Initial Teacher Training In-Year Record 2013/14

Table of Contents (by entity)

Table of Contents (alphabetical)

Fields that are displayed here are sorted alphabetically by field description for ease of searching. Please note that C13053.xsd defines the order that entities and fields must be included within the xml file, which is different to this display order.

CourseSubject

Type	entity
Short Name	CourseSubject
Description	The subject descriptors for this course.
Applicable to	England
Coverage	
Notes	
Reason Required	This repeating element exists to allow a course to hold up to three sets of subject information.
Part Of	Student
Minimum Occurrences	1
Maximum Occurrences	3
Has Parts	Subject of ITT course (SBJCA)
Owner	HESA
Version	1.0

Subject of ITT course

Type	field
Short Name	SBJCA
Description	Subject of ITT course
Applicable to	England
Coverage	All course subject records
Valid Entries and Labels	X900 Advanced Study of Early Years W990 Applied Art and Design C110 Applied biology N190 Applied Business F110 Applied chemistry I900 Applied ICT F310 Applied physics W900 Art C100 Biology N100 Business Studies N990 Business, Administration and Finance F100 Chemistry L230 Citizenship Q800 Classics C900 Biological sciences (Combined/General Sciences) F900 Physical sciences (Combined/General Sciences) I100 Computer science K290 Construction and the Built Environment P390 Creative and Media P900 Creative and Media (Diploma) W500 Dance W200 Design and Technology W400 Drama L100 Economics H900 Engineering H990 Engineering (Diploma) Q300 English F750 Environmental and Land-based Studies D600 Food Technology R100 French L700 Geography R200 German W210 Graphics B990 Hair and Beauty L510 Health and Social Care V100 History N862 Hospitality I200 Information and Communications Technology R300 Italian M990 Law H700 Manufacturing H790 Manufacturing and Product Design J500 Materials G100 Mathematics P300 Media Studies W300 Music R900 Other Modern Language W310 Performing Arts L390 PHSE C600 Physical Education

	F300	Physics
	F390	Physics with Maths
	R500	Portuguese
	L430	Public Services
	C800	Psychology
	N870	Recreation, Sport and Leisure Studies
	V600	Religious Education
	N900	Retail Business
	R700	Russian
	L900	Social Sciences/Social Studies
	L990	Society, Health and Development
	R400	Spanish
	N890	Sport and Active Leisure
	J420	Textiles
	N800	Travel and Tourism
	Q560	Welsh
	X120	General Primary
	X121	Primary Foundation
Notes	This field contains the subset of codes applicable to Initial Teacher Training Courses in England from the CourseSubject.SBJCA field in the Student record.	
	When more than one subject is returned the tags surrounding the main subject code should include the attribute Main="1". For example if the subjects of the teaching qualification gained are French and History, with French as the main subject, then French should be returned as: <SBJCA Main="1">R100</SBJCA>	
	For initial teacher training students in England	
	The NCTL needs to be able to link ITT students in England to the intake target from which the NCTL has allocated numbers. In addition, only a subset of JACS codes are appropriate for ITT programmes. The NCTL wants to ensure that only appropriate subjects are recorded. At institutions in England students identified as being initial teacher training students (codes 1, 8, G, H, J, or K in Student.TTCID) must be coded using this subset of JACS. Further details are given below.	
	Primary ITT Programmes (i.e. Student.ITTPHSC 71, 72, 73, 74, 75, 76 and 77)	
	The requirement on primary programmes to train students in at least one specialism is no longer compulsory.	
	Students commencing programmes of study after 1 September 2002 who choose not to study a primary specialism should use code X120 in this field.	
	Where trainees continue to study a primary specialism, a valid JACS code should be used in this field as follows:	
	Subject JACS code	
	Advanced Study of Early Years X900	
	Art W900	
	Citizenship L230	

	Creative and Media P390
	Dance W500
	Design and Technology W200
	Drama W400
	English Q300
	French R100
	Geography L700
	German R200
	History V100
	Information and Communications Technology I200
	Italian R300
	Mathematics G100
	Music W300
	PHSE L390
	Physical Education C600
	Portuguese R500
	Religious Education V600
	Science(Biology, Chemistry, Physics) C100, F100, F300
	Spanish R400
	Welsh Q560
	No primary specialism X120 (code available for students commencing programme of study after 1 September 2002 only)
	Institutions should ensure that codes relating to the subject the student is funded for are returned. Any institution wishing to enter a code not included in the current subject list should contact the NCTL directly.

Secondary ITT Programmes and ITT Programmes Covering the 7-14 and 9-14 Age Range (i.e. Student.ITTPHSC codes 78, 79, 80 or 81)

All programmes must train students in at least one specialism. It is essential that this specialism corresponds to the target from which the NCTL has allocated numbers. Some Programmes will train students to teach additional specialisms.

For the specialisms:

The table below sets out the list of subjects appropriate to secondary ITT programmes with corresponding JACS codes.

Subject JACS code

Art W900

Biology C100

Business Studies N100

Chemistry F100

Citizenship L230

Classics Q800

Combined/General Sciences C900 F900

Computer science I100

Creative and Media P390

Dance W500

Design and Technology W200

Drama W400

Economics L100 - cannot be used for students with a Student.COMDATE after 31 July 2006

English Q300

Food Technology D600

Geography L700

	German R200
	Graphics W210
	History V100
	Information and Communications Technology I200
	Italian R300
	Mathematics G100
	Media P300
	Modern Foreign Languages French R100
	Music W300
	Other Modern Languages R900
	PHSE L390
	Physical Education C600
	Physics F300
	Physics with Maths F390
	Portuguese R500
	Psychology C800
	Religious Education V600
	Russian R700
	Social Sciences/Social Studies L900
	Spanish R400
	Textiles J420
	Welsh Q560
	Vocational - Applied Art and Design W990

	Vocational - Applied Business N190
	Vocational - Applied ICT I900
	Vocational - Applied Science (Applied Biology C110, Applied Chemistry F110, Applied Physics F310)
	Vocational - Engineering H900
	Vocational - Health and Social Care L510
	Vocational - Recreation, Sport and Leisure Studies N870
	Vocational - Manufacturing H700
Business rules	1 Error CourseSubject.SBJCA must be coded C100, C600, F100, F300, G100, I200, L230, L390, L700, P390, Q300, Q560, R100, R200, R300, R400, R500, V100, V600, W200, W300, W400, W500, W900, X900, X120 or X121 where Student.TTCID = 1, 8, G, H, L, M, N or P and any Student.ITTPHSC = 71 - 77
	3 Error CourseSubject.SBJCA must be coded C900, C100, C110, C600, C800, D600, F900, F100, F110, F300, F310, F390, G100, I100, I200, I900, H700, H900, J420, L230, L390, L510, L700, L900, N100, N190, N870, P300, P390, Q300, Q560, Q800, R100, R200, R300, R400, R500, R700, R900, V100, V600, W200, W210, W300, W400, W500, W900 or W990 where Student.TTCID = 1, 8, G, H, L, M, N or P and any Student.ITTPHSC = 54 - 57, or 78 - 81
	4 Error One, and only one CourseSubject.SBJCA must be coded F900 where any CourseSubject.SBJCA = C900 and Student.TTCID = 1, 8,G, H, L, M, N or P and Student.ITTPHSC = 54 - 57, or 78 - 81
	5 Error When more than one CourseSubject.SBJCA is returned, the attribute Main="1" must be included in at least one tag surrounding the main CourseSubject.SBJCA code
	6 Warning When more than one CourseSubject.SBJCA code is returned, the attribute Main="1" should only be included in the tag of one CourseSubject.SBJCA code
	7 Error One, and only one CourseSubject.SBJCA must be coded C900 where any CourseSubject.SBJCA = F900 and Student.TTCID = 1, 8, G, H, L, M , N or P and Student.ITTPHSC = 54 - 57, or 78 - 81
	8 Error For institutions in England where Student.TTCID = 1, 8, G, H, L, M, N or P and Student.ITTPHSC = 54 - 57, or 78 - 81, CourseSubject.SBJCA codes C110, F110 and F310 must always be used together as a triplet.
	9 Error CourseSubject.SBJCA codes C100, F100 and F300 can only be used together when Student.TTCID = 1, 8, G, H, L, M, N or P and Student.ITTPHSC = 51 - 53, or 71 - 77.
	10 Error CourseSubject.SBJCA cannot be coded L100 when any Student.COMDATE is after 2006-07-31
Reason Required	To identify the subject of the ITT course.
Part Of	CourseSubject
Field Length	4
Minimum Occurrences	1

Maximum Occurrences	1
Schema Components	Element: SBJCA Data type: SBJCAType
Based On	Subset of codes in 07051.CourseSubject.SBJCA 1.3
Owner	HESA
Version	1.1
Date modified	2013-07-05
Change management notes	Business rule 1 updated to remove Student.TTCID codes J and K as they are no longer valid, Student.TTCID codes L, M, N and P added as they are new valid entries, and CourseSubject.SBJCA code F390 removed as it is not applicable to Primary ITT courses. Business rule 3 updated to remove Student.TTCID codes J and K and Student.ITTPHSC codes 24-26 as they are no longer valid, Student.TTCID codes L, M, N and P added as they are new valid entries, and CourseSubject.SBJCA code I100 added as this is now valid. Business rules 4, 7 and 8 updated to remove Student.TTCID codes J and K and Student.ITTPHSC codes 24-26 as they are no longer valid, Student.TTCID codes L, M, N and P added as they are new valid entries. Business rule 9 updated to remove Student.TTCID codes J and K and Student.ITTPHSC codes 15-19 as they are no longer valid, Student.TTCID codes L, M, N and P added as they are new valid entries, and CourseSubject.SBJCA code F390 removed as it is not applicable to Primary ITT courses.

Institution

Type	entity
Short Name	Institution
Description	This describes the reporting institution
Applicable to	England
Coverage	Every submission must include a single Institution element
Notes	
Reason Required	The institution entity contains the student elements and provides a home for any institution-wide attributes.
Part Of	
Minimum Occurrences	1
Maximum Occurrences	1
Has Parts	UK Provider Reference Number (UKPRN) Record type indicator (RECID) Student
Based On	07051.Institution.UKPRN 1.0
Owner	HESA
Version	1.0

Record type indicator

Type	field
Short Name	RECID
Description	The standard HESA record type identifier.
Applicable to	England
Coverage	All institutions
Valid Entries and Labels	13053 Initial Teacher Training In-Year Record 2013/14
Notes	A single record type covers all of the entities in the XML file.
Reason Required	To identify the type of data being submitted and to aid the processing and quality assurance of data.
Part Of	Institution
Field Length	5
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: RECID Data type: RECIDCodeContentType
Owner	HESA
Version	1.0

UK Provider Reference Number

Type	field
Short Name	UKPRN
Description	This field records the UK Provider Reference Number which is the unique identifier allocated to institutions by the UK Register of Learning Providers (UKRLP).
Applicable to	England
Coverage	All institutions
Notes	This field is identical to the Institution.UKPRN field in the Student Record. A single register of learning providers is being developed as a part of the Managing Information Across Partners (MIAP) programme. In the long-term it is anticipated that the UKPRN will replace the plethora of institution identifiers used by different organisations in the education sector.
Reason Required	To identify source of record; used by HESA and all Statutory Customers to identify institution of student.
Part Of	Institution
Field Length	8
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: UKPRN Data type: UKPRNType
Owner	UK Register of Learning Providers
Version	1.0

Student

Type	entity
Short Name	Student
Description	This describes a person undertaking a course, i.e. a student
Applicable to	England
Coverage	All institutions
Notes	A student can only be included once on this entity. Student.HUSID is the primary key for this entity. Although many of the fields in this entity will not change from one year to the next, institutions must return all required fields in each year.
Reason Required	This entity exists to hold elements that describe the student.
Part Of	Institution
Minimum Occurrences	1
Maximum Occurrences	unbounded
Has Parts	HESA unique student identifier (HUSID) Institution's own identifier for student (OWNSTU) Teacher Reference Number (TREFNO) National insurance number (NIN) Unique Learner Number (ULN) Independent Safeguarding Authority Registration Number (ISANUM) Student instance identifier (NUMHUS) Bursary Level Award (BURSLEV) Discretionary Funding (DISCFUND) Title (TITLE) Forenames (FNAMES) Family name (SURNAME) Immediately prior surname (PSURNAME) Family name on 16th birthday (SNAME16) Date of birth (BIRTHDTE) Sex identifier (SEXID) Disability (DISABLE) Disabled Student Allowance (DISALL) Ethnicity (ETHNIC) Positive indication that self-certification complete (INDSLFCRT) Previous Degree country (DEGCTRY) Previous Degree establishment (DEGEST) Previous Degree Type (DEGTYPE) PGCE class of undergraduate degree (PGCECLSS) PGCE subject of undergraduate degree (PGCESBJ) Previous Degree Start Date (DEGSTDT) Previous Degree End Date (DEGENDDT) Previous Degree Length in Years (DEGLENGTH) Skills test number (SKILLTEST) Start date of instance (COMDATE) Fundability Code (FUNDCODE) End date of instance (ENDDATE) Reason for ending instance (RSNEND) Year of student on this instance (YEARSTU) Year of course (YEARPRG)

	Expected length of study (SPLENGTH)
	Units of length (UNITLGTH)
	Mode of Study (MODE)
	Teacher training Course (TTCID)
	ITT phase/scope (ITTPHSC)
	ITT schemes (ITTSCHMS)
	Course identifier (COURSEID)
	ITT Qualification Aim (ITTAIM)
	Course title (CTITLE)
	Course Mode (CRMODE)
	Start date of ITT course (ITTCOMDATE)
	Initiatives (INITIATIVES)
	CourseSubject
Owner	HESA
Version	1.0

Bursary Level Award

Type	field
Short Name	BURSLEV
Description	Bursary level awarded
Applicable to	England
Coverage	All students.
Valid Entries and Labels	1 Bottom 2 Middle 3 Top 4 Scholarship 5 Primary specialist 6 No Bursary awarded
Notes	This field documents the training bursary awarded to the student, on the basis of their highest qualification on entry. Whether or not a student is receipt of training discretionary awards is recorded in Student.DISCFUND. A student will only hold one bursary – either the Core Bursary Award (codes 1-3), a Scholarship (code 4) or Primary specialist (code 5). Code 5 'Primary specialist' can only be returned for trainees on a primary teaching scheme, identified in Student.ITTPHSC. Further guidance on the types of bursary, and the amounts available, may be found in the NCTL document 'Training Bursary Guide: Academic Year 2013/14'. Notes: 1 Honorary doctoral degrees are not recognised by QAA as academic qualifications. 2 These do not include the MA granted on application by the University of Oxford or Cambridge. Please see Section 4 of the guidance (Training Bursary Guide: Academic Year 2013/14 3 Aegrotats are degrees awarded in lieu of illness if a trainee was unable to sit their final exams. *or equivalent.
Business rules	1 Error Student.BURSLEV = 5 must only exist where Student.ITTPHSC = 51- 53 or 71-77 2 Error Student.BURSLEV = 1, 2, 3 or 5 are only applicable when CourseSubject.SBJCA = C100, C600, F100, F300, F390, G100, I100, L700, Q300, Q800, R100, R200, R300, R400, R500, R700, R900, V100, W300, X120, X121 or X900 3 Error Where Student.TTCID does not = 1, 8, G or H then Student.BURSLEV must equal 6 4 Error Student.BURSLEV = 1 can only exist where Student.PGCECLSS = 03 or 04 and Student.DEGTYPE = 001-098, 400 or 402 5 Error Where Student.BURSLEV = 1 then Student.PGCECLSS must not = 01, 02 or 05-99 and Student.DEGTYPE must not = 200-306, 401 or 999 6 Warning Student.BURSLEV = 2 can only exist where (Student.PGCECLSS = 02 or 04 and Student.DEGTYPE = 001-098, 400 or 402) OR where

	7	Warning	(Student.PGCECLSS = 12-14 and Student.DEGTYPE = 200-213 or 401) Where Student.BURSLEV = 2 then Student.PGCECLSS must not = 01, 03, 05-11, 98 or 99 and Student.DEGTYPE must not = 300-306 or 999
	8	Error	Student.BURSLEV = 3 can only exist where (Student.PGCECLSS = 01 and Student.DEGTYPE = 001-098, 400 or 402) OR where (Student.PGCECLSS = 12 and Student.DEGTYPE = 064, 077, 090, 094-096 or 401) OR where (Student.DEGTYPE = 300-306)
	9	Error	Where Student.BURSLEV = 3 then Student.PGCECLSS must not = 02-11 or 13-99 and Student.DEGTYPE must not = 200-213 or 999
	10	Warning	Student.BURSLEV = 6 can only exist where Student.PGCECLSS = 05-11, 98 or 99 OR Student.PGCECLSS does not exist
	11	Warning	Where Student.BURSLEV = 6 then Student.PGCECLSS must not = 01-04 or 12-14
	12	Error	Student.BURSLEV must = 6 where Student.FUNDCODE = 2
	13	Error	Student.BURSLEV must = 6 where Student.COMDATE is on or before 2013-07-31
	14	Error	Student.BURSLEV = 4 can only exist where CourseSubject.SBJCA = F100, F300, G100 or I100 and Student.PGCECLSS = 01 or 02 and Student.DEGTYPE = 001-098, 400 or 402

Reason Required	To ensure correct level of funding for Bursaries.
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: BURSLEV Data type: BURSLEVCodeContentType
Owner	National College for Teaching and Leadership
Version	1.3
Date modified	2013-10-21
Change management notes	Business Rules 6, 7, 10 and 11 downgraded from 'Error' to 'Warning'.

Course identifier

Type	field
Short Name	COURSEID
Description	This field records the institution's own unique internal identifier for the course.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Course.COURSEID in the Student record. Course identifiers will be allocated by the institution and must be unique for each course. **Valid characters** The valid characterset available for this field follows the Data Standards in the HESA record. • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF. • Schemas are built in such a way that an individual project can further restrict the set if required. The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set. The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents: • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.
Reason Required	To facilitate cross-checking and comparison with the HESA Student Record
Part Of	Student
Field Length	30

Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: COURSEID Data type: COURSEIDType
Based On	07051.Course.COURSEID 1.0
Owner	HESA
Version	1.0

Course Mode

Type	field
Short Name	CRMODE
Description	This field indicates the mode the student was reported on for the NCTL census in their first year.
Applicable to	England
Coverage	All students
Valid Entries and Labels	1 Full time 2 Part time
Notes	
Examples	A Student who originally registers as a full-time student, but fails one year of the course and re-takes as a part-time student, would have code 1 Full time returned in CRMODE and code 31 Part time in MODE.
Reason Required	
Part Of	Student
Field Length	1
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: CRMODE Data type: CRMODECodeContentType
Owner	NCTL
Version	1.0

Course title

Type	field
Short Name	CTITLE
Description	This field will be determined by the institution and in this context relates to the complete programme of study leading to the qualification aim referred to in fields Student.ITTAIM
Applicable to	England
Coverage	All students
Notes	This field is identical to the Course.CTITLE field in the Student Record, with an additional requirement that this field is compulsory to allow reports to be ordered by Student.CTITLE.

