentistry
D210	Clinical veterinary medicine
D220	Clinical veterinary dentistry
D290	Clinical veterinary medicine & dentistry not elsewhere classified
D300	Animal science
D310	Veterinary nursing
D320	Animal health
D321	Animal anatomy
D322	Animal physiology
D323	Animal pathology
D324	Animal pharmacology
D325	Animal toxicology
D326	Animal pharmacy
D327	Animal nutrition
D328	Animal welfare
D330	Veterinary public health
D340	Overseas veterinary development
D390	Animal sciences not elsewhere classified
D400	Agriculture
D410	Arable & fruit farming
D411	Agricultural pests & diseases
D412	Crop physiology
D413	Crop nutrition
D414	Crop protection
D415	Crop production
D416	Glasshouse culture
D417	Amenity plant production
D418	Exotic plants & crops
D420	Livestock
D421	Livestock husbandry
D422	Equine studies
D423	Poultry keeping
D424	Gamekeeping
D425	Exotic livestock
D430	Fish farming
D431	Fish husbandry
D432	Freshwater fish
D433	Saltwater fish
D434	Ornamental fish
D435	Aquaculture
D440	Rural estate management
D441	Farm management
D442	Gamekeeping management
D443	Water resource management
D444	Land management for recreation
D445	Heritage management
D446	Wilderness management
D447	Environmental conservation
D450	International agriculture
D460	Organic farming
D461	Organic arable & fruit farming
D462	Organic livestock
D463	Organic fish farming
D470	Agricultural technology
D471	Agricultural machinery
D472	Agricultural irrigation & drainage
D490	Agriculture not elsewhere classified
D500	Forestry
D510	Trees & shrubs
D511	Forestry pests & diseases
D512	Tree physiology

D513	Tree nutrition
D514	Tree protection
D515	Tree production
D516	Timber production
D517	Community forestry
D520	International forestry
D530	Organic forestry
D540	Forestry technology
D541	Forestry irrigation & drainage
D590	Forestry not elsewhere classified
D600	Food & beverage studies
D610	Food science
D611	Meat science
D612	Cereal science
D613	Vegetable science
D614	Fruit science
D620	Food hygiene
D630	Food & beverage production
D631	Food & beverage manufacture
D632	Food & beverage processing
D633	Food & beverage technology
D634	Industrial baking
D635	Industrial brewing
D640	Food & beverages for the consumer
D641	Food & beverage packaging
D642	Food & beverage delivery
D690	Food & beverage studies not elsewhere classified
D700	Agricultural sciences
D710	Agricultural biology
D711	Agricultural microbiology
D720	Agricultural chemistry
D721	Agricultural biochemistry
D730	Agricultural botany
D740	Agricultural zoology
D750	Soil as an agricultural medium
D790	Agricultural sciences not elsewhere classified
D900	Others in veterinary sciences, agriculture & related subjects
D990	Veterinary sciences, agriculture & related subjects not elsewhere classified
F100	Chemistry
F110	Applied chemistry
F111	Industrial chemistry
F112	Colour chemistry
F120	Inorganic chemistry
F130	Structural chemistry
F131	Crystallography
F140	Environmental chemistry
F141	Marine chemistry
F150	Medicinal chemistry
F151	Pharmaceutical chemistry
F160	Organic chemistry
F161	Organometallic chemistry
F162	Polymer chemistry
F163	Bio-organic chemistry
F164	Petrochemical chemistry
F165	Biomolecular chemistry
F170	Physical chemistry
F180	Analytical chemistry
F190	Chemistry not elsewhere classified
F200	Materials science
F290	Materials science not elsewhere classified
F300	Physics
F310	Applied physics
F311	Engineering physics
F320	Chemical physics

F321	Solid-state physics
F330	Environmental physics
F331	Atmospheric physics
F332	Marine physics
F340	Mathematical & theoretical physics
F341	Electromagnetism
F342	Quantum mechanics
F343	Computational physics
F350	Medical physics
F351	Radiation physics
F360	Optical physics
F361	Laser physics
F370	Nuclear & particle physics
F380	Acoustics
F390	Physics not elsewhere classified
F400	Forensic & archaeological sciences
F410	Forensic science
F420	Archaeological science
F490	Forensic & archaeological sciences not elsewhere classified
F500	Astronomy
F510	Astrophysics
F520	Space & planetary sciences
F521	Space science
F522	Planetary science
F590	Astronomy not elsewhere classified
F600	Geology
F610	Applied geology
F611	Industrial geology
F612	Engineering geology
F620	Mining geology
F621	Exploration geology
F630	Geotechnology
F631	Marine geotechnology
F640	Earth science
F641	Palaeontology
F642	Geoscience
F643	Quaternary studies
F650	Geological oceanography
F660	Geophysics
F661	Exploration geophysics
F670	Geochemistry
F690	Geology not elsewhere classified
F700	Science of aquatic & terrestrial environments
F710	Marine sciences
F720	Hydrography
F730	Ocean sciences
F750	Environmental sciences
F751	Applied environmental sciences
F752	Hydrology
F753	Pollution control
F760	Climatology
F761	Meteorology
F770	Soil science
F790	Science of aquatic & terrestrial environments not elsewhere classified
F800	Physical geographical sciences
F810	Environmental geography
F811	Biogeography
F840	Physical geography
F841	Maritime geography
F842	Geomorphology
F843	Topography
F844	Cartography
F845	Remote sensing
F846	Geographical information systems

F890	Physical geographical sciences not elsewhere classified
F900	Others in physical sciences
F990	Physical sciences not elsewhere classified
G010	Mathematical science
G020	Computer science
G100	Mathematics
G110	Pure mathematics
G120	Applied mathematics
G121	Mechanics (mathematical)
G130	Mathematical methods
G140	Numerical analysis
G150	Mathematical modelling
G160	Engineering/industrial mathematics
G190	Mathematics not elsewhere classified
G200	Operational research
G290	Operational research not elsewhere classified
G300	Statistics
G310	Applied statistics
G311	Medical statistics
G320	Probability
G330	Stochastic processes
G340	Statistical modelling
G350	Mathematical statistics
G390	Statistics not elsewhere classified
G400	Computer science
G410	Computer architectures & operating systems
G411	Computer architectures
G412	Operating systems
G420	Networks & communications
G430	Computational science foundations
G440	Human-computer interaction
G450	Multimedia computing science
G490	Computer science not elsewhere classified
G500	Information systems
G510	Information modelling
G520	Systems design methodologies
G530	Systems analysis & design
G540	Databases
G550	Systems auditing
G560	Data management
G590	Systems analysis & design not elsewhere classified
G600	Software engineering
G610	Software design
G620	Programming
G621	Procedural programming
G622	Object-oriented programming
G623	Declarative programming
G690	Software engineering not elsewhere classified
G700	Artificial intelligence
G710	Speech & natural language processing
G720	Knowledge representation
G730	Neural computing
G740	Computer vision
G750	Cognitive modelling
G760	Machine learning
G761	Automated reasoning
G790	Artificial intelligence not elsewhere classified
G910	Others in mathematical sciences
G920	Others in computer sciences
H100	General engineering
H110	Integrated engineering
H120	Safety engineering
H121	Fire safety engineering
H122	Water quality control

H123	Public health engineering
H130	Computer-aided engineering
H131	Automated engineering design
H140	Mechanics
H141	Fluid mechanics
H142	Solid mechanics
H143	Structural mechanics
H150	Engineering design
H190	General engineering not elsewhere classified
H200	Civil engineering
H210	Structural engineering
H220	Environmental engineering
H221	Energy resources
H222	Coastal decay
H223	Environmental impact assessment
H230	Transport engineering
H231	Permanent way engineering
H232	Pavement engineering
H240	Surveying science
H241	General practice surveying
H242	Engineering surveying
H250	Geotechnical engineering
H290	Civil engineering not elsewhere classified
H300	Mechanical engineering
H310	Dynamics
H311	Thermodynamics
H320	Mechanisms & machines
H321	Turbine technology
H330	Automotive engineering
H331	Road vehicle engineering
H332	Rail vehicle engineering
H333	Ship propulsion engineering
H340	Acoustics & vibration
H341	Acoustics
H342	Vibration
H350	Offshore engineering
H360	Electromechanical engineering
H390	Mechanical engineering not elsewhere classified
H400	Aerospace engineering
H410	Aeronautical engineering
H411	Air passenger transport engineering
H412	Air freight transport engineering
H413	Air combat engineering
H420	Astronautical engineering
H430	Avionics
H440	Aerodynamics
H441	Flight mechanics
H450	Propulsion systems
H460	Aviation studies
H490	Aerospace engineering not elsewhere classified
H500	Naval architecture
H510	Shipbuilding
H511	Surface passenger ship building
H512	Surface freight ship building
H513	Surface combat ship building
H514	Submarine building
H520	Ship design
H521	Surface passenger ship design
H522	Surface freight ship design
H523	Surface combat ship design
H524	Submarine design
H590	Naval architecture not elsewhere classified
H600	Electronic & electrical engineering
H610	Electronic engineering

