# Summary of responses received from the consultation on detailed proposals for amendments to the 16/17 ITT in-year record

HESA is undertaking a review of the ITT record, considering changes for the 2016/17 record (C16053).  In total the consultation received 23 responses from HE providers.

All items in this consultation have originated from feedback received from the previous consultation in May/ June 2015. This document summarises the responses received in the consultation.

**Placement schools data**

We informed providers that NCTL are keen to include placement schools data in the HESA returns to obtain similar data for provider-led ITT provision as for other ITT provision.

**Q6. The options for collecting data are as follows. Please indicate your preference**
- **Lead school and placement schools in the ITT record**
- **Lead school in ITT, other placement schools in Student.**
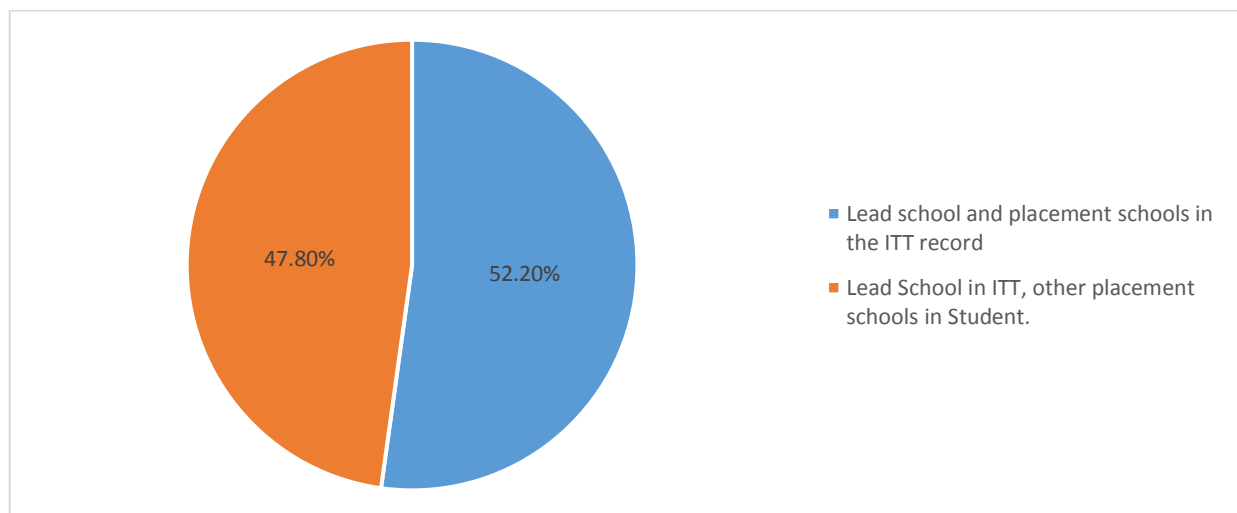


All 23 providers indicated their preference. There is almost an equal split between the two options.

**Q7. Please could you list below any schools or organisations in your partnerships that don't have Unique Reference Numbers (URNs)**

Out of the twelve who responded to this question, the majority have indicated that all their schools and organisations have unique Reference Numbers (URNs). Only a few have stated that they are unsure at the moment. No providers have stated any names of schools or organisations that do not have a URN. One provider has suggested a fast responsive system for allocating codes and adding those valid entries, and allowing the use of an "unknown" code or generic codes might be an alternative.
Another institution has raised another comment noting that placement school's data is not available at the beginning of the programme year, when ITT is submitted.

**Email Addresses**

NCTL would like to collect email addresses for the ITT record. In the previous consultation data protection issues were raised. To address this HESA have made it clear that emails addresses collected will not be shared with anyone except- the NCTL. The, NTCL would also commit to not sharing the email addresses and will delete these email addresses from their databases once they have served their purpose.