This field will not be subject to specific checks regarding its validity. The only validation checks will be that the field must exist and contain at least one character.

Valid characters

The valid characterset available for this field follows the Data Standards in the HESA student record.

- The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters.
- All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF.
- Schemas are built in such a way that an individual project can further restrict the set if required.

The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.

The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:

- Basic Latin
- Latin-1
- Latin Extended A
- Latin Extended B
- Latin Extended Additional

Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation. |
| Reason Required | To facilitate HESA cross-checking with institutions and to identify courses in onward analyses. |

Part Of	Student
Field Length	255
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: CTITLE Data type: TitleType
Based On	07051.Course.CTITLE 1.0
Owner	HESA
Version	1.0

Date of birth

Type	field
Short Name	BIRTHDTE
Description	This field records the date of birth of the student.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Student.BIRTHDTE field in the Student Record, with the additional restriction in this record that BIRTHDTE cannot be null. All date fields in this collection must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field falls within the scope of the Aligned Data Definitions and follows the Data Standards in the HESA record. This information is available from UCAS and GTTR.
Business rules	1 Error Student.BIRTHDTE cannot be before 1906-11-01 2 Error Student.BIRTHDTE cannot be after Y1-07-31 3 Warning Student.BIRTHDTE should be before (Y1-20)-08-01 where Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031) 4 Warning Student.BIRTHDTE should be before (Y1-17)-08-01 where Student.ITTAIM = 007, 008, 014, 012, 001, 002, 003, 004 or 013 5 Warning Student.BIRTHDTE should be after (Y1-70)-07-31 6 Warning Student.BIRTHDTE should be before (Y1-14)-07-31
Reason Required	The date of birth is required for record linkage
Part Of	Student
Field Length	10
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: BIRTHDTE
Based On	07051.Student.BIRTHDTE 1.0 with amendment of datatype to disallow null value
Owner	HESA
Version	1.0

Disability

Type	field
Short Name	DISABLE
Description	This field records the type of disability that a student has, on the basis of the student's own self-assessment.
Applicable to	England
Coverage	All students
Valid Entries and Labels	00 No known disability 02 Blind/partially sighted 03 Deaf/hearing impairment 04 Wheelchair user/mobility difficulties 05 Personal care support 06 Mental health difficulties 07 An unseen disability, e.g. diabetes, epilepsy, asthma 08 Multiple disabilities 10 Autistic Spectrum Disorder 11 A specific learning difficulty e.g. dyslexia 51 A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D 53 A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder 54 A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy 55 A mental health condition, such as depression, schizophrenia or anxiety disorder 56 A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches 57 Deaf or a serious hearing impairment 58 Blind or a serious visual impairment uncorrected by glasses 96 A disability, impairment or medical condition that is not listed above 97 Information refused 98 Information not sought 99 Not known
Notes	This field is identical to the Student.DISABLE field in the Student record. With the introduction of the Disability Equality Duty, and on the recommendation of the Equality Challenge Unit (ECU), HESA has introduced a version of the coding frame introduced by the Disability Rights Commission (DRC). Disability is recorded on the basis of the student's own self-assessment. The additional valid entries for 2010/11 entrants onwards are coded 51 to 58. Codes 51 and 53 are both types of learning disability/difficulty or cognitive impairment. Only serious visual impairments are covered by the Disability Discrimination Act (DDA). For example, a person whose eyesight can be corrected through the use of prescription lenses is not covered by the DDA; neither is a simple inability to distinguish between red and green. The same logic does not apply to hearing aids. If someone needs to wear a hearing aid,

| | then they are likely to be covered by the DDA. However, both hearing and visual impairments have to have a substantial adverse effect on the ability to carry out normal day-to-day activities in order for a person to be covered by the DDA. For more information see the Secretary of State's Revised Guidance on the definition of disability, The Disability Equality Duty.

The pre-2010/11 valid entry codes 08 'Multiple disabilities and 96 'A disability not listed above' have been re-labelled as follows: 08 'Two or more impairments and/or disabling medical conditions' and 96 'A disability, impairment or medical condition that is not listed above'. There is no change required for continuing students already coded 08 or 96.

For 2010/11 entrants onwards there are no valid entry codes to replace 97 'Information refused', 98 'Information not sought' or 99 'Not known'.

HESA will continue to accept codes 02, 03, 04, 05, 06, 07, 10, 11, 97, 98 and 99 for continuing students (where Instance.COMDATE is before 2010-08-01), so there will be no requirement for institutions to resurvey or recode. However, institutions are welcome to use the new codes for continuing students if they wish to do so.

Codes 02, 03, 04, 05, 06, 07, 10, 11, 97, 98 and 99 can only be used where Instance.COMDATE is before 2010-08-01.

If this field is coded 02-96 indicating that the student has a disability, then Instance.DISALL should be coded 4, 5 or 9. |
|---|---|
| Business rules | 1   Warning Where Student.DISABLE = 02, 03, 04, 05, 06, 07, 10, 11, 97, 98 or 99 then Student.COMDATE must be before 2010-08-01 |
| Reason Required | To permit disability-based analysis; for monitoring levels and trends in participation by particular groups of people; to permit analysis based on type of disability. |
| Part Of | Student |
| Field Length | 2 |
| Minimum Occurrences | 1 |
| Maximum Occurrences | 1 |
| Schema Components | Element: DISABLE
Data type: DISABLECodeContentType |
| Based On | 07051.Student.DISABLE 1.0 |
| Owner | HESA |
| Version | 1.0 |

Disabled Student Allowance

Type	field
Short Name	DISALL
Description	This field identifies whether the student with a disability is in receipt of Disabled Students' Allowance (DSA) or not.
Applicable to	England
Coverage	Where available and where Student.DISABLE is between 02 and 96 inclusive
Valid Entries and Labels	4 In receipt of Disabled Students' Allowance 5 Not in receipt of Disabled Students' Allowance 9 Information about Disabled Students' Allowance is not known/not sought
Notes	If Student.DISABLE is coded 02-96 indicating that the student has a disability, then this field should be coded 4, 5 or 9. Code 9 should be used for all cases where it is known that the student has a disability, but it is not known whether or not they are in receipt of Disabled Students' Allowance.
Business rules	1 Warning Student.DISALL should exist where Student.DISABLE = 02 - 96 2 Warning Student.DISALL should not exist where Student.DISABLE = 00, 97, 98 or 99
Reason Required	This field is identical to the Student.DISALL field in the Student record. To permit disability-based analysis; for monitoring levels and trends in participation by particular groups of people; to monitor take-up of Disabled Students' Allowance as Disabled Students' Allowance is now not means tested; to permit analysis based on type of disability.
Part Of	Student
Field Length	1
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: DISALL Data type: DISALLCodeContentType
Based On	07051.Instance.DISALL 1.1
Owner	HESA
Version	1.0

Discretionary Funding

Type	field
Short Name	DISCFUND
Description	Discretionary funding for bursaries.
Applicable to	England
Coverage	All students.
Valid Entries and Labels	1 Received 2 Not received
Notes	This field documents whether the student is in receipt of one or more discretionary awards in addition to a bursary award (recorded in Student.BURSLEV). Providers will be able to award higher bursary awards than a trainee's degree class would allow if they have outstanding potential. All providers will be allocated a small limited uplift approximately 3% of their total bursary funding in addition to their core bursary allocation, to award these discretionary higher bursaries to eligible trainees. Use of the discretionary bursary fund is restricted to trainees in the bottom and middle tiers only and cannot be used to augment bursary payments to trainees who are already eligible for the top bursary level. Further guidance on the types of discretionary awards, and the amounts available, may be found in the NCTL document 'Training Bursary Guide: Academic Year 2013/14'.
Business rules	1 Error Student.DISCFUND = 1 is only applicable when CourseSubject.SBJCA = C100, C600, F100, F300, F390, G100, I100, L700, Q300, Q800, R100, R200, R300, R400, R500, R700, R900, V100, W300, X120, X121 or X900 2 Error Student.DISCFUND = 1 is only applicable where Student.BURSLEV = 1 or 2 3 Error Where Student.TTCID does not = 1, 8, G or H then Student.DISCFUND must = 2 4 Error Student.DISCFUND must = 2 where Student.COMDATE is on or before 2013-07-31 5 Error Student.DISCFUND must not = 1 where Student.PGCECLSS = 01, 05-11, 98 or 99
Reason Required	To ensure correct level of funding for Bursaries.
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: DISCFUND Data type: DISCFUNDCodeContentType
Owner	National College for Teaching and Leadership
Version	1.2
Date modified	2013-09-02

Change management notes	Coverage changed from records where Student.TTCID = 1, 8, G, H, L, M, N or P to all students. Student.DISCFUND.BusinessRule.3 updated to ensure code 2 'Not received' is returned where Student.TTCID does not = 1, 8, G or H.

End date of instance

Type	field
Short Name	ENDDATE
Description	This field records the date the student left the student instance detailed in this return.
Applicable to	England
Coverage	All students Leaving information for Student.ENDDATE and Student.RSNEND must be submitted where a student has left the institution before the NCTL census date of 2nd Wednesday in October. Leaving information will indicate that the student must be excluded from the NCTL census. It is also recommended that HEIs send leaving information for students who leave the HEI between the 2nd Wednesday in October and the close of the NCTL census on the 4th Wednesday in October.
Notes	This field is identical to the Instance.ENDDATE field in the Student Record. All date fields in this collection must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field falls within the scope of the Aligned Data Definitions and follows the Data Standards in the HESA record. This field may only be completed for students who leave their ITT instance early in the reporting period to ensure these students are excluded from the NCTL census, with Student.RSNEND of 11, 'Other'. This method of reporting may differ from the Student collection for students transferring from an ITT instance to a non-ITT course. If the instance has not ended, an empty element should be returned with the ReasonForNull attribute set to 9 (not applicable), i.e: `<ENDDATE ReasonForNull="9"></ENDDATE>`
Business rules	1 Error Student.ENDDATE must not be null except when ReasonForNull = 9 2 Error Student.ENDDATE must be null when ReasonForNull = 9 3 Error Student.ENDDATE must not be null where Student.RSNEND exists 4 Error Student.ENDDATE must be before Y2-08-01 5 Error If Student.Mode is not equal to 63 or 64, then Student.ENDDATE must be after Y1-07-31 6 Error Student.ENDDATE must be after (Y2-6)-07-31 when Student.MODE = 63 or 64 7 Error Student.ENDDATE must be after or the same as Student.COMDATE unless (Student.MODE = 63 or 64 and Student.ENDDATE = Y0-08-01)
Reason Required	To determine whether to include a student in any particular population definition, and to exclude students from the NCTL census.
Part Of	Student
Field Length	10
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: ENDDATE

	Data type: DateWithNullStructure
Based On	07051.Instance.ENDDATE 1.2
Owner	HESA
Version	1.0
Date modified	2013-04-30
Change management notes	All references to the Teaching Agency (TA) in the coverage have been replaced with the National College for Teaching and Leadership (NCTL), who were formed upon the merger of the Teaching Agency and the National College on April 1st 2013.

Ethnicity

Type	field
Short Name	ETHNIC
Description	This field records a student's ethnicity.
Applicable to	England
Coverage	All students
Valid Entries and Labels	10 White 15 Gypsy or Traveller 21 Black or Black British - Caribbean 22 Black or Black British - African 29 Other Black background 31 Asian or Asian British - Indian 32 Asian or Asian British - Pakistani 33 Asian or Asian British - Bangladeshi 34 Chinese 39 Other Asian background 41 Mixed - White and Black Caribbean 42 Mixed - White and Black African 43 Mixed - White and Asian 49 Other Mixed background 50 Arab 80 Other Ethnic background 90 Not known 98 Information refused
Notes	This field contains the subset of codes applicable to England from the Student.ETHNIC field in the Student record. Ethnicity is recorded on the basis of the student's own self-assessment. Code 80 'Other ethnic background' should be used when a student indicates their ethnicity as something not included in the coding frame. Code 90 'Not known' can be used when a student genuinely does not know their ethnicity, for example individuals who were adopted. Code 98 'Information refused' should be returned when a student has explicitly refused to provide the information. The phrase 'Prefer not to say' can be used when collecting the data. The Equality Challenge Unit (ECU) has a number of resources relating to gathering information across the protected characteristics covered by the Equality Act 2010. These resources can be found at Equality Challenge Unit. If you have any further queries regarding equality monitoring, please email ECU at admin@ecu.ac.uk.
Reason Required	To monitor equal opportunities issues in the higher education sector and support higher education institutions (HEIs) in meeting their obligations under the Equality Act 2010
Part Of	Student

Field Length	2
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: ETHNIC Data type: ETHNICCodeContentType
Based On	07051.Student.ETHNIC 1.0
Owner	HESA
Version	1.0

Expected length of study

Type	field
Short Name	SPLENGTH
Description	This field is used to indicate the normal elapsed time in the units indicated by Student.UNITLGTH from the commencement of study, (the first learning/teaching week) to completion of the instance. This will normally include time for examinations. It does not purport to indicate the amount of study time, learning time or contact time.
Applicable to	England
Coverage	All students
Notes	This is based on the Instance.SPLENGTH field in the Student record, with the additional restriction in this record that all courses should be assigned a defined length. This should be the length applicable to the instance as a whole even if particular students may have different lengths of study, e.g. because of direct entry into the second year. Where there are both part-time and full-time students following a programme of study, the expected length of study should be the normal length applicable for the mode of study of the student. Where a course length is not clearly defined, institutions are advised to code the maximum length of time that the course is funded. Length of study includes holiday time.
Examples	An instance lasting for two and a half years would be coded 30 months.
Business rules	1 Error Student.SPLENGTH cannot be greater than 09 where Student.MODE = 01 and Student.UNITLGTH = 1 2 Error Student.SPLENGTH cannot be greater than 72 where Student.MODE = 01 and Student.UNITLGTH = 2
Reason Required	To monitor patterns of study; to define an estimated completion date.
Part Of	Student
Field Length	2
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: SPLENGTH
Based On	07051.Instance.SPLENGTH 1.1 with amendment of datatype to disallow null value
Owner	HESA
Version	1.0

Family name

Type	field
Short Name	SURNAME
Description	This field is the student's family name.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Student.SURNAME field in the Student record, with the additional requirement that as this field will be used to create the student's NCTL record it should contain the student's legal surname. In cases where the student does not split their name between family and forenames, the whole name should be entered in Student.SURNAME and Student.FNAMES should be returned as an empty element with the ReasonForNull attribute set to 9 (not applicable), i.e.: `<FNAMES ReasonForNull="9"></FNAMES>` This information is available from UCAS and GTTR. The field length has been set to 100 characters to align this field with ISB Aligned Data Definitions. **Valid characters** The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII characterset. The valid characterset available for this field follows the Data Standards in the HESA record. • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF • Schemas are built in such a way that an individual project can further restrict the set if required. The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set. The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents: • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional

	Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.
Reason Required	To facilitate HESA checking data with institutions and for Statutory Customers to link student records collected by HESA for statistical purposes.
Part Of	Student
Field Length	100
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: SURNAME Data type: NameType
Based On	07051.Student.SURNAME 1.0
Owner	ISB Aligned Data Definitions
Version	1.0

Family name on 16th birthday

Type	field
Short Name	SNAME16
Description	This field records the Family name on 16th birthday field and is the surname field that can be used as a stable look up point for lost student identifiers.
Applicable to	England
Coverage	Optional
Notes	This field is identical to the Student.SNAME16 field in the Student record. HEIs indicated that they would like the option to return this field for students for ease of reference in case of enquiries. **Valid characters** The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII characterset. The valid characterset available for this field follows the Data Standards in the HESA record. • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF • Schemas are built in such a way that an individual project can further restrict the set if required. The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set. The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents: • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.
Reason Required	To facilitate HESA checking data with institutions and for Statutory Customers to link student records collected by HESA for statistical purposes.

Part Of	Student
Field Length	100
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: SNAME16 Data type: NameType
Based On	07051.Student.SNAME16 1.0
Owner	HESA
Version	1.0

Forenames

Type	field
Short Name	FNAMES
Description	This field records the forenames of the student.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Student.FNAMES field in the Student record, with the additional requirement that as this field will be used to create the student's NCTL record it should contain the student's legal forenames. In cases where the student does not split their name between family and forenames, the whole name should be entered in Student.SURNAME and an empty element should be returned with the ReasonForNull attribute set to 9 (not applicable), i.e: `<FNAMES ReasonForNull="9"></FNAMES>` This information is available from UCAS and GTTR. The field length has been set to 100 characters to align this field with the ISB Aligned Data Definitions. **Valid characters** The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII characterset. The specification of this field falls within the scope of the Aligned Data Definitions and follows the Data Standards in the HESA record. • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF. • Schemas are built in such a way that an individual project can further restrict the set if required. The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set. The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents: • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional

	Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.
Business rules	1 Error Student.FNAMES must not be null except when ReasonForNull = 9 2 Error Student.FNAMES must be null when ReasonForNull = 9
Reason Required	To facilitate HESA checking data with institutions and for Statutory Customers to link student records collected by HESA for statistical purposes.
Part Of	Student
Field Length	100
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: FNAMES Data type: NameWithNullStructure
Based On	07051.Student.FNAMES 1.1
Owner	ISB Aligned Data Definitions
Version	1.0

Fundability Code

Type	field
Short Name	FUNDCODE
Description	This field indicates whether the student is counted as 'fundable', i.e. 'eligible for funding' for the course by the appropriate funding council/body.
Applicable to	England
Coverage	All students
Valid Entries and Labels	2 Not fundable by funding council/body 7 Fundable by theNational College for Teaching and Leadership
Notes	This field contains the subset of codes applicable to ITT courses in England from the Instance.FUNDCODE field in the student record. This field must be coded at the individual student instance level. Fundable means eligible for funding by the appropriate funding council/body, as defined by that council/body. This field should be consistent with the year's early student statistics returns to the funding councils. Please refer any queries about whether or not students on a particular course or students of a particular type are eligible for funding to the appropriate funding council/body rather than to HESA.
Examples	A non-EU overseas student is an example of a particular student who is not eligible for funding, even if the course that they are following has funding for student places.
Business rules	1 Error Student.FUNDCODE code 7 is only available where Student.TTCID = 1, 8, G or H 2 Error Student.FUNDCODE code 7 is only available where Student.ITTPHSC is not 31 or 49
Reason Required	To identify non-fundable students for the NCTL census
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: FUNDCODE Data type: FUNDCODECodeContentType
Based On	C07051.Instance.COMDATE
Owner	HESA
Version	1.1
Date modified	2013-07-05

Change management notes	Business rule 1 updated to remove Student.TTCID codes J and K as they are no longer valid.