H611	Microelectronic engineering
H612	Integrated circuit design
H620	Electrical engineering
H630	Electrical power
H631	Electrical power generation
H632	Electrical power distribution
H640	Communications engineering
H641	Telecommunications engineering
H642	Broadcast engineering
H643	Satellite engineering
H644	Microwave engineering
H650	Systems engineering
H651	Digital circuit engineering
H652	Analogue circuit engineering
H660	Control systems
H661	Instrumentation control
H662	Control by light systems
H670	Robotics & cybernetics
H671	Robotics
H672	Cybernetics
H673	Bioengineering
H674	Virtual reality engineering
H680	Optoelectronic engineering
H690	Electronic & electrical engineering not elsewhere classified
H700	Production & manufacturing engineering
H710	Manufacturing systems engineering
H711	Manufacturing systems design
H712	Manufacturing installation systems
H713	Production processes
H714	Manufacturing systems maintenance
H720	Quality assurance engineering
H730	Mechatronics
H790	Production & manufacturing engineering not elsewhere classified
H800	Chemical, process & energy engineering
H810	Chemical engineering
H811	Biochemical engineering
H812	Pharmaceutical engineering
H820	Atomic engineering
H821	Nuclear engineering
H830	Chemical process engineering
H831	Bioprocess engineering
H840	Gas engineering
H850	Petroleum engineering
H890	Chemical, process & energy engineering not elsewhere classified
H900	Others in engineering
H990	Engineering not elsewhere classified
J100	Minerals technology
J110	Mining
J120	Quarrying
J130	Rock mechanics
J140	Minerals processing
J150	Minerals surveying
J160	Petrochemical technology
J190	Minerals technology not elsewhere classified
J200	Metallurgy
J210	Applied metallurgy
J220	Metallic fabrication
J221	Pattern making
J230	Corrosion technology
J290	Metallurgy not elsewhere classified
J300	Ceramics & glass
J310	Ceramics
J320	Glass technology
J390	Ceramics & glass not elsewhere classified

J400	Polymers & textiles
J410	Polymers technology
J411	Plastics
J420	Textiles technology
J421	Textile chemistry
J422	Dying & colouring of textiles
J430	Leather technology
J431	Tanning
J440	Clothing production
J441	Machine knitting
J442	Commercial tailoring
J443	Pattern cutting
J444	Millinery
J445	Footwear production
J490	Polymers & textiles not elsewhere classified
J500	Materials technology not otherwise specified
J510	Materials technology
J511	Engineering materials
J512	Paper technology
J513	Furniture technology
J520	Printing
J521	Offset lithography
J522	Photo-lithography
J523	Reprographic techniques
J524	Screen process printing
J530	Gemmology
J590	Materials technology not elsewhere classified
J600	Maritime technology
J610	Marine technology
J611	Marine navigation
J612	Marine radar
J613	Marine radio
J614	Marine plumbing
J690	Maritime technology not elsewhere classified
J700	Biotechnology
J710	Plant biotechnology (crops, trees, shrubs etc.)
J720	Animal biotechnology
J730	Environmental biotechnology
J740	Industrial biotechnology
J750	Medical biotechnology
J790	Biotechnology not elsewhere classified
J900	Others in technology
J910	Energy technologies
J920	Ergonomics
J930	Audio technology
J931	Music recording
J940	Machinery maintenance
J941	Office machinery maintenance
J942	Industrial machinery maintenance
J950	Musical instrument technology
J960	Transport logistics
J990	Technologies not elsewhere classified
K100	Architecture
K110	Architectural design theory
K120	Interior architecture
K130	Architectural technology
K190	Architecture not elsewhere classified
K200	Building
K210	Building technology
K220	Construction management
K230	Building surveying
K240	Quantity surveying
K250	Conservation of buildings
K290	Building not elsewhere classified

K300	Landscape design
K310	Landscape architecture
K320	Landscape studies
K390	Landscape design not elsewhere classified
K400	Planning (urban, rural & regional)
K410	Regional planning
K420	Urban & rural planning
K421	Urban planning
K422	Rural planning
K430	Planning studies
K440	Urban studies
K450	Housing
K460	Transport planning
K490	Planning (urban, rural & regional) not elsewhere classified
K900	Others in architecture, building & planning
K990	Architecture, building & planning not elsewhere classified
L100	Economics
L110	Applied economics
L111	Financial economics
L112	Agricultural economics
L113	Economic policy
L120	Microeconomics
L130	Macroeconomics
L140	Econometrics
L150	Political economics
L160	International economics
L170	Economic systems
L171	Capitalism
L172	Monetarism
L173	Keynesianism
L174	Collectivism
L190	Economics not elsewhere classified
L200	Politics
L210	Political theories
L211	Liberalism
L212	Conservatism
L213	Socialism
L214	Nationalism
L215	Fascism
L216	Feminism
L217	Environmentalism
L218	Anarchism
L220	Political systems
L221	Autocracy
L222	Democracy
L223	Plutocracy
L224	Oligarchy
L230	UK government/parliamentary studies
L231	Public administration
L232	UK constitutional studies
L240	International politics
L241	European Union politics
L242	Commonwealth politics
L243	Politics of a specific country/region
L244	International constitutional studies
L250	International relations
L251	Strategic studies
L252	War & peace studies
L260	Comparative politics
L290	Politics not elsewhere classified
L300	Sociology
L310	Applied sociology
L320	Gender studies
L321	Women's studies

L322	Men's studies
L330	Ethnic studies
L340	Disability in society
L350	Religion in society
L360	Socio-economics
L370	Social theory
L371	Social hierarchy
L380	Political sociology
L390	Sociology not elsewhere classified
L391	Sociology of science & technology
L400	Social policy
L410	UK social policy
L420	International social policy
L430	Public policy
L431	Health policy
L432	Welfare policy
L433	Education policy
L434	Transport policy
L435	Security policy
L490	Social policy not elsewhere classified
L500	Social work
L510	Health & welfare
L520	Child care
L530	Youth work
L540	Community work
L550	Careers guidance
L560	Probation/after-care
L590	Social work not elsewhere classified
L600	Anthropology
L610	Social & cultural anthropology
L620	Physical & biological anthropology
L690	Anthropology not elsewhere classified
L700	Human & social geography
L710	Human & social geography by area
L711	Human & social geography of Europe
L712	Human & social geography of Asia
L713	Human & social geography of Africa
L714	Human & social geography of Australasia
L715	Human & social geography of the Americas
L716	Human & social geography of the Arctic/Antarctic
L720	Human & social geography by topic
L721	Economic geography
L722	Urban geography
L723	Political geography
L724	Transport geography
L725	Historical geography
L726	Cultural geography
L727	Agricultural geography
L790	Human & social geography not elsewhere classified
L900	Others in social studies
L990	Social studies not elsewhere classified
M100	Law by area
M110	UK legal systems
M111	English law
M112	Welsh law
M113	Northern Irish law
M114	Scottish law
M120	European Union law
M130	Public international law
M140	Comparative law
M190	Law by area not elsewhere classified
M200	Law by topic
M210	Public law
M211	Criminal law

M220	Private law
M221	Business & commercial law
M222	Contract law
M223	Property law
M224	Torts
M240	Jurisprudence
M250	Legal practice
M260	Medical law
M290	Law by topic not elsewhere classified
M900	Others in law
M990	Law not elsewhere classified
N100	Business studies
N110	European business studies
N120	International business studies
N190	Business studies not elsewhere classified
N200	Management studies
N210	Management techniques
N211	Strategic management
N212	Creative management
N213	Project management
N214	Change management
N215	Organisational development
N220	Institutional management
N223	Domestic management
N224	Management & organisation of education
N230	Land & property management
N231	Land management
N232	Property management
N234	Property valuation & auctioneering
N240	Retail management
N290	Management studies not elsewhere classified
N300	Finance
N310	Banking
N320	Investment & insurance
N321	Investment
N322	Insurance
N323	Actuarial science
N330	Taxation
N340	Financial management
N341	Financial risk
N390	Finance not elsewhere classified
N400	Accounting
N410	Accountancy
N411	Cost & management accountancy
N412	Public accountancy
N413	Book keeping
N420	Accounting theory
N421	Auditing of accounts
N422	Financial reporting
N490	Accounting not elsewhere classified
N500	Marketing
N510	Market research
N520	Sales management
N530	Distribution
N550	International marketing
N560	Promotion & advertising
N561	Advertising
N562	Corporate image
N563	Sponsorship
N590	Marketing not elsewhere classified
N600	Human resource management
N611	Industrial relations
N612	Staff development
N613	Training methods

N614	Recruitment methods
N620	Health & safety issues
N690	Human resources management not elsewhere classified
N700	Office skills
N710	Office administration
N720	Secretarial & typing skills
N721	Audio typing
N722	Shorthand & shorthand transcription
N790	Office skills not elsewhere classified
N800	Hospitality, leisure, tourism & transport
N810	Travel management
N820	Event management
N830	Tourism
N831	Tourism studies
N832	Tourism management
N850	Transport studies
N851	Land travel
N852	Sea travel
N853	Air travel
N860	Hospitality
N861	Hospitality studies
N862	Hospitality management
N870	Recreation, sport & leisure studies
N890	Hospitality, leisure, tourism & transport not elsewhere classified
N900	Others in business & administrative studies
N990	Business & administrative studies not elsewhere classified
P100	Information services
P110	Information management
P120	Librarianship
P121	Library studies
P130	Curatorial studies
P131	Museum studies
P132	Archive studies
P190	Information services not elsewhere classified
P200	Publicity studies
P210	Public relations
P290	Publicity studies not elsewhere classified
P300	Media studies
P301	Television studies
P302	Radio studies
P303	Film studies
P304	Electronic media studies
P305	Paper-based media studies
P310	Media production
P311	Television production
P312	Radio production
P313	Film production
P390	Media studies not elsewhere classified
P400	Publishing
P410	Electronic publishing
P411	Publishing on audio/video tape
P412	Publishing on CD-ROM
P413	Publishing via the World Wide Web
P420	Multimedia publishing
P430	Interactive publishing
P490	Publishing not elsewhere classified
P500	Journalism
P510	Factual reporting
P590	Journalism not elsewhere classified
P900	Others in mass communications & documentation
P990	Mass communications & documentation not elsewhere classified
Q100	Linguistics
Q110	Applied linguistics
Q120	Historical linguistics

