

April 2022 Data Futures readiness survey

Overview

Why are we doing this survey?

We want to ensure that you have all the relevant information to complete the 2022/23 collection in the new HESA Data Platform (HDP) using the [22056 Student - Data Futures model](https://codingmanual.hesa.ac.uk/22056/) . To help you successfully submit 2022/23 data we need to understand how ready you are for the new collection process.

The survey will be used alongside HESA monitoring provider engagement with Data Futures, including:

- Involvement in the pilot stages
- Completing e-learning
- Attending training events.

How are we running the survey?

This survey is available online only and is mandatory for all providers.

We have structured the survey into four sections:

- Business process
- Data
- Systems readiness
- General feedback.

The questions have been worded in such a way that they can be repeated, to track progress. In addition, we hope that the questions will provide suggestions on areas where effort might be required from your organisation to help readiness.

Please work with as many members of your organisation as you consider appropriate to answer this survey. Responses will be treated as confidential, although we expect to share summaries to the Programme Board.

Please also note, a member of your senior management team will need to have had sight of and endorse the responses submitted - you will complete a check box at the end of the survey to confirm this.

What will we do with survey responses?

Survey results will help the Data Futures programme team to prioritise efforts across common themes arising. We expect to:

- Target any communications to relevant groups of providers.
- Provide increased information on specific topics.
- Provide increased training on specific areas of concern.
- Raise concerns on behalf of providers to the relevant statutory customers as required.

If a provider raises themselves as high-risk, HESA will contact the individual who submitted the response, to understand how HESA can help. We will also share the names of the providers with the individual regulator, e.g. a provider in England will be shared with OfS, a provider in Wales with HEFCW, so they can seek to provide additional support.

This process will also be followed for those providers deemed high-risk by HESA. This would include providers who do not submit a response to the survey or those who have flagged concerns that are outside of their control, e.g. software supplier readiness.

HESA does not expect to share detailed survey results with regulators, but there may be special circumstances where this would be appropriate. If this was necessary, we would seek confirmation from the survey responder before sharing any detailed information.

[Find out more information on Data Futures](https://www.hesa.ac.uk/innovation/data-futures/) .

Introductory text

The Data Futures readiness survey is non-linear to encourage cross-organisation response and collaboration. At the end of each survey page, respondents are always returned to the contents page, so they can choose another page to view. A 'Finish' button will appear at the bottom of the contents page once respondents have answered all questions set as 'required'.

Introduction

1 What is your name?

Name

2 What is your email address?

If you enter your email address then you will automatically receive an acknowledgement email when you submit your response.

Email

3 What is your organisation name?

Organisation

4 What is your organisation?

(Required)

Please select only one item

- English provider
- Northern Irish provider
- Scottish provider
- Welsh provider
- Other organisation

Business process

Useful information

[22056 Student – Data Futures coding manual](https://codingmanual.hesa.ac.uk/22056/) <<https://codingmanual.hesa.ac.uk/22056/>>

[Data Futures e-learning](https://www.hesa.ac.uk/services/e-learning/data-futures-training/) <<https://www.hesa.ac.uk/services/e-learning/data-futures-training/>>

[Data Futures training](https://www.hesa.ac.uk/services/training/) <<https://www.hesa.ac.uk/services/training/>>

[Data Futures programme pages](https://www.hesa.ac.uk/innovation/data-futures/) <<https://www.hesa.ac.uk/innovation/data-futures/>> : includes timelines, Data Futures preparation assessment, Beta phase information, and other resources

5 Do you understand the changes required within your organisation to make the 2022/23 collection?

(Required)

Please select only one item

- Do not understand at all
- Somewhat understand
- Mostly understand
- Completely understand

6 Do you believe that you have the right resource involved to make the changes required within your organisation a success, including leadership and practitioner level staff?