HESA unique student identifier

Type	field
Short Name	HUSID
Description	This field records the student identifier which is to be unique to each student. It is intended that the identifier is to be transferred with the student to each institution of higher education he or she may attend. The objective is that the use of this number will facilitate the accurate tracking of students throughout their experience within the sector for which HESA collects data.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Student.HUSID field in the Student Record. This field should be completed with the same value as used for the student in the HESA Student record to allow cross checking. Students included on a previous year's return must retain the previously used HUSID. Previously, students entering higher education through UCAS have had their HUSID automatically derived from their UCAS application number. Development of the new UCAS Application Identifier means that it is no longer possible to generate a unique HUSID in this manner. Therefore all students having a HUSID allocated from 2007/08 onwards should now have a HUSID allocated using the same algorithm, irrespective of how they came to enter HE. The algorithm to use is the one previously used for students that did not enter through UCAS. Students entering a course of study should be asked whether they have a previous HESA unique student identifier, and if so this identifier should be used. This will commonly be the situation for new postgraduates moving on from undergraduate study. If students are unable to recall their student identifier, the HUSID look-up service should be used to determine any previously allocated HUSID. Students whose details have previously been returned to HESA by the reporting institution MUST keep the same unique student identifier in future returns. For students whose details have previously been returned to HESA by another institution, the same unique student identifier should be used if this is known. This is to facilitate the possibility of backward tracking within previous data sets. Where the previous number is not known, or there is any doubt about its accuracy, institutions are NOT expected to seek student identifiers from previous institutions but should use the HUSID look-up service. For direct entrants, once a number has been allocated it should never be re-used, even in the case of students who leave the institution without completing their studies. Students who move from one institution to another should keep their original student identifier. Where the previous HE student identifier is in direct entry format, the number must NOT be changed to reflect the current institution's identifier. This is to ensure that the student identifier remains unique and to allow tracking of the student through the use of the same unique student identifier.

	The structure of the HESA student identifier is created as follows: First 2 digits: Year of entry into institution (last 2 digits of year) Next 4 digits: HESA Institution identifier + 1000 Next 6 digits: 6 digit reference number internally allocated by institution. Last digit: Check digit. Although this Record utilises the Institution.UKPRN as an institution identifier, institutions should continue to use the HESA identifier code for this calculation since the structure of the new identifier is not compatible with this algorithm. **Calculation of Check Digit** The check digit is calculated using the first 12 digits and provides a means of detecting errors of transcription. To calculate the check digit, each of the first 12 digits is multiplied by a weight which depends on its position in the number, and the resulting products added. The check digit is then obtained by subtracting the final digit of the resulting sum from ten. If the final digit of the sum of the products is 0, the check digit would be the final digit after the subtraction i.e. 10 - 0 = 10, check digit is 0. The weights used are : Position 1 2 3 4 5 6 7 8 9 10 11 12 Weight 1 3 7 9 1 3 7 9 1 3 7 9 For example, in October 2007 a student enters Leeds Metropolitan University is allocated the internal number 123456. The check digit calculation for the student's reference number, 071064123456, would be calculated as : Number 0 7 1 0 6 4 1 2 3 4 5 6 Weight 1 3 7 9 1 3 7 9 1 3 7 9 Product 0 21 7 0 6 12 7 18 3 12 35 54 The sum of the products is 175, the final digit being 5, so the check digit is 10 - 5, or 5. The full identifier is therefore 0710641234565.
Examples	An entrant to Leeds Metropolitan University in 2007 might have a HUSID of 0710641234565 A student who entered through UCAS in 1997 might have a HUSID of 0000971234561
Business rules	1 Error Student.HUSID must not contain all zeros 2 Error If characters1-4 of Student.HUSID are not 0000 then characters 3-6 must be a valid HESA INSTID plus 1000 3 Error Student.HUSID must pass the checksum test given in the coding manual 4 Error If characters 1-4 of Student.HUSID are not 0000 then characters 3-6 of Student.HUSID must not be 3001 when Student.COMDATE after 2007-07-31 (INSTID 2001 is invalid).
Reason Required	The most significant key into the set of records for file management and record linkage.
Part Of	Student

Field Length	13
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: HUSID Data type: HUSIDType
Based On	07051.Student.HUSID 1.1
Owner	HESA
Version	1.0

Immediately prior surname

Type	field
Short Name	PSURNAME
Description	This is the trainee's surname immediately prior to the current surname, if applicable
Applicable to	England
Coverage	All students where applicable
Notes	Where a student has had one or a number of previous surnames, this field records the surname used immediately before the current surname recorded in Student.SURNAME **Valid characters** The question of valid characters is significant in this field since many names include characters with accents and other diacritics that are not supported by the standard ASCII characterset. The valid characterset available for this field follows the Data Standards in the HESA record. • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF • Schemas are built in such a way that an individual project can further restrict the set if required. The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set. The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents: • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.
Reason Required	To create the student's NCTL record, to allow matching of records where a student has changed surname.
Part Of	Student

Field Length	100
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: PSURNAME Data type: NameType
Owner	National College for Teaching and Leadership
Version	1.0

Independent Safeguarding Authority Registration Number

Type	field
Short Name	ISANUM
Description	This field will record the student's Independent Safeguarding Authority number
Applicable to	England
Coverage	Detail to follow
Notes	This field will remain dormant until further notice. The format of this field is not specified and the field length in this draft has been assigned an arbitrary value of 20.
Reason Required	Not currently required.
Part Of	Student
Field Length	20
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: ISANUM
Owner	ISA
Version	1.0

Initiatives

Type	field
Short Name	INITIATIVES
Description	This field identifies students who are part of a specific scheme that is to be monitored independently. Valid entries will change from year to year to reflect current schemes.
Applicable to	England
Coverage	All instances at institutions in England that are part of a named scheme
Valid Entries and Labels	C Troops to Teachers D Primary mathematics specialism
Notes	This field collects information with respect to student instances that are part of a scheme. Where a student transfers course within the same instance, Student.INITIATIVES should continue to identify the scheme. The field should not be used for students who might previously have undertaken an initiative as part of a different instance or at another institution. In the future, where further schemes are available, this field can be returned twice if a student falls under two separate schemes. **Troops to Teachers** For further guidance on the Troops to Teachers initiative, please contact the NCTL. **Primary mathematics specialism** Valid entry code D Primary mathematics specialism should only be used by those institutions designated to provide this course. Where this code is used in Student.INITIATIVES Student.TTCID must be coded 1, 8, G, H, L, M, N or P, CourseSubject.SBJCA must be coded G100 and Student.ITTPHSC must be coded 71-77.
Business rules	1 Error Where there are two occurrences of Student.INITIATIVES they must not be identical 2 Error Student.INITIATIVES = D can only exist where Student.TTCID = 1, 8, G, H, L, M, N or P and CourseSubject.SBJCA = G100 and Student.ITTPHSC = 71 - 77 and Institution.UKPRN = 10007811, 10007823, 10007766, 10007138, 10007139, 10006840, 10007146, 10007802, 10007776 or 10007164
Reason Required	From time to time funders introduce initiatives where, for a limited period, there is a requirement to track students who are recruited under the particular initiative. In order to achieve this monitoring potential, a general purpose field will be added to the record, to which valid entries will be added to identify individual schemes as required.
Part Of	Student
Field Length	1

Minimum Occurrences	0
Maximum Occurrences	2
Schema Components	Element: INITIATIVES Data type: INITIATIVESCodeContentType
Owner	NCTL
Version	1.1
Date modified	2013-09-02
Change management notes	New valid entry code D Primary mathematics specialism added to identify students on this scheme. Guidance added to Notes section for use of this new code. Student.INITIATIVES Business rule 2 created to validate the use of this code. Troops to Teachers guidance updated.

Institution's own identifier for student

Type	field
Short Name	OWNSTU
Description	This field records the institution's own internal identifier for the student.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Student.OWNSTU field in the Student record. This field should be completed with the same value as used for the student in the HESA Student record to allow cross checking. **Valid characters** The valid characterset available for this field follows the Data Standards in the HESA record. • The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters. • All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007E, U+00A0 to U+024F and U+IE00 to U+IEFF. • Schemas are built in such a way that an individual project can further restrict the set if required. The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set. The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents: • Basic Latin • Latin-1 • Latin Extended A • Latin Extended B • Latin Extended Additional Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.
Reason Required	To facilitate HESA checking data with institutions, for example, validation reports, etc.
Part Of	Student
Field Length	20

Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: OWNSTU Data type: OWNSTUType
Based On	07051.Student.OWNSTU 1.0
Owner	HESA
Version	1.0

ITT phase/scope

Type	field
Short Name	ITTPHSC
Description	This field describes in more detail the student's initial teacher training aim.
Applicable to	England
Coverage	All students
Valid Entries and Labels	31 Further education 49 Other 51 Foundation Stage & KS1 (age ranges 3-8) 52 Foundation Stage, KS1 & KS2 (age ranges 3-11) 53 KS1 & KS2 (age ranges 5 - 11) 54 KS2 & KS3 (age ranges 7 - 14) 55 KS3 & KS4 (age ranges 11 - 16) 56 KS3, KS4 & post-16 (age ranges 11 - 18) 57 KS4 & post-16 (age ranges 14 - 19) 71 Ages 3 - 7 Primary 72 Ages 3 - 8 Primary 73 Ages 3 - 9 Primary 74 Ages 3 - 11 Primary 75 Ages 5 - 9 Primary 76 Ages 5 - 11 Primary 77 Ages 7 - 11 Key Stage 2/3 lower 78 Ages 7 - 14 Key stage 2/3 79 Ages 9 - 14 Key stage 2/3 upper 80 Ages 11 - 16 Secondary 81 Ages 11 - 19 Secondary
Notes	This field contains the subset of codes applicable to England from the Instance.ITTPHSC field in the Student record. Codes 51 to 57 can only be used for continuing students with Student.COMDATE after 31 July 2002 and before 1 August 2007. Codes 71 to 81 can only be used for students where Student.COMDATE is after 31 July 2007. Code 72 Ages 3 - 8 Primary can only be used by students with a Student.COMDATE between 2007-07-31 and 2010-08-01. Codes 82 and 83 are no longer valid entries for this field. Students previously returned with ITTPHSC 82 should be recoded to 81 'Ages 11-19 Secondary'. For other initial teacher training courses not leading to Qualified Teacher Status, codes 31 or 49 should be used. Further information can be found on the Department of Education website.
Business rules	2 Error Student.ITTPHSC codes 71 - 81 are only available where (Student.TTCID = 1, 8, G or H and Student.COMDATE is after 2007-07-31) OR where Student.TTCID = L, M, N or P

	3 Error	Student.ITTPHSC codes 31 or 49 are only available where Student.TTCID = 2, G, H, L, M, N or P
	4 Error	Student.ITTPHSC codes 51 - 57 are only available where Student.COMDATE is after 2002-07-31 and before 2007-08-01
	6 Error	Where Student.ITTPHSC is coded 72 Student.COMDATE must be after 2007-07-31 and before 2010-08-01
Reason Required	To provide details of training, distinguishing primary and secondary levels, etc.	
Part Of	Student	
Field Length	2	
Minimum Occurrences	1	
Maximum Occurrences	1	
Schema Components	Element: ITTPHSC Data type: ITTPHSCCodeContentType	
Based On	07051.Instance.ITTPHSC 1.1	
Owner	HESA	
Version	1.1	
Date modified	2013-07-05	
Change management notes	Business rules 2 and 3 updated to remove Student.TTCID codes J and K as they are no longer valid, and add Student.TTCID codes L, M, N and P as they are new valid entries.	

ITT Qualification Aim

Type	field
Short Name	ITTAIM
Description	This field describes the general qualification aim of the Initial Teacher Training course and is intended to record the qualification that will be attained as a result of successful completion of studies.
Applicable to	England
Coverage	All courses
Valid Entries and Labels	007 BA 008 BA (Hons) 014 BA (Hons) with intercalated PGCE 012 BA with intercalated PGCE 001 BEd 002 BEd (Hons) 003 BSc 004 BSc (Hons) 013 BSc (Hons) with intercalated PGCE 111 Flexible - Assessment Only 110 Flexible - PGCE 113 Flexible - ProfGCE 020 Postgraduate Certificate in Education 031 Professional Graduate Certificate in Education 029 QTS Assessment only 027 QTS Award only 028 Undergraduate Master of Teaching
Notes	Code 027 QTS Award only is applicable to institutions that have School Direct trainees for whom there is no academic award, but there is an award of Qualified Teacher Status. This code should only be used for learners on a School Direct Training Programme (Student.TTCID codes G, H, L, M, N and P). Code 029 QTS Assessment only is applicable to institutions that have been accredited to provide 'Assessment only' courses.
Business rules	1 Error Student.ITTAIM = 027 can only exist where Student.TTCID = G, H, L, M, N or P
Reason Required	To monitor provision and to allow the NCTL to accurately record the relevant qualification
Part Of	Student
Field Length	3
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: ITTAIM Data type: ITTAIMCodeContentType
Owner	National College for Teaching and Leadership

Version	1.1
Date modified	2013-07-05
Change management notes	Valid entry 027 'QTS Award only' added to the list of valid entries. Business rule 1 added to the field.

ITT schemes

Type	field
Short Name	ITTSCHMS
Description	This field identifies those students who have participated in an ITT scheme
Applicable to	England
Coverage	All students
Valid Entries and Labels	2　　　　　Student Associate Scheme 4　　　　　Extended PGCE (Supplementary training bursary) 5　　　　　Two-year full-time top up undergraduate degree (NCTL funded) 6　　　　　Primary modern languages programme (NCTL funded) 7　　　　　Previously completed a subject enhancement course 9　　　　　Not undertaken any NCTL pre-ITT scheme
Notes	This field contains the codes applicable to Initial Teacher Training courses in England from the Instance.ITTSCHMS field in the Student record. Code 2 in this field will identify where the student has previously completed a SAS scheme. For code 6 to apply, students must be on a primary programme (Student.ITTPHSC 72 to 77) with CourseSubject.SBJCA of French (R100), German (R200), Italian (R300) or Spanish (R400). Where NCTL is used below, it includes previous bodies with the same functions.
Business rules	2　Error　　Student.ITTSCHMS can only be coded 6 where Student.ITTPHSC is between 72 to 77 and CourseSubject.SBJCA is French (R100), German (R200), Italian (R300) or Spanish (R400)
Reason Required	To monitor success of ITT schemes
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: ITTSCHMS Data type: ITTSCHMSCodeContentType
Based On	07051.Instance.ITTSCHMS 1.1
Owner	NCTL
Version	1.1
Date modified	2013-07-05
Change management notes	Business rule 5 removed as Student.ITTSCHMS codes 1 and 3 are no longer valid.

Mode of Study

Type	field
Short Name	MODE
Description	This field indicates the method by which a student is being taught their course.
Applicable to	England
Coverage	All students
Valid Entries and Labels	01 Full-time according to funding council definitions 31 Part-time 63 Dormant - previously full-time 64 Dormant - previously part-time
Notes	This field contains the subset of codes applicable to Initial Teacher Training courses in England from the Instance.MODE field in the Student record. With reference to code 01, the funding councils (which for this record is the NCTL) have agreed that a common definition of full-time is that course years must involve a minimum of 24 weeks study. Codes 63 and 64 for dormant can be used only if the student is not expected to be actively studying at anytime during the reporting period. Students that have previously been reported to NCTL as active but are now dormant should be reported with code 63 or 64 as applicable. Where a student has changed their mode of study within the reporting year, the record should show the current or latest position. However students involved in re-sits after the completion of the taught or structured part of their course should not have their mode of study up-dated. For example a full-time student who finishes the courses in June but has to take resits in September should not be re-coded; whilst they were active on the course they were a full-time student.
Business rules	1 Error Student.MODE cannot be coded 01 where Student.UNITLGTH = 2 and Student.SPLENGTH = 01 to 05 2 Error Student.MODE cannot be coded 01 where Student.UNITLGTH = 3 and Student.SPLENGTH = 01 to 23 3 Error Student.MODE cannot be coded 63 or 64 where Student.COMDATE is in the current reporting period (i.e. on/after 01-Aug-Y1)
Reason Required	To allow standard populations to be defined and financial calculations to be made
Part Of	Student
Field Length	2
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: MODE Data type: MODECodeContentType
Based On	07051.Instance.MODE.1.1 with amendment to restrict to 01 and 31 only
Owner	HESA

Version	1.0

National insurance number

Type	field
Short Name	NIN
Description	National Insurance Number
Applicable to	England
Coverage	Optional
Notes	Provision of this information is entirely optional. If a student already has a record with the Teachers' Pensions Scheme, provision of this information will assist in record matching.
Reason Required	
Part Of	Student
Field Length	9
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: NIN Data type: NIType
Owner	Department for Work and Pensions and Inland Revenue
Version	1.0

PGCE class of undergraduate degree

Type	field
Short Name	PGCECLSS
Description	This field is used to indicate the qualification class of the student's undergraduate degree.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period where Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)
Valid Entries and Labels	01　　　First class honours 02　　　Upper second class honours 03　　　Lower second class honours 04　　　Undivided second class honours 05　　　Third class honours 06　　　Fourth class honours 07　　　Unclassified honours 08　　　Aegrotat (whether to honours or pass) 09　　　Pass - degree awarded without honours following an honours course 10　　　Ordinary (including divisions of ordinary, if any) degree awarded after following a non-honours course 11　　　General degree - degree awarded after following a non-honours course/degree that was not available to be classified 12　　　Distinction 13　　　Merit 14　　　Pass 98　　　Not applicable 99　　　Not known
Notes	This field has identical valid entries to the EntryProfile.PGCECLSS field in the Student record. Codes 12-14 should only be used for integrated taught masters degrees, where these are appropriate. Code 99 should be used for 'Not known' and code 98 should be used for 'Not applicable'. If institutions are assessing an ITT trainee for bursary eligibility based on their Masters/PhD and not their first degree, they should use Student.DEGTYPE to attract the right level of bursary funding. Student.PGCECLSS should still be recorded for the trainee's first degree. If the student is being assessed based on their first degree, then the institution should code Student.DEGTYPE accordingly. This field may be coded other than '98 Not applicable' for non-UK undergraduate qualifications (where Student.DEGTYPE='402 Degree equivalent (inc. foreign qualifications)'). For students holding overseas qualifications, institutions will need to enter in the classification, based on their assessment of the trainee's overseas degree, in the Student.PGCECLSS field. Institutions should not use code 98 (Not applicable). The HEIDMS Guidance provides details on how institutions should code overseas degrees in terms of degree class.

	It is at the discretion of the Higher Education Institution (HEI) to decide upon the UK equivalent class of the non-UK degree. For example, if a trainee has an overseas degree and following assessment by the HEI it is deemed equivalent to a 2:2 classification (UK degree), then the HEI may enter 2:2 in Student.PGCECLSS. The HEI would then be expected to enter 402 in Student.DEGTYPE. Code 98 'Not applicable' may include other students who do not have a UK undergraduate degree. This may be the case, for example, with students studying for PGCE (FE).
Business rules	1 Error Student.PGCECLSS must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)
Reason Required	To provide data on the qualifications of teachers.
Part Of	Student
Field Length	2
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: PGCECLSS Data type: PGCECLSSCodeContentType
Based On	07051.EntryProfile.PGCECLSS
Owner	HESA
Version	1.1
Date modified	2013-10-21
Change management notes	Coverage and Business Rule 1 amended to include Student.ITTAIM 027, as this field is now required for these students.