Q130	Phonetics & phonology
Q131	Phonetics
Q132	Phonology
Q140	Sociolinguistics
Q150	Psycholinguistics
Q190	Linguistics not elsewhere classified
Q200	Comparative literary studies
Q210	Literature in translation
Q220	Literature in its original language
Q290	Comparative literary studies not elsewhere classified
Q300	English studies
Q310	English language
Q320	English literature
Q321	English literature by period
Q322	English literature by author
Q323	English literature by topic
Q330	English as a second language
Q340	English literature written as a second language
Q390	English studies not elsewhere classified
Q400	Ancient language studies
Q410	Ancient Egyptian
Q411	Coptic
Q420	Classical Arabic
Q430	Akkadian
Q440	Sumerian
Q450	Sanskrit
Q460	Prakrit
Q470	Aramaic
Q480	Hebrew
Q490	Ancient language studies not elsewhere classified
Q500	Celtic studies
Q510	Ancient Celtic studies
Q520	Modern Celtic studies
Q521	Goidelic group of languages
Q522	Brythonic group of languages
Q530	Scottish Gaelic
Q531	Scottish Gaelic literature
Q540	Irish Gaelic
Q541	Irish Gaelic literature
Q550	Manx
Q551	Manx literature
Q560	Welsh
Q561	Welsh literature
Q570	Cornish
Q571	Cornish literature
Q580	Breton
Q581	Breton literature
Q590	Celtic studies not elsewhere classified
Q600	Latin studies
Q610	Latin language
Q611	Church Latin
Q612	Medieval Latin
Q620	Latin literature
Q630	Latin literature in translation
Q690	Latin studies not elsewhere classified
Q700	Classical Greek studies
Q710	Classical Greek language
Q711	Classical Church Greek
Q712	Late Greek
Q720	Classical Greek literature
Q730	Classical Greek literature in translation
Q790	Classical Greek studies not elsewhere classified
Q800	Classical studies
Q890	Classical studies not elsewhere classified

Q900	Others in linguistics, classics & related subjects
Q910	Translation studies
Q920	Translation theory
Q990	Linguistics, classics & related subjects not elsewhere classified
R100	French studies
R110	French language
R120	French literature
R130	French society & culture
R190	French studies not elsewhere classified
R200	German studies
R210	German language
R220	German literature
R230	German society & culture
R290	German studies not elsewhere classified
R300	Italian studies
R310	Italian language
R320	Italian literature
R330	Italian society & culture
R390	Italian studies not elsewhere classified
R400	Spanish studies
R410	Spanish language
R411	Spanish languages in other countries
R420	Spanish literature
R430	Spanish society & culture
R490	Spanish studies not elsewhere classified
R500	Portuguese studies
R510	Portuguese language
R511	Portuguese languages in other countries
R520	Portuguese literature
R530	Portuguese society & culture
R590	Portuguese studies not elsewhere classified
R600	Scandinavian studies
R610	Scandinavian languages
R611	Swedish language
R612	Norwegian language
R613	Finnish language
R614	Danish language
R620	Scandinavian literature
R621	Swedish literature
R622	Norwegian literature
R623	Finnish literature
R624	Danish literature
R630	Scandinavian society & culture
R631	Swedish society & culture
R632	Norwegian society & culture
R633	Finnish society & culture
R634	Danish society & culture
R690	Scandinavian studies not elsewhere classified
R700	Russian & East European studies
R710	Russian & East European languages
R711	Russian language
R712	Polish language
R713	Czech language
R720	Russian & East European Literature
R721	Russian literature
R722	Polish literature
R723	Czech literature
R730	Russian & East European society & culture
R731	Russian society & culture
R732	Polish society & culture
R733	Czech society & culture
R790	Russian & East European studies not elsewhere classified
R800	European studies
R900	Others in European languages, literature & related subjects

R910	Other European languages
R911	Dutch
R912	Flemish
R920	Other European literature
R930	Other European societies & cultures
R990	European languages, literature & related subjects not elsewhere classified
T100	Chinese studies
T110	Chinese language studies
T120	Chinese literature studies
T130	Chinese society & culture studies
T190	Chinese studies not elsewhere classified
T200	Japanese studies
T210	Japanese language studies
T220	Japanese literature studies
T230	Japanese society & culture studies
T290	Japanese studies not elsewhere classified
T300	South Asian studies
T310	South Asian language studies
T320	South Asian literature studies
T330	South Asian society & culture studies
T390	South Asian studies not elsewhere classified
T400	Other Asian studies
T410	Other Asian language studies
T420	Other Asian Literature Studies
T430	Other Asian society & culture studies
T490	Other Asian studies not elsewhere classified
T500	African studies
T510	African language studies
T520	African literature studies
T530	African society & culture studies
T590	African studies not elsewhere classified
T600	Modern Middle Eastern studies
T610	Modern Middle Eastern language studies
T620	Modern Middle Eastern literature studies
T630	Modern Middle Eastern society & culture studies
T690	Modern Middle Eastern studies not elsewhere classified
T700	American studies
T710	American language studies
T711	Latin American language studies
T720	American literature studies
T721	Latin American literature studies
T730	American society & culture studies
T731	Latin American society & culture studies
T790	American studies not elsewhere classified
T800	Australasian studies
T810	Australasian language studies
T820	Australasian literature studies
T830	Australasian society & culture studies
T890	Australasian studies not elsewhere classified
T900	Others in Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
T910	Others in Eastern, Asiatic, African, American & Australasian languages
T920	Others in Eastern, Asiatic, African, American & Australasian literature
T930	Others in Eastern, Asiatic, African, American & Australasian societies & culture
T990	Eastern, Asiatic, African, American & Australasian languages, literature
V100	History by period
V110	Ancient history
V120	Byzantine history
V130	Medieval history
V140	Modern history
V141	Modern history 1500-1599
V142	Modern history 1600-1699
V143	Modern history 1700-1799

V144	Modern history 1800-1899
V145	Modern history 1900-1919
V146	Modern history 1920-1949
V147	Modern history 1950-1999
V148	Modern history 2000-2099
V190	History by period not elsewhere classified
V200	History by area
V210	British history
V211	Irish history
V212	Scottish history
V213	Welsh history
V214	English history
V220	European history
V221	French history
V222	German history
V223	Italian history
V224	Iberian history
V225	Russian history
V230	American history
V231	Canadian history
V232	USA history
V233	South American history
V234	Central American history
V240	Asian history
V241	Chinese history
V242	Indian history
V243	South East Asian history
V250	African history
V251	North African history
V252	Central African history
V253	Southern African history
V254	East African history
V255	West African history
V260	Australasian history
V261	Australian history
V262	New Zealand history
V270	World history
V271	International history
V290	History by area not elsewhere classified
V300	History by topic
V310	Economic history
V320	Social history
V321	Local history
V322	Oral history
V323	Family history
V330	History of religions
V340	Intellectual history
V350	History of art
V360	History of architecture
V370	History of design
V380	History of science
V381	History of physics
V382	History of chemistry
V383	History of mathematics
V390	History by topic not elsewhere classified
V391	Military history
V400	Archaeology
V410	Egyptology
V420	Stone Age
V430	Bronze Age
V440	Iron Age
V450	Archaeological conservation
V460	Archaeological techniques
V490	Archaeology not elsewhere classified

V500	Philosophy
V510	Metaphysics
V511	Epistemology
V520	Moral philosophy
V530	Scholastic philosophy
V540	Social philosophy
V550	Philosophy of science
V560	Mental philosophy
V590	Philosophy not elsewhere classified
V600	Theology & religious studies
V610	Theology
V620	Religious studies
V621	Christian studies
V622	Islamic studies
V623	Judaism
V624	Hinduism
V625	Buddhism
V626	Other Asian religious studies
V627	Comparative religious studies
V630	Divinity
V640	Religious writings
V641	The Bible & Christian texts
V642	The Qur'an & Islamic texts
V643	The Torah & Judaic texts
V644	Asian religious texts
V645	Comparative religious texts
V650	Pastoral studies
V690	Theology & religious studies not elsewhere classified
V900	Others in historical & philosophical studies
V990	Historical & philosophical studies not elsewhere classified
W100	Fine art
W110	Drawing
W120	Painting
W130	Sculpture
W140	Printmaking
W150	Calligraphy
W160	Fine art conservation
W190	Fine art not elsewhere classified
W200	Design studies
W210	Graphic design
W211	Typography
W212	Multimedia design
W213	Visual communication
W220	Illustration
W230	Clothing/fashion design
W231	Textile design
W240	Industrial/product design
W250	Interior design
W260	Furniture design
W270	Ceramics design
W280	Interactive & electronic design
W290	Design studies not elsewhere classified
W300	Music
W310	Musicianship/performance studies
W330	History of music
W340	Types of music
W350	Musicology
W360	Musical instrument history
W390	Music not elsewhere classified
W400	Drama
W410	Acting
W420	Directing for theatre
W430	Producing for theatre
W440	Theatre studies

W450	Stage management
W451	Theatrical wardrobe design
W452	Theatrical make-up
W460	Theatre design
W461	Stage design
W490	Drama not elsewhere classified
W500	Dance
W510	Choreography
W520	Body awareness
W530	History of dance
W540	Types of dance
W590	Dance not elsewhere classified
W600	Cinematics & photography
W610	Moving image techniques
W611	Directing motion pictures
W612	Producing motion pictures
W613	Film & sound recording
W614	Visual & audio effects
W615	Animation techniques
W620	Cinematography
W630	History of cinematics & photography
W631	History of cinematics
W632	History of photography
W640	Photography
W690	Cinematics & photography not elsewhere classified
W700	Crafts
W710	Fabric & leather crafts
W711	Needlecraft
W712	Dressmaking
W713	Soft furnishing
W714	Weaving
W715	Leatherwork
W720	Metal crafts
W721	Silversmithing/goldsmithing
W722	Blacksmithing
W723	Clock/watchmaking
W730	Wood crafts
W731	Carpentry/joinery
W732	Cabinet making
W733	Marquetry & inlaying
W734	Veneering
W740	Surface decoration
W750	Clay & stone crafts
W751	Pottery
W752	Tile making
W753	Stone crafts
W760	Reed crafts
W761	Basketry
W762	Thatching
W770	Glass crafts
W771	Glassblowing
W780	Paper crafts
W781	Bookbinding
W782	Origami
W790	Crafts not elsewhere classified
W800	Imaginative writing
W810	Scriptwriting
W820	Poetry writing
W830	Prose writing
W890	Imaginative writing not elsewhere classified
W900	Others in creative arts & design
W990	Creative arts & design not elsewhere classified
X100	Training teachers
X110	Training teachers - nursery