(Required)

Please select only one item

- Not at all
- Somewhat
- Mostly
- Completely

7 Select the activities your organisation has engaged with or completed
(please select all that apply)

(Required)

Please select all that apply

- Completed 'This is Data Futures' e-learning module: subset of relevant team members
- Completed 'This is Data Futures' e-learning module: all relevant team members
- Completed Data Futures preparation assessment
- Resourcing activity: project team, additional team members
- Gone through the 22056 coding manual and understood the new structure and differences compared to current model
- Data Futures is on organisation's risks, actions, issues, decisions (RAID) log / risk register
- Internal messaging to all staff on Data Futures: implications and additional reporting requirements (for example)
- Haven't completed any of these activities

8 Do you have any further information or activities you would like to add?

Data

Useful information

[22056 Student – Data Futures coding manual](https://codingmanual.hesa.ac.uk/22056/) <https://codingmanual.hesa.ac.uk/22056/>

[Data Futures e-learning](https://www.hesa.ac.uk/services/e-learning/data-futures-training/) <https://www.hesa.ac.uk/services/e-learning/data-futures-training/>

[Data Futures training](https://www.hesa.ac.uk/services/training/) <https://www.hesa.ac.uk/services/training/>

[Data Futures programme pages](https://www.hesa.ac.uk/innovation/data-futures/) <https://www.hesa.ac.uk/innovation/data-futures/> : includes timelines, Data Futures preparation assessment, Beta phase information, and other resources

9 Have you identified where changes to data capture methods are required – for example, changes to enrolment/re-enrolment forms?

(Required)

Please select only one item

- Yes
- No
- Not applicable

10 Do you understand how the migrated data set will be used in the quality assurance process for the 2022/23 collection?

More information

[22056: data migration specifications](https://codingmanual.hesa.ac.uk/22056/guidance/DataMigration/) <https://codingmanual.hesa.ac.uk/22056/guidance/DataMigration/>

(Required)

Please select only one item

- Do not understand at all
- Somewhat understand
- Mostly understand
- Completely understand

11 Have you considered how or whether the changes to the data specification will affect internal reporting?

(Required)

Please select only one item

- Yes
- No
- Not applicable

12 Please select the HESA training activity that your organisation has engaged with or completed (please select all that apply)

More information

Data Futures e-learning <<https://www.hesa.ac.uk/services/e-learning/data-futures-training>>

Data Futures training <<https://www.hesa.ac.uk/services/training>>

(Required)

Please select all that apply

- Completed 'The Data Futures Specification e-learning (Alpha)' e-learning modules: subset of relevant team members
- Completed 'The Data Futures Specification e-learning (Alpha)' e-learning modules: all relevant team members
- Completed 'An introduction to the Data Futures Student record (22056)' e-learning modules: subset of relevant team members
- Completed 'An introduction to the Data Futures Student record (22056)' e-learning modules: all relevant team members
- Attended a 'Data Futures Student Record (22056) Introductory for Student Contacts' webinar: subset of relevant team members
- Attended a 'Data Futures Student Record (22056) Introductory for Student Contacts' webinar: all relevant team members
- Attended a 'Data Futures Student Record (22056) Introductory for Student Alternative Contacts' webinar: subset of relevant team members
- Attended a 'Data Futures Student Record (22056) Introductory for Student Alternative Contacts' webinar: all relevant team members
- Have not completed any of these

13 Please select the 2022/23 specification activity that your organisation has engaged with or completed (please select all that apply)

(Required)

Please select all that apply

- Reviewed 22056 data migration specification
- Reviewed 22056 Notification of changes to personal characteristics and equality data
- Reviewed existing data against the 22056 Student - Data Futures model
- Completed a gap analysis on current model and 22056 Student - Data Futures model and identified additional fields to be collected
- Implemented required changes, following gap analysis
- Haven't completed any of this activity

14 Do you have any further information or activities you would like to add?

Systems readiness

Useful information

[22056 Student – Data Futures coding manual](https://codingmanual.hesa.ac.uk/22056/) <https://codingmanual.hesa.ac.uk/22056/>

[Data Futures e-learning](https://www.hesa.ac.uk/services/e-learning/data-futures-training) <https://www.hesa.ac.uk/services/e-learning/data-futures-training>