PGCE subject of undergraduate degree

Type	field
Short Name	PGCESBJ
Description	This field holds the subject(s) of the student's previous degree.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period where Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)
Valid Entries and Labels	9998 Not applicable 9999 Reserved for instances where information is provided but is inadequate for coding purposes A100 Pre-clinical medicine A200 Pre-clinical dentistry A300 Clinical medicine A400 Clinical dentistry A900 Others in medicine & dentistry A990 Medicine & dentistry not elsewhere classified A000 Medicine & dentistry B100 Anatomy, physiology & pathology B110 Anatomy B120 Physiology B121 Clinical physiology B130 Pathology B131 Cellular pathology B132 Pathobiology B140 Neuroscience B160 Physiotherapy B170 Podiatry B190 Anatomy, physiology & pathology not elsewhere classified B200 Pharmacology, toxicology & pharmacy B210 Pharmacology B220 Toxicology B230 Pharmacy B290 Pharmacology, toxicology & pharmacy not elsewhere classified B300 Complementary medicines, therapies & well-being B310 Osteopathy B320 Chiropractic B340 Alternative medicine & therapies B341 Chinese B342 Herbalism B343 Acupuncture B344 Aromatherapy B345 Hypnotherapy B346 Reflexology B350 Hair & beauty science B351 Hair services B352 Beauty therapies B353 Make-up B360 Spa & water-based therapies B390 Complementary medicines, therapies & well-being not elsewhere classified B400 Nutrition B410 Dietetics B490 Nutrition not elsewhere classified B500 Ophthalmics B510 Optometry B520 Orthoptics

	B590	Ophthalmics not elsewhere classified
	B600	Aural & oral sciences
	B610	Audiology
	B620	Speech science
	B630	Language pathology
	B690	Aural & oral sciences not elsewhere classified
	B700	Nursing
	B701	Palliative care nursing
	B702	Clinical practice nursing
	B710	Community nursing
	B712	Health visiting
	B713	School nursing
	B714	Practice nursing
	B720	Midwifery
	B730	Children's nursing
	B731	Neonatal care
	B740	Adult nursing
	B741	Older people nursing
	B750	Dental nursing
	B760	Mental health nursing
	B761	Learning disability nursing
	B770	Medical nursing
	B771	Critical care nursing
	B772	Surgical nursing
	B773	Emergency nursing
	B790	Nursing not elsewhere classified
	B800	Medical technology
	B810	Cardiography
	B820	Radiology
	B821	Radiography, diagnostic
	B822	Radiography, therapeutic
	B830	Biomechanics & prosthetics (non-clinical)
	B840	Dental technology
	B850	Mortuary technology
	B890	Medical technology not elsewhere classified
	B900	Others in subjects allied to medicine
	B910	Environmental health
	B920	Occupational health
	B930	Occupational therapy
	B940	Counselling
	B950	Paramedical science
	B960	Physician assistant studies
	B990	Subjects allied to medicine not elsewhere classified
	B000	Subjects allied to medicine
	C100	Biology
	C110	Applied biology
	C111	Parasitology
	C120	Behavioural biology
	C130	Cell biology
	C131	Applied cell biology
	C140	Developmental/Reproductive biology
	C141	Developmental biology
	C142	Reproductive biology
	C150	Environmental biology
	C160	Marine/Freshwater biology
	C161	Marine biology
	C162	Freshwater biology
	C170	Population biology
	C180	Ecology
	C181	Biodiversity
	C182	Evolution
	C183	Community ecology
	C184	Conservation ecology
	C185	Ecosystem ecology & land use

	C186	Population ecology
	C187	Ecotoxicology
	C190	Biology not elsewhere classified
	C191	Biometry
	C200	Botany
	C210	Applied botany
	C220	Mycology
	C230	Plant biotechnology
	C240	Plant cell science
	C250	Plant pathology
	C260	Plant physiology
	C270	Developmental & reproductive plant biology
	C280	Systematic botany
	C290	Botany not elsewhere classified
	C300	Zoology
	C310	Applied zoology
	C320	Cell zoology
	C330	Developmental & reproductive zoology
	C340	Entomology
	C350	Marine zoology
	C360	Pest science
	C380	Systematic zoology
	C390	Zoology not elsewhere classified
	C400	Genetics
	C410	Applied genetics
	C420	Human genetics
	C430	Medical & veterinary genetics
	C431	Medical genetics
	C432	Veterinary genetics
	C440	Molecular genetics
	C441	Transcriptomics
	C450	Genomics
	C451	Functional genomics
	C452	Genome organisation
	C460	Genetic engineering
	C470	Population genetics & evolution
	C490	Genetics not elsewhere classified
	C500	Microbiology
	C510	Applied microbiology
	C520	Medical & veterinary microbiology
	C521	Medical microbiology
	C522	Veterinary microbiology
	C530	Bacteriology
	C540	Virology
	C550	Immunology
	C570	Serology
	C590	Microbiology not elsewhere classified
	C600	Sport & exercise science
	C610	Sport coaching
	C620	Sport development
	C630	Sport conditioning, rehabilitation & therapy
	C640	Sport studies
	C650	Sport technology
	C690	Sport & exercise science not elsewhere classified
	C700	Molecular biology, biophysics & biochemistry
	C710	Applied molecular biology, biophysics & biochemistry
	C720	Biological chemistry
	C730	Metabolic biochemistry
	C740	Medical & veterinary biochemistry
	C741	Medical biochemistry
	C742	Veterinary biochemistry
	C750	Plant biochemistry
	C760	Biomolecular science
	C770	Biophysical science

	C790	Molecular biology, biophysics & biochemistry not elsewhere classified
	C800	Psychology
	C810	Applied psychology
	C811	Occupational psychology
	C812	Educational psychology
	C813	Sport psychology
	C814	Organisational psychology
	C815	Business psychology
	C816	Forensic psychology
	C820	Developmental psychology
	C821	Child psychology
	C822	The psychology of ageing
	C830	Methodological & conceptual issues in psychology
	C831	Research methods in psychology
	C832	Quantitative psychology
	C833	Qualitative psychology
	C834	History of psychology
	C835	Philosophy of psychology
	C840	Psychology in health & medicine
	C841	Health psychology
	C842	Clinical psychology
	C843	Counselling psychology
	C844	Psychotherapy
	C845	Clinical neuropsychology
	C846	Community psychology
	C847	Psychoanalytical studies
	C848	Psychology of mental health
	C850	Cognitive & affective psychology
	C851	Psychological modelling
	C852	Psychology of communication
	C853	Psychology of memory & learning
	C854	Psychology of perception
	C855	Psychology of higher cognitive processes
	C856	Experimental psychology
	C857	Affective psychology
	C858	Transpersonal psychology
	C860	Psychobiology
	C861	Cognitive neuroscience
	C862	Affective neuroscience
	C863	Psychopharmacology
	C864	Evolutionary psychology
	C865	Animal psychology
	C870	Personality & individual differences
	C871	Psychometrics
	C872	Psychology of gender
	C873	Cross-cultural psychology
	C880	Social psychology
	C881	Social cognition
	C890	Psychology not elsewhere classified
	C900	Others in Biological Sciences
	C910	Applied biological sciences
	C990	Biological sciences not elsewhere classified
	C000	Biological sciences
	D100	Pre-clinical veterinary medicine
	D190	Pre-clinical veterinary medicine not elsewhere classified
	D200	Clinical veterinary medicine & dentistry
	D210	Clinical veterinary medicine
	D220	Clinical veterinary dentistry
	D290	Clinical veterinary medicine & dentistry not elsewhere classified
	D300	Animal science
	D310	Veterinary nursing
	D320	Animal health
	D321	Animal anatomy
	D322	Animal physiology

	D323	Animal pathology
	D324	Animal pharmacology
	D325	Animal toxicology
	D326	Animal pharmacy
	D327	Animal nutrition
	D328	Animal welfare
	D330	Veterinary public health
	D340	Overseas veterinary development
	D390	Animal sciences not elsewhere classified
	D400	Agriculture
	D410	Arable & fruit farming
	D411	Agricultural pests & diseases
	D412	Crop physiology
	D413	Crop nutrition
	D414	Crop protection
	D415	Crop production
	D416	Glasshouse culture
	D417	Amenity horticulture
	D418	Exotic plants & crops
	D420	Livestock
	D421	Livestock husbandry
	D422	Equine studies
	D423	Poultry keeping
	D424	Game keeping
	D425	Exotic livestock
	D430	Fish farming
	D431	Fish husbandry
	D432	Freshwater fish
	D433	Saltwater fish
	D434	Ornamental fish
	D435	Aquaculture
	D440	Rural estate management
	D441	Farm management
	D442	Game keeping management
	D443	Water resource management
	D444	Land management for recreation
	D445	Biological heritage site management
	D446	Wilderness management
	D447	Environmental conservation
	D448	Sustainable agricultural & landscape development
	D450	International agriculture
	D460	Organic farming
	D461	Organic arable & fruit farming
	D462	Organic livestock
	D463	Organic fish farming
	D470	Agricultural technology
	D471	Agricultural machinery
	D472	Agricultural irrigation & drainage
	D490	Agriculture not elsewhere classified
	D500	Forestry & arboriculture
	D510	Trees & shrubs
	D511	Forestry pests & diseases
	D512	Tree physiology
	D513	Tree nutrition
	D514	Tree protection
	D515	Tree production
	D516	Timber production
	D517	Community forestry
	D520	International forestry
	D530	Organic forestry
	D540	Forestry technology
	D541	Forestry irrigation & drainage
	D590	Forestry not elsewhere classified
	D600	Food & beverage studies

	D610	Food science
	D611	Meat science
	D612	Cereal science
	D613	Vegetable science
	D614	Fruit science
	D620	Food hygiene
	D630	Food & beverage production
	D631	Food & beverage manufacture
	D632	Food & beverage processing
	D633	Food & beverage technology
	D634	Industrial baking
	D635	Industrial brewing
	D640	Food & beverages for the consumer
	D641	Food & beverage packaging
	D642	Food & beverage delivery
	D690	Food & beverage studies not elsewhere classified
	D700	Agricultural sciences
	D710	Agricultural biology
	D711	Agricultural microbiology
	D720	Agricultural chemistry
	D721	Agricultural biochemistry
	D730	Agricultural botany
	D740	Agricultural zoology
	D750	Soil as an agricultural medium
	D790	Agricultural sciences not elsewhere classified
	D900	Others in veterinary sciences, agriculture & related subjects
	D990	Veterinary sciences, agriculture & related subjects not elsewhere classified
	D000	Veterinary sciences, agriculture & related subjects
	F100	Chemistry
	F110	Applied chemistry
	F111	Industrial chemistry
	F112	Colour chemistry
	F120	Inorganic chemistry
	F130	Structural chemistry
	F131	Crystallography
	F140	Environmental chemistry
	F141	Marine chemistry
	F150	Medicinal chemistry
	F151	Pharmaceutical chemistry
	F160	Organic chemistry
	F161	Organometallic chemistry
	F162	Polymer chemistry
	F163	Bio-organic chemistry
	F164	Petrochemical chemistry
	F165	Biomolecular chemistry
	F170	Physical chemistry
	F180	Analytical chemistry
	F190	Chemistry not elsewhere classified
	F200	Materials science
	F290	Materials science not elsewhere classified
	F300	Physics
	F310	Applied physics
	F311	Engineering physics
	F320	Chemical physics
	F321	Solid-state physics
	F330	Environmental physics
	F331	Atmospheric physics
	F332	Marine physics
	F340	Mathematical & theoretical physics
	F341	Electromagnetism
	F342	Quantum mechanics
	F343	Computational physics
	F350	Medical physics
	F351	Radiation physics

	F360	Optical physics
	F361	Laser physics
	F370	Nuclear & particle physics
	F380	Acoustics
	F390	Physics not elsewhere classified
	F400	Forensic & archaeological sciences
	F410	Forensic science
	F420	Archaeological science
	F490	Forensic & archaeological sciences not elsewhere classified
	F500	Astronomy
	F510	Astrophysics
	F520	Space & planetary sciences
	F521	Space science
	F522	Planetary science
	F530	Solar & solar terrestrial physics
	F540	Astronomy observation
	F550	Astronomy theory
	F590	Astronomy not elsewhere classified
	F600	Geology
	F610	Applied geology
	F611	Industrial geology
	F612	Engineering geology
	F620	Mining geology
	F621	Exploration geology
	F630	Geotechnology
	F631	Marine geotechnology
	F640	Earth science
	F641	Palaeontology
	F642	Geoscience
	F643	Quaternary studies
	F644	Hydrogeology
	F645	Mantle & core processes
	F646	Land-atmosphere interactions
	F650	Geological oceanography
	F660	Geophysics
	F661	Exploration geophysics
	F670	Geochemistry
	F680	Geohazards
	F681	Seismology & tectonics
	F682	Vulcanology
	F690	Geology not elsewhere classified
	F700	Science of aquatic & terrestrial environments
	F710	Marine sciences
	F720	Hydrography
	F730	Ocean sciences
	F731	Ocean circulation
	F732	Oceanographic survey & monitoring
	F733	Land-ocean interaction
	F734	Atmosphere-ocean interactions
	F750	Environmental sciences
	F751	Applied environmental sciences
	F752	Hydrology
	F753	Pollution control
	F754	Biogeochemical cycles
	F755	Environmental informatics
	F756	Environmental physiology
	F760	Climatology
	F761	Meteorology
	F762	Large-scale atmospheric dynamics & transport
	F763	Boundary-layer meteorology
	F764	Climate & climate change
	F765	Radiative processes & effects
	F770	Soil science
	F780	Glaciology & cryospheric systems

	F790	Science of aquatic & terrestrial environments not elsewhere classified
	F800	Physical geographical sciences
	F810	Environmental geography
	F811	Biogeography
	F840	Physical geography
	F841	Maritime geography
	F842	Geomorphology
	F843	Topography
	F844	Cartography
	F845	Remote sensing
	F846	Geographical information systems
	F890	Physical geographical sciences not elsewhere classified
	F900	Others in physical sciences
	F990	Physical sciences not elsewhere classified
	F000	Physical sciences
	G100	Mathematics
	G110	Pure mathematics
	G120	Applied mathematics
	G121	Mechanics (mathematical)
	G130	Mathematical methods
	G140	Numerical analysis
	G150	Mathematical modelling
	G160	Engineering/industrial mathematics
	G170	Computational mathematics
	G190	Mathematics not elsewhere classified
	G200	Operational research
	G290	Operational research not elsewhere classified
	G300	Statistics
	G310	Applied statistics
	G311	Medical statistics
	G320	Probability
	G330	Stochastic processes
	G340	Statistical modelling
	G350	Mathematical statistics
	G390	Statistics not elsewhere classified
	G900	Others in mathematical sciences
	H100	General engineering
	H110	Integrated engineering
	H120	Safety engineering
	H121	Fire safety engineering
	H122	Water quality control
	H123	Public health engineering
	H130	Computer-aided engineering
	H131	Automated engineering design
	H140	Mechanics
	H141	Fluid mechanics
	H142	Solid mechanics
	H143	Structural mechanics
	H150	Engineering design
	H160	Bioengineering, biomedical engineering & clinical engineering
	H161	Biomaterials
	H162	Biomechanics (including fluid & solid mechanics)
	H163	Bioelectronics & bioelectricity
	H164	Rehabilitation engineering
	H165	Tissue engineering & regenerative medicine
	H166	Imaging
	H167	Biosensors
	H168	Medical devices & instrumentation
	H169	Neural engineering
	H190	General engineering not elsewhere classified
	H200	Civil engineering
	H210	Structural engineering
	H220	Environmental engineering
	H221	Energy resources

	H222	Coastal decay
	H223	Environmental impact assessment
	H230	Transport engineering
	H231	Permanent way engineering
	H232	Pavement engineering
	H240	Surveying science
	H241	General practice surveying
	H242	Engineering surveying
	H250	Geotechnical engineering
	H290	Civil engineering not elsewhere classified
	H300	Mechanical engineering
	H310	Dynamics
	H311	Thermodynamics
	H320	Mechanisms & machines
	H321	Turbine technology
	H330	Automotive engineering
	H331	Road vehicle engineering
	H332	Rail vehicle engineering
	H333	Ship propulsion engineering
	H340	Acoustics & vibration
	H341	Acoustics
	H342	Vibration
	H350	Offshore engineering
	H360	Electromechanical engineering
	H390	Mechanical engineering not elsewhere classified
	H400	Aerospace engineering
	H410	Aeronautical engineering
	H411	Air passenger transport engineering
	H412	Air freight transport engineering
	H413	Air combat engineering
	H420	Astronautical engineering
	H430	Avionics
	H440	Aerodynamics
	H441	Flight mechanics
	H450	Propulsion systems
	H460	Aviation studies
	H490	Aerospace engineering not elsewhere classified
	H500	Naval architecture
	H510	Shipbuilding
	H511	Surface passenger ship building
	H512	Surface freight ship building
	H513	Surface combat ship building
	H514	Submarine building
	H520	Ship design
	H521	Surface passenger ship design
	H522	Surface freight ship design
	H523	Surface combat ship design
	H524	Submarine design
	H590	Naval architecture not elsewhere classified
	H600	Electronic & electrical engineering
	H610	Electronic engineering
	H611	Microelectronic engineering
	H612	Integrated circuit design
	H620	Electrical engineering
	H630	Electrical power
	H631	Electrical power generation
	H632	Electrical power distribution
	H640	Communications engineering
	H641	Telecommunications engineering
	H642	Broadcast engineering
	H643	Satellite engineering
	H644	Microwave engineering
	H650	Systems engineering
	H651	Digital circuit engineering

	H652	Analogue circuit engineering
	H660	Control systems
	H661	Instrumentation control
	H662	Control by light systems
	H670	Robotics & cybernetics
	H671	Robotics
	H672	Cybernetics
	H674	Virtual reality engineering
	H680	Optoelectronic engineering
	H690	Electronic & electrical engineering not elsewhere classified
	H700	Production & manufacturing engineering
	H710	Manufacturing systems engineering
	H711	Manufacturing systems design
	H712	Manufacturing installation systems
	H713	Production processes
	H714	Manufacturing systems maintenance
	H720	Quality assurance engineering
	H730	Mechatronics
	H790	Production & manufacturing engineering not elsewhere classified
	H800	Chemical, process & energy engineering
	H810	Chemical engineering
	H811	Biochemical engineering
	H812	Pharmaceutical engineering
	H820	Atomic engineering
	H821	Nuclear engineering
	H830	Chemical process engineering
	H831	Bioprocess engineering
	H840	Gas engineering
	H850	Petroleum engineering
	H890	Chemical, process & energy engineering not elsewhere classified
	H900	Others in engineering
	H990	Engineering not elsewhere classified
	H000	Engineering
	I100	Computer science
	I110	Computer architectures & operating systems
	I111	Computer architectures
	I112	Operating systems
	I113	Displays & imaging
	I114	High end computing
	I115	Parallel computing
	I120	Networks & communications
	I130	Computational science foundations
	I140	Human-computer interaction
	I150	Multimedia computing science
	I160	Internet
	I161	e-business
	I190	Computer science not elsewhere classified
	I200	Information systems
	I210	Information modelling
	I220	Systems design methodologies
	I230	Systems analysis & design
	I240	Databases
	I250	Systems auditing
	I260	Data management
	I270	Intelligent & expert systems
	I290	Systems analysis & design not elsewhere classified
	I300	Software engineering
	I310	Software design
	I320	Programming
	I321	Procedural programming
	I322	Object-oriented programming
	I323	Declarative programming
	I390	Software engineering not elsewhere classified
	I400	Artificial intelligence