X120	Training teachers - primary
X121	Training teachers - infant (key stage 1)
X122	Training teachers - junior (key stage 2)
X130	Training teachers - secondary
X131	Training teachers - key stage 3
X132	Training teachers - key stage 4
X140	Training teachers - tertiary
X141	Training teachers - further education
X142	Training teachers - higher education
X150	Training teachers - adult education
X151	Training teachers - coaching
X160	Training teachers - specialist
X161	Training teachers - special needs
X162	Teaching English as a Foreign Language (TEFL)
X190	Training teachers not elsewhere classified
X200	Research & study skills in education
X210	Research skills
X220	Study skills
X290	Research & study skills in education not elsewhere classified
X300	Academic studies in education
X310	Academic studies in nursery education
X320	Academic studies in primary education
X330	Academic studies in secondary education
X340	Academic studies in tertiary education
X341	Academic studies in further education
X342	Academic studies in higher education
X350	Academic studies in adult education
X360	Academic studies in specialist education
X370	Academic studies in education (across phases)
X390	Academic studies in education not elsewhere classified
X900	Others in education
X990	Education not elsewhere classified

Subject percentage

Short Name	SBJPCNT
Type	field
Description	This field indicates the proportion of time allocated for each subject studied on a course. It should contain an integer between 1 and 100.
Applicable to	England NI Scotland Wales
Coverage	All course subject records
Base Data Type	SBJPCNTType
Field Length	3
Part Of	Course subject
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	SBJCA
Reason Required	To allow analysis and monitoring of the student population by subject of study.
Notes	<p>This field allows institutions to assign their own percentages for joint honours courses. It is not expected that these percentages will be derived from a detailed analysis of the contributions of subjects to individual students' programmes of study but will instead be based on a broad assessment of the relative contributions of each subject. It is therefore expected that most institutions will apply the same percentages to all courses and only vary this where there is a substantially different expectation.</p> <p>For institutions in England, Northern Ireland and Wales the listed standard percentages are recommended. Where broad assessment of the subject contributions markedly differs from these standard percentages alternative values can be returned.</p> <p>For institutions in Scotland the listed standard percentages are obligatory.</p> <p>Balanced 50 for each of the two subjects</p> <p>Major - Minor 67 and 33</p> <p>Triple 34, 33 and 33</p> <p>For each Course entity the sum of SBJPCNT must equal 100.</p> <p>The length of this field is 3 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 003 or 3.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error For each Course entity the sum of CourseSubject.SBJPCNT must equal 100</p> <p>2 Error All CourseSubject.SBJPCNT must be coded '50' where any CourseSubject.SBJCA = F000 or C000 and Course.TTCID = 1 or 8 and any Instance.ITTPHSC = 24 - 26, 51 - 57, or 78 - 82</p>

	3 Error CourseSubject.SBJPCNT must contain 33, 34, 50, 67 or 100 for institutions in Scotland
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Suspension of active studies

Short Name	NOTACT
Type	field
Description	This field indicates whether a student has suspended study and is no longer actively studying on this student instance. In these cases Instance.RSNEND and Instance.ENDDATE would not be completed.
Applicable to	England NI Scotland Wales
Coverage	Compulsory where the student has suspended studies on this student instance and fields Instance.RSNEND and Instance.ENDDATE are not completed
Base Data Type	NOTACTCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To allow institutions to temporarily complete a record where Reason for leaving and Date left are not completed. For progression monitoring and linkage, and for supporting population definitions.
Notes	<p>This field is used to indicate a student was active during the reporting period but has now suspended studies. A student who was not active at any time during the reporting year should be returned as code 63 or 64 'dormant' in Instance.MODE.</p> <p>An entry in this field is not required if the student has completed/left the student instance (Instance.RSNEND and Instance.ENDDATE completed). Similarly an entry in this field is not required if the student has been dormant for the whole year (Instance.MODE codes 63 or 64). However, students with Instance.MODE of 73 and 74 should be coded 1 Student has suspended studies.</p> <p>Once a record has been returned with an entry in this field, a record with the same HIN will not be required in subsequent years unless the student returns to resume the instance or a record is being returned to end the instance (by completing (Instance.RSNEND, Instance.ENDDATE and QualificationsAwarded.QUAL (where relevant))).</p> <p>Code 2 DH/NHS student temporarily stepping-off HIN</p> <p>The reasons for stepping-on and off are many and varied. The DH core definition of such stepping-off points would be: 'a student who takes a break in study, at an agreed appropriate time, and who plans to return to join a later cohort from the one with which they originally started'.</p> <p>This provides individuals with the ability to enter or leave a programme of education at a given point, providing maximum flexibility, thereby enabling an individual to consider alternative options of employment and education.</p>

	For example, the new nursing programme allows for stepping-off points at the end of Year 1 (following successful completion of the Common Foundation Programme) and throughout the course.
Owner	HESA
Version	1.0
Business rules	2 Error Instance.NOTACT must be 1 where Instance.MODE is 73 or 74
Valid Entries and Labels	1 Student has suspended studies 2 DH/NHS student temporarily stepping-off HIN

Teacher Reference Number

Short Name	TREFNO
Type	field
Description	This field holds the reference number allocated to each student prior to course completion for the training of teachers.
Applicable to	England Scotland Wales
Coverage	Compulsory for instances at institutions in England, Wales or Scotland where Course.TTCID = 1 or 8 and QualificationsAwarded.OUTCOME = 1 and QualificationsAwarded.QUAL = H11 or I11 and Instance.REDUCEDI = 00 or 04
Base Data Type	xs:string
Field Length	9
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	TTCID OUTCOME
Reason Required	To link with teaching career information; used by the TDA, and GTCW in Wales.
Notes	<p>This number will stay with the teacher throughout their career within the teaching profession.</p> <p>For institutions in Scotland, the reference number required is the six digit number allocated to each student prior to course completion of pre-service courses for the training of teachers. The first 2 digits denote the expected year of qualification (the last 2 digits of the year).</p> <p>For institutions in England and Wales the reference number required is the Teacher Reference Number (formerly known as a DfES number). The number is allocated by the GTCE when details of a trainee are entered onto their system and the trainee's record created. The number allocated is a seven digit number.</p> <p>Overseas students not allocated a teacher reference number should be coded 99999999.</p> <p>A relevant qualification in QualificationsAwarded.QUAL would be code H11 'First degree with honours leading to QTS/registration with a GTC', I11 'Ordinary (non-honours) first degree leading to QTS/registration with a GTC', M71 'Post-Graduate Certificate in Education or Professional Graduate Diploma in Education' or H71 'Professional Graduate Certificate in Education'.</p> <p>A code H11 or I11 in QualificationsAwarded.QUAL would generate an error if Instance.TREFNO is blank; codes M71 or H71 in QualificationsAwarded.QUAL would generate a warning if Instance.TREFNO is blank.</p>
Owner	The Teaching Councils

Version	1.0
Business rules	<p>1 Error Instance.TREFNO must exist for institutions in England or Wales where the corresponding (QualificationsAwarded.OUTCOME = 1 and QualificationsAwarded.QUAL = H11 or I11) and Course.TTCID = 1 or 8 and Instance.REDUCEDI = 00 or 04</p> <p>2 Error Instance.TREFNO must not exist for institutions in Northern Ireland</p> <p>3 Warning Instance.TREFNO should exist for institutions in England or Wales where the corresponding (QualificationsAwarded.OUTCOME = 1 and QualificationsAwarded.QUAL = M71 or H71) and Course.TTCID = 1 or 8 and Instance.REDUCEDI = 00 or 04</p> <p>4 Error Instance.TREFNO must exist for institutions in Scotland where QualificationsAwarded.QUAL = H11 or I11 and Course.TTCID = 1 or 8 and Instance.REDUCEDI = 00 or 04</p> <p>5 Warning Instance.TREFNO should exist for institutions in Scotland where QualificationsAwarded.QUAL = M71 or H71 and Course.TTCID = 1 or 8 and Instance.REDUCEDI = 00 or 04</p>

Teacher training course

Short Name	TTCID
Type	field
Description	This field is a one character field completed for students on courses that lead to teacher qualifications. The selection will determine the type of the teacher training.
Applicable to	England NI Scotland Wales
Coverage	All courses where Course.REDUCEDC = 00, 01 or 04 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X
Base Data Type	TTCIDCodeType
Field Length	1
Part Of	Course
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	QTS ITTPHSC
Reason Required	To identify and discriminate between teacher training students.
Notes	<p>Institutions in Wales can only use codes 0, 1, 2 and 5.</p> <p>Students funded by DELNI on courses leading to eligibility to teach in Northern Ireland should be coded 1 in this field.</p> <p>Code 1 includes PGCE, BEd, first degree with Qualified Teacher Status and courses leading concurrently to a degree and to a diploma in Education.</p> <p>Code 2 includes courses leading to Further Education Teacher Qualification and to Nursing and Midwifery Teacher Qualification. FE courses will be specifically identified in Course.ITTPHSC code 31 'Further education'.</p> <p>Code 5: TDA and HEFCE have given a working definition of an INSET course as follows:</p> <p style="padding-left: 40px;">An INSET/In-service course is one for which the primary (but not necessarily the only) purpose is to improve the effectiveness of teachers, lecturers or trainers. In considering whether this is the purpose of particular course, institutions may wish to consider the content of the course and course literature, including prospectuses and any other marketing material.</p> <p>Institutions are not expected to return a record to HESA for students on employment-based routes (e.g. GTP, OTT and RTP). The TDA collects this data via the Employment Based Routes Data Management System (EBRDMS).</p>
Owner	HESA
Version	1.3