**Q8. If this would help towards alleviating data protection concerns, please indicate below.**
The three options are shown in the graph below.
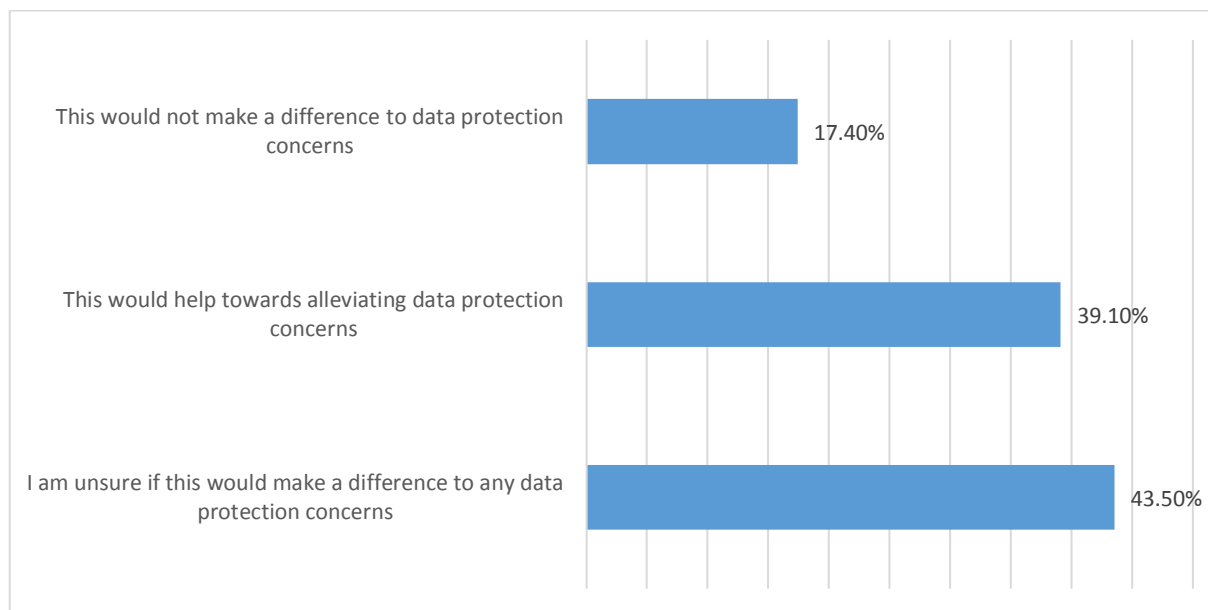


Most providers seem unsure if this would make any difference to data protection concerns, a high number of providers also felt it would help with data protection concerns. A small amount of respondents' state it would not make a difference to data protection.

**Q9. If you have any other comments on this proposal (excluding points previously raised), please let us know below**

This question had twelve responses, all generally showing concern for data protection. Some providers are concerned about how NCTL will store and use the email addresses, providers are asking for written statement that they will delete the email addresses after use, and only use the email addresses for this specific reason and not share with anyone else.

A few of the providers are concerned about the effort and cost in informing and obtaining permission from the students that NCTL-will have their email addresses. Some providers are expressing that they see benefit for NTCL but the costs outweigh the benefits for the institutions.

**Removal of valid entry**

The question asked if providers support the removal of valid entry 0 'Not a teacher training course' in Student.TTCID as it is not needed in the ITT record.

**Q10. Do you support the removal of this valid entry?**
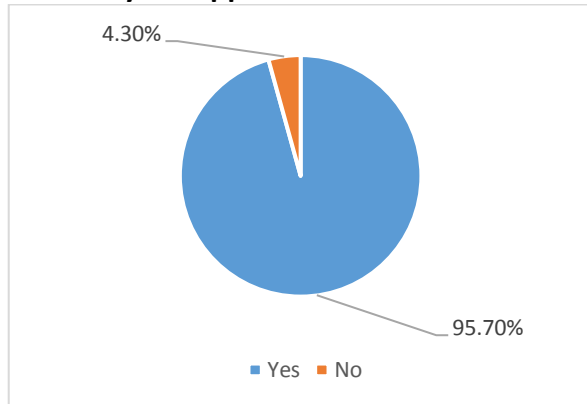


All the providers except for one support the removal of the valid entry. The one provider who does not support the removal has provided further information in question 10.a stating "it is useful in order to differentiate ITT and non ITT programmes" and this appears particularly to be the case for students who transfer programmes mid-year.