[Data Futures training](https://www.hesa.ac.uk/services/training) <https://www.hesa.ac.uk/services/training>

[Data Futures programme pages](https://www.hesa.ac.uk/innovation/data-futures) <https://www.hesa.ac.uk/innovation/data-futures> : includes timelines, Data Futures preparation assessment, Beta phase information, and other resources

15 Student record system software used (please put data entry tool if you do not use/require a student software system)

(Required)

16 Internal technical support is critical to the success of your involvement. What level of support has your organisation agreed with your IT department and/or software supplier?

17 Have you had sufficient engagement from your software supplier?

(Required)

Please select only one item

- Yes
- No
- We use the data entry tool
- We have an in-house system

18 Do you know what version of software you need to be able to support the 2022/23 collection?

(Required)

Please select only one item

- Yes
- No
- We use the data entry tool
- We have an in-house system

19 Are the timelines for software rollouts known?*(Required)**Please select only one item*

- Yes
- No
- We have an in-house system
- Not applicable

If you answered 'Not applicable', please provide more information

20 Have you seen or had access to any early versions of software/prototype?*(Required)**Please select only one item*

- Yes
- No
- We have an in-house system
- Not applicable

21 Do you have or require a plan to make any updates to software or systems?*(Required)**Please select only one item*

- Yes
- No
- Not applicable

If you answered 'Yes' to updates to software or systems, when does your organisation expect to have made the required updates?

22 Do you have any further information you'd like to add about software versioning or updates?

23 Please select the internal/organisation-side activities that your organisation has engaged with or completed (please answer all that apply)

(Required)

Please select all that apply

- We have a plan to upgrade to the software system required version
- We have upgraded our software system
- We have appropriate technical support to make required changes
- We have the availability of appropriate software to support Data Futures
- Sufficient knowledge of Data Futures and HESA within Technical teams to produce a Data Futures return-compatible system
- We have downloaded the data entry tool
- Haven't completed any of these activities

24 Please select the external/HESA-facing activities that your organisation has engaged with or completed (please select all that apply)

Completed HESA systems e-learning

| <i>(Required)</i> | Subset of relevant team members | All relevant team members | Not completed | Not applicable |
|--|---------------------------------|---------------------------|-----------------------|-----------------------|
| HESA Data Platform Beta demo video <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| HESA's Issue Management System (IMS) <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Uploaded a data file to the HESA Data Platform (HDP)

| <i>(Required)</i> | Have uploaded a data file that includes: | Have not uploaded a data file | Not applicable |
|--|--|-------------------------------|-----------------------|
| Subsection of students and engagements <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Variety of provision types <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Test data <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Anonymised data <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Have engaged with quality assurance (QA)

| <i>(Required)</i> | Engaged with QA processes, including: | Have not engaged with QA | Not applicable |
|---|---------------------------------------|--------------------------|-----------------------|
| Viewed issues within the rules report <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Viewed issues within credibility reports <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Raised an issue for a tolerance override for a quality rule failure <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Raised an issue for a tolerance override for a credibility report failure <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Had a tolerance override approved <i>Please select only one item</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

25 Do you have any further information or activities you would like to add?

General feedback

26 How confident is your organisation that you will be prepared for the 2022/23 collection using the new HESA Data Platform and 22056 data model?

(Required)

Please select only one item

- Not at all confident
- Somewhat confident
- Mostly confident
- Completely confident

27 Is all the information you need about Data Futures readily available and easy to locate on the HESA website?

(Required)

Please select only one item

- Yes
- No

Please provide more information, if applicable

28 Do you have any further feedback on what else Data Futures should be doing to support providers, including leaders and practitioners within providers?

Confirmation and sign-off from senior leadership team

29 I confirm my senior leadership team (including Vice Chancellor or MD/CEO) has reviewed to their satisfaction and endorses these responses as a true representation of the organisation's view.

(Required)

Please select only one item

- Yes