Date modified	2009-08-21	
Change management notes	Business rule 7 added	
Business rules	1 Error	Course.TTCID must exist where Course.REDUCEDC = 00, 01 or 04 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X
	2 Error	Course.TTCID codes 8, 9, A, B, C, and D must be for an institution in England
	3 Error	Course.TTCID must be coded 1 for institutions in Wales where Course.COURSEAIM = H11 or I11
	4 Error	If English institution and Course.TTCID is coded 1 or 8, Institution.UKPRN must be 10000291, 10000571, 10000712, 10000886, 10000961, 10001143, 10001282, 10002718, 10003614, 10003645, 10003678, 10003861, 10003863, 10003956, 10003957, 10004048, 10004078, 10004113, 10004180, 10004206, 10004351, 10004797, 10004930, 10005790, 10006299, 10006840, 10007137, 10007138, 10007139, 10007140, 10007143, 10007144, 10007145, 10007146, 10007147, 10007148, 10007149, 10007152, 10007154, 10007155, 10007157, 10007158, 10007159, 10007163, 10007164, 10007166, 10007167, 10007713, 10007766, 10007767, 10007773, 10007774, 10007776, 10007786, 10007787, 10007788, 10007789, 10007792, 10007795, 10007796, 10007798, 10007799, 10007801, 10007802, 10007806, 10007811, 10007816, 10007823, 10007832, 10007842, 10007843, 10007848, 10007850 or 10007851
	6 Error	Course.TTCID must not be coded 1 or 8 by institutions in England or Northern Ireland where Instance.FUNDLEV is coded 11 or 21
	7 Error	Course.TTCID must not be coded 0 where Course.COURSEAIM is coded H71 or M71
Valid Entries and Labels	0	Not a teacher training course
	1	On initial or pre-service teacher training course leading to Qualified Teacher Status or to registration as a school teacher with the General Teaching Council for Scotland
	2	On other initial teacher training course not leading to Qualified Teacher Status nor to registration as a school teacher with the General Teaching Council for Scotland
	5	Inset course
	8	TDA funded flexible provision (ITT)
	9	Other TDA funded provision not elsewhere specified
	A	Subject knowledge booster course (Pre-ITT)
	B	Subject enhancement course (Pre-ITT)
	C	Subject extension course (Pre-ITT)
	D	Other Pre-ITT activity funded by the TDA

Teaching qualification gained sector

Short Name	TQGSEC
Type	field
Description	This field is used by institutions in Scotland or Northern Ireland for all teacher training courses and indicates the education sector in which teacher training students have gained their teaching qualification.
Applicable to	NI Scotland
Coverage	All records at institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 2
Base Data Type	TQGSECCodeType
Field Length	1
Part Of	Qualifications awarded
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	TQGSUB
Reason Required	To allow monitoring of qualifications sought and gained.
Notes	
Owner	HESA
Version	1.0
Business rules	<p>2 Error QualificationsAwarded.TQGSEC must be coded 3 or 4 by institutions in Scotland or Northern Ireland where Course.TTCID = 2</p> <p>3 Error QualificationsAwarded.TQGSEC must be coded 1 or 2 by institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 2 and QualificationsAwarded.QUAL = H71, M71, H11 or I11</p> <p>4 Error QualificationsAwarded.TQGSEC must not exist for institutions in Scotland or Northern Ireland where Course.TTCID = 0 or 5</p> <p>5 Error QualificationsAwarded.TQGSEC must not exist for institutions in England or Wales</p>
Valid Entries and Labels	<p>1 Primary</p> <p>2 Secondary</p> <p>3 Further education/Higher education</p> <p>4 Nursing & midwifery</p>

Teaching qualification gained subject

Short Name	TQGSUB
Type	field
Description	This field is used by institutions in Scotland for courses that lead to teacher qualifications and indicates the subject(s) in which teacher training students have gained their teaching qualification.
Applicable to	Scotland
Coverage	All QualificationsAwarded records for teaching qualifications at institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 2
Base Data Type	TQGSUBType
Field Length	3
Part Of	Qualifications awarded
Minimum Occurrences	0
Maximum Occurrences	3
Related Fields	TQGSEC
Reason Required	To allow monitoring of qualifications sought and gained.
Notes	When more than one subject is returned the tags surrounding the main subject code should include the attribute Main="1". For example if the subjects of the teaching qualification gained are English and History, with English as the main subject, this should be returned as: <TQGSUB Main="1">010</TQGSUB> <TQGSUB>020</TQGSUB>. When only one subject is returned this subject should include the attribute Main="1"
Owner	HESA
Version	1.0
Business rules	<p>1 Error QualificationsAwarded.TQGSUB must exist for institutions in Scotland where QualificationsAwarded.TQGSEC = 2</p> <p>2 Error QualificationsAwarded.TQGSUB must not exist for institutions in England, Wales or Northern Ireland</p> <p>4 Warning QualificationsAwarded.TQGSUB should not be coded 360 by institutions in Scotland where QualificationsAwarded.TQGSEC = 2</p> <p>5 Error When one or more instances of QualificationsAwarded.TQGSUB exists, one and only one instance's attribute Main must be set to "1"</p>
Valid Entries and Labels	<p>010 English</p> <p>020 History</p> <p>030 Geography</p> <p>040 Modern Studies</p> <p>060 Economics (only as a 2nd subject)</p> <p>070 French</p> <p>080 German</p> <p>090 Spanish</p> <p>091 Italian</p> <p>100 Russian</p> <p>110 Gaelic</p> <p>111 Community languages</p> <p>120 Other modern language</p>

130	Classics
140	Latin
150	Greek
160	Mathematics
161	Computing
180	Biology with science
190	Chemistry with science
200	Physics with science
220	Art & design
240	Business studies
250	Home economics
260	Physical education
280	Technological/ technical education
290	Music
301	Drama
350	Religious education
360	Other
370	Media studies

Teaching qualification sought sector

Short Name	TQSSEC	
Type	field	
Description	This field is used by institutions in Scotland or Northern Ireland for all teacher training courses and indicates the education sector in which teacher training students are pursuing their teaching qualification.	
Applicable to	NI Scotland	
Coverage	All Course records at institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 2 and Course.REDUCEDC = 00	
Base Data Type	TQSSECCodeType	
Field Length	1	
Part Of	Course	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	To allow monitoring of qualifications sought and gained.	
Notes	<p>Code 1 or 2 should be returned if code 1 is returned in Course.TTCID.</p> <p>Code 3 or 4 should be returned if code 2 is returned in Course.TTCID.</p> <p>If codes 0 or 5 are returned in Course.TTCID then this field must not be completed.</p>	
Owner	HESA	
Version	1.0	
Business rules	<ul style="list-style-type: none"> 1 Error 2 Error 3 Error 4 Error 5 Error 	<p>Course.TQSSEC must exist for institutions in Scotland or Northern Ireland where Course.TTCID = 1 or 2 and Course.REDUCEDC = 00</p> <p>Course.TQSSEC must be coded 1 or 2 for institutions in Scotland or Northern Ireland where Course.TTCID = 1</p> <p>Course.TQSSEC must be coded 3 or 4 for institutions in Scotland or Northern Ireland where Course.TTCID = 2</p> <p>Course.TQSSEC must not exist for institutions in Scotland or Northern Ireland where Course.TTCID = 0 or 5</p> <p>Course.TQSSEC must not exist for institutions in England or Wales</p>
Valid Entries and Labels	<ul style="list-style-type: none"> 1 2 3 4 	<p>Primary</p> <p>Secondary</p> <p>Further education/Higher education</p> <p>Nursing & midwifery</p>

Teaching qualification sought subject

Short Name	TQSSUB	
Type	field	
Description	This field is used by institutions in Scotland for courses that lead to teacher qualifications and indicates the subject(s) in which teacher training students are pursuing their teaching qualification.	
Applicable to	Scotland	
Coverage	All course records at institutions in Scotland where Course.TQSSEC = 2 and Course.REDUCEDC = 00	
Base Data Type	TQSSUBType	
Field Length	3	
Part Of	Course	
Minimum Occurrences	0	
Maximum Occurrences	3	
Reason Required	To allow monitoring of qualifications sought and gained.	
Notes	When more than one subject is returned the tags surrounding the main subject code should include the attribute Main="1". For example if the subjects of the teaching qualification gained are English and History, with English as the main subject, this should be returned as: <TQSSUB Main="1">010</TQSSUB> <TQSSUB>020</TQSSUB>. When only one subject is returned this subject should include the attribute Main="1"	
Owner	HESA	
Version	1.0	
Business rules	<p>1 Error Course.TQSSUB must exist for institutions in Scotland where Course.TQSSEC = 2 and Course.REDUCEDC = 00</p> <p>2 Error When one or more instances of Course.TQSSUB exists, one and only one instance's attribute Main must be set to "1"</p> <p>3 Error Course.TQSSUB must not exist for institutions in England, Northern Ireland or Wales</p> <p>4 Error Course.TQSSUB must not exist for institutions in Scotland where Course.TQSSEC not = 2</p>	
Valid Entries and Labels	<p>010 English</p> <p>020 History</p> <p>030 Geography</p> <p>040 Modern studies</p> <p>060 Economics (only as a 2nd subject)</p> <p>070 French</p> <p>080 German</p> <p>090 Spanish</p> <p>091 Italian</p> <p>100 Russian</p> <p>110 Gaelic</p> <p>111 Community languages</p> <p>120 Other modern language</p> <p>130 Classics</p> <p>140 Latin</p>	