**Q10.a Please provide further information following your response above**

A total of eleven providers made a comment about the removal of the valid entry.
The majority of providers are happy with the removal as some of the reasons given are; it makes the coding user friendly, greater clarity over categorisation of students and it will simplify the QUALAIM coding. However one of these providers raised concerns as to whether TTCID field = 0 is really not required, there concern is when a student transfers from an ITT programme to a non-ITT programme the use of TTCID provides a means to report this, but if this is removed then this would be seen as a UHN which is a student transferring between courses.
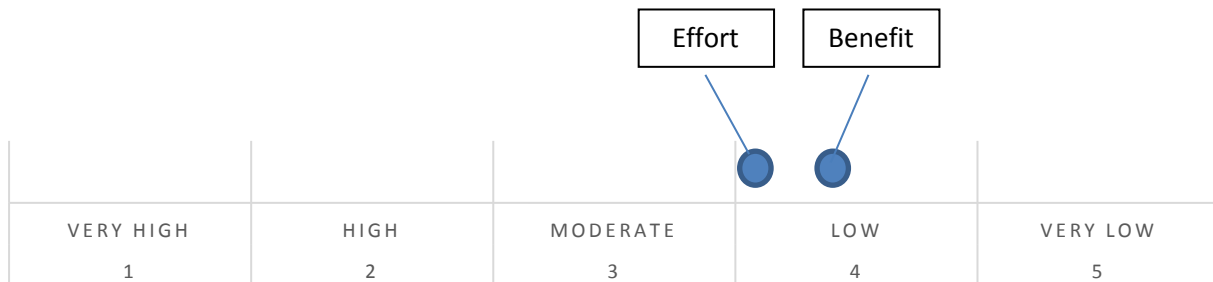
A provider has concerns of the removal being implemented too quickly, which then would require manual setting without the opportunity for student record systems to be amended by software providers.

One provider noted a more general statement which says adding a value to a field just to say it isn't relevant causes unnecessary delays when vetting data.

Two providers do not use the valid entry.

## Q11. What would be the impact of making this change?

The diagram below represents the average of the responses received regarding the effort and benefit that would be involved in removing the valid entry. Providers have indicated that the removal would have low benefit as well as it having a low impact on effort of removing the valid entry. The effort is a little more than the benefit the removal would bring.

| Effort | Benefit |
| --- | --- |

| VERY HIGH | HIGH | MODERATE | LOW | VERY LOW |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

## Q12. Do you any further comments about this proposal?

Only three providers made comments:
- One of the providers was commenting to ensure consistency of the changes would be replicated in the student return and IITAIM added as a field.
- Another provider has expressed the removal of the valid entries will require significant coding changes in the production of their ITT return, so HESA should ensure benefits outweigh the costs of these changes.
- One of the providers has suggested, that software suppliers would need to be given plenty of time in order for them to make changes to the processes and tables to accommodate additional information.

## All effects on the Student record for 2016/17

- As NCTL no longer require information on flexible courses, valid entry 8 'NCTL funded flexible provision (ITT)' will be removed from the Course.TTCID field in the Student record. Also valid entry G 'School Direct Training Programme' will be removed.

- New code 'Postgraduate Diploma in Education' to be added to the Course.COURSEAIM field in the Student record.

- Validation will be added to the Teacher Reference Number field (Instance.TREFNO) in the Student record. This will only allow a 7 digit number to be submitted (where one exists).

## Q13. If you have any comments on the effects on the student record, please indicate these below.

Two providers made comments:
- One provider said it would be fine on the student record if advance warning is given to institutions regarding the need for a correctly formatted seven digit TREFNO.

- Another provider indicated that it would very much welcome a new code for postgraduate diploma in education as they currently cannot distinguish these from PGCE students. They also do not expect the added validation to TREFNO to impact their data as they all have seven digits.

**Bursary related information**

Providers experienced some problems this year due to different types of data being captured in one set of fields. The proposal is to develop the functionality to return data to better fit both the requirements and the way it is generally held by providers.

**Q14. If you have any other comments on the ITT record, or the review process, please note these below.**

Eight providers responded to this question. Some of the comments were regarding the bursary information. Providers would like to have more clarification on what the proposal is and how it will work.

One provider has asked if postgraduate students A-level information is required, if so the provider feels this will make it a very different proposal.

Two providers have expressed strong concerns about the timescales for the addition of placement school data, as one of the provider has said that they have already sent their release schedule for their updates to their student records system for next year and there is only a short window between the announcement of the requirements and the new academic year. Therefore this provider has suggested that the changes occur in 2017/18. Relating to time scale another provider suggests an appropriate time scale should be established for the ITT return to be opened, such as February or March for placement schools data, otherwise the provider would be guessing the placement schools data in order to pass validation.

Another provider has noted that data entry for uploading school direct data such as lead, placement and employment school data could be more flexible and done quicker in an XML or XLS format. Excel is preferable for the provider.

One provider has requested DEGTYPE codes for UG integrated master's degree, which allows a PGCECLSS and does not trigger BURSLEV errors.