	I410	Speech & natural language processing
	I420	Knowledge representation
	I430	Neural computing
	I440	Computer vision
	I450	Cognitive modelling
	I460	Machine learning
	I461	Automated reasoning
	I490	Artificial intelligence not elsewhere classified
	I500	Health informatics
	I510	Health technologies
	I520	Bioinformatics
	I530	Tele healthcare
	I590	Health informatics not elsewhere classified
	I600	Games
	I610	Computer games programming
	I620	Computer games design
	I630	Computer games graphics
	I700	Computer generated visual & audio effects
	I710	Computer generated imagery
	I900	Others in Computer sciences
	I990	Computer sciences not elsewhere classified
	J100	Minerals technology
	J110	Mining
	J120	Quarrying
	J130	Rock mechanics
	J140	Minerals processing
	J150	Minerals surveying
	J160	Petrochemical technology
	J190	Minerals technology not elsewhere classified
	J200	Metallurgy
	J210	Applied metallurgy
	J220	Metallic fabrication
	J221	Pattern making
	J230	Corrosion technology
	J290	Metallurgy not elsewhere classified
	J300	Ceramics & glass
	J310	Ceramics
	J320	Glass technology
	J390	Ceramics & glass not elsewhere classified
	J400	Polymers & textiles
	J410	Polymers technology
	J411	Plastics
	J420	Textiles technology
	J421	Textile chemistry
	J422	Dying & colouring of textiles
	J430	Leather technology
	J431	Tanning
	J440	Clothing production
	J441	Machine knitting
	J442	Commercial tailoring
	J443	Pattern cutting
	J444	Millinery
	J445	Footwear production
	J490	Polymers & textiles not elsewhere classified
	J500	Materials technology not otherwise specified
	J510	Materials technology
	J511	Engineering materials
	J512	Paper technology
	J513	Furniture technology
	J520	Printing
	J521	Offset lithography
	J522	Photo-lithography
	J523	Reprographic techniques
	J524	Screen process printing

	J530	Gemmology
	J590	Materials technology not elsewhere classified
	J600	Maritime technology
	J610	Marine technology
	J611	Marine navigation
	J612	Marine radar
	J613	Marine radio
	J614	Marine plumbing
	J690	Maritime technology not elsewhere classified
	J700	Biotechnology
	J710	Plant biotechnology (crops, trees, shrubs etc.)
	J720	Animal biotechnology
	J730	Environmental biotechnology
	J740	Industrial biotechnology
	J750	Medical biotechnology
	J790	Biotechnology not elsewhere classified
	J900	Others in technology
	J910	Energy technologies
	J920	Ergonomics
	J930	Audio technology
	J931	Music recording
	J940	Machinery maintenance
	J941	Office machinery maintenance
	J942	Industrial machinery maintenance
	J950	Musical instrument technology
	J960	Transport logistics
	J970	Emergency & disaster technologies
	J990	Technologies not elsewhere classified
	J000	Technologies
	K100	Architecture
	K110	Architectural design theory
	K120	Interior architecture
	K130	Architectural technology
	K190	Architecture not elsewhere classified
	K200	Building
	K210	Building technology
	K220	Construction management
	K230	Building surveying
	K240	Quantity surveying
	K250	Conservation of buildings
	K251	Property development
	K290	Building not elsewhere classified
	K300	Landscape & garden design
	K310	Landscape architecture
	K320	Landscape studies
	K330	Landscape design
	K340	Garden design
	K341	Garden horticulture
	K390	Landscape & garden design not elsewhere classified
	K400	Planning (urban, rural & regional)
	K410	Regional planning
	K420	Urban & rural planning
	K421	Urban planning
	K422	Rural planning
	K430	Planning studies
	K440	Urban studies
	K450	Housing
	K460	Transport planning
	K490	Planning (urban, rural & regional) not elsewhere classified
	K900	Others in architecture, building & planning
	K990	Architecture, building & planning not elsewhere classified
	K000	Architecture, building & planning
	L100	Economics
	L110	Applied economics

	L111	Financial economics
	L112	Agricultural economics
	L113	Economic policy
	L120	Microeconomics
	L130	Macroeconomics
	L140	Econometrics
	L150	Political economics
	L160	International economics
	L170	Economic systems
	L171	Capitalism
	L172	Monetarism
	L173	Keynesianism
	L174	Collectivism
	L190	Economics not elsewhere classified
	L200	Politics
	L210	Political theories
	L211	Liberalism
	L212	Conservatism
	L213	Socialism
	L214	Nationalism
	L215	Fascism
	L216	Feminism
	L217	Environmentalism
	L218	Anarchism
	L220	Political systems
	L221	Autocracy
	L222	Democracy
	L223	Plutocracy
	L224	Oligarchy
	L230	UK government/parliamentary studies
	L231	Public administration
	L232	UK constitutional studies
	L240	International politics
	L241	European Union politics
	L242	Commonwealth politics
	L243	Politics of a specific country/region
	L244	International constitutional studies
	L250	International relations
	L251	Strategic studies
	L252	War & peace studies
	L253	International criminology
	L260	Comparative politics
	L290	Politics not elsewhere classified
	L300	Sociology
	L310	Applied sociology
	L311	Applied criminology
	L312	Victimology
	L320	Gender studies
	L321	Women's studies
	L322	Men's studies
	L330	Ethnic studies
	L340	Disability in society
	L350	Religion in society
	L360	Socio-economics
	L370	Social theory
	L371	Social hierarchy
	L380	Political sociology
	L390	Sociology not elsewhere classified
	L391	Sociology of science & technology
	L400	Social policy
	L410	UK social policy
	L420	International social policy
	L430	Public policy
	L431	Health policy

	L432	Welfare policy
	L433	Education policy
	L434	Transport policy
	L435	Security policy
	L436	Emergency services policy
	L437	Criminal justice policy
	L490	Social policy not elsewhere classified
	L500	Social work
	L510	Health & welfare
	L520	Child care
	L530	Youth work
	L540	Community work
	L541	Community justice
	L550	Careers guidance
	L560	Probation/after-care
	L590	Social work not elsewhere classified
	L600	Anthropology
	L610	Social & cultural anthropology
	L611	Criminological theory
	L620	Physical & biological anthropology
	L690	Anthropology not elsewhere classified
	L700	Human & social geography
	L710	Human & social geography by area
	L711	Human & social geography of Europe
	L712	Human & social geography of Asia
	L713	Human & social geography of Africa
	L714	Human & social geography of Australasia
	L715	Human & social geography of the Americas
	L716	Human & social geography of the Arctic/Antarctic
	L720	Human & social geography by topic
	L721	Economic geography
	L722	Urban geography
	L723	Political geography
	L724	Transport geography
	L725	Historical geography
	L726	Cultural geography
	L727	Agricultural geography
	L728	Human Demography
	L790	Human & social geography not elsewhere classified
	L800	Development studies
	L900	Others in social studies
	L990	Social studies not elsewhere classified
	L000	Social studies
	M100	Law by area
	M110	UK legal systems
	M111	English law
	M112	Welsh law
	M113	Northern Irish law
	M114	Scottish law
	M120	European Union law
	M130	Public international law
	M140	Comparative law
	M190	Law by area not elsewhere classified
	M200	Law by topic
	M210	Public law
	M211	Criminal law
	M220	Private law
	M221	Business & commercial law
	M222	Contract law
	M223	Property law
	M224	Torts
	M240	Jurisprudence
	M250	Legal practice
	M260	Medical law

	M270	Sociology of law
	M290	Law by topic not elsewhere classified
	M900	Others in law
	M990	Law not elsewhere classified
	M000	Law
	N100	Business studies
	N110	European business studies
	N120	International business studies
	N190	Business studies not elsewhere classified
	N200	Management studies
	N210	Management techniques
	N211	Strategic management
	N212	Creative management
	N213	Project management
	N214	Change management
	N215	Organisational development
	N220	Institutional management
	N223	Domestic management
	N224	Management & organisation of education
	N225	Criminal justice management
	N230	Land & property management
	N231	Land management
	N232	Property management
	N234	Property valuation & auctioneering
	N240	Retail management
	N250	Emergency & disaster management
	N251	Emergency services management
	N252	Disaster management
	N290	Management studies not elsewhere classified
	N300	Finance
	N310	Banking
	N320	Investment & insurance
	N321	Investment
	N322	Insurance
	N323	Actuarial science
	N330	Taxation
	N340	Financial management
	N341	Financial risk
	N390	Finance not elsewhere classified
	N400	Accounting
	N410	Accountancy
	N411	Cost & management accountancy
	N412	Public accountancy
	N413	Book keeping
	N420	Accounting theory
	N421	Auditing of accounts
	N422	Financial reporting
	N490	Accounting not elsewhere classified
	N500	Marketing
	N510	Market research
	N520	Sales management
	N530	Distribution
	N550	International marketing
	N560	Promotion & advertising
	N561	Advertising
	N562	Corporate image
	N563	Sponsorship
	N590	Marketing not elsewhere classified
	N600	Human resource management
	N611	Industrial relations
	N612	Staff development
	N613	Training methods
	N614	Recruitment methods
	N620	Health & safety issues

	N690	Human resources management not elsewhere classified
	N700	Office skills
	N710	Office administration
	N720	Secretarial & typing skills
	N721	Audio typing
	N722	Shorthand & shorthand transcription
	N790	Office skills not elsewhere classified
	N800	Hospitality, leisure, sport, tourism & transport
	N810	Travel management
	N820	Event management
	N830	Tourism
	N831	Tourism studies
	N832	Tourism management
	N850	Transport studies
	N851	Land travel
	N852	Sea travel
	N853	Air travel
	N860	Hospitality
	N861	Hospitality studies
	N862	Hospitality management
	N870	Recreation & leisure studies
	N871	Spa management
	N872	Salon management
	N880	Sport management
	N890	Hospitality, leisure, sport, tourism & transport not elsewhere classified
	N900	Others in business & administrative studies
	N990	Business & administrative studies not elsewhere classified
	N000	Business & administrative studies
	P100	Information services
	P110	Information management
	P120	Librarianship
	P121	Library studies
	P130	Curatorial studies
	P131	Museum studies
	P132	Archive studies
	P190	Information services not elsewhere classified
	P200	Publicity studies
	P210	Public relations
	P290	Publicity studies not elsewhere classified
	P300	Media studies
	P301	Television studies
	P302	Radio studies
	P303	Film studies
	P304	Electronic media studies
	P305	Paper-based media studies
	P310	Media production
	P311	Television production
	P312	Radio production
	P313	Film production
	P390	Media studies not elsewhere classified
	P400	Publishing
	P410	Electronic publishing
	P411	Publishing on audio/video tape
	P412	Publishing on CD-ROM
	P413	Publishing via the World Wide Web
	P420	Multimedia publishing
	P430	Interactive publishing
	P490	Publishing not elsewhere classified
	P500	Journalism
	P510	Factual reporting
	P590	Journalism not elsewhere classified
	P900	Others in mass communications & documentation
	P990	Mass communications & documentation not elsewhere classified
	P000	Mass communications & documentation

	Q100	Linguistics
	Q110	Applied linguistics
	Q120	Historical linguistics
	Q130	Phonetics & phonology
	Q131	Phonetics
	Q132	Phonology
	Q140	Sociolinguistics
	Q150	Psycholinguistics
	Q160	British Sign Language
	Q190	Linguistics not elsewhere classified
	Q200	Comparative literary studies
	Q210	Literature in translation
	Q220	Literature in its original language
	Q290	Comparative literary studies not elsewhere classified
	Q300	English studies
	Q310	English language
	Q320	English literature
	Q321	English literature by period
	Q322	English literature by author
	Q323	English literature by topic
	Q330	English as a second language
	Q340	English literature written as a second language
	Q350	Scots language
	Q360	Scots literature
	Q370	Irish language
	Q380	Irish literature
	Q390	English studies not elsewhere classified
	Q400	Ancient language studies
	Q410	Ancient Egyptian
	Q411	Coptic
	Q420	Classical Arabic
	Q430	Akkadian
	Q440	Sumerian
	Q450	Sanskrit
	Q460	Prakrit
	Q470	Aramaic
	Q480	Hebrew
	Q490	Ancient language studies not elsewhere classified
	Q500	Celtic studies
	Q510	Ancient Celtic studies
	Q520	Modern Celtic studies
	Q521	Goidelic group of languages
	Q522	Brythonic group of languages
	Q530	Scottish Gaelic
	Q531	Scottish Gaelic literature
	Q540	Irish Gaelic
	Q541	Irish Gaelic literature
	Q550	Manx
	Q551	Manx literature
	Q560	Welsh
	Q561	Welsh literature
	Q570	Cornish
	Q571	Cornish literature
	Q580	Breton
	Q581	Breton literature
	Q590	Celtic studies not elsewhere classified
	Q600	Latin studies
	Q610	Latin language
	Q611	Church Latin
	Q612	Medieval Latin
	Q620	Latin literature
	Q630	Latin literature in translation
	Q690	Latin studies not elsewhere classified
	Q700	Classical Greek studies

	Q710	Classical Greek language
	Q711	Classical Church Greek
	Q712	Late Greek
	Q720	Classical Greek literature
	Q730	Classical Greek literature in translation
	Q790	Classical Greek studies not elsewhere classified
	Q800	Classical studies
	Q810	Classical reception
	Q890	Classical studies not elsewhere classified
	Q900	Others in linguistics, classics & related subjects
	Q910	Translation studies
	Q920	Translation theory
	Q990	Linguistics, classics & related subjects not elsewhere classified
	Q000	Linguistics, classics & related subjects
	R100	French studies
	R110	French language
	R120	French literature
	R130	French society & culture
	R190	French studies not elsewhere classified
	R200	German studies
	R210	German language
	R220	German literature
	R230	German society & culture
	R290	German studies not elsewhere classified
	R300	Italian studies
	R310	Italian language
	R320	Italian literature
	R330	Italian society & culture
	R390	Italian studies not elsewhere classified
	R400	Spanish studies
	R410	Spanish language
	R411	Spanish languages in other countries
	R420	Spanish literature
	R430	Spanish society & culture
	R490	Spanish studies not elsewhere classified
	R500	Portuguese studies
	R510	Portuguese language
	R511	Portuguese languages in other countries
	R520	Portuguese literature
	R530	Portuguese society & culture
	R590	Portuguese studies not elsewhere classified
	R600	Scandinavian studies
	R610	Scandinavian languages
	R611	Swedish language
	R612	Norwegian language
	R613	Finnish language
	R614	Danish language
	R620	Scandinavian literature
	R621	Swedish literature
	R622	Norwegian literature
	R623	Finnish literature
	R624	Danish literature
	R630	Scandinavian society & culture
	R631	Swedish society & culture
	R632	Norwegian society & culture
	R633	Finnish society & culture
	R634	Danish society & culture
	R690	Scandinavian studies not elsewhere classified
	R700	Russian & East European studies
	R701	Russian studies
	R702	Czech studies
	R703	Polish studies
	R704	Belarusian studies
	R705	Bulgarian studies

	R706	Hungarian studies
	R707	Romanian studies
	R708	Slovak studies
	R709	Ukrainian studies
	R710	Russian & East European languages
	R711	Russian language
	R712	Polish language
	R713	Czech language
	R720	Russian & east European Literature
	R721	Russian literature
	R722	Polish literature
	R723	Czech literature
	R730	Russian & east European society & culture
	R731	Russian society & culture
	R732	Polish society & culture
	R733	Czech society & culture
	R790	Russian & east European studies not elsewhere classified
	R800	European studies
	R900	Others in European languages, literature & related subjects
	R910	Other European languages
	R911	Dutch
	R912	Flemish
	R920	Other European literature
	R930	Other European societies & cultures
	R990	European languages, literature & related subjects not elsewhere classified
	R000	European languages, literature & related subjects
	T100	Chinese studies
	T110	Chinese language studies
	T120	Chinese literature studies
	T130	Chinese society & culture studies
	T190	Chinese studies not elsewhere classified
	T200	Japanese studies
	T210	Japanese language studies
	T220	Japanese literature studies
	T230	Japanese society & culture studies
	T290	Japanese studies not elsewhere classified
	T300	South Asian studies
	T310	South Asian language studies
	T311	Indian language studies
	T312	Pakistani language studies
	T313	Sri Lankan language studies
	T314	Bangladeshi language studies
	T315	Nepali language studies
	T320	South Asian literature studies
	T321	Indian literature studies
	T322	Pakistani literature studies
	T323	Sri Lankan literature studies
	T324	Bangladeshi literature studies
	T325	Nepali literature studies
	T330	South Asian society & culture studies
	T331	Indian society & culture studies
	T332	Pakistani society & culture studies
	T333	Sri Lankan society & culture studies
	T334	Bangladeshi society & culture studies
	T335	Nepali society & culture studies
	T390	South Asian studies not elsewhere classified
	T400	Other Asian studies
	T410	Other Asian language studies
	T411	East Asian language studies
	T412	South East Asian language studies
	T420	Other Asian literature studies
	T421	East Asian literature studies
	T422	South East Asian literature studies
	T430	Other Asian society & culture studies

	T431	East Asian society & culture studies
	T432	South East Asian society & culture studies
	T490	Other Asian studies not elsewhere classified
	T500	African studies
	T510	African language studies
	T511	Eastern African language studies
	T512	Central African language studies
	T513	Northern African language studies
	T514	Southern African language studies
	T515	Western African language studies
	T520	African literature studies
	T521	Eastern African literature studies
	T522	Central African literature studies
	T523	Northern African literature studies
	T524	Southern African literature studies
	T525	Western African literature studies
	T530	African society & culture studies
	T531	Eastern African society & culture studies
	T532	Central African society & culture studies
	T533	Northern African society & culture studies
	T534	Southern African society & culture studies
	T535	Western African society & culture studies
	T590	African studies not elsewhere classified
	T600	Modern Middle Eastern studies
	T610	Modern Middle Eastern language studies
	T611	Arabic language studies
	T612	Modern Standard Arabic language studies
	T613	Persian language studies
	T614	Modern Hebrew language studies
	T615	Kurdish language studies
	T616	Turkish language studies
	T620	Modern Middle Eastern literature studies
	T621	Arabic literature studies
	T623	Persian literature studies
	T624	Modern Hebrew literature studies
	T625	Kurdish literature studies
	T626	Turkish literature studies
	T630	Modern Middle Eastern society & culture studies
	T631	Arab society & culture studies
	T633	Persian society & culture studies
	T634	Modern Hebrew society & culture studies
	T635	Kurdish society & culture studies
	T636	Turkish society & culture studies
	T690	Modern Middle Eastern studies not elsewhere classified
	T700	American studies
	T710	American language studies
	T711	Latin American language studies
	T712	United States language studies
	T713	Canadian language studies
	T714	Caribbean language studies
	T720	American literature studies
	T721	Latin American literature studies
	T722	United States literature studies
	T723	Canadian literature studies
	T724	Caribbean literature studies
	T730	American society & culture studies
	T731	Latin American society & culture studies
	T732	United States society & culture studies
	T733	Canadian society & culture studies
	T734	Caribbean society & culture studies
	T790	American studies not elsewhere classified
	T800	Australasian studies
	T810	Australasian language studies
	T820	Australasian literature studies