150	Greek
160	Mathematics
161	Computing
180	Biology with science
190	Chemistry with science
200	Physics with science
220	Art & design
240	Business studies
250	Home economics
260	Physical education
280	Technological/technical education
290	Music
301	Drama
350	Religious Education
360	Other
370	Media studies

Term-time accommodation

Short Name	TTACCOM
Type	field
Description	This field records where the student is living during the current year.
Applicable to	England NI Scotland Wales
Coverage	All students who are studying where Instance.MODE = 01, 02, 23, 24 or 25 and any Instance.REDUCEDI = 00
Base Data Type	TTACCOMCodeType
Field Length	1
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	TTPCODE
Reason Required	To monitor student accommodation patterns.
Notes	<p>This information should be collected once per academic year. If a student is in temporary accommodation at the time of collection but has permanent accommodation agreed, then the planned accommodation should be returned in this field.</p> <p>Full-time for the purpose of this field excludes students on short full-time programmes of study (ie. those of total length 24 weeks or less).</p> <p>Code 1 Institution maintained property refers to residences owned by the institution returning data</p> <p>Code 6 'Not in attendance at the institution' to be used for full-time and sandwich students not currently in attendance at the institution for reasons such as industrial placement or language year abroad.</p> <p>Code 7 'Own residence' includes a student's permanent residence, which may be either owned or rented by them.</p> <p>Code 8 'Other rented accommodation' refers to a more temporary arrangement eg. where a number of students each rent a room in the same house on a yearly basis.</p>
Owner	HESA
Version	1.2
Date modified	2009-09-21
Change management notes	Guidance added 'Code 1 Institution maintained property refers to residences owned by the institution returning data'
Business rules	1 Error Student.TTACCOM must exist where any Instance.MODE = 01, 02, 23, 24 or 25 and the corresponding Instance.REDUCEDI = 00 unless institution in

	2	Warning	Wales and Course.COURSEAIM begins with P, Q, R, S or X. Student.TTACCOM should not be coded 6 where Instance.LOCSY = X
Valid Entries and Labels	1		Institution maintained property
	2		Parental/guardian home
	4		Other
	5		Not known
	6		Not in attendance at the institution
	7		Own residence
	8		Other rented accommodation
	9		Private-sector halls

Term-time postcode

Short Name	TTPCODE
Type	field
Description	This field records a postcode for the student's term-time address at some point during the reporting year
Applicable to	England NI Scotland Wales
Coverage	All students where any (Instance.LOCSDY does not equal 6, 9, D or F and Instance.REDUCED = 00) unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.
Base Data Type	PostCodeWithNullStructure
Field Length	8
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	TTACCOM
Reason Required	To allow estimates to be made of local student populations.
Examples	A typical postcode such as GL50 3DA would be coded with a blank in the fifth character position. A postcode such as B1 6SR would have a blank in position 3. The part of the postcode before the space is known as the outward part of the postcode and can be 2, 3 or 4 characters long. The part of the postcode after the space is known as the inward part of the postcode and is a fixed length of 3 characters. The space between the outward and inward parts of the postcode must always be shown as part of the postcode.
Notes	<p>This field is required for all students except those studying by distance learning and those on placements.</p> <p>This can be a postcode from any point during term-time, but should not be a correspondence or summer contact address. It is expected that in many cases the postcode will change between years. Where students spend all or part of the year in a hall of residence the institution will be able to insert a generic postcode for that that hall into all of the relevant records.</p> <p>Although completion of the field will be compulsory for all students, 'Unknown' values will be acceptable. If no valid postcode (full or outward only) can be ascertained an empty element should be returned with the ReasonForNull attribute set to 1 (not known), i.e:</p> <pre><TTPCODE ReasonForNull="1"></TTPCODE></pre> <p>It will be possible to provide only the outward part of the postcode if this is all that is known, although that is not expected to arise commonly.</p> <p>Postcodes returned must pass validation of format. Individual postcodes will be</p>

	<p>validated against the Royal Mail list but only a warning rather than an error will be generated if format validation fails. This is intended to assist institutions that attach importance to the accuracy of their contact information but who may not be in a position to validate postcodes themselves.</p> <p>British Forces Post Office (BFPO) postcodes</p> <p>Where BFPO codes relate to UK locations, institutions will need to locate the Royal Mail equivalent postcode for the base. If this is not known, then an empty element must be returned with the ReasonForNull attribute set to 1 (not known), i.e:</p> <pre><POSTCODE ReasonForNull="1"></POSTCODE></pre> <p>There is further guidance on valid postcode formats at: http://www.govtalk.gov.uk/gdsc/html/frames/PostCode-2-1-Release.htm. The business rule structure validation will be slightly less strict than that described in UK Government Data Standards Catalogue, as not all parsers will support the full GDSC definition. All postcodes are validated against valid postcodes at exception.</p>
Owner	BS7666
Version	1.6
Date modified	2009-09-21
Change management notes	Guidance added on British Forces Post Office (BFPO)
Business rules	<ol style="list-style-type: none"> 1 Error Student.TTPCODE must exist where any Instance.LOCSY does not equal 6, 9, D or F and the corresponding Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X 2 Error Where exists, Student.TTPCODE must not equal EntryProfile.POSTCODE where Student.TTACCOM = 1 or 9 3 Error Student.TTPCODE must not be null except when ReasonForNull = 1 4 Error Student.TTPCODE must be null when ReasonForNull = 1 5 Error Where exists Student.TTPCODE must contain: a valid full postcode structure or a valid outward postcode structure 6 Error Student.TTPCODE must not be null when Student.TTACCOM = 1 7 Warning Student.TTPCODE should not be null when Student.TTACCOM = 9 8 Warning Where exists Student.TTPCODE should not equal EntryProfile.POSTCODE where Student.TTACCOM = 8

Type of instance year

Short Name	TYPEYR															
Type	field															
Description	This field identifies which of the basic types academic year is applicable to the instance.															
Applicable to	England NI Scotland Wales															
Coverage	All instances where Instance.REDUCED = 00 or 01 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.															
Base Data Type	TYPEYRCodeType															
Field Length	1															
Part Of	Instance															
Minimum Occurrences	0															
Maximum Occurrences	1															
Related Fields	STULOAD															
Reason Required	To show the relationship between the instance academic year and the HESA reporting year, to support population definitions and to ensure single-counting.															
Examples	<p>A student completes a foundation degree in June 2008 and then undertakes a bridging course from July to September and then joins the final year of a degree which they complete in June 2009.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Field</th> <th style="text-align: center;">2007/08</th> <th style="text-align: center;">2008/09</th> </tr> </thead> <tbody> <tr> <td>COURSEAIM</td> <td style="text-align: center;">J10</td> <td style="text-align: center;">H100</td> </tr> <tr> <td>STULOAD</td> <td style="text-align: center;">100.0</td> <td style="text-align: center;">130.0</td> </tr> <tr> <td>TYPEYR</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>BRIDGE</td> <td style="text-align: center;">0</td> <td style="text-align: center;">1</td> </tr> </tbody> </table>	Field	2007/08	2008/09	COURSEAIM	J10	H100	STULOAD	100.0	130.0	TYPEYR	1	1	BRIDGE	0	1
Field	2007/08	2008/09														
COURSEAIM	J10	H100														
STULOAD	100.0	130.0														
TYPEYR	1	1														
BRIDGE	0	1														
Notes	<p>The HESA reporting year runs from the 1 August - 31 July.</p> <p>Instance academic years that are contained within the HESA reporting year should be coded 1.</p> <p>Instance academic years which overlap HESA reporting years should be sequentially coded 3, (4), 5 in consecutive HESA returns, or may be coded 2.</p> <p>Postgraduate research students would usually be coded as being on non-standard years.</p> <p>Institutions in Scotland and Wales can only use codes 1 or 2.</p> <p>Code 3 implies commencing an instance without having done another year of the</p>															

	<p>instance in the same HESA reporting period.</p> <p>Code 5 implies finishing one instance academic year and not starting a further year of the instance in the same HESA reporting year.</p> <p>Information is required at instance level. It is not expected that adjustments should be made for individual students whose pattern may be slightly different e.g. a student who starts a course late.</p> <p>Where a student's studies include, within the same instance, a foundation degree to degree bridging course this bridging course element will be shown by code 1 'Foundation degree to degree bridging course' in Instance.BRIDGE and an increased FTE in Instance.STULOAD. Where the bridging course spans HESA reporting years the FTE should all be returned in the second HESA reporting year, this may differ from the method used for other non-standard instance academic years. Institutions should also indicate in Instance.BRIDGE that the student has studied a foundation degree to degree bridging course only in the year in which the FTE is increased. It may be that the inclusion of a foundation degree to degree bridging course means that the year of instance becomes non-standard ie. no longer contained within the HESA reporting year. However, where the year would otherwise have been recorded as a standard academic year the year should still be recorded as such in this field.</p> <p>Large numbers of students have Instance.TYPEYR recorded incorrectly, or are changing from non-standard to standard academic years between HESA reporting periods. Institutions are reminded that any student on a full-year course will be on a non-standard academic year, and therefore it is expected that most masters and doctoral students will be returned with a Instance.TYPEYR other than 1. In general, students should not change between non-standard and standard academic years; the only exception being where the course includes a partial year that starts and completes within one HESA reporting period. An example of such a case would be a student on an 18 month masters programme starting in October, that would be recorded as Instance.TYPEYR=2 in the first HESA return and Instance.TYPEYR=1 in the second.</p>
Owner	HESA
Version	1.3
Date modified	2009-07-30
Change management notes	New final paragraph added to clarify correct coding of this field
Business rules	<ol style="list-style-type: none"> 1 Error Instance.TYPEYR must exist where Instance.REDUCEDI = 00 or 01 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X. 2 Error Instance.TYPEYR must be coded 1 or 2 by institutions in Scotland or Wales 3 Warning Instance.TYPEYR should not be coded 1 where Instance.FUNDCOMP = 3 4 Error Instance.TYPEYR must be coded 1 where Instance.COMDATE is greater than or equal to 1 August of the reporting period and Instance.ENDDATE (if not null) is less than or equal to 31 July of the reporting period and Instance.FUNDCOMP =1 5 Error Instance.TYPEYR must be coded 1 where Instance.COMDATE in range 01 August - 31 December (regardless of year) and Instance.ENDDATE in range 01 January - 31 July (regardless of year) and Instance.RSNEND is coded 01 or 98 6 Warning Instance.TYPEYR should not be coded 1 where Instance.FUNDLEV = 11, 21 or 31 and anniversary of Instance.COMDATE in academic year > 20 September and Instance.MODE = 01 7 Warning Instance.TYPEYR should not be coded 1 where Course.COURSEAIM

	begins D or L	
Valid Entries and Labels	1	Course academic year contained within the HESA reporting year 1 August - 31 July
	2	Course academic year not contained within the HESA reporting year 1 August - 31 July
	3	Student commencing a course running across HESA reporting years
	4	Student mid-way through a course running across HESA reporting years
	5	Student finishing a course running across HESA reporting years

