

Student Collection Notice

We will send some of the information we hold about you to the Higher Education Statistics Agency (HESA). This forms your HESA record, which contains details of your ethnic group and any disabilities you have. HESA will pass your record, or parts of it, to any of the following organisations that need it to carry out their statutory functions connected with higher education.

- Department for Innovation, Universities and Skills (DIUS)
- Welsh Assembly Government (WAG)
- Scottish Executive (SE) [Scottish Government (SG)]
- Department for Employment and Learning, Northern Ireland (DEL(NI))
- Higher Education Funding Council for England (HEFCE)
- Higher Education Funding Council for Wales (HEFCW)
- Scottish Further and Higher Education Funding Council (SFC)
- Training and Development Agency for Schools (TDA)
- Research Councils (RCs)
- Department for Children, Schools and Families (DCSF)

HESA and the organisations listed above will use the information mainly to produce statistics. This may result in information being published and released to other approved users, including academic researchers and commercial organisations. Your record will not be used in a way that could affect you personally and the organisations will take precautions to reduce the risk of you being identified from the information once it is published and released.

While you are a student, we will need to keep your contact details. These do not form part of your HESA record, so HESA and the organisations listed above cannot use this record to contact you.

Your contact details may be passed to survey contractors to carry out the National Student Survey and surveys of student finances, on behalf of the education organisations listed above. These organisations and their contractors will use your details only for that purpose, and will then delete them.

About six months after you graduate, we will contact you to ask you to fill in the HESA 'Destinations of Leavers from HE' survey. We will not give your contact details to HESA. You might be included in a sample of leavers who are surveyed again a few years after they graduate. If so, we will pass your contact details to the organisation that has been contracted to carry out that survey. That organisation will use your details only for that purpose, and will then delete them. (If you do not want to take part in this second survey, please let us know.)

Under the Data Protection Act 1998, you have the right to a copy of the information HESA holds about you. You will have to pay a small fee for this. If you have any concerns about your information being used for these purposes, please contact HESA.

HESA
95 Promenade
Cheltenham
GL50 1HZ

Website: www.hesa.ac.uk

For students on Initial Teacher Training courses at institutions in England only:

If you are on an ITT course at an institution in England, HESA will also pass your record to the General Teaching Council for England.

The General Teaching Council for England (GTC) is a data controller under the terms of the Data Protection Act 1998. The GTC will process your personal data in order to fulfil its remit and its legal obligations, including the administration of provisional registration. Except where there is a legal obligation, the GTC will not share your data with any third party, except those fulfilling a service on their behalf and under their expressed instructions.

Staff Collection Notice

Every year, we send some of the information we hold about you to the Higher Education Statistics Agency (HESA). We send the information in coded form, and we do not give your name. This forms your HESA record which contains details of your ethnic group and any disabilities you have. HESA will pass your record, or parts of it, to any of the following organisations that need it to carry out their statutory functions connected with funding higher education.

- Department for Innovation, Universities and Skills (DIUS)
- Welsh Assembly Government (WAG)
- Scottish Executive (SE) [Scottish Government (SG)]
- Department for Employment and Learning, Northern Ireland (DEL(NI))
- Higher Education Funding Council for England (HEFCE)
- Higher Education Funding Council for Wales (HEFCW)
- Scottish Further and Higher Education Funding Council (SFC)
- Training and Development Agency for Schools (TDA)

HESA and the organisations listed above will use the information (which will not include your name) mainly to produce statistics. This may result in information being published and released to other approved users including academic researchers and trade unions. Your record will not be used in a way that could affect you personally.

We will not give your name and contact details to HESA, and HESA and the organisations listed above take precautions to reduce the risk of you being identified from the information once it is published and released.

Under the Data Protection Act 1998, you have the right to a copy of the information HESA holds about you. Because the information HESA holds about you does not include your name and is a copy of the information we hold, you should contact us if you want to see the information. If you have any concerns about your information being used for these purposes, please contact HESA.

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GL50 1HZ

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Destinations of Leavers from HE (DLHE) Collection Notice

We will send coded information from this form to the Higher Education Statistics Agency (HESA). By returning this form, you are accepting that this will be linked to other information held about you as a student, including similar coded information you gave when you enrolled, and details of the qualification you gained. HESA will pass your record, or parts of it, to any of the following organisations that need the information to carry out their statutory functions connected with funding higher education.

- Department for Innovation, Universities and Skills (DIUS)
- Welsh Assembly Government (WAG)
- Scottish Executive (SE) [Scottish Government (SG)]
- Department for Employment and Learning, Northern Ireland (DEL(NI))
- Higher Education Funding Council for England (HEFCE)
- Higher Education Funding Council for Wales (HEFCW)
- Scottish Further and Higher Education Funding Council (SFC)
- Training and Development Agency for Schools (TDA)
- Research Councils (RCs)

HESA and the organisations listed above will use the information in your record mainly to produce statistics. This may result in information being published and released to other approved users, including academic researchers and commercial organisations. Your record will not be used in a way that could affect you personally. HESA and the organisations listed above will take precautions to reduce the risk of you being identified from the information once it is published and released.

Under the Data Protection Act 1998, you have the right to a copy of the information HESA holds about you. You will have to pay a small fee for this. If you have any concerns about your information being used for these purposes, please contact HESA.

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GL50 1HZ

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