	T830	Australasian society & culture studies
	T890	Australasian studies not elsewhere classified
	T900	Others in Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
	T910	Others in Eastern, Asiatic, African, American & Australasian languages
	T920	Others in Eastern, Asiatic, African, American & Australasian literature
	T930	Others in Eastern, Asiatic, African, American & Australasian societies & culture
	T990	Eastern, Asiatic, African, American & Australasian languages, literature
	T000	Eastern, Asiatic, African, American & Australasian languages, literature & related subjects
	V100	History by period
	V140	Modern history
	V141	Modern history 1500-1599
	V142	Modern history 1600-1699
	V143	Modern history 1700-1799
	V144	Modern history 1800-1899
	V145	Modern history 1900-1919
	V146	Modern history 1920-1949
	V147	Modern history 1950-1999
	V148	Modern history 2000-2099
	V150	Medieval history
	V160	Ancient history
	V161	Late Antique history
	V190	History by period not elsewhere classified
	V200	History by area
	V210	British history
	V211	Irish history
	V212	Scottish history
	V213	Welsh history
	V214	English history
	V220	European history
	V221	French history
	V222	German history
	V223	Italian history
	V224	Iberian history
	V225	Russian history
	V230	American history
	V231	Canadian history
	V232	USA history
	V233	South American history
	V234	Central American history
	V240	Asian history
	V241	Chinese history
	V242	Indian history
	V243	South East Asian history
	V244	Byzantine History
	V250	African history
	V251	North African history
	V252	Central African history
	V253	Southern African history
	V254	East African history
	V255	West African history
	V260	Australasian history
	V261	Australian history
	V262	New Zealand history
	V270	World history
	V271	International history
	V290	History by area not elsewhere classified
	V300	History by topic
	V310	Economic history
	V320	Social history
	V321	Local history
	V322	Oral history

	V323	Family history
	V324	Crime history
	V330	History of religions
	V340	Intellectual history
	V350	History of art
	V360	History of architecture
	V370	History of design
	V380	History of science
	V381	History of physics
	V382	History of chemistry
	V383	History of mathematics
	V384	History of medicine
	V390	History by topic not elsewhere classified
	V391	Military history
	V400	Archaeology
	V410	Egyptology
	V420	Stone Age
	V430	Bronze Age
	V440	Iron Age
	V450	Archaeological conservation
	V460	Archaeological techniques
	V470	Classical art & archaeology
	V471	Roman art & archaeology
	V472	Greek art & archaeology
	V490	Archaeology not elsewhere classified
	V500	Philosophy
	V510	Metaphysics
	V511	Epistemology
	V520	Moral philosophy
	V530	Scholastic philosophy
	V540	Social philosophy
	V550	Philosophy of science
	V560	Mental philosophy
	V590	Philosophy not elsewhere classified
	V600	Theology & religious studies
	V610	Theology
	V620	Religious studies
	V621	Christian studies
	V622	Islamic studies
	V623	Judaism
	V624	Hinduism
	V625	Buddhism
	V626	Other Asian religious studies
	V627	Comparative religious studies
	V630	Divinity
	V640	Religious writings
	V641	The Bible & Christian texts
	V642	The Qur'an & Islamic texts
	V643	The Torah & Judaic texts
	V644	Asian religious texts
	V645	Comparative religious texts
	V650	Pastoral studies
	V690	Theology & religious studies not elsewhere classified
	V700	Heritage studies
	V710	Heritage theory
	V720	Heritage site management
	V730	Natural heritage
	V731	Coastal heritage management
	V740	Visitor management including interpretation
	V750	Oral history, heritage & genealogy
	V900	Others in historical & philosophical studies
	V990	Historical & philosophical studies not elsewhere classified
	V000	Historical & philosophical studies
	W100	Fine art

	W110	Drawing
	W120	Painting
	W130	Sculpture
	W140	Printmaking
	W150	Calligraphy
	W160	Fine art conservation
	W190	Fine art not elsewhere classified
	W200	Design studies
	W210	Graphic design
	W211	Typography
	W212	Multimedia design
	W213	Visual communication
	W220	Illustration
	W230	Clothing/fashion design
	W231	Textile design
	W240	Industrial/product design
	W250	Interior design
	W260	Furniture design
	W270	Ceramics design
	W280	Interactive & electronic design
	W290	Design studies not elsewhere classified
	W300	Music
	W310	Musicianship/performance studies
	W311	Instrumental or vocal performance
	W312	Musical theatre
	W313	Conducting
	W314	Jazz performance
	W315	Popular music performance
	W316	Electronic/electro-acoustic music performance
	W317	Historical performance practice
	W320	Music education/teaching
	W330	History of music
	W340	Types of music
	W341	Popular music
	W342	Film music/screen music
	W343	Jazz
	W344	Folk music
	W345	Opera
	W346	Sacred music
	W350	Musicology
	W351	Ethnomusicology/world music
	W352	Community music
	W353	Music & gender
	W354	Philosophy, aesthetics & criticism of music
	W355	Music psychology
	W356	Music theory & analysis
	W357	Sociology of music
	W360	Musical instrument history
	W370	Music technology & industry
	W371	Sound design/commercial music recording
	W372	Creative music technology
	W373	Electro-acoustic studies
	W374	Music production
	W375	Music management/music industry management/arts management
	W376	Music marketing
	W380	Composition
	W381	Electracoustic composition/acousmatic composition
	W382	Sonic arts
	W383	Electronic music
	W384	Applied music/musicianship
	W385	Commercial music composition
	W386	Multimedia music composition
	W387	Jazz composition
	W388	Popular music composition

	W390	Music not elsewhere classified
	W400	Drama
	W410	Acting
	W420	Directing for theatre
	W430	Producing for theatre
	W440	Theatre studies
	W441	Theatre & professional practice
	W442	Contemporary theatre
	W443	Technical arts & special effects for theatre
	W450	Stage management
	W451	Theatrical wardrobe design
	W452	Theatrical make-up
	W453	Technical stage management
	W460	Theatre design
	W461	Stage design
	W470	Performance & live arts
	W471	European/world theatre arts
	W472	Circus arts
	W473	Community theatre
	W490	Drama not elsewhere classified
	W500	Dance
	W510	Choreography
	W520	Body awareness
	W530	History of dance
	W531	Dance & culture
	W532	Community dance
	W540	Types of dance
	W541	Ballet
	W542	Dance theatre
	W543	Contemporary dance
	W544	Jazz dance
	W550	Dance performance
	W590	Dance not elsewhere classified
	W600	Cinematics & photography
	W610	Moving image techniques
	W611	Directing motion pictures
	W612	Producing motion pictures
	W613	Film & sound recording
	W614	Visual & audio effects
	W615	Animation techniques
	W620	Cinematography
	W630	History of cinematics & photography
	W631	History of cinematics
	W632	History of photography
	W640	Photography
	W690	Cinematics & photography not elsewhere classified
	W700	Crafts
	W710	Fabric & leather crafts
	W711	Needlecraft
	W712	Dressmaking
	W713	Soft furnishing
	W714	Weaving
	W715	Leatherwork
	W720	Metal crafts
	W721	Silversmithing/goldsmithing
	W722	Blacksmithing
	W723	Clock/watchmaking
	W730	Wood crafts
	W731	Carpentry/joinery
	W732	Cabinet making
	W733	Marquetry & inlaying
	W734	Veneering
	W740	Surface decoration
	W750	Clay & stone crafts

	W751	Pottery
	W752	Tile making
	W753	Stone crafts
	W760	Reed crafts
	W761	Basketry
	W762	Thatching
	W770	Glass crafts
	W771	Glassblowing
	W780	Paper crafts
	W781	Bookbinding
	W782	Origami
	W790	Crafts not elsewhere classified
	W800	Imaginative writing
	W810	Scriptwriting
	W820	Poetry writing
	W830	Prose writing
	W890	Imaginative writing not elsewhere classified
	W900	Others in creative arts & design
	W990	Creative arts & design not elsewhere classified
	W000	Creative arts & design
	X100	Training teachers
	X110	Training teachers - nursery
	X120	Training teachers - primary
	X121	Training teachers - infant (key stage 1)
	X122	Training teachers - junior (key stage 2)
	X130	Training teachers - secondary
	X131	Training teachers - key stage 3
	X132	Training teachers - key stage 4
	X140	Training teachers - tertiary
	X141	Training teachers - further education
	X142	Training teachers - higher education
	X150	Training teachers - adult education
	X151	Training teachers - coaching
	X160	Training teachers - specialist
	X161	Training teachers - special needs
	X162	Teaching English as a Foreign Language (TEFL)
	X190	Training teachers not elsewhere classified
	X200	Research & study skills in education
	X210	Research skills
	X220	Study skills
	X290	Research & study skills in education not elsewhere classified
	X300	Academic studies in education
	X310	Academic studies in nursery education
	X320	Academic studies in primary education
	X330	Academic studies in secondary education
	X340	Academic studies in tertiary education
	X341	Academic studies in further education
	X342	Academic studies in higher education
	X350	Academic studies in adult education
	X360	Academic studies in specialist education
	X370	Academic studies in education (across phases)
	X390	Academic studies in education not elsewhere classified
	X900	Others in education
	X990	Education not elsewhere classified
	X000	Education
	Y000	Combined/general subject unspecified
Notes	This field is based on the EntryProfile.PGCESBJ field in the Student record. Code 9999 is to be used for 'Not known' and code 9998 is to be used for 'Not applicable'.	

	Not applicable includes, for example, students studying for PGCE (FE). Joint honours degrees must be returned with two or three occurrences of this field. The generic codes that consist of a subject group and letter can be used in this field to describe a truly interdisciplinary programme. The NCTL have advised that their preference is for institutions to code subjects at 3-digit JACS3 level, e.g. R110 and F160 - French language and Organic chemistry. The balance between two subjects cannot be separately indicated, and so it will have to be assumed to be equal
Examples	R110 - French language
Business rules	1 Error Student.PGCESBJ must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)
Reason Required	To provide data on the qualifications of teachers
Part Of	Student
Field Length	4
Minimum Occurrences	0
Maximum Occurrences	3
Schema Components	Element: PGCESBJ Data type: PGCESBJCodeContentType
Based On	07051.EntryProfile.PGCESBJ 1.0
Owner	HESA
Version	1.1
Date modified	2013-10-21
Change management notes	Coverage and Business Rule 1 amended to include Student.ITTAIM 027, as this field is now required for these students.

Positive indication that self-certification complete

Type	field
Short Name	INDSLFCRT
Description	Records for entrants a positive indication that Suitability declaration is complete and trainee is eligible for Provisional Registration with theNational College for Teaching and Leadership
Applicable to	England
Coverage	All entrants, that is, students where Student.COMDATE is in the current reporting period
Valid Entries and Labels	Y Yes N No
Notes	From 2012/13, there is no longer a requirement for ITT students to be provisionally registered by the GTCE's successor body, theNational College for Teaching and Leadership (TA). Until this field can be removed from the record, all students submitted in the Initial Teacher Training In-Year record should be coded as 'Y' in this field, and validation will be put in place to support this.
Business rules	1 Error Student.INDSLFCRT must = 'Y'
Reason Required	To identify records required to be passed on to theNational College for Teaching and Leadership for provisional registration.
Part Of	Student
Field Length	1
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: INDSLFCRT Data type: INDSLFCRTCodeContentType
Owner	National College for Teaching and Leadership
Version	1.0

Previous Degree country

Type	field
Short Name	DEGCTRY
Description	This records the country where the qualification that makes a trainee eligible to undertake a postgraduate course of ITT at your establishment was awarded.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period and where Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031) and Student.DEGEST does not exist.
Valid Entries and Labels	AF Afghanistan XQ Africa, not otherwise specified AX Åland Islands {Ahvenamaa} AL Albania DZ Algeria AS American Samoa AD Andorra AO Angola AI Anguilla XX Antarctica & Oceania, not otherwise specified AG Antigua & Barbuda AR Argentina AM Armenia AW Aruba XS Asia (Except Middle East), not otherwise specified AU Australia AT Austria AZ Azerbaijan BS Bahamas, The BH Bahrain BD Bangladesh BB Barbados BL St Barthelemy BY Belarus BE Belgium BZ Belize BJ Benin BM Bermuda BT Bhutan BO Bolivia BQ Bonaire, Sint Eustatius and Saba BA Bosnia & Herzegovina BW Botswana BR Brazil VG British Virgin Islands [Virgin Islands, British] BN Brunei [Brunei Darussalam] BG Bulgaria BF Burkina [Burkina Faso] MM Burma [Myanmar] BI Burundi KH Cambodia CM Cameroon CA Canada IC Canary Islands CV Cape Verde XW Caribbean, not otherwise specified KY Cayman Islands

	CF	Central African Republic
	XU	Central America, not otherwise specified
	TD	Chad
	XL	Channel Islands, not elsewhere specified
	CL	Chile
	CN	China
	TW	China (Taiwan) [Taiwan, Province Of China]
	CX	Christmas Island
	CC	Cocos (Keeling) Islands
	CO	Colombia
	KM	Comoros
	CG	Congo
	CD	Congo (Democratic Republic) [Congo (The Democratic Republic of the)] {Formerly Zaire}
	CK	Cook Islands
	CR	Costa Rica
	HR	Croatia
	CU	Cuba
	CW	Curaçao
	XA	Cyprus (European Union)
	XB	Cyprus (Non-European Union)
	XC	Cyprus, not otherwise specified
	CZ	Czech Republic
	DK	Denmark
	DJ	Djibouti
	DM	Dominica
	DO	Dominican Republic
	TL	East Timor [Timor Leste]
	EC	Ecuador
	EG	Egypt
	SV	El Salvador
	XF	England
	GQ	Equatorial Guinea
	ER	Eritrea
	EE	Estonia
	ET	Ethiopia
	XP	Europe, not otherwise specified
	EU	European Union, not otherwise specified
	FK	Falkland Islands [Falkland Islands (Malvinas)]
	FO	Faroe Islands
	FJ	Fiji
	FI	Finland
	FR	France {includes Corsica}
	GF	French Guiana
	PF	French Polynesia
	GA	Gabon
	GM	Gambia, The
	GE	Georgia
	DE	Germany
	GH	Ghana
	GI	Gibraltar
	GR	Greece
	GL	Greenland
	GD	Grenada
	GP	Guadeloupe
	GU	Guam
	GT	Guatemala
	GG	Guernsey
	GN	Guinea
	GW	Guinea-Bissau
	GY	Guyana
	HT	Haiti
	HN	Honduras
	HK	Hong Kong (Special Administrative Region of China) [Hong Kong]

HU	Hungary	
IS	Iceland	
IN	India	
ID	Indonesia	
IR	Iran [Iran, Islamic Republic of]	
IQ	Iraq	
IE	Ireland	
IM	Isle of Man	
IL	Israel	
IT	Italy {Includes Sardinia, Sicily}	
CI	Ivory Coast [Côte D'ivoire]	
JM	Jamaica	
JP	Japan	
JE	Jersey	
JO	Jordan	
KZ	Kazakhstan	
KE	Kenya	
KI	Kiribati	
KP	Korea (North) [Korea, Democratic People's Republic of]	
KR	Korea (South) [Korea, Republic of]	
QO	Kosovo	
KW	Kuwait	
KG	Kyrgyzstan	
LA	Laos [Lao People's Democratic Republic]	
LV	Latvia	
LB	Lebanon	
LS	Lesotho	
LR	Liberia	
LY	Libya [Libyan Arab Jamahiriya]	
LI	Liechtenstein	
LT	Lithuania	
LU	Luxembourg	
MO	Macao (Special Administrative Region of China) [Macao]	
MK	Macedonia [Macedonia, The Former Yugoslav Republic of]	
MG	Madagascar	
MW	Malawi	
MY	Malaysia	
MV	Maldives	
ML	Mali	
MT	Malta	
MH	Marshall Islands	
MF	St Martin (French part)	
MQ	Martinique	
MR	Mauritania	
MU	Mauritius	
YT	Mayotte	
MX	Mexico	
FM	Micronesia [Micronesia, Federated States of]	
XR	Middle East, not otherwise specified	
MD	Moldova [Moldova, Republic of]	
MC	Monaco	
MN	Mongolia	
ME	Montenegro	
MS	Montserrat	
MA	Morocco	
MZ	Mozambique	
NA	Namibia	
NR	Nauru	
NP	Nepal	
NL	Netherlands	
AN	Netherlands Antilles	
NC	New Caledonia	
NZ	New Zealand	
NI	Nicaragua	

	NE	Niger
	NG	Nigeria
	NU	Niue
	NF	Norfolk Island
	XT	North America, not otherwise specified
	XG	Northern Ireland
	MP	Northern Mariana Islands
	NO	Norway
	ZZ	Not Known
	OM	Oman
	PK	Pakistan
	PW	Palau
	PA	Panama
	PG	Papua New Guinea
	PY	Paraguay
	PE	Peru
	PH	Philippines
	PN	Pitcairn, Henderson, Ducie And Oeno Islands [Pitcairn]
	PL	Poland
	PT	Portugal {Includes Madeira, Azores}
	PR	Puerto Rico
	QA	Qatar
	RE	Réunion
	RO	Romania
	RU	Russia [Russian Federation]
	RW	Rwanda
	WS	Samoa
	SM	San Marino
	ST	Sao Tome And Principe
	SA	Saudi Arabia
	XH	Scotland
	SN	Senegal
	RS	Serbia
	SC	Seychelles
	SL	Sierra Leone
	SG	Singapore
	SX	Sint Maarten (Dutch part)
	SK	Slovakia
	SI	Slovenia
	SB	Solomon Islands
	SO	Somalia
	ZA	South Africa
	XV	South America, not otherwise specified
	GS	South Georgia And The South Sandwich Islands
	SS	South Sudan
	ES	Spain {includes CEUTA, MELILLA}
	LK	Sri Lanka
	SH	St Helena, Ascension and Tristan da Cunha
	KN	St Kitts And Nevis
	LC	St Lucia
	PM	St Pierre And Miquelon
	VC	St Vincent And The Grenadines
	SD	Sudan
	SR	Surinam [Suriname]
	SJ	Svalbard And Jan Mayen
	SZ	Swaziland
	SE	Sweden
	CH	Switzerland
	SY	Syria [Syrian Arab Republic]
	TJ	Tajikistan
	TZ	Tanzania [Tanzania, United Republic of]
	TH	Thailand
	TG	Togo
	TK	Tokelau

	TO	Tonga
	TT	Trinidad & Tobago
	TN	Tunisia
	TR	Turkey
	TM	Turkmenistan
	TC	Turks & Caicos Islands
	TV	Tuvalu
	UG	Uganda
	UA	Ukraine
	AE	United Arab Emirates
	XK	United Kingdom, not otherwise specified
	US	United States
	VI	United States Virgin Islands [Virgin Islands, U. S.]
	UY	Uruguay
	UZ	Uzbekistan
	VU	Vanuatu
	VA	Vatican City [Holy See (Vatican City State)]
	VE	Venezuela
	VN	Vietnam [Viet Nam]
	XI	Wales
	WF	Wallis & Futuna
	PS	West Bank (including East Jerusalem) & Gaza Strip [Palestinian Territory, Occupied]
	EH	Western Sahara
	YE	Yemen
	ZM	Zambia
	ZW	Zimbabwe

Notes	This field must be completed with the country where an entrant's undergraduate degree was awarded. Where the degree was awarded in the UK but the institution is not listed in Student.DEGEST then England, Northern Ireland, Scotland or Wales should be coded in this field. **AN: Netherlands Antilles** On October 10th 2010, the Netherlands Antilles (AN) was dissolved and its constituent island territories became constituent countries or special municipalities of the Kingdom of the Netherlands in their own right. Consequently, the Netherlands Antilles (AN) has been superseded from this point by the following codes: **CW** Curaçao **SX** Sint Maarten (Dutch part) **BQ** Bonaire, Sint Eustatius and Saba Qualifications obtained prior to October 10th 2010 may legitimately be presented as having been obtained in the Netherlands Antilles, with no further geographical specification. The code (AN) Netherlands Antilles is retained for this purpose.
Business rules	1 Error Student.DEGCTRY must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031) and Student.DEGEST does not exist 2 Error Student.DEGCTRY must not exist where Student.DEGEST exists
Reason Required	To create the student's NCTL record
Part Of	Student
Field Length	2

Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: DEGCTRY Data type: DEGCTRYCodeContentType
Owner	National College for Teaching and Leadership
Version	1.1
Date modified	2013-10-21
Change management notes	Coverage and Business Rule 1 amended to include Student.ITTAIM 027, as this field is now required for these students.