UCAS Application Number

Short Name	UCASAPPID
Type	field
Description	This field is the UCAS application code/number, which is a four or nine character code issued by UCAS
Applicable to	England NI Scotland Wales
Coverage	All entrants who entered this Instance via a UCAS scheme
Base Data Type	UCASAPPIDType
Field Length	9
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	UCASPERID
Reason Required	To identify students who entered their current instance via a UCAS application system and to facilitate linking between UCAS and HESA records.
Notes	<p>The UCAS Application Code/Number together with the UCAS Personal identifier (Student.UCASPERID) forms the UCAS Application Identifier. The application code/number will normally be a four character code (two alpha and two numeric) or the old style UCAS Application Number of nine numeric characters.</p> <p>This field is used by HESA to identify and validate students who entered an HEI through a UCAS scheme.</p>
Owner	UCAS
Version	1.3
Date modified	2009-07-30
Change management notes	New business rule 6 added
Business rules	<p>2 Error EntryProfile.UCASAPPID must pass the checksum test as applied to Student.HUSID where it is nine characters long and (digits 1-8 are not in the ranges 06000999 to 06009996 inclusive or 06690999 to 06692257 inclusive)</p> <p>3 Error Where EntryProfile.UCASAPPID digits 1-8 are in ranges (06000999 to 06009996 inclusive or 06690999 to 06692257 inclusive), this field must pass either the checksum test as applied to Student.HUSID or the 'incorrectly calculated checksum' test, details of which are in student circular 06_04</p> <p>4 Error Where EntryProfile.UCASAPPID exists it must be nine characters long where Student.UCASPERID does not exist</p> <p>5 Error EntryProfile.UCASAPPID must not contain all zeroes</p> <p>6 Warning EntryProfile.UCASAPPID should be four characters long where Student.UCASPERID exists</p>

UCAS Personal Identifier

Short Name	UCASPERID
Type	field
Description	This field records the 10-character code issued by UCAS.
Applicable to	England NI Scotland Wales
Coverage	All students who entered any of their current instances from 2007 onwards via a UCAS scheme and who have been issued a UCAS Personal Identifier
Base Data Type	UCASPERIDType
Field Length	10
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	UCASAPPID
Reason Required	To identify students who entered a current instance via a UCAS application system and to facilitate linking between UCAS and HESA records.
Notes	<p>The UCAS Personal Identifier together with the UCAS application number (EntryProfile.UCASAPPID) forms the UCAS Application Identifier. The UCAS Personal Identifier is sometimes presented using hyphens between characters 3 and 4 and between characters 6 and 7. These hyphens are not to be included in this field in the Student Record.</p> <p>This information will be available from UCAS via the *J transaction.</p>
Owner	UCAS
Version	1.0
Business rules	2 Error Student.UCASPERID must exist where any EntryProfile.UCASAPPID exists and is a 4 character code

UK Provider Reference Number

Short Name	UKPRN
Type	field
Description	This field records the UK Provider Reference Number which is the unique identifier allocated to institutions by the UK Register of Learning Providers (UKRLP) .
Applicable to	England NI Scotland Wales
Coverage	All institutions
Base Data Type	UKPRNType
Field Length	8
Part Of	Institution
Minimum Occurrences	1
Maximum Occurrences	1
Reason Required	To identify source of record; used by HESA and all Statutory Customers to identify institution of student.
Notes	A single register of learning providers is being developed as a part of the Managing Information Across Partners (MIAP) programme. In the long-term it is anticipated that the UKPRN will replace the plethora of institution identifiers used by different organisations in the education sector.
Owner	UK Register of Learning Providers
Version	1.0

Unique Learner Number

Short Name	ULN
Type	field
Description	This field records a 10-digit numeric identifier.
Applicable to	England NI Scotland Wales
Coverage	Compulsory for those students who have been issued with a ULN
Base Data Type	UniqueLearnerNumberType
Field Length	10
Part Of	Student
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	To facilitate linking between years of HESA data and between the Student Record and other data sources.
Notes	<p>The Unique Learner Number (ULN) is being developed as a part of the Managing Information Across Partners (MIAP) programme. In the long-term it is anticipated that the ULN will replace the plethora of personal identifiers used by different organisations in the education sector.</p> <p>The ULN is a ten-digit number with a non-zero number in the first position and a check digit in the final position. Further information regarding the ULN from the MIAP web site can be found here. Since the ULN is issued by the Learner Registration Service, an institutions' only obligation will be to check the validity of the number by performing the checksum validation test below.</p> <p>The ULN checksum follows the same basic principles as the NHS number, but has been designed to ensure that there is no replication of ULN and NHS number. The checksum validation process is as follows:</p> <ul style="list-style-type: none"> • Check that the first digit is nonzero • Sum the product of the digits multiplied by the weights 10, 9, 8, 7, 6, 5, 4, 3, 2, 1 • Divide this number by 11 <p style="margin-left: 40px;">• The remainder should be 10.</p> <p>(e.g. ULN 9276308686. $(9*10)+(2*9)+(7*8)+(6*7)+(3*6)+(0*5)+(8*4)+(6*3) +(8*2)+(6*1) = 296$. $296/11=26$, remainder 10)</p> <p>For additional information, an Excel spreadsheet showing how the final check digit (and leading digit for Scottish Candidate Number (SCN) based ULNs) is calculated can be downloaded here.</p>
Owner	Managing Information Across Partners programme
Version	1.0

Business rules	1	Error	Student.ULN must pass the checksum test
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Unit of assessment percentage

Short Name	UOAPCNT
Type	field
Description	<p>This field collects the proportion where a student is supervised by more than one member of staff and these supervisors are returned in more than one Unit of Assessment (UOA); the student may be returned split either according to the agreed division of responsibility, or in proportion to the number of supervisors. Research students should be returned to the UOA in which their supervisor is returned.</p> <p>This field can contain a value between 0 and 100 and can be recorded to one decimal place.</p>
Applicable to	England NI Scotland Wales
Coverage	All RAEData records
Base Data Type	PercentType
Field Length	5
Part Of	RAE Data
Minimum Occurrences	1
Maximum Occurrences	1
Related Fields	UOA2008
Reason Required	Collection of this information will allow better monitoring of funding allocations by UOA.
Notes	<p>This field occurs as a pair with RAEData.UOA2008 with a maximum of 3 pairs permitted.</p> <p>The sum of RAEData.UOAPCNT must equal 100 for each instance in which it occurs.</p>
Owner	HESA
Version	1.0
Business rules	1 Error For each Instance in which it occurs the sum of RAEData.UOAPCNT must equal 100

Units of length

Short Name	UNITLGTH
Type	field
Description	This field denotes the units of length associated with Instance.SPLENGTH .
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCEDI = 00, 01 or 02
Base Data Type	UNITLGTHCodeType
Field Length	1
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	SPLENGTH
Reason Required	To monitor patterns of study.
Notes	<p>Only in cases where Instance.SPLENGTH is null, unknown length, may this field be coded 9.</p> <p>Semesters, trimesters and terms are not of uniform length throughout the sector and should be converted into years/months/weeks.</p> <p>The lowest appropriate value of UNITLGTH should be used e.g. length should be expressed in terms of years, if appropriate, rather than months.</p> <p>Foundation and sandwich years</p> <p>It is not expected that the length of study be adjusted for individual students. However, where there are different options that students can take, for example, foundation years and sandwich placements, it is expected that the length reflects the options taken. For example, where a student undertakes an integrated foundation year it is normally expected that the length be recorded as one year longer than if the student had just taken a stand-alone degree.</p>
Owner	HESA
Version	1.0
Business rules	<p>1 Error Instance.UNITLGTH must exist where Instance.REDUCEDI = 00, 01 or 02</p> <p>2 Error Instance.UNITLGTH cannot be coded 5 by institutions in England where Instance.FESTUMK = 1 or 3</p> <p>3 Error Instance.UNITLGTH code 9 must have Instance.SPLENGTH ReasonForNull = 9</p> <p>4 Error Instance.UNITLGTH must be coded 9 where Instance.SPLENGTH ReasonForNull = 9</p>
Valid Entries and Labels	<p>1 Years</p> <p>2 Months</p> <p>3 Weeks</p>

