

Full assessment – setup

	0	1-3	4-7	8-10
Gathering	No impact	<p>Data already exists and definitions are well understood.</p> <p>Few or one item to be collected, use-case well understood.</p> <p>Data collected only once in cycle.</p> <p>Initial release date can be met by current BAU processes and systems.</p>	<p>Data not currently collected but simple to source.</p> <p>Derivation/Calculation may be possible from current data collected.</p> <p>Data items are not that numerous or hard to collect.</p> <p>Use-case is justified but may require better definition.</p> <p>Data collected more frequently than annual return.</p>	<p>Data not currently collected or easily available.</p> <p>Data cannot be easily derived.</p> <p>Large number of disparate items to be collected.</p> <p>Use-case not clear or not fixed.</p> <p>New return may be required.</p>
Assurance of data quality	No impact	<p>Requirements for data quality are well understood and achievable.</p> <p>Coverage is low.</p> <p>QA support through MI/dashboards is simple to build.</p> <p>Quality rules are simple to understand.</p>	<p>Requirements understood but some complexity in coverage.</p> <p>Likely to require multiple submission.</p> <p>Multiple quality rules required with different tolerances.</p> <p>Management information may not fully support requirement.</p>	<p>Requirements complex and coverage extensive.</p> <p>Creates new rules and changes existing ones.</p> <p>Quality criteria may be hard to meet.</p> <p>Requires multiple returns.</p>
Extraction and transformation	No impact	<p>Data is available, understood, has a fixed definition, and is in natural form or requires trivial transformation.</p>	<p>Data is available, definitions may not be fixed/standard.</p> <p>Extraction has some complexity and transformation may include manual processes.</p>	<p>Data very hard to locate and requires significant burden to extract.</p> <p>Definitions not standard so manual process required for both transformation and manual checking of validity.</p>

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Transmission (load)	No impact	<p>Simple transmission - automated and event driven.</p> <p>Simple MI to validate transmission.</p>	<p>Some manual steps required before/post transmission.</p> <p>Some MI to validate transmission.</p>	<p>Complex transmission profile with many manual steps and different data sources.</p> <p>MI not in support.</p>
System change and development	No impact	<p>Trivial or no system change.</p> <p>Small changes may be required to definitions/business process.</p> <p>Small amount of analysis required.</p> <p>System change resource available to support proposed first capture date.</p>	<p>System change required but limited in scope and reach.</p> <p>Would suit small project or sprint.</p> <p>Some requirements and functional analysis/solution options required.</p> <p>System change resource may not be sufficient to support proposed release window.</p>	<p>Major system development probably requiring business case, significant analysis, development, testing, implementation, and integration planning.</p> <p>System change resource is not sufficient or available to support proposed release window.</p>
Training and guidance	No impact	<p>Very small training requirement for one or few staff.</p> <p>Only small changes to guidance.</p>	<p>Training for a number of staff but limited in scope and in line with current practice.</p> <p>Guidance may require some analysis and communication before change.</p>	<p>New features require new training material to be developed.</p> <p>Affects many staff.</p> <p>New guidance needs to be developed, written, and approved.</p>