Previous Degree End Date

Type	field
Short Name	DEGENDDT
Description	This records the end date of the qualification that makes a trainee eligible to undertake a postgraduate course of ITT at your establishment.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period and where Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031)
Notes	All date fields in this collection must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field follows the Data Standards in the HESA record.. Where only the month and year are known, code these parts of the date format and code 01 for the end day.
Business rules	1 Error Student.DEGENDDT must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031) 2 Error Student.DEGENDDT must not be later than Student.COMDATE 3 Error Student.DEGENDDT where exists must be later than Student.DEGSTDT 4 Warning Student.DEGENDDT where exists should not be earlier than (Y1-08-01 minus 7 years)
Reason Required	To create the student's NCTL record
Part Of	Student
Field Length	10
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: DEGENDDT
Owner	National College for Teaching and Leadership
Version	1.0

Previous Degree establishment

Type	field
Short Name	DEGEST
Description	This records the institution where the qualification that makes a trainee eligible to undertake a postgraduate course of ITT at your establishment was awarded, if a UK institution.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period and where Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)
Valid Entries and Labels	0001 The Open University 0002 Cranfield University 0003 Royal College of Art 0004 The College of Guidance Studies 0006 The Royal College of Nursing 0007 Bishop Grosseteste University 0008 Bretton Hall College of HE 0009 Buckinghamshire New University 0010 Central School of Speech and Drama 0011 University of Chester 0012 Canterbury Christ Church University 0013 York St John University 0014 University of St Mark and St John 0015 Dartington College of Arts 0016 Edge Hill University 0017 Falmouth University 0018 Harper Adams University 0019 Homerton College 0020 Kent Institute of Art and Design 0021 The University of Winchester 0022 La Sainte Union College of HE 0023 Liverpool Hope University 0024 University of the Arts, London 0025 Loughborough College of Art and Design 0026 University of Bedfordshire 0027 The University of Northampton 0028 Newman University 0029 North Riding College Higher Education Corporation 0030 Ravensbourne 0031 Roehampton University 0032 Rose Bruford College 0033 Royal Academy of Music 0034 Royal College of Music 0035 Royal Northern College of Music 0036 Salford College of Technology 0037 Southampton Solent University 0038 University of Cumbria 0039 St Mary's University, Twickenham 0040 Leeds Trinity University 0041 Trinity Laban Conservatoire of Music and Dance 0042 Westminster College 0043 West London Institute of HE 0044 The Surrey Institute of Art and Design, University College 0045 Winchester School of Art 0046 University of Worcester 0047 Anglia Ruskin University

	0048	Bath Spa University
	0049	The University of Bolton
	0050	Bournemouth University
	0051	The University of Brighton
	0052	Birmingham City University
	0053	The University of Central Lancashire
	0054	University of Gloucestershire
	0055	London Guildhall University
	0056	Coventry University
	0057	University of Derby
	0058	The University of East London
	0059	The University of Greenwich
	0060	University of Hertfordshire
	0061	The University of Huddersfield
	0062	The University of Lincoln
	0063	Kingston University
	0064	Leeds Metropolitan University
	0065	Liverpool John Moores University
	0066	The Manchester Metropolitan University
	0067	Middlesex University
	0068	De Montfort University
	0069	University of Northumbria at Newcastle
	0070	The University of North London
	0071	The Nottingham Trent University
	0072	Oxford Brookes University
	0073	University of Plymouth
	0074	The University of Portsmouth
	0075	Sheffield Hallam University
	0076	London South Bank University
	0077	Staffordshire University
	0078	The University of Sunderland
	0079	Teesside University
	0080	The University of West London
	0081	University of the West of England, Bristol
	0082	The University of Chichester
	0083	The University of Westminster
	0084	Wimbledon School of Art
	0085	The University of Wolverhampton
	0086	The University of Wales, Newport
	0087	Glynd#r University
	0088	Coleg Normal
	0089	Cardiff Metropolitan University
	0090	University of South Wales
	0091	Swansea Metropolitan University
	0092	Trinity University College
	0094	Duncan of Jordanstone College of Art
	0095	University of Abertay Dundee
	0096	Edinburgh College of Art
	0097	Glasgow School of Art
	0098	Moray House Institute of Education
	0099	Northern College of Education
	0100	Queen Margaret University, Edinburgh
	0101	Royal Conservatoire of Scotland
	0102	St Andrew's College of Education
	0103	The Scottish College of Textiles
	0104	The Robert Gordon University
	0105	The University of the West of Scotland
	0106	Glasgow Caledonian University
	0107	Edinburgh Napier University
	0108	Aston University
	0109	The University of Bath
	0110	The University of Birmingham
	0111	The University of Bradford
	0112	The University of Bristol

	0113	Brunel University
	0114	The University of Cambridge
	0115	The City University
	0116	University of Durham
	0117	The University of East Anglia
	0118	The University of Essex
	0119	The University of Exeter
	0120	The University of Hull
	0121	The University of Keele
	0122	The University of Kent
	0123	The University of Lancaster
	0124	The University of Leeds
	0125	The University of Leicester
	0126	The University of Liverpool
	0127	Birkbeck College
	0128	British Postgraduate Medical Federation
	0129	Charing Cross and Westminster Medical School
	0131	Goldsmiths College
	0132	Imperial College of Science, Technology and Medicine
	0133	Institute of Education
	0134	King's College London
	0135	London Business School
	0136	The London Hospital Medical College
	0137	London School of Economics and Political Science
	0138	London School of Hygiene and Tropical Medicine
	0139	Queen Mary University of London
	0140	Royal Free Hospital School of Medicine
	0141	Royal Holloway and Bedford New College
	0142	Royal Postgraduate Medical School
	0143	The Royal Veterinary College
	0144	St Bartholomew's Hospital Medical College
	0145	St George's Hospital Medical School
	0146	The School of Oriental and African Studies
	0147	The School of Pharmacy
	0148	United Medical and Dental Schools, Guy's and St Thomas's Hospitals
	0149	University College London
	0150	Wye College
	0151	University of London (Institutes and activities)
	0152	Loughborough University
	0153	University of Manchester
	0154	University of Newcastle-upon-Tyne
	0155	University of Nottingham
	0156	The University of Oxford
	0157	The University of Reading
	0158	The University of Salford
	0159	The University of Sheffield
	0160	The University of Southampton
	0161	The University of Surrey
	0162	The University of Sussex
	0163	The University of Warwick
	0164	The University of York
	0165	The University of Manchester Institute of Science and Technology
	0167	The University of Edinburgh
	0168	The University of Glasgow
	0169	The University of Strathclyde
	0170	The University of Aberdeen
	0171	Heriot-Watt University
	0172	The University of Dundee
	0173	The University of St Andrews
	0174	The University of Stirling
	0175	SRUC
	0176	University of Wales Trinity Saint David
	0177	Aberystwyth University
	0178	Bangor University

	0179	Cardiff University
	0180	Swansea University
	0181	University of Wales College of Medicine
	0182	Royal Welsh College of Music and Drama
	0183	Welsh Agricultural College
	0184	The Queen's University of Belfast
	0185	University of Ulster
	0187	Westhill College
	0188	The Institute of Cancer Research
	0189	Writtle College
	0190	Norwich University of the Arts
	0191	Northern School of Contemporary Dance
	0192	Cumbria Institute of the Arts
	0193	Stranmillis University College
	0194	St Mary's University College
	0195	Royal Agricultural University
	0196	University of the Highlands and Islands
	0197	The Arts University Bournemouth
	0198	Bell College
	0199	Conservatoire for Dance and Drama
	0200	University College Birmingham
	0201	Courtauld Institute of Art
	0202	London Metropolitan University
	0203	The University of Buckingham
	0204	The University of Manchester
	0205	Heythrop College
	0206	University for the Creative Arts
	0207	Leeds College of Music
	0208	Guildhall School of Music and Drama
	0209	The Liverpool Institute for Performing Arts
	0210	University Campus Suffolk
	0211	Leeds College of Art
	9065	Council for National Academic Awards
Notes	If the previous institution is known to be in the UK but is not listed below, then Student.DEGCTRY should be coded England, Northern Ireland, Scotland or Wales.	
Business rules	1 Error Student.DEGEST must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031) unless Student.DEGCTRY exists	
Reason Required	To create the student's NCTL record	
Part Of	Student	
Field Length	4	
Minimum Occurrences	0	
Maximum Occurrences	1	
Schema Components	Element: DEGEST Data type: DEGESTCodeContentType	
Related Fields	DEGCTRY	
Owner	National College for Teaching and Leadership	
Version	1.3	
Date modified	2014-06-12	
Change management notes	The valid entry label for 0039 has been updated from St Mary's University College, Twickenham to St Mary's University, Twickenham.	

Previous Degree Length in Years

Type	field
Short Name	DEGLENGTH
Description	This records the course length in years of the qualification that makes a trainee eligible to undertake a postgraduate course of ITT at your establishment.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period and where Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031)
Notes	This field records the actual number of years of study taken to complete the qualification that makes a trainee eligible to undertake a postgraduate course of ITT, excluding any intermissions. The previous degree length will usually be taken as the nearest number in whole years as can be defined in the Student.UNITLGTH and Student.SPLENGTH fields.
Business rules	1 Error Student.DEGLENGTH must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031)
Reason Required	To create the student's NCTL record
Part Of	Student
Field Length	2
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: DEGLENGTH
Owner	National College for Teaching and Leadership
Version	1.0

Previous Degree Start Date

Type	field
Short Name	DEGSTDT
Description	This records the starting date of the qualification that makes a trainee eligible to undertake a postgraduate course of ITT at your establishment.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period and where Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031)
Notes	All date fields in this collection must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field follows the Data Standards in the HESA record. Where only the month and year are known, code these parts of the date format and code 01 for the start day.
Business rules	1 Error Student.DEGSTDT must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020 or 031) 2 Warning Student.DEGSTDT, where exists, should not be earlier than (Y1-08-01 minus 7 years)
Reason Required	To create the student's NCTL record
Part Of	Student
Field Length	10
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: DEGSTDT
Owner	National College for Teaching and Leadership
Version	1.0

Previous Degree Type

Type	field
Short Name	DEGTYPE
Description	This field should record the qualification that makes your trainee eligible to undertake a postgraduate course of ITT at your establishment.
Applicable to	England
Coverage	All postgraduate course entrants, that is, students where Student.COMDATE is in the current reporting period and where Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)
Valid Entries and Labels	001 BEd 002 BEd (Hons) 003 BSc/Education 004 BSc Hons /Education 005 BTech/Education 006 BTech (Hons) /Education 007 BA/Education 008 BA (Hons) /Education 009 BA Combined Studies/Education of the Deaf 010 BA (Hons) Combined Studies/Education of the Deaf 012 BA with intercalated PGCE 013 BSc (Hons) with intercalated PGCE 014 BA (Hons) with intercalated PGCE 051 Bachelor of Arts(BA) 052 Bachelor of Arts Economics(BA ECON) 053 Bachelor of Arts in Architecture(BA ARCH) 054 Bachelor of the Art of Obstetrics (BAO) 055 Bachelor of Architecture(BA ARCH) 056 Bachelor of Applied Science(B ASC) 057 Bachelor of Agriculture(B AG) 058 Bachelor of Accountancy(B ACC) 059 Bachelor of Administration(B ADMIN) 060 Bachelor of Business Administration(BBA) 061 Bachelor of Combined Studies (BCS) 062 Bachelor of Commerce(B COMM) 063 Bachelor of Divinity(BD) 064 Bachelor of Dental Surgery(BDS) 065 Bachelor of Engineering(B ENG) 066 Bachelor of Engineering with Business Studies(B ENG/BS) 067 Bachelor of Fine Art(BFA) 068 Bachelor of General Studies(BGS) 069 Bachelor of Humanities (BH) 070 Bachelor of Hygiene (B HYG) 071 Bachelor of Law(LLB) 072 Bachelor of Librarianship (B LIB) 073 Bachelor of Librarianship and Info. Studies(BLS) 074 Bachelor of Literature (B LITT) 075 Bachelor of Land Economy(BL ECON) 076 Bachelor of Medical Science(B MED SC) 077 Bachelor of Medicine(BM) 078 Bachelor of Metallurgy (B MET) 079 Bachelor of Metallurgy and Engineering(B MET/EN) 080 Bachelor of Music (B MU) 081 Bachelor of Nursing (BN) 082 Bachelor of Pharmacy(B PHARM) 083 Bachelor of Science (B SC) 084 Bachelor of Science Economics (BSC/ECO)

	085	Bachelor of Science & Engineering (BSC/ENG)
	086	Bachelor of Science & Technology (BSC/TEC)
	087	Bachelor of Science in Social Science (BSC SS)
	088	Bachelor of Science in Speech Therapy (BSC SPT)
	089	Bachelor of Social Science (BSS)
	090	Bachelor of Surgery (BS)
	091	Bachelor of Chirurgiae (B CH)
	092	Bachelor of Technology (B TECH)
	093	Bachelor of Theology (B THEOL)
	094	Bachelor of Veterinary Medicine (B VMED)
	095	Bachelor of Veterinary Medicine and Surgery (BVMS)
	096	Bachelor of Veterinary Science (B VSC)
	097	Bachelor of Education Scotland & N Ireland (B ED)
	098	Bachelor of Philosophy (B PHIL)
	200	Master of Arts (MA)
	201	Master of Librarianship (M LIB)
	202	Master of Literature (M LITT)
	203	Master of Music (M MUS)
	204	Master of Philosophy (M PHIL)
	205	Master of Science (M SC)
	206	Master of Theology (M THEOL)
	207	Certificate of Membership of Cranfield Institute of Technology
	208	Master of Education (M ED)
	209	Master of Business Studies (M BS)
	210	Master of Social Studies (M SS)
	211	Master of Engineering (M ENG)
	212	Master of Law (M LAW)
	213	Master of Business Administration (MBA)
	300	Doctor of Divinity (DD)
	301	Doctor of Civil Law (DCL)
	302	Doctor of Medicine (MD)
	303	Doctor of Music (D MU)
	304	Doctor of Science (D SC)
	305	Doctor of Philosophy (D PHIL)
	306	PhD (PHD)
	400	First Degree
	401	Higher Degree
	402	Degree equivalent (inc. foreign qualifications)
	999	Unknown
Notes	Institutions are advised to code to the greatest level of detail possible to allow the creation of a full record at the National College for Teaching and Leadership. The qualification returned in previous degree type should be that which makes the trainee eligible to undertake a postgraduate course of ITT at the institution. The NCTL has advised that Student.PGCECLSS may be completed where instances are returned as '402 Degree equivalent (inc. foreign qualifications)' in this field. Please note that the degree information fields (Student.DEGCTRY, Student.DEGEST, Student.DEGLENGTH, Student.DEGSTDT and Student.DEGENDDT) must contain information relating to the qualification recorded in the Student.DEGTYPE field.	
Business rules	1 Error Student.DEGTYPE must exist where Student.COMDATE is in the current reporting period and Student.ITTAIM is a postgraduate qualification (110, 113, 020, 027 or 031)	
Reason Required	To create the student's NCTL record	

Part Of	Student
Field Length	3
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: DEGTYPE Data type: DEGTYPECodeContentType
Owner	National College for Teaching and Leadership
Version	1.2
Date modified	2013-10-21
Change management notes	Coverage and Business Rule 1 amended to include Student.ITTAIM 027, as this field is now required for these students.

Reason for ending instance

Type	field
Short Name	RSNEND
Description	This field is used to indicate for what reason the student left the student instance detailed in this return.
Applicable to	England
Coverage	All students where Student.ENDDATE is completed Leaving information for Student.RSNEND and Student.ENDDATE must be submitted where a student has left the institution before the NCTL census date of 2nd Wednesday in October. Leaving information will indicate that the student must be excluded from the NCTL census. It is also recommended that HEIs send leaving information for students who leave the HEI between the 2nd Wednesday in October and the close of the NCTL census on the 4th Wednesday in October.
Valid Entries and Labels	01 Successful completion of course 02 Academic failure/left in bad standing/not permitted to progress 03 Transferred to another institution 04 Health reasons 05 Death 06 Financial reasons 07 Other personal reasons & dropped out 08 Written off after lapse of time 09 Exclusion 10 Gone into employment 11 Other 98 Completion of course - result unknown 99 Unknown
Notes	This field is identical to the Instance.RSNEND field in the Student record. Institutions should only complete this field where they are completing a student instance. If a student gains a qualification after completing a course, but not the qualification they were aiming for, then they should be coded 01 'Successful completion of course'. Code 02 'Academic failure/left in bad standing/not permitted to progress' is considered to be different from simply dropping out, code 07, which may be more closely related to personal reasons. Code 02 is intended to be for a fail at any stage. It is the code to be used for those students who fail assessment at, for example, the end of the first or second year of a three-year course and therefore leave the course, as well as for those students who have unsuccessfully completed their qualification aim. Code 08 'Written off after lapse of time': it is at the institutions discretion whether to write-off an inactive student after a period of time. Code 09 'Exclusion' is the breaking of institutional rules, either behavioural or financial. Code 98 'Completion of course - result unknown' implies that there will be further returns for the student - through a dormant record for example - to report results and

	reason for leaving. In onwards analysis Statutory Customers and HESA may group codes 03, 04, 06, 07, 08, 09, 10 and 11 into a single category of 'Other'. An entry in this field means that an entry in Student.ENDDATE will also be expected.
Business rules	1 Error Student.RSNEND must exist where Student.ENDDATE is not null
Reason Required	To monitor transfer/progression/completion.
Part Of	Student
Field Length	2
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: RSNEND Data type: RSNENDCodeContentType
Based On	07051.Instance.RSNEND 1.0
Owner	HESA
Version	1.0
Date modified	2013-04-30
Change management notes	All references to the Teaching Agency (TA) in the coverage have been replaced with the National College for Teaching and Leadership (NCTL), who were formed upon the merger of the Teaching Agency and the National College on April 1st 2013.