	4	Days
	5	Hours
	9	Not applicable

Welsh BaccaLaureate Advanced Diploma

Short Name	WELBACC
Type	field
Description	This field identifies those students who undertook a Welsh BaccaLaureate Advanced Diploma course and also distinguishes those students who were awarded the qualification from those students who were not awarded the qualification
Applicable to	England NI Scotland Wales
Coverage	All Welsh domiciled entrants at institutions in Wales (and optional for all Welsh domiciled entrants at institutions in England, NI or Scotland) where Course.COURSEAIM begins H, I, J or C and where Instance.REDUCED! = 00
Base Data Type	WELBACCCodeType
Field Length	1
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Reason Required	<p>This field is a requirement of the Welsh Assembly Government (WAG) following the introduction of the new Welsh BaccaLaureate qualification programme in September 2003. The Welsh Assembly Government has set the target that 25% of students in Wales will be following the Welsh BaccaLaureate by 2010.</p> <p>Monitoring and analysis of the numbers of students entering HE with the Welsh BaccaLaureate Advanced Diploma.</p>
Notes	<p>Optional for Welsh domiciled students at institutions in England, Northern Ireland and Scotland.</p> <p>The Welsh BaccaLaureate Advanced Diploma is comprised of two parts: Core and Options. Core consisting of four components, i.e. Key Skills, Wales, Europe and the World, Work-related Education and Personal and Social Education. Options courses/programmes currently offered, e.g. GCSE, VGCSE, AS/A levels, VCE (Vocational A levels), GNVQ, NVQ, BTEC. Together, the Core and Options make up the Welsh BaccaLaureate Advanced Diploma, a qualification at Level 3 of the National Qualifications Framework.</p> <p>For clarification, any students undertaking a course leading to the Welsh BaccaLaureate Intermediate Diploma, a qualification at Level 2 of the National Qualifications Framework, should be coded 3 'Student did not undertake the Welsh BaccaLaureate Advanced Diploma course' in this field.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage optional for FE at institutions in Wales
Business rules	1 Error EntryProfile.WELBACC must exist for institutions in Wales where

		EntryProfile.DOMICILE = XI and Course.COURSEAIM begins H, I, J, C and corresponding Instance.COMDATE is greater than 2005-07-31 and corresponding Instance.REDUCEDI = 00
Valid Entries and Labels	1 2 3	Undertook Welsh BaccaLaureate Advanced Diploma awarded qualification Undertook Welsh BaccaLaureate Advanced Diploma not awarded qualification Student did not undertake the Welsh BaccaLaureate Advanced Diploma course

Welsh speaker indicator

Short Name	WELSSP	
Type	field	
Description	This field records whether the student deems themselves to be a Welsh speaker.	
Applicable to	Wales	
Coverage	All students at institutions in Wales where EntryProfile.DOMICILE = XI and any Instance.REDUCEDI = 00 or 02	
Base Data Type	WELSSPCodeType	
Field Length	1	
Part Of	Student	
Minimum Occurrences	0	
Maximum Occurrences	1	
Reason Required	<p>Required by the Welsh Assembly Government (WAG) to support the Welsh Language Board in monitoring the number of Welsh speakers continuing their education in Welsh and the potential demand for Welsh medium education.</p> <p>Although the requirement for the data has been stipulated by NAW, HEFCW may also use the data to inform policy development on Welsh medium higher education provision.</p>	
Notes	The level of Welsh speaker should be defined by the student and not the institution.	
Owner	HESA	
Version	1.0	
Business rules	1	Error Student.WELSSP must exist for institutions in Wales where any (EntryProfile.DOMICILE exists and is coded XI) and the corresponding Instance.REDUCEDI = 00 or 02
	2	Error Student.WELSSP must not exist for institutions in England, Northern Ireland or Scotland
Valid Entries and Labels	1	Fluent Welsh speaker
	2	Welsh speaker not fluent
	3	Not Welsh speaker
	9	Not known

Year left last institution

Short Name	YRLLINST
Type	field
Description	This field is a four digit number linked to EntryProfile.PREVINST , denoting the year in which the student left the previous institution.
Applicable to	Scotland
Coverage	All entrants to institutions in Scotland where EntryProfile.ARTICLN = 1, 2, 3 or 4
Base Data Type	YearWithUnknownType
Field Length	4
Part Of	Entry profile
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	PREVINST
Reason Required	<p>This information is used by the Scottish Executive (Scottish Government) in projections and planning for the sector and analysis of trends in the take-up of higher education. Knowing the year left last institution helps with the matching of students to their previous study details at another institution.</p> <p>Information about articulating students is required by the Scottish Executive (Scottish Government) who wish to compare educational outcomes for those students moving without a gap into a course at an HEI and those who have left a gap of a year or more.</p>
Notes	Code 9999 should be used for 'Not known'.
Owner	HESA
Version	1.0
Business rules	<p>1 Error EntryProfile.YRLLINST must exist for institutions in Scotland where EntryProfile.ARTICLN = 1, 2, 3 or 4</p> <p>2 Error EntryProfile.YRLLINST must not exist for institutions in England, Northern Ireland or Wales</p>

Year of course

Short Name	YEARPRG															
Type	field															
Description	This field indicates the year number of the course that the student is currently studying. This could be different from the year of student if the student has changed course or re-taken a year.															
Applicable to	England NI Scotland Wales															
Coverage	All instances where Instance.REDUCED = 00 or 01 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.															
Base Data Type	xs:nonNegativeInteger															
Field Length	2															
Part Of	Instance															
Minimum Occurrences	0															
Maximum Occurrences	1															
Related Fields	YEARSTU															
Reason Required	To track student progression; used in conjunction with YEARSTU, for example, for the identification of direct entrants to later years of programmes, and to identify courses with a foundation year, to support entry qualification calculations, and to identify students for inclusion in the National Students Survey.															
Notes	<p>Courses of less than one year should be coded 1 in this field.</p> <p>Institutions may return code 99 if the course structure does not enable Year of course to be derived.</p> <p>In cases where foundation years are integral to degree programmes, the foundation year should be shown as Year 0 in this field and 'degree' in Course.COURSEAIM. This will allow a clear distinction to be made between stand-alone Foundation courses and those which are integral to degree programmes. The relationship between this field and Instance.YEARSTU in these circumstances is shown in the table below.</p> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Year</th> <th>YEARSTU</th> <th>YEARPRG</th> </tr> </thead> <tbody> <tr> <td>Foundation year</td> <td>1</td> <td>0</td> </tr> <tr> <td>First year</td> <td>2</td> <td>1</td> </tr> <tr> <td>Second year</td> <td>3</td> <td>2</td> </tr> <tr> <td>Third year</td> <td>4</td> <td>3</td> </tr> </tbody> </table> <p>This field should not increment for students who are writing-up, but Instance.YEARSTU would increment on the anniversary of their starting date.</p> <p>This field should be incremented for each year of a course a student studies. Therefore, where students do not repeat any studies, year of course will increment each reporting year. In particular, where students study full-time courses on a part-time basis the year of course should still increment every year. For example, if a student is studying a degree normally taken full-time over 3 years, over 6 years part-time, the year of course</p>	Year	YEARSTU	YEARPRG	Foundation year	1	0	First year	2	1	Second year	3	2	Third year	4	3
Year	YEARSTU	YEARPRG														
Foundation year	1	0														
First year	2	1														
Second year	3	2														
Third year	4	3														

	<p>should start at 1 and increase each reporting year to 6.</p> <p>The length of this field is 2 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 03 or 3.</p>
Owner	HESA
Version	1.1
Date modified	2009-03-12
Change management notes	Coverage amended so not required for FE at institutions in Wales
Business rules	<p>1 Error Instance.YEARPRG must exist where Instance.REDUCEDI = 00 or 01 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Warning Instance.YEARPRG code 0 should have Course.COURSEAIM beginning with H or I</p> <p>3 Warning Instance.YEARPRG should be less than or equal to Instance.SPLENGTH where Instance.UNITLGTH = 1 and Instance.MODE is less than 40 and Instance.YEARPRG is not coded 99</p>

Year of student on this instance

Short Name	YEARSTU
Type	field
Description	This field indicates the year number that the student is in since enrolling for a course leading to the student's qualification aim (whether or not the intended subject or class has changed) i.e. number of years on this student instance. This could be different from the year of course if the student has changed course or retaken a year.
Applicable to	England NI Scotland Wales
Coverage	All instances where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X.
Base Data Type	YEARSTUType
Field Length	2
Part Of	Instance
Minimum Occurrences	0
Maximum Occurrences	1
Related Fields	YEARPRG
Reason Required	To track student progression; used in conjunction with instance.YEARPRG .
Examples	Examples of the way in which this updated over time can be found in the HIN guidance document .
Notes	<p>The year of postgraduate research students should increment on the anniversary of their starting date.</p> <p>Students whose first term is waived should be deemed to have started when that first term would have started.</p> <p>This field should not be incremented for periods of dormancy, i.e. codes 63 or 64 in instance.MODE. For example, if a student becomes dormant after their first year of study, and remains out of the system for one year, on resuming their studies this field would be returned as 02.</p> <p>This field should be incremented for a sandwich placement year and both compulsory and optional years out.</p> <p>In cases where a student has to repeat a year, this field should be incremented.</p> <p>It is not expected that there would be many students where this field is greater than 10 years.</p> <p>Further guidance on the role of this field in HIN linking can be found in the HIN guidance document.</p>

	<p>For further details of the inter-relationship between YEARPRG and YEARSTU please see notes in Instance.YEARPRG.</p> <p>The length of this field is 2 characters, however the move to XML enables data to be returned with or without leading zeros, e.g. 03 or 3.</p>
Owner	HESA
Version	1.2
Date modified	2009-05-30
Change management notes	Business rule 2 wording amended so now starts with field name
Business rules	<p>1 Error Instance.YEARSTU must exist where Instance.REDUCEDI = 00 unless institution in Wales and Course.COURSEAIM begins with P, Q, R, S or X</p> <p>2 Error Instance.YEARSTU cannot be greater than the difference in years between 31 July of the reporting period and the 01 August before Instance.COMDATE</p>