Sex identifier

Type	field
Short Name	SEXID
Description	This field records the sex of the student.
Applicable to	England
Coverage	All students
Valid Entries and Labels	1 Male 2 Female 3 Other
Notes	The Equality Challenge Unit (ECU) has a number of resources relating to gathering information across the protected characteristics covered by the Equality Act 2010. These resources can be found at Equality Challenge Unit. If you have any further queries regarding equality monitoring, please email ECU at admin@ecu.ac.uk or view ECU's guidance on Monitoring sex and gender. The use of 'other' is more appropriate for people who associate with the terms intersex, androgyne, intergender, ambigender, gender fluid, polygender and gender queer.
Business rules	1 Warning Where Student.SEXID is coded 3 for 5 or more students
Reason Required	To monitor equal opportunities issues in the higher education sector and support higher education institutions (HEIs) in meeting their obligations under the Equality Act 2010
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: SEXID Data type: SEXIDCodeContentType
Based On	C12051.Student.SEXID 1.0
Owner	Equality Challenge Unit (ECU)
Version	1.0

Skills test number

Type	field
Short Name	SKILLTEST
Description	This is the Skills Test number issued to the student.
Applicable to	England
Coverage	Optional
Notes	
Reason Required	The NCTL will use the skills test number as one of the identifiers when transferring data. By providing the skills test number allocated to your trainees the NCTL will be able to process the award of QTS promptly. Students will now use their TRN number to access the skills test WWW site and as such it is the TRN number that should be returned in this field.
Part Of	Student
Field Length	15
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: SKILLTEST
Owner	National College for Teaching and Leadership
Version	1.0

Start date of instance

Type	field
Short Name	COMDATE
Description	This field indicates the date of the student's initial commencement of studies for this student instance and may relate to a date prior to the current academic/financial year. Exchange-in students should have the date they commenced their studies at the reporting institution.
Applicable to	England
Coverage	All students
Notes	This field is identical to the Instance.COMDATE field in the Student Record.
	All date fields in this collection must be completed using the ISO8601 format of YYYY-MM-DD. The specification of this field falls within the scope of the Aligned Data Definitions and follows the Data Standards in the HESA record.
	If a student transfers from one HEI to another, the date they entered the current HEI for this qualification aim should be returned in this field.
	If a student completes any teaching experience prior to commencing studies at the institution, that is an integral part of the course, the date that this experience started should be returned in this field.
	If a student withdrew from an ITT course in a previous reporting period and returns, or if a student transfers from a non-ITT course to an ITT course at the same HEI, then the start date of the original course should be returned in this field as long as the same instance is returned.
	Where a student transfers onto an ITT course, the start date of the ITT course must be captured in Student.ITTCOMDATE.
Examples	
Business rules	1 Error Student.COMDATE must not be before 1991-01-31 2 Error Student.COMDATE must be before Y2-08-01
Reason Required	To determine whether to include a student in any particular population definition; to calculate the duration of a student's education
Part Of	Student
Field Length	10
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: COMDATE
Related Fields	ITTCOMDATE
Based On	07051.Instance.COMDATE 1.0

Owner	HESA
Version	1.0
Date modified	2013-04-30
Change management notes	Reference to provisional registration within 28 days has been removed, as there is no longer a requirement.

Start date of ITT course

Type	field
Short Name	ITTCOMDATE
Description	This field indicates the date the student commenced their ITT course. Where completed, the start date of ITT course may be different to the date recorded within the Student.COMDATE field (which records the start date of the student instance and not the ITT course).
Applicable to	England
Coverage	All students where Student.COMDATE field does not record the date on which they commenced their ITT course.
Notes	This field is optional and therefore where Student.COMDATE is also the date on which the student commenced their ITT course, there is no requirement to return it. If easier, HEIs can default ITTCOMDATE with the value of Student.COMDATE. Please note this field remains optional for 2011/12. The introduction of this field should ensure that the Student.COMDATE is not incorrectly changed for students transferring within the same student instance.
Examples	This field is to be used for those students who transfer onto an ITT course within the same student instance thus meaning the date on which they commenced their ITT course will be different to the start date of the instance (collected within Student.COMDATE). For example a student transfers from a first degree course to a first degree with honours leading to QTS/registration course:

	2009/10	2010/11
Course	BA (Hons) English	BEd English (QTS)
COMDATE	10 September 2009	10 September 2009
ITTCOMDATE	-	14 October 2010

Business rules	1 Error Where exists Student.ITTCOMDATE must not be earlier than Student.COMDATE
Reason Required	To determine the start date of the student on their ITT course, where this differs from the start date of the instance collected within Student.COMDATE
Part Of	Student
Field Length	10
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: ITTCOMDATE
Related Fields	COMDATE

Owner	NCTL
Version	1.0

Student instance identifier

Type	field
Short Name	NUMHUS
Description	This field complements the HUSID field to identify the separate courses that individuals take. HUSID + Institution identifier + NUMHUS together form a unique identifier known as HIN. An identification of the basic unit of 'a coherent engagement with the institution aiming towards the award of a qualification(s) or credit'.
Applicable to	England
Coverage	All students
Notes	This is identical to the Instance.NUMHUS field in the Student record.

Field length 20 is to allow institutions to use an instance identifier already held internally. Where a instance identifier held internally is used, institutions must continue to use this number even when transfers or natural progressions occur. As a consequence of this institutions may find it easier to number student instances sequentially starting from 1 or A etc. A new instance number format can only be introduced for instances that have not been returned to HESA. This will be the case for new entrants and for continuing students commencing courses that have not previously been returned to HESA.

Valid characters

The valid characterset available for this field follows the Data Standards in the HESA record.

- The general policy is to support all Latin-based characters for names, addresses and general text fields, but not non-Latin characters.
- All Unicode code charts for Latin characters are supported. These are Basic Latin (excluding the C0 control characters), Latin-1 (excluding the C1 control characters), Latin Extended A, Latin Extended B and Latin Extended Additional. This set corresponds to Unicode code points U+0020 to U+007F and U+00A0 to U+024F.
- Schemas are built in such a way that an individual project can further restrict the set if required.

The character set chosen will support Welsh and Gaelic languages as well as all European and most other languages using a Latin-based character set.

The Unicode charts that list each of the characters in this range can be found on the Unicode web site. The specific sets that are defined here are shown in the following PDF documents:

- Basic Latin
- Latin-1
- Latin Extended A
- Latin Extended B
- Latin Extended Additional

Files must be encoded with UTF-8 and schema validation will be in place to ensure this. Institutions must specify the encoding used in their XML files in the first line of the file (i.e. <?xml version="1.0" encoding="UTF-8" ?>) and to ensure that their files are actually saved with that encoding. If XML files are edited with some text editors and the encoding is not specified or does not match the actual file encoding, there may be problems when submitting these files for validation.

Examples	
Reason Required	To distinguish - and between years, link - episodes of study by the same student at the same institution; a vital tool (through the generation of HIN) to support year-on-year linkage.
Part Of	Student
Field Length	20
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: NUMHUS Data type: NUMHUSType
Based On	07051.Instance.NUMHUS 1.0
Owner	HESA
Version	1.0

Teacher Reference Number

Type	field
Short Name	TREFNO
Description	This field holds the reference number allocated to each student prior to course completion for the training of teachers.
Applicable to	England
Coverage	Optional - if available
Notes	This field is identical to the Instance.TREFNO field in the Student record.
	This number will stay with the teacher throughout their career within the teaching profession.
	For institutions in England the reference number required is the Teacher Reference Number (formerly known as a DfES number). The number is allocated by the NCTL when details of a trainee are entered onto their system and the trainee's record created. The number allocated is a seven digit number. Some trainees may have previously been issued with a number, in these cases you are required to submit the TRN.
	From 2010/11 the Teacher Reference Numbers (TRNs) will be fed back to institutions from the NCTL through the HESA data collection system. HESA will receive a copy of the TRN (TREFNO) from the NCTL following provisional registration and institutions will be able to download these from Aardvark and incorporate them into local systems. Record contacts will be notified by email with the TRNs are available and will be able to access the file through the Aardvark system in the 'What can I do now?' section. TRNs will be automatically incorporated into the ITT record.
	Students will now use their TRN number to access the skills test WWW site and as such it is the TRN number that will be returned in the Student.SKILLTEST field.
Reason Required	To link with teaching career information; used by the NCTL.
Part Of	Student
Field Length	9
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: TREFNO
Based On	07051.Instance.TREFNO 1.1
Owner	The Teaching Councils
Version	1.0

Teacher training Course

Type	field
Short Name	TTCID
Description	This field is a one character field completed for students on courses that lead to teacher qualifications. The selection will determine the type of the teacher training.
Applicable to	England
Coverage	All students Any student who transfers from an ITT to a non ITT course before the NCTL census date (2nd Wednesday in October) should be be excluded from the census by identifying them during data collection (for further information please see details in the ITT user guide) and/or have their record updated with TTCID = 0 'Not a teacher training course' so that the student is identified as not being on an ITT course. It is important that the same NUMHUS is reported where the student is studying at the same level i.e. UG or PG.
Valid Entries and Labels	0 Not a teacher training course 1 On initial or pre-service teacher training course leading to Qualified Teacher Status or to registration as a school teacher with the General Teaching Council for Scotland 2 On other initial teacher training course not leading to Qualified Teacher Status nor to registration as a school teacher with the General Teaching Council for Scotland 8 NCTL funded flexible provision (ITT) G School Direct Training Programme H School Direct Training Programme (flexible) L School Direct Training Programme (self-funded) M School Direct Training Programme (self-funded - flexible) N School Direct Training Programme (salaried) P School Direct Training Programme (salaried - flexible)
Notes	This field is contains a subset of codes applicable to this record from the Course.TTCID field in the Student record. Code 1 includes PGCE, BEd, first degree with Qualified Teacher Status and courses leading concurrently to a degree and to a diploma in Education. Code 2 includes courses leading to Further Education Teacher Qualification and to Nursing and Midwifery Teacher Qualification. FE courses will be specifically identified in Student.ITTPHSC code 31 'Further education'. Code 0 is available for students submitted that are not on an ITT course. When a student has transferred from an ITT course to a non-ITT course at the same institution use code 0 to identify that the student is no longer eligible for funding from the NCTL. Codes 1 and 8 should only be used for trainees eligible for NCTL funding. Please review the Department of Education website for further information on funding eligibility. Institutions are not expected to return a record to HESA for students on employment-based routes (e.g. GTP, OTT and RTP). The NCTL collects this data via the Employment Based Routes Data Management System (EBRDMS).

	School Direct Training Programme guidance
	National College for Teaching and Leadership (NCTL) has provided some guidance for students associated with the School Direct Training Programme: Code G 'School Direct Training Programme' should be used where the allocation is with a school. Code H 'School Direct Training Programme (flexible)' should be used as in Code G but when the course is non-standard. Code L 'School Direct Training Programme (self-funded)' should be used as in Code G but when the allocation is for a Non-Department for Education funded place and the trainee is employed as an unqualified teacher whilst training. Code M 'School Direct Training Programme (self-funded - flexible)' should be used as in Code L but when the allocation is for a Non-Department for Education funded place and the trainee is employed as an unqualified teacher whilst training and the course is non-standard. Code N 'School Direct Training Programme (salaried)' should be used where the trainee is in receipt of a salary whilst training. Code P 'School Direct Training Programme (salaried - flexible)' should be used where the trainee is in receipt of a salary whilst training and the course is non-standard.
Business rules	1 Error Where Student.TTCID = L, M, N or P, Student.COMDATE must be after 2013-07-31
Reason Required	To identify and discriminate between teacher training students.
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: TTCID Data type: TTCIDCodeContentType
Based On	07051.Course.TTCID 1.2
Owner	HESA
Version	1.1
Date modified	2013-07-05
Change management notes	Business rule 1 added to validate new TTCID codes. Valid entry label 8 'TA funded flexible provision (ITT)' updated to 'NCTL funded flexible provision (ITT)'.

Title

Type	field
Short Name	TITLE
Description	Student Title
Applicable to	England
Coverage	Optional for entrants, that is, students where Student.COMDATE is in the current reporting period
Valid Entries and Labels	BARON Baron BARONESS Baroness CANON Canon CAPTAIN Captain DAME Dame DR. Doctor EARL Earl FATHER Father LADY Lady LORD Lord LT Lieutenant MAJOR Major MISS Miss MR. Mr MRS. Mrs MS. Ms PASTOR Pastor PROF Professor RABBI Rabbi REV Reverend RT HON Right Honourable SIR Sir SISTER Sister
Notes	This field is used to set up the student's NCTL record, and is optional for entrants and not required for continuing students.
Reason Required	To create the student's NCTL record
Part Of	Student
Field Length	30
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: TITLE Data type: TITLECodeContentType
Owner	National College for Teaching and Leadership
Version	1.0

Unique Learner Number

Type	field
Short Name	ULN
Description	This field records a 10-digit numeric identifier.
Applicable to	England
Coverage	Compulsory for those students who have been issued with a ULN
Notes	The specification of this field falls within the scope of the Aligned Data Definitions and follows the Data Standards in the HESA record. The ULN is a ten-digit number with a non-zero number in the first position and a check digit in the final position. Further information regarding the ULN from the MIAP web site can be found here. Since the ULN is issued by the Learner Registration Service, an institutions' only obligation will be to check the validity of the number by performing the checksum validation test below. The ULN checksum follows the same basic principles as the NHS number, but has been designed to ensure that there is no replication of ULN and NHS number. The checksum validation process is as follows: • Check that the first digit is nonzero • Sum the product of the digits multiplied by the weights 10, 9, 8, 7, 6, 5, 4, 3, 2, 1 • Divide this number by 11 • The remainder should be 10. (e.g. ULN 9276308686. (9*10)+(2*9)+(7*8)+(6*7)+(3*6)+(0*5)+(8*4)+(6*3) +(8*2)+(6*1) = 296. 296/11=26, remainder 10) For additional information, an Excel spreadsheet showing how the final check digit (and leading digit for Scottish Candidate Number (SCN) based ULNs) is calculated can be downloaded here.
Business rules	1 Error Student.ULN must pass the checksum test given in the coding manual
Reason Required	To facilitate linking between years of HESA data and between the Student Record and other data sources.
Part Of	Student
Field Length	10
Minimum Occurrences	0
Maximum Occurrences	1
Schema Components	Element: ULN Data type: UniqueLearnerNumberType
Based On	07051.Student.ULN
Owner	Learning Records Service
Version	1.0

Units of length

Type	field
Short Name	UNITLGTH
Description	This field denotes the units of length associated with Student.SPLENGTH.
Applicable to	England
Coverage	All students
Valid Entries and Labels	1 Years 2 Months 3 Weeks 4 Days 5 Hours
Notes	This is based on the Instance.UNITLGTH field in the Student record, with the additional restriction in this record that all courses should be assigned a defined length. Semesters, trimesters and terms are not of uniform length throughout the sector and should be converted into years/months/weeks. The lowest appropriate value of UNITLGTH should be used e.g. length should be expressed in terms of years, if appropriate, rather than months. **Foundation and sandwich years** It is not expected that the length of study be adjusted for individual students. However, where there are different options that students can take, for example, foundation years and sandwich placements, it is expected that the length reflects the options taken. For example, where a student undertakes an integrated foundation year it is normally expected that the length be recorded as one year longer than if the student had just taken a stand-alone degree.
Reason Required	To monitor patterns of study.
Part Of	Student
Field Length	1
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: UNITLGTH Data type: UNITLGTHCodeContentType
Based On	07051.Instance.UNITLGTH 1.1 with removal of code for not applicable
Owner	HESA
Version	1.0

Year of course

Type	field
Short Name	YEARPRG
Description	This field indicates the year number of the course that the student is currently studying. This could be different from the year of student if the student has changed course or re-taken a year.
Applicable to	England
Coverage	All students
Notes	This is identical to the Instance.YEARPRG field in the Student record. Courses of less than one year should be coded 1 in this field. Institutions may return code 99 if the course structure does not enable Year of course to be derived. In cases where foundation years are integral to degree programmes, the foundation year should be shown as Year 0 in this field and 'degree' in Student.ITTAIM. This will allow a clear distinction to be made between stand-alone Foundation courses and those which are integral to degree programmes. The relationship between this field and Student.YEARSTU in these circumstances is shown in the table below.

Year	YEARSTU	YEARPRG
Foundation year	1	0
First year	2	1
Second year	3	2
Third year	4	3

This field should not increment for students who are writing-up, but Student.YEARSTU would increment on the anniversary of their starting date.

This field should be incremented for each year of a course a student studies. Therefore, where students do not repeat any studies, year of course will increment each reporting year. In particular, where students study full-time courses on a part-time basis the year of course should still increment every year. For example, if a student is studying a degree normally taken full-time over 3 years, over 6 years part-time, the year of course should start at 1 and increase each reporting year to 6.

Business rules	1 Error Student.YEARPRG code 0 is only available where Student.ITTAIM = 001, 002, 003, 004, 007, 008, 012, 013 or 014. 2 Warning Student.YEARPRG should be less than or equal to Student.SPLENGTH where Student.UNITLGTH = 1 and Student.MODE is less than 40 and Student.YEARPRG is not coded 99
Reason Required	To track student progression; used in conjunction with YEARSTU, for example, for the identification of direct entrants to later years of programmes, and to identify courses with a foundation year, to support entry qualification calculations, and to identify students for inclusion in the National Students Survey.
Part Of	Student

Field Length	2
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: YEARPRG
Based On	07051.Instance.YEARPRG 1.1
Owner	HESA
Version	1.0

Year of student on this instance

Type	field
Short Name	YEARSTU
Description	This field indicates the year number that the student is in since enrolling for a course leading to the student's qualification aim (whether or not the intended subject or class has changed) i.e. number of years on this student instance. This could be different from the year of course if the student has changed course or retaken a year.
Applicable to	England
Coverage	All students
Notes	This is identical to the Instance.YEARSTU field in the Student record.
	Students whose first term is waived should be deemed to have started when that first term would have started.
	This field should not be incremented for periods of dormancy. For example, if a student becomes dormant after their first year of study, and remains out of the system for one year, on resuming their studies this field would be returned as 02.
	This field should be incremented for a sandwich placement year and both compulsory and optional years out.
	In cases where a student has to repeat a year, this field should be incremented.
	It is not expected that there would be many students where this field is greater than 10 years.
	For further details of the inter-relationship between YEARPRG and YEARSTU please see notes in Student.YEARPRG.
Examples	Examples of the way in which this updated over time can be found in the HIN guidance document.
Business rules	2 Error Student.YEARSTU value cannot be greater than the difference in years between 31 July of the reporting period and the 01 August before Student.COMDATE
Reason Required	To track student progression; used in conjunction with Student.YEARPRG.
Part Of	Student
Field Length	2
Minimum Occurrences	1
Maximum Occurrences	1
Schema Components	Element: YEARSTU Data type: YEARSTUType

Based On	07051.Instance.YEARSTU 1.0
Owner	HESA
Version